# ANNUAL BUDGET OF RICHMOND MUNICIPALITY



# 2016/2017 TO 2018/2019

## MEDIUM TERM REVENUE AND EXPENDITURE FORECASTS

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Table Medium Term Capital Budget per vote

#### Abbreviations and Acronyms

BPC ASGISA **Budget Planning Committee** Accelerated and Shared Growth Initiative

CFO Chief Financial Officer

유 Consumer Price Index

CRRF Capital Replacement Reserve Fund

DBSA Development Bank of South Africa

DoRA Division of Revenue Act

FBS Free basic services

GAMAP Generally Accepted Municipal Accounting Practice

GRAP General Recognised Accounting Practice

丟 Human Resources

P Integrated Development Strategy

Information Technology

 $\frac{3}{2}$ kilometre

KPA Key Performance Area

<del>일</del> Key Performance Indicator

mSCOA Local Economic Development

Municipal Standard Chart of Accounts

MFMA Municipal Financial Management Act

S S M G Municipal Manager Municipal Infrastructure Grant

MPRA Municipal Properties Rates Act

MSA Municipal Systems Act

MTEF Medium-term Expenditure Framework

MTREF Medium-term Revenue and Expenditure Framework

NGO Non-Governmental organisations

**NKPIs** National Key Performance Indicators

PBO Public Benefit Organisations Occupational Health and Safety

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**PMS** Performance Management System

PPE Property Plant and Equipment

SALGA South African Local Government Association

SDBIP Service Delivery Budget Implementation Plan

SMME Small Micro and Medium Enterprises

#### Part 1 - Annual Budget

#### 1.1 Mayor's Report

24(21) of the MFMA, Act 56 of 2033. I have pleasure in presenting the Draft Budget Report for 2016/2017, in terms of Section

downturn that is being globally experienced? our normal practices and procedures in order to facilitate the changing times and financial implemented expected norms and standards within legal prescripts. How do we adjust from officials alike as it summarily assesses the impact of the past 5 years on how we have This, being a Local Government Election year, is an important milestone for councillors and

and disciplined in our approach so as not to drift from the path we have always set for improved for the future. Herein lies the challenge and test that we should be both innovative and fulfils the needs of all our community. ourselves in producing a people-orientated and people-centred Budget that provides hope shift in focus to ensure that we are able to leave a legacy that could be built upon and closure of our challenging term of office. Perhaps, there will be the momentous and radical Another historic fact is that this is the present Council's final Budget that brings with it the

spoke of and focussed on cost-cutting measures in the face of global the decreasing rand the Budget Speech of Honourable Pravin Gordhan, our very efficient Finance Minister. Both fiscally disciplined as expounded by our Honourable President Jacob Zuma in his SONA and and financial downturn. As difficult and testing as it may be, we must focus on Government's commitment to be

and transparent governance, especially with expenditure. The balancing act of controlling be thrifty and cautious with public funds and as transparent as we can be to ensure open expenditure and income is always a tightrope walk of difficult proportions harsh austerity measures, we have to be prudent and realistic to ensure that we are able to Whilst we, as communicated by both our President and Finance Minister, will not resort to

the ambit of our IDP and National Development Plan and not for cosmetic beauty. the courage to place practicality above the high hopes of people. Projects have to be within people. Whilst these interactions are largely invigorating and interesting, we have to muster sometimes extravagant in the extreme and fruitless in our efforts to improve the lives of our In our inactions and public participation processes, we find the wish-list of residents is

to save ourselves from economic disaster. "milking of a dying cash-cow". Rates and taxes have to be reviewed and lessened if we are is ending. More innovative ways have to be explored to fill the public purse and prevent the be witnessed worldwide, the trend of "milking the public" of additional funds has slowed and and casting aside the temptation to waste and misuse funding from the public purse. As can consider the priorities whilst shaving off the trimmings. That simply means belt-tightening As is our practice, we have used the IDP's of all 7 wards to inform our Budget and also

where individuals begin to feel it is their right to free services, jobs and hand-outs? There creation and the eradication of inequality, we must be realistic. Why do we create situations Whilst we strive for the three priorities of Government which are: poverty alleviation, job

residents suffer to prop up the municipal income. we draw the line and apply the 3<sup>rd</sup> priority of Government- the eradication of inequality? areas! The latter pay no rates, refuse removal fees and receive free water. Where then do rates, refuse removal and water, whilst some who are rich live in the still so-called rural moving to the developed, urban areas of Richmond and then have to pay for services exists the problematic paradox of very poor people trying to raise their standards of living by Some of these individuals live in luxury, drive state-of-the-art vehicles whilst their fellow

that existing infrastructure is adequately maintained and built where the need exists. seeks to prudently distribute scarce resources equally in all wards and also strives to ensure In attempting to close the gap between the poorest of the poor and the better-off, our Budget

than looking for hand-outs. Each of us should uncritically ask the simple adage: "What can I do for my town?" rather than " What can my town do for me?" We should begin in the next financial year to inculcate in our people a culture of giving rather

silly deeds. And this adds to the expenditure of our scarce finances prevent and report such heinous acts of stupidity, for it is idiots who are responsible for these residents, whether one pays for services or not. It is the responsibility of all residents to random acts of violence against the community that impacts seriously and negatively on all tyres in pseudo-protests on asphalt roads, damaging road signs and property. These are committed by burning schools, torching municipal buildings, destroying road signs, burning Whilst not seemingly affecting individuals, we are all indirectly affected when vandalism is

funded from MIG and R2 million funded by other grants. propose to spend around R33.5 million on the Capital Budget with around R31 million target is to reach an expenditure of around 35% in the near future. In this financial year we We still have some way to go to successfully reduce our expenditure on employees. Our

the expectations of even our sternest critics. for their continued support and input for producing a people-friendly Budget that should meet cramped offices. Thanks to all residents, officials, ward committee members and councillors Mewalall and our Municipal Manager, Sbu Sithole are working in difficult conditions in guiding us to reach our objectives of fiscal discipline and belt-tightening. Presently, due to a We are indebted to our dedicated officials from all departments who contribute so expertly in lack of office space, after the wanton arson attack on our buildings, our CFO, Sanjay

SUCCEED FOR OUR PEOPLE LET'S PUT OUR MONEY WHERE OUR MOUTHS ARE AND LET'S STRIVE TO

FOR THE PEOPLE SHALL GOVERN!

CLLR ANDREW RAGAVALOO HONOURABLE MAYOR

#### 1.2 Council Resolutions

consider the draft annual budget of the municipality for the financial year 2016/17. The On 31 March 2016 the Council of Richmond Municipality met in the Council Chamber to Council approved and adopted the following resolutions:

- Finance Management Act, (Act 56 of 2003) approves and adopts: The Council of Richmond Municipality, acting in terms of section 24 of the Municipal
- and single-year capital appropriations as set out in the following tables 1.1. The annual budget of the municipality for the financial year 2016/17 and the multi-year
- classification) as contained in Table A2 1.1.1. Budgeted Financial Performance (revenue and expenditure by standard
- as contained in Table A3; 1.1.2. Budgeted Financial Performance (revenue and expenditure by municipal vote)
- as contained in Table A4; and 1.1.3. Budgeted Financial Performance (revenue by source and expenditure by type)
- standard classification and associated funding by source as contained in Table A5 1.1.4. Multi-year and single-year capital appropriations by municipal vote and
- following tables: asset management and basic service delivery targets are approved as set out in the 1.2. The financial position, cash flow budget, cash-backed reserve/accumulated surplus
- .2.1. Budgeted Financial Position as contained in Table A6;
- Budgeted Cash Flows as contained in Table A7;
- 1.2.3. Table A8; Cash backed reserves and accumulated surplus reconciliation as contained in
- Asset management as contained in Table A9; and
- 1.2.4. 1.2.5. Basic service delivery measurement as contained in Table A10
- 2. The Council of Richmond Municipality, acting in terms of section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1
- 2.1. the tariffs for property rates as set out in Annexure A1,2.2 the tariffs for solid waste services as set out in Annexure A3
- the tariffs for other services, as set out in Annexure A1 to A5 respectively. 3. The Council of Richmond Municipality, acting in terms of 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2016
- Municipality approves: 4. To give proper effect to the municipality's annual budget, the Council of Richmond
- by section 8 of the Municipal Budget and Reporting Regulations as required in terms of the municipality's funding and reserves policy as prescribed provisions, unspent long-term loans and unspent conditional grants are cash backed revenue generated from property rates to ensure that all capital reserves and 4.1. That cash backing is implemented through the utilisation of a portion of the

- each year of the medium term revenue and expenditure framework as set out in Supporting Table SA7 are approved the measurable performance objectives for capital and operating expenditure by vote for 5. That in terms of section 24(2)@(iii) of the Municipal Finance Management Act, 56 of 2003
- the amendments to the integrated development plan as set out in Budget Chapter 17 are 6. That in terms of section 24(2)©(iv) of the Municipal Finance Management Act, 56 of 2003
- the budget related policies, including any amendments are approved for the budget year 2016/17. 7. That in terms of section 24(2)©(v) of the Municipal Finance Management Act, 56 of 2003
- Municipal Infrastructure Grant (MIG). the 2014/2015 Financial Management Grant, Municipal Systems Improvement Grant and application to National Treasury for the roll-over of any unspent balances (if applicable) of with section 23(3) of the Municipal Budget and Reporting Regulations, council approves an 8. That in terms of sections 22(2)(b) of the Municipal Finance Management Act read together

(NB: All unspent 2015/2016 funds are committed)

- budget for subsequent approval by the mayor 9. Council notes the Service Delivery and Budget Implementation Plan (SDBIP) with the
- Richmond Municipality 10. Council notes the Draft Circular in respect to the Cost containment measures for
- 11. The Draft Service standards document is noted by council

#### 1.3 Executive Summary

equitably to all communities financially viable and that municipal services are provided sustainably, economically and municipality's financial plan is essential and critical to ensure that the municipality remains The application of sound financial management principles for the compilation of the

was also undertaken of expenditures on noncore and "nice to have" items high-priority programmes so as to maintain sound financial stewardship. A critical review year's planning and budget process. Where appropriate, funds were transferred from low- to The municipality's business and service delivery priorities were reviewed as part of this

delivery and maintain strong public finances to eliminate wasteful spending and reduce it on non-critical items so as to sustain service It is about sticking to our plans despite challenging circumstances. The municipality's aim is

credit control policy as well as the implementation of the approved revenue enhancement optimize the collection of debt owed by consumers by implementing the debt collection and The Municipality will embark on implementing a range of revenue collection strategies to

National Treasury's MFMA Circular No. 51,54, 55,57,58,59,66,67,70,72, 74, 75,78 and 79 were used to guide the compilation of the 2016/17 MTREF.

summarised as follows: The main challenges experienced during the compilation of the 2016/17 MTREF can be

- The ongoing difficulties in the national and local economy;
- Aging and poorly maintained roads and other infrastructure assets;
- given the available sources of funding; The need to reprioritise projects and expenditure within the existing resource envelope
- the acceptable norm as a percentage of the total operating budget; and the need to fill critical vacancies which makes it difficult to maintain the salaries budget within Wage increases for municipal staff that continue to exceed consumer inflation, as well as
- expenditure associated with prior year's capital investments needed to be factored into the budget as part of the 2016/17 MTREF process. Affordability of capital projects – original allocations had to be reduced and the operational

The following budget principles and guidelines directly informed the compilation of the 2016/17 MTREF:

- The 2015/16 Adjustments Budget priorities and targets;
- targets and backlog eradication goals Intermediate service level standards were used to inform the measurable objectives.
- cost reflective, and should take into account the need to address infrastructure backlogs; inflation as measured by the CPI. In addition, tariffs need to remain or move towards being Tariff and property rate increases should be affordable and should generally not exceed

- have been gazetted as required by the annual Division of Revenue Act; There will be no budget allocated to national and provincial funded projects unless the necessary grants to the municipality are reflected in the national and provincial budget and
- Local Government budget and Financial reforms: Regulation of a "Standard Chart of Accounts' (SCOA) for local government; and
- Local Government elections likely to be scheduled between May and August 2016

2016/17 Medium-term Revenue and Expenditure Framework: In view of the aforementioned, the following table is a consolidated overview of the proposed

Table 1: Consolidated Overview of the 2016/17 MTREF

R thousand	Adjustment Budget 2015/16	Budget Year 2016/17	Budget Year+1 Budget Year+2 2017/18 2018/19	Budget Year+2 2018/19
Total Operating Revenue	90 711 483	87 945 780	93 859 744	99 030 311
Total Operating Expenditure	96 904 379	92 179 421	96 663 015	101 789 280
Surplus / (Deficit) for the year	-6 192 897	-4 233 641	-2 803 271	-2 758 970
Total Capital Expenditure	47 645 818	33 547 050	17 850 000	18 664 000

financial year when compared to the 2015/16 Adjustments Budget. For the two outer years, operational revenue will increase by 7 and 6 per cent respectively, equating to a total revenue growth of R8, 4 million over the MTREF when compared to the 2015/16 financial Total operating revenue has decreased by 3 per cent or R2, 7 million for the 2016/17

million respectively budget and increased by 5 per cent for each of the respective outer years of the MTREF. The operating deficit for the two outer years steadily decreases to R2.8 million and to R2.7 million and translates into a budgeted deficit of R4, 2 million. When compared to the 2015/16 Total operating expenditure for the 2016/17 financial year has been appropriated at R92.1 Adjustments Budget, operational expenditure has decreased by 5 per cent in the 2016/17

government grants (MIG). The balance will be funded from internally generated funds to R 17.8 million in the 2017/18 financial year and increases to R18.6 million in the previous financial year and the availability of own funding. The capital programme decreases 2018/2019 financial year. A substantial portion of the capital budget will be funded from 2015/16 Adjustment Budget. The reduction is due to various projects being finalised in the The capital budget of R 33.5 million for 2016/17 is 30 per cent less when compared to the

## 1.4 Operating Revenue Framework

The municipality's revenue strategy is built around the following key components

- National Treasury's guidelines and macroeconomic policy;
- collection rate for rates and other service charges Efficient revenue management which aims to aims to ensure a 80% percent annual
- The municipality's Property Rates Policy approved in terms of the Municipal Property rates Act, 2004 (Act 6 of 2004)(MPRA);
- Increase ability to extend new services and recovers costs;
- The municipality's Indigent Policy and rendering of Free Basic Services

- The Tariff Policy of the municipality; and
- The establishment of a Drivers Testing Licence Centre.

evaluating all spending decisions. Management have further adopted a conservative approach when projecting revenue and cash receipts. Council has also carefully considered the affordability of tariff increases, especially as it relates to domestic consumers whilst considering the level of service versus the associated cost. Particular attention was paid to managing revenue effectively and

<u>Table 2:</u> The following table is a summary of the 2016/17 MTREF (classified by main revenue source):

	Adjustment Budget	Budget Year	Budget Year+1	Budget Year+2
Property rates	10 600 000	11 500 000	12 190 000	12 921 400
Property rates- penalties and collection				
charges	700 000	450 000	477 000	505 620
Service charges- refuse revenue	450 000	500 000	530 000	561 800
Rental of facilities and equipment	3 749 500	709 260	751 816	796 925
Interest earned - external investments	308 500	2 550 000	2 703 000	2 865 180
Interest earned - outstanding debtors	85 000	75 000	79 500	84 270
Fines	52 500	102 000	108 120	114 607
Licences and permits	185 500	830 500	880 330	933 150
Income from agency services	468 700	515 570	546 504	579 294
Government Grants and Subsidies	72 170 205	68 771 872	73 535 402	77 486 508
Other income	1 941 578	1 941 578	2 058 073	2 181 557
TOTAL OPERATING REVENUE(excluding				
capital transfers and contributions)	90 711 483	87 945 780	93 859 744	99 030 311

Table 3: Percentage growth in revenue by main revenue source

14,15	12 450 000,00	12,95	11 750 000,00	Total revenue from rates and service charges
1,00	87 945 780,00	1,00	90 711 483,00	Total Revenue (excluding capital transfers and contributions)
0,02	1 941 578,00	0,02	1 941 578,00	Other Income
0,78	68 771 872,00	0,80	72 170 205,00	Government Grants and Subsidies
0,01	515 570,00	0,01	468 700,00	Income from Agency Services
0,01	830 500,00	0,00	185 500,00	Licences and Permits
0,00	102 000,00	0,00	52 500,00	Fines
0,00	75 000,00	0,00	85 000,00	Interest earned - outstanding debtors
0,03	2 550 000,00	0,00	308 500,00	Interest earned - external investments
0,01	709 260,00	0,04	3 749 500,00	Rental of facilities and equipment
0,01	500 000,00	0,00	450 000,00	Service Charges - refuse removal
0,01	450 000,00	0,01	700 000,00	Property rates - Interest
0,13	11 500 000,00	0,12	10 600 000,00	Property Rates
%	Budget Year 2016/2017	%	Adjusted 2015/2016 Budget	Description

these revenue sources would distort the calculation of the operating surplus / deficit. capital transfers and contributions are excluded from the operating statement, as inclusion of In line with the formats prescribed by the Municipal Budget and Reporting regulations

municipality. Operating grants and transfers totals R 87,9 million. Revenue generated from rates and service charges forms 14% of the revenue basket of the

the refuse tariff is cost effective municipality. National Treasury continues to encourage municipalities to keep increases in rates, tariffs and other charges as low as possible. The municipality has provisionally affordability of services were taken into account to ensure the financial sustainability of the Tariff-setting is a pivotal and strategic part of the compilation of any budget. When rates tariffs and other charges were revised, local economic conditions, input costs and the increased rates and domestic refuse charges by 6% and all other service charges by 6% Commercial refuse charges have been increased in line with the guidelines to ensure that

#### 1.4.1 Property Rates

In accordance with Section 32 (1) of the Municipal Property rates Act No. 6 of 2004, the fifth year of implementation of the current valuation roll. municipality had compiled a new valuation roll effective 1 July 2012. One supplementary has been approved and advertised in the 2015/2016 financial year. This would therefore be the

previous budget process and the Property Rates Policy of the municipality has been residential categories, public service infrastructure and agricultural properties relative to residential properties to be 0,25:1. The implementation of these regulations was done in the amended accordingly. MPRA, with the regulations issued by the Department of Property rates contribute towards covering the costs of the provision of general services. National Treasury's MFMA Circular No. 51 deals, inter alia with the implementation of the These regulations came into effect on 1 July 2009 and prescribe the rate ratio for the non Co-operative Governance.

conservative when budgeting for rates income. The tariffs have increased by 6 per cent, however the rand value show an increase of R900 thousand. This is mainly due to the municipal values decreasing and the municipality being

The following stipulations in the Property Rates Policy are highlighted:

- R 35 000 reduction on the market value of a residential property will be granted in rateable value (Section 17h of the MPRA). In addition to this rebate, a further The first R 15 000 of the market value of a residential property is excluded from the terms of the municipality's property rates policy;
- Rebates will be granted to registered indigents in terms of the Indigent Policy;
- residential rateable property. In this regard the following stipulations are relevant: For the aged a maximum rebate of 1000 per cent will be granted to the owners of
- his/her spouse, if any. The rateable property concerned must be occupied only by the applicant and
- Property rates Policy provided they are registered and comply with the requirements as referred to in the The municipality may grant a 100 per cent grant-in-aid on the assessment rates of rateable properties of certain classes such as registered welfare organisations

Table 4: Comparison of the proposed rates to be levied for the 2016/2017 financial year

Category	Current	Proposed Tariff		
	Tariff (1	(from 1	%	Rate
	July 2015)	July 2016)	increase	Ratio
	С	C		
RESIDENTIAL	0.0068533	0.0072645	6%	
BUSINESS, COMMERCIAL AND				)
INDUSTRIAL	0.0138360	0.0146662	6%	2
VACANT LAND	0.0205599	0.0217935	6%	ω
			6%	
AGRICULTURAL	0.0017610	0.0018666		0.25
			6%	
PUBLIC SERVICE PURPOSES	0.0017610	0.0146662		2
			6%	*,
PUBLIC SERVICE INFRASTRUCTURE	0.0017610	0.0018666		0.25
•		4	6%	
PUBLIC BENEFIT ORGANISATION	0.0017610	0.0018666		0.25
			6%	
UNAUTHORISED USE	0.0205599	0.0217935		ယ
			6%	
MIXED USE PROPERTY	0.0068533	0.0072645		
			6%	
OTHER	0.0040177	0.0042588		0.52

#### 1.4.2 Refuse Removal

property. address this issue. Further to the above the tariff charge will be raised per unit and not per the tariffs in respect of commercial users and attempted to apply an increase that would sustainable manner over the medium to long term. The municipality has therefore reviewed Currently waste removal is operating at a deficit. It is widely accepted that the rendering of this service should at least break even, which is currently not the case. The municipality will have to implement a solid waste strategy to ensure that this service can be rendered in a

A 6% increase in the waste removal tariff for domestic and commercial users is proposed from 1 July 2016. Currently indigent residential consumers are subsided in full for refuse removal.

Although the municipality has affected a 6% increase on the refuse tariff, the income has increased by 11 per cent for 2015/2016 to 2016/2017. This is largely due the municipality expecting to extend the service (other than Ward1).

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Table 5: Comparison between current refuse removal fees and increases
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	CURRENT TARIFFS 2015/16	PROPOSED TARIFFS 2016/17	% INCREASE
Define removal recidential open a week	37 88	40 15	6%
Commercial twice a week	286,29	303,47	6%
Commercial five times a week	893,26	946,86	6%

## 1.4.3 Transfers recognised- operational

Transfers recognised operational contributes to 78 per cent of the total operating income of the municipality.

The municipality has also taken cognisance of the fact that its tariffs are not cost reflective and would need to align tariffs accordingly. The municipality needs to investigate other sources of revenue through updating and reviewing its revenue enhancement strategy. Raising income continues to be a challenge for the municipality as we do not render services such as water, sanitation or electricity.

#### 1.4.4 Other income

Other income has been increased per the request of department heads and has been aligned to the 2015/2016 forecast.

## 1.5 Operating Expenditure Framework

the following; The municipality's expenditure framework for the 2016/17 budget and MTREF is informed by

- The asset management plan;
- deficit; revenue) unless there are existing uncommitted cash backed reserves to fund any Balanced budget constraint (operating expenditure should not exceed operating
- Funding of the budget over the medium term as informed by Section 18 and 19 of the MFMA.

per main type of operating expenditure); Table 6: The following table is a high level summary of the 2016/17 budget (classified

0,05 0,01 0,00 0,10 0,03 0,00	4 641 600,00 950 000,00 100 000,00 8 928 944,00 2 508 300,00 440 000,00	0,04 0,02 0,00 0,00 0,00 0,00	4 279 944,00 1 635 000,00 80 000,00 8 444 284,00 2 347 400,00 220 000,00	Remuneration of Councillors  Debt impairment  Collection costs  Depreciation  Repairs and maintenance  Interest expense
%	Budget Year 2016/2017 39 653 653,00	%	Adjusted 2015/2016 Budget 36 212 834,00	Description  Expenditure by Type  Employee related costs

#### 1.5.1 Employee Related Costs

financial year. An annual increase of 6 per cent has been included for the 2017/2018 financial year and 6 per cent for the 2018/2019 financial year. The budget has also been The budgeted allocation for employee related costs for the 2016/17 financial year totals R 39, 6 million, which equals 43 per cent of the total operating expenditure. Salary increases have been factored into this budget at a percentage increase of 7 per cent for the 2016/17 drawn up taking into account the budgeting for applicable annual notch increases

include the following:-As part of the municipality's reprioritization and cash management strategy only posts that are critical and strategically important have been included in the 2016/2017 budget. These

- 1 x Manager Technical Services (PMU)
  1 x PMU Intern

impact on the operational budget. Both the above positions will be funded from the MIG Grant and would therefore not have an

overtime and ensure compliance with relevant legislation Essential services departments are expected to introduce the "Shift System" to curb this budget item only being provided for emergency services and other critical functions In addition expenditure against overtime was significantly reduced, with provisions against

2015/2016 financial year. The budgeted salaries for Senior Managers have increases when compared to the

required by regulation 32 regulations; however affordability would be assessed during the adjustment process bonuses had not been paid out to any senior manager for the past 3 years. Performance bonuses have been budgeted in terms of the Local Government Municipal Performance the above and analysing the trend and historical performance it is evident that performance All Senior Management positions have been budgeted for a full year in 2016/2017. Further to

participate fully in the Expanded Public Works Programme promote labour intensive approaches to delivering services, and more particularly to The municipality understands that sustainable job creation remains a national priority and in drafting the 2016/2017 budget and MTREFs, the municipality has explored opportunities to

## 1.5.2 Remuneration of Councillors

operative Governance and Traditional Affairs in accordance with the Remuneration of Public Office Bearers Act, 1998 (Act 20 of 1998). A 6 per cent increase has been factored into the budget for the 2016/17 financial year. The cost associated with the remuneration of councillors is determined by the Minister of Co-

budget has been aligned to legislation requirements due to the upcoming local government councillors. For 2015/2016 there was no councillor elected as speaker. The 2016/2017 legislated to have a mayor, speaker, deputy mayor, member of the executive committee and The overall increase against 2015/2016 adjusted equates to 8 per cent. The municipality is

#### 1.5.3 Depreciation

of the rate asset consumption. Budget appropriations in this regard total R8,9 million for the 2016/17 financial year and equates to 10 per cent of the total operating expenditure. Asset Management Policy. Depreciation is widely considered a proxy for the measurement Provision for depreciation and asset impairment has been informed by the Municipality's

#### 1.5.4 Finance Charges

charges on the lease of the Switchboard and Photocopiers. The Switchboard lease is a new lease which came into effect towards the end of 2015/2016 The finance charges budgeted for under Table A4 relates to bank charges and finance

increase in finance costs. The municipality has also budgeted for the leasing of additional photocopiers. Thus the

#### 1.5.5 Debt Impairment

adjustment budget R950,000 has been towards debt impairment. This provision would be reviewed during the The municipality has budgeted for a collection rate of 90 per cent. An additional provision of

#### 1.5.6 Contracted Services

additional Halls and facilities. Further details relating to contracted services can be seen in municipality has also recently advertised for the Provision of Security services to include all introduction of operational costs arising from previous year's infrastructure projects. The per cent. This is due in the main to annual increases by service providers as well as the In the 2016/17 financial year, contracted services totals R8,1 million and has escalated by 8

#### 1.5.7 General Expenditure

financial year and has decreased by 25 per cent when compared the revised 2015/2016 municipality. This group of expenditure has been identified as an area in which cost savings and efficiencies can be achieved. General expenditure totals R26 million in the 2016/17 General expenditure comprises various line items relating to the daily operations of the

A detailed breakdown can be seen in the Consolidated Budget summary.

Chart of accounts. This item would be further broken down during the final budget to comply with the Standard

### 1.5.8 Repairs and Maintenance

maintenance is not considered a direct expenditure driver but an outcome of certain other Repairs and Maintenance has increased by 7 per cent in the 2016/2017 financial year. identified as a strategic imperative owing to the aging of the Municipality's infrastructure the compilation of the 2016/2017 MTREF operational repairs and maintenance was expenditures, such as remuneration, purchases of materials and contracted services. During In terms of the Municipal Budget and Reporting Regulations, operational repairs and

the budget would adequately secure the on-going health of the municipalities' infrastructure 55. The municipality however budgets as per the maintenance plans and is confident that the asset values is The level of budgeted Repairs and Maintenance expenditure, expressed as a percentage of the asset values is

This is below the norm of 8 per cent as required by MFMA circular

# 1.5.9 Municipal Standard Chart of Account (mSCOA)

budgets will all have to be aligned to mSCOA The mSCOA regulations apply to all municipalities with effect from 1 July 2017 and only 15 months remain for preparation and implementation readiness as the 2017/2018 MTEF The Municipal Standard Chart of accounts (mSCOA) is the biggest reform to be implemented in local government reform since the introduction of the MFMA.

cover additional costs through the Financial Management grant. change its current financial system due the system not complying to mSCOA requirements. We have included an amount of R1,5 million in the 2016/2017 budget and will expect to transversal contract for Financial Management Systems. The municipality will have to unable to comply with mSCOA. We are awaiting National Treasuries process in concluding a Richmond municipality has been a pilot site, however due to unforeseen circumstances was

## 1.5.10 Operating Budget Surplus / Deficit

Depreciation). The deficit would be funded from accumulated funds. years is lower than the non-cash items expenditure reflected on the budgets (e.g. No.72 requires all municipalities to adopt a surplus position. The deficit for the tow outer deficits of R2,8 million and R2,7 million in the two respective outer years. MFMA circular The municipality has budgeted for an Operating deficit of R4,2 million in 2016/2017 and

years are eradicated before the adoption of the final budget. Every endeavour would be made to ensure that the deficit for 2016/2017 and the two outer

making a sufficient contribution towards the economic benefits they are consuming over the medium term budget period. This may indicate that the tariffs and rates are insufficient to ensure that the community is

would be reviewed simultaneously with a reduction in expenditure to improve this result During the review of the draft budget and following years budget review tariffs and rates

# 1.5.11 Free Basic Services: Basic Social Services Package

annual Division of Revenue Act. national government through the local government equitable share received in terms of the year undertaken to register all indigents and thereby create an updated indigent register. their ability to pay for services. To receive these free services households are required to The cost of the social package of the registered indigent households is largely financed by register in terms of the Municipality Indigent Policy. The municipality has in the 2016/2017 The social package assists households that are poor or face other circumstances that limit

The amount under transfers and grants made by municipalities includes

- Free basic electricity;
- Free Basic Refuse;
- Rebates on Rates offers to indigent
- Rebates on Rates offered to Pensioners

#### 1.6 Capital expenditure

Table 7: The following table provides a breakdown of budgeted capital expenditure vote

18 664 000	33 547 050 17 850 000 18 664 000	33 547 050	47 647 000	Total Capital Budget
13 044 000	_ 15 463 032 _ 13 044 000	18 526 050	34_278_000	Road Transport
			306 000	Waste Management
5 620 000	2 386 968	12 500 000	2 174 000	Sport & Recreation
			2 793 000	Public Safety
		125 000	806 000	Services
				Community & Social
		2 000 000	5 156 000	Planning and Development
		396 000	367 000	Finance and Administration
2			1 767 000	Executive and Council
2018/19	2017/18	2016/17	2015/16	Vote
Budget Year+2	Budget Year+1	Budget Year	Adjustment Budget	

highest allocation of R18,5 million. infrastructure which represents 97 per cent of the total capital budget. Roads receives the For 2016/17 an amount of R32 million has been appropriated for the development of

addressing not only backlogs in services but also investment in new infrastructure as well as the renewing of current infrastructure. Management acknowledges that capital programmes needs a balanced funding structure

operational repairs and maintenance by asset class. capital programme relating to new asset construction, capital asset renewal as well as and proposed capital expenditure is contained in table A9 (Asset Management). In addition to the MBRR table A9, MBRR table SA34a, b and c provides a detailed breakdown of the asset renewal equates to 42 per cent or R 14 million. Further detail relating to asset classes Total new assets represents 58 per cent or R19,5 million of the total capital budget while

have access to basic services. The roads infrastructure has huge backlogs which the challenge of maintaining roads that have never been attended to such that communities can The accepted norm for renewal of assets is 40 per cent. The municipality however has the 2016/2017 budget is attempting to address

Some of salient projects to be undertaken over the medium-term includes, amongst others:-

- Asphalting of Smozomeni road Ward
- Construction of KwaBualwayo Sportsfield
- Tarring of internal roads Ward 4
- 2 x Sport Facilities

## 1.6.1. Transfer recognised - Capital

COGTA has also recently advised the municipality that additional funds have been allocated to Richmond in the 2015/2016 budget year for MIG. municipality's allocation in respect for MIG 2016/2017 has been increased substantially. expenditure. Due to the good expenditure trend against the 2015/2016 MIG allocation, the Transfers recognised capital contributes to 98 per cent or R33 million to the total capital

The municipality is highly dependent on grants for the delivery of capital projects.

source alternate funding for the municipality. The own funding of R552 thousand is low when compared to previous years. As an alternative source of funding the municipality has gone out to tender for service providers to

#### 1.7 Cash Flow

month end. As per table A8, all statutory requirements (PAYE, Pension, Medical Aid etc.) are met at

The following provisions have been accounted for:-

- Post-retirement medical aid; and
- Long service provision
- Housing development fund

The budget will be funded from cash backed accumulated reserves.

Part of the Cash and Cash investments includes investment's less than three months which are captured under call investments in Table A6.

1.8 Annual Budget Tables - Parent Municipality
The following pages present the main budget as required:

#### unicipal supporting annual MTREF a tables

Click for Instructions!

Accountability

Transparency



Contact details:

Elsabé Rossouw National Treasury Tal: (012) 315-5534

#### **Preparation Instructions**

Municipality Name: KZN227 Richmond

CFO Name: Saniav Mewalall

Tel:

033 212 2155

Fax:

E-Mail: cfo@richmond nov 72

Budget for MTREF starting: 2016

Budget Y

Does this municipality have Entities? No

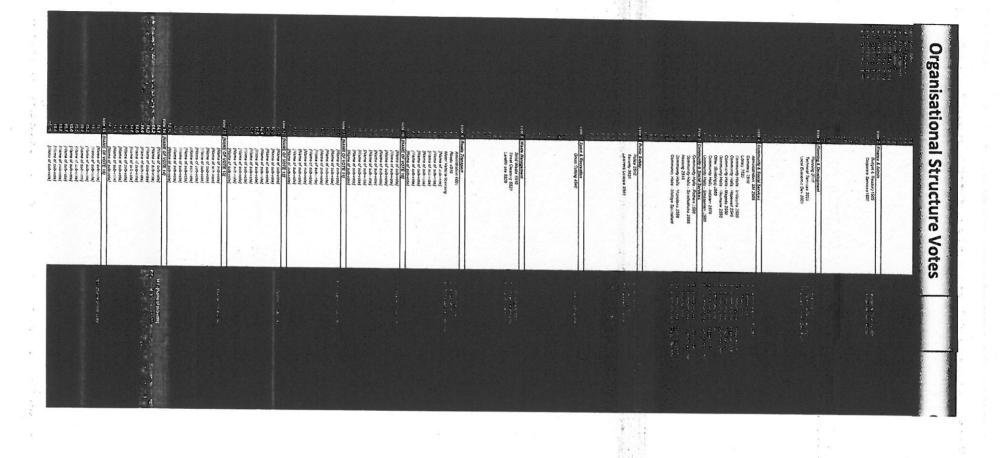
If YES: Identify type of report:

4

Name Vot

Important d

**Printing Instructions** 



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	D. MAHAGEMENT LEADERSHIP
t-mail address	
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Secretary/PA to the Deputy Mayor/Executive Mayor:	Deputy Mayor:
c-figu aduless indule; chiya@nchmond.gov.za	ביוושוו משוניסט ומעבאמוטיונערוואסט.טט.במ
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Telephone number 332 122 155	Telephone number 033 212 2155
Name Name Nel Chiva	
Constant DA to the Manager Constitute Manager	
E-mail address	E-mail address
Fax number	Fax number
Cell number	Cell number
Name:	Telephone number
Secretary/PA to the Speaker:	Speaker:
ACT OF ACTION AND ACTION ACTION AND ACTION ACTION AND ACTION ACTION AND ACTION AND ACTION ACTION AND ACTION ACTION ACTION AND ACTION ACT	C. POLITICAL LEADERSHIP
	Telephone number 033 212 2155
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	16
	Street address
	City / Town Richmond
	P.O. Box P/Bag 1028
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	e-mail Address
	Web Address
	Province KZN KWAZULU-NATAL

KZNZZT Richmond - Contact Information
A. GENERAL INFORMATION
Kunicipatity KZNZZT Richmond

#### KZN227 Richmond - Table A1 Budget Summary

16	16	16	16	16	16	16	1	1	Î	Refuse:
ı	1	ſ	1	1	1	1	1	ı	1	Energy:
<u> </u>	<u>.</u>	<u> </u>	c	_ <	<u> </u>	<b>→_</b>	1	1	ı	Sanitation/sewerage:
>	>	>	>	>	5	0	1		ı	Water:
1 060	1 000	1 500	1 500	1 500	1 500	1 500	1 767	1 793	. 807	Revenue cost of free services provided
ယ	ယ	3	မ	ယ	ယ	ఆ	1	ı	1	Free services  Cost of Free Basic Services provided
6 603	6 171	5 768	5 768	4 910	4 910	3 076	2 545	2 583	2 768	Repairs and Maintenance
1	1	14 167	7 322	7 322	7 322	10 400	1	1	ı	Renewal of Existing Assets
10 222	9 554	8 929	8 929	8 444	8 444	7 899	7 583	6 353	4 306	Depreciation & asset impairment
195 259	186 655	162 002	162 002	175 654	175 654	175 654	144 717	125 632	107 006	Asset register summary (WDV)
49 724	49 494	49 326	43 189	43 189	43 189	43 715	34 553	24 692	21 859	Balance - surplus (shormall)
(4 124)	(3 894)	(3 726)	(589)	(589)	(589)	(1 115)	12 511	20 982	21 556	Application of cash and investments
45 600	45 600	45 600	42 600	42 600	42 600	42 600	47 064	45 674	43 415	Cash and investments available
										sh backing/surplus reconciliation
	58 217	45 602	57 900	57 900	57 900	41 999	47 063	45 674	43 415	Cash/cash equivalents at the year end
(15 436)	(14 793)	(54 804)	(12 687)	(12 687)	(12 687)	(12 687)	(26 959)	(22 537)	(21 284)	Net cash from (used) investing
	27 285	42 384	23 524	23 524	23 524	23 524	28 167	24 947	27 108	Cash flows  Net cash from (used) operating
232 110	214 627	197 529	160 075	160 075	160 075	160 075	167 837	140 772	117 760	Community wealth/Equity
14 453	13 635	12 863	12 767	12 767	12 767	12 767	11 454	10 569	9 809	Total non current liabilities
2 162	2 262	2 362	1 500	1 500	1 500	1 500	18 912	25 878	28 546	Total current liabilities
52 151	51 951	51 841	45 731	45 731	45 731	45 731	53 485	51 587	49 099	Total current assets  Total non current assets
18 664	17 850	33 547	47 646	47 646	47 646	25 850	31 243	26 486	27 058	i otal sources of capital funds
1	1	521	25 054	25 054	25 054	8 474	1	1	1	Internally generated funds
1	1	1 :	1	1	J	1	ı	1	1	Borrowing
10 004	17 000	33 020	760 27	750 22	750 732	1 070	5-1-2-1	1 00+02	1 000	Public contributions & donations
18 664	17 850	33 547	47 646	47 646	47 646	25 850 17 376	26 959	21 140	21 082	Capital expenditure
										Capital expenditure & funds sources
15 905	15 045	28 792	22 855	22 855	22 855	16 106	26 683	23 011	14.127	Surplus/(Deficit) for the year
ı	1	1		1		ì		1	1	Share of surplus/ (deficit) of associate
15 905	15 045	28 792	22 855	22 855	22 855	16 106	26 683	23 011	14 127	Surplus/(Deficit) after capital transfers &
				1	1	ı	1	1	1	Contributions recognised - capital & contributed asset
18 664	17 850	33 026	(z 626) 25 481	25 481	(z 626) 25 481	17 376	31 243	26 486	27 058	Transfers recognised - capital
	96 663	92 179	96 903	96 903	96 903	89 597	69 733	62 149	57 080	Total Expenditure
39	38 658	37 916	46 591	46 591	46 591	39 368	30 889	26 955	25 278	Other expenditure
674	636	600	1155	1 155	1 155	545	1	1	1	Transfers and grants
494	466	440	220	220	220	175	(192)	678	184	Materials and hulk nurchases
	9 554	8 929	8 444	8 444	8 444	7 899	7 583	6 353	4 306	Depreciation & asset impairment
5215	4 920	4 642	4 280	4 280	4 280	4 473	4 013	3751	3 477	Remuneration of councillors
	40 400	30 654	36.213	36 213	36.213	37 137	27 440	24 412	23.834	Employee costs
	93 859	87 945	94 278	94 278	94 278	88 327	65 173	58 674	44 149	Total Revenue (excluding capital transfers and
	2 589	2 694	8 558	8 558	8 558	5 373	6 740	6 777	2911	Other own revenue
1 844 80 549	76.391	70 254	70 887	70 887	70 887	69 606	43 692	39 109	30 094	Transfers recognised - operational
	497	497	447	447	447	447	426	405	300	Service charges
13 398	12 640	11 950	11 300	11 300	11 300	10 400	11 205	10 262	9 325	Property rates
Budget Year +2 2018/19	Budget Year +1 2017/18	Budget Year 2016/17	Pre-audit outcome	Full Year Forecast	Adjusted Budget	Original Budget	Audited Outcome	Audited Outcome	Audited Outcome	R thousands
⊣ .	Framework			Ser Folding	Control		2014/102	41 (61 07	70.610	procipati
e & Expenditure	n Term Revenu	2016/17 Mediu		Current Year 2015/16	Current V		2014/15	71/21/00	2012/13	Description

# KZN227 Richmond - Table A2 Budgeted Financial Performance (revenue and expenditure by standard classification)

101 789 15 905	96 663 15 045	92 179 28 792	96 903 19 747	96 903 19 747	89 597 55 020	69 974 27 068	62 297 19 507	57 080 14 127	ω	Towar Expenditure - Standard Surplus/(Deficit) for the year
	1	ı	1	1	ı	1	1	1	4	97
4 156	3 921	3 699	3 2 7 8	3 278	3 549	2 403	3 093	2214		Waste management
	1	1	ı	1	1	1	í	1	_	Waste water management
	ı	ı	ı	ı	1	ı	ı	1	_	Water
	1	1	ı	1	ı	ı	1	1	_	Electricity
4 156	3 921	3 699	3 278	3 278	3 549	2 403	3 093	2 214		Trading services
	1	1	1	1	1	1	1	1	_	Environmental protection
1;	12 482	11 775	11 338	11 338	10 419	10 741	9 031	5 991		Road transport
Ŋ	20 693	20 509	24 000	24 000	19 903	10 873	8 447	5 149		Planning and development
3.	33 175	32 285	35 338	35 338	30 322	21 615	17 478	11 140		Economic and environmental services
	1	ı	1	1	1	1	1	1		Health
	ı	1	1 356	1 356	Ī	348	1 361	5 019		Housing
8 331	7 859	7 415	6 475	6 475	6 748	4 839	4 528	4 080		Public safety
	2 475	2 335	5 361	5 361	5 224	5 177	4 564	3 381		Sport and recreation
	14 809	13 971	13 387	13 387	13 144	10 675	9 264	9 275		Community and social services
26	25 143	23 720	26 579	26 579	25 116	21 039	19717	21 755		Community and public safety
_	7 642	7210	7 443	7 443	7 443	6 041	5 594	4 670		Corporate services
<del>-</del>	15 636	14 751	13 588	13 588	12 827	10 266	8 879	10 887		Budget and treasury office
<b>-</b>	11 146	10 516	10 677	10 677	10 340	8 611	7 537	6414		Executive and council
36	34 424	32 476	31 708	31 708	30 610	24 918	22 010	21 971		Governance and administration
										Expenditure - Standard
117 694	111 709	120 971	116 650	116 650	144 617	97 042	81 804	71 207	2	Total Revenue - Standard
	1	1	1	ı	1	ı	ı	ı	4	Other
4 156	3 921	3 699	3 279	3 279	3 548	929	1 209	362		Waste management
	.1	1	ı	ſ	1	1	1	1		Waste water management
	1	ı	i	1	ı	ı	ı	ī		Water
	1		1	1	ı	ı	ı	ı		Electricity
4 156	3 921	3 699	3 279	3 279	3 548	929	1 209	362		Trading services
	Ī	ť	1	ı	1	1	t	I.		Environmental protection
	547	516	469	469	569	513	515	458		Road transport
32 367	31 183	44 976	38 917	38 917	68 869	29 009	27 599	27 752		Planning and development
	31 730	45 492	39 385	39 385	69 438	29 521	28 113	28 210		Economic and environmental services
	ı	1	ı	1	1	ı	ı	ı		Health
	t	1	1 356	1 356	1	348	1 361	5 019		Housing
1 045	986	930	320	320	730	563	589	849		Public safety
	7	7	3 107	3 107	2 107	4 998	4 552	398	v	Sport and recreation
8	2 583	2 437	2 776	2776	2 368	2 466	2000	1 635		Community and social services
3 791	3 576	3 374	7 559	7 559	5 205	8 375	8 502	7 901		Community and public safety
	64	60	990	990	990	1 058	963	70		Corporate services
73 808	69 630	65 688	60 892	60 892	60 892	54 359	40 821	32 920		Budget and treasury office
is .	2 789	2 659	4 545	4 545	4 545	2 801	2 197	1744		Executive and council
7	72 482	68 407	66 427	66 427	66 427	58 218	43 980	34 734		Governance and administration
2018	2017/18	71/0102	Forecast	Budger	Budget	Outcome	Outcome	Outcome		
Budget Yo	Budget Year +1 Budget Year +2	Budget Year	Full Year	Adjusted	Original	Audited	Audited	Audited	_	R thousand
	Framework		1	Consul real 2019/10		C1 (#102	2013/14	2012/13	200	Standard Classification Description
& Expendi	2016/17 Medium Term Revenue & Expenditure	2016/17 Medius	5	The vary		2014117	2040/44	201011	i.	Office of the state of the stat

#### References

Government Finance Statistics Functions and Sub-functions are standardised to assist the compilation of national and international accounts for comparison purposes
 Total Revenue by standard classification must reconcile to Total Operating Revenue shown in Budgeted Financial Performance (revenue and expenditure)
 Total Expenditure by Standard Classification must reconcile to Total Operating Expenditure shown in Budgeted Financial Performance (revenue and expenditure)
 All amounts must be classified under a standard classification (modified GFS). The GFS function 'Other' is only for Abbatoirs, Air Transport, Markets and Tourism - and if used must be supported by footnotes. Nothing else may be placed under 'Other'. Assign associate share to relevant classification

101 740	23.30	97179	208 30	96 90	59 597	59974	62 297	57 080	Expenditure - Standard 3
					- 18				Tourism Facestry
4156	3921	3699	3278	3278	3549	2 403	383	2214	Wate analyment Solid Waste Other At Trappet Abstrain
									Sawarage Syum Water Management Public Tollets
	,				,				Water Distribution Water Storage Water Storage Water management
,									Electricity Distribution Electricity Generation
4156	3921	3699	3278	3278	3549	2463	3693	2214	Biodiversity & Landscape Other Trading services
, 8	, 4	, 5	. 4				-	1	Other Control Building Control
157.51		į	1000	0.00	2	10.40	ě	Š	Putana Parking Garages
3471	3274	11778	11 338	282	10 419	10741	3 3	5 991	Licensing & Regulation Readvangert
27 26 16 148	30 693 15 870	15 950	19939	19939	19 903	10 873	347	5149	Fown Planning Buddy
									Olivies Ambulance Ottor
	.		1386	138		, 34	1361	5019	Other Husing Health
8331	7659	7415	543	6475	6	4	4 528	1090	Police File Civil Dolanco Small Dolanco
5 198 2 623 2 623	4 904 2 475 7 869	4 626 2 335 7 415	5 053 5 361	5 050 5 361	13144 5224 6748	10675 5177	9261 4523	9275 3381 4080	Other Contrassly Other Social Sport and secretation Public safety
<u> </u>	\$ 2	472	207	29					Cerrotenes & Cromatoniums Child Cere Aged Ceres
2092	1973	1 85	5 1709	5 1709					Libraries and Archives Museums & Art Galleries Community halls and
8 101 26 652	7542 25143	7 210 23 720 13 977	26579	7 443	7 443 25 116	5041 21 039	5554 19717	4 670 21 755	Information Technology Property Services Other Admin Commenty and public safely Community and social services
8 101	7642	7210	7443	7 443	7443	10266 6041	5.594	4 570	Budget and Inausary office Corporate services Higman Resources
11 815 1737 4078	7729 7239 3847	10516 6886 3629	10 677 6 836 3 841	10 677 5 836 3 841	10 340	198	7507	6414	Executive and council Mayor and Council Municipal Manager
117694	111 709	120971	116 650	31 708	144517	97042	31 504 22 010		Markets  Markets  Old Revenue - Standard  2 papediture - Standard  Municipal governance and administration
									Ar Tumport Abstoirs Fourtern
4156	3921	3699	3279	3279	3548	92.82	1 209	25 25	Wade management Solid Weste
	1								Wade water management Severareps Storm Water Management Dublic Tuber Management
							,	1	Water Distribution Water Storage
						,			Endrity  Electricity Distribution  Electricity Generation
	\$	i	777	1979	364	3	1 209	362	Prostation Control Biodiversity & Landscape Other Triding services
. 3	. 2	516	1 5	1 53	. 8	513	515	, &	Vahicle Licensing and Other Environmental protocles
	. 1			,					Roads Public Buses Parking Garages
3716	3506	3308	410 410 410	6142	6142	513	515	ê	Licensing & Regulation Red Isseptin
23.50	31730 3183	45.492 44.976	38 917	38 385	59 433 58 453 29 957	29 621 29 009 29 009	28 113 27 599 27 599	28 210 27 762 27 762	Economic and environmental services Farning and development Economic
		١.							Chrics Ambdianco Other
	,		136	1 356		æ	1 361	5019	Street Lighting Other Housing
1045	986	550 550 550	32 33	320	730	SS SS	549	B49	Public sidely Policio Policio Filo Civil Defance
616	583	~ 85	3 10	3107	2366	2 456	4 200	38. 39.	Other Community Other Social Syon and recestion
28	- 28 85 - 28 85	25 ES	. 34.62	787					Community halls and Communities & Cremetoriums Child Care Assa Care
- 15	1 085	1124	865	885	2368	2 65	2000	ž	Libraries and Archives  Museums & Art Galleries
3791	3576	3374	990	990 7559	990	1 058	963	707	Property Services Other Admin Community and public salety
20	20	60	950	990	990	1056	953	70	Coposte servass Human Resources Information Technology
	2789	2659	\$ \$	195	4545	2801	2197	174	Mayor and Council Mayor and Council Municipal Manager Based and lessaure office
	72.432	68 407	56 427	66 427	66 427	58218	43.86t	KK	Revenye - Standard  Nunicipal governance and administration
Budget Year +2 2018/19	Budget Year +1 2017/18	2016/17	Forecast	Budget	Budgst	Anthone	- CHICAGO		

# KZN227 Richmond - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)

Vote Description	Ref	2012/13	2013/14	2014/15	Q	Current Year 2015/16	16	2016/17 Mediu	2016/17 Medium Term Revenue & Expenditure Framework	& Expenditure
R thousand		Audited Outcome	Audited Outcome	Audited	Original	Adjusted	Full Year	Budget Year	Budget Year +1 Budget Year +2	Budget Year +2
Revenue by Vote	-				- ander	punget	Lorecast		2017/18	2018/19
Vote 1 - Executive & Council	-	1 744	2 197	2 801	7 575					
Vote 2 - Finance & Admin		32 990	41 784	55 417	6 5	2 40 20	C+C+	2 659	2 789	2 926
Vote 3 - Planning & Development		27 752	27 500	200.00	200 10	288 10	61 882	65 748	69 693	73 875
Vote 4 - Community & Social Services		1 635	2000	2 466	2262	38 917	38 917	44 976	31 183	32 367
Vote 5 - Community & Social Services			1000	2 400	2 308	2//6	2776	2 437	2 583	2 738
Vote 6 - Public Safety		840	200	- I	1	1 356	1 356	1	1	1
Vote 7 - Sport & Recreation		300	4 550	500	/30	320	320	930	986	1 045
Vote 8 - Waste Management		363	300 4	4 998	1	3 107	3 107	7	7	80
Vote 9 - Roads Transport	1	200	1 209	929	1	3 279	3 279	3 699	3 921	4 156
Vote 10 - [NAME OF VOTE 10]			1	1	1	469	469	516	547	579
Vote 11 - [NAME OF VOTE 11]		1 1	ı	ı	1	1	1	1	ı	1
Vote 12 - [NAME OF VOTE 12]		1 )	ı ı	1	- 1	1	1	1	1	ı
Vote 13 - [NAME OF VOTE 13]		ı		1	1	1	ı	1	1	ı
Vote 14 - [NAME OF VOTE 14]	×			ı	,	1	1	1	1	1
Vote 15 - [NAME OF VOTE 15]		1	ı	1 1		1	ı	1	1	1
Total Revenue by Vote	2	65 730	79 929	96 182	108 442	116 650	116 660	1	1	1
Expenditure by Vote to be appropriated	_							176.021	111 /09	117 694
Vote 1 - Executive & Council		6414	7 537	20 27	10.340	10.677	10.07	;		
Vote 2 - Finance & Admin		15 557	14 473	16 307	20 270	21 021	2007	000	11 146	11 815
Vote 3 - Planning & Development		5 149	8 447	10.873	10 003	21 031	21 031	21 960	23 278	24 675
Vote 4 - Community & Social Services		9 275	9 264	10 675	13 144	12 077	12077	600.07	20 693	21 261
Vote 5 - Community & Social Services	1	1.	1	1	1	2886	2000	42/21	13 48/	14 296
Vote 6 - Public Safety	_	4 080	4 528	4 839	6 748	6 475	6 475	7415	7 322	1 402
vote / - Sport & Recreation		3 381	4 564	5 177	5 224	5 361	5.361	3 7 4 5	2 475	8 331
Vote 8 - Waste Management		2 214	3 093	2 403	3 549	3 2 7 9	3 279	3 699	3 021	4 156
Vote 9 - Hoads Transport		5 991	9 031	10 741	10 419	11 338	11 338	11 775	13 493	1 1 10
Vote 11 NAME OF VOTE 10	_	1	Ţ	1	1	t	ı	1	1 7	10.00
Vote 12 [WANTE OF VOTE 13]		1	1	1	1	1	1	1		
Vote 12 - [NAME OF VOTE 12]	_	ı	1	1	1	1	ı	1 0	-	1
VOIG 13 - [NAME OF VOTE 13]	-	1	1	1	ı	ı	ı			1
Vote 14 - [NAME OF VOTE 14]		1	ı	L	1	l 1		1	1	1
Vote 15 - [NAME OF VOTE 15]		1	ı	ı			j	1	1	1
Total Expenditure by Vote	2	52 061	60 936	69 626	89 597	06 000	06 90	1	1	1
Surplus/(Deficit) for the year	2	13 669	18993	26 556	18 845	10 7/6	10.746		50 083	101 /89
References  I Insert "Unio" on department if different to the standard of the	•					04,0	19/40	267.87	15 045	15 905
. Insert vote; e.g. department, it different to standard classification structure	ification	on structure								

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Must reconcile to Budgeted Financial Performance (revenue and expendits)

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11 815 4 078 1 721	19100		• •				33	n Es		B·zē	77 18 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	376 = 15 24 = 15	2002	# Budget Yes

# KZN227 Richmond - Table A4 Budgeted Financial Performance (revenue and expenditure)

Description	Ref	2012/13	2013/14	2014/15		Current Year 2015/16	ar 2015/16		2016/17 Mediun	2016/17 Medium Term Revenue & Expenditure Framework	& Expenditure
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 Budget Year +2 2017/18 2018/19	Budget Year +2 2018/19
Revenue By Source	7							1			
Property rates	2	8 518	9 438	10 168	10 100	10 600	10 600	10 600	11 500	12 190	12 921
Property rates - penalties & collection charges		807	824	1 037	300	700	700	700	450	450	477
Service charges - electricity revenue	N	1	1	1	(3)	( <u>1)</u>	3	3	(1)	3	J
Service charges - water revenue	N	ı	1	1	1	1	ı	1	Ĺ	1	1
Service charges - sanitation revenue	N	1	1		ı	1	1	ı	t	1	1
Service charges - refuse revenue	2	300	405	426	449	449	449	449	499	499	500
Service charges - other											
Rental of facilities and equipment		1 033	5 177	5 583	2772	3 750	3 750	3 750	709	709	750
Interest earned - external investments		1 518	2 121	3110	2 500	3 085	3 085	3 085	2 550	1 741	1 844
Interest earned - outstanding debtors		146	133	104	105	85	85	85	75	75	80
Dividends received	_									1	1
Fines		379	138	169	23	53	53	53	102	102	108
Licences and permits		401	377	326	686	186	186	186	831	831	880
Agency services	-	458	515	558	569	469	469	469	516	517	547
Transfers recognised - operational		30 094	39 109	43 692	69 606	70 887	70 887	70 887	70 254	76 391	80 549
Other revenue	N	493	437	. 1	1 190	4 015	4 015	4 015	462	356	374
Gains on disposal of PPE											
Total Revenue (excluding capital transfers and contributions)		44 149	58 674	65 173	88 327	94 278	94 278	94 278	87 945	93 859	99 030
Expenditure By Type	o .	22 824	24 443	27 440	27 127	36.913	36 943	36 913	20 25	3	AF 200
Remuneration of councillors	ı	3 477	3 751	4013	4 473	4280	4 280	4 280	4 642	1000	5215
Debt impairment	ω	4 178	1 266	1 968	1 085	1 635	1 635	1 635	950	1 007	1 067
Depreciation & asset impairment	N	4 306	6 353	7 583	7 899	8 444	8 444	8 444	8 929	9 554	10 222
Finance charges		<b>1</b>	678	(192)	175	220	220	220	440	466	494
Bulk purchases	N	1	1	1	1	1	1		ı	ı	1
Other materials	8										
Contracted services		2 933	5 917	7 584	7 489	7 599	7 599	7 599	8 176	8 667	9 187
Other expanditure	71	0 1	<b>1</b>	3 1	545	1 155	3 - 3	1 155	600	636	674
Loss on disposal of PPE		152	363	107	9		0,00	9,	80102	406.07	R7C R7
Total Expenditure		57 080	62 149	69 733	89 597	96 903	96 903	96 903	92 179	96 663	101 789
Surplus/(Deficit)		(12 931)	(3 475)	(4 560)	(1 270)	(2 626)	(2 626)	(2 626)	(4 234)	(2 805)	(2 759)
Contributions recognised - capital	6		1	1	1	1	ı	1	1	1 5	1
Surplus/(Deficit) after capital transfers & contributions		14 127	23 011	26 683	16 106	22 855	22 855	22 855	28 792	15 045	15 905
Taxation											
Attributable to minorities		14 127	23 011	26 683	16 106	22 855	22 855	22 855	28 792	15 045	15 905
Surplus/(Deficil) attributable to municipality		14 127	23 011	26 683	16 106	22 855	22 855	22 855	28 792	15 045	15 905
Share of surplus/ (deficit) of associate	7										
Surplus/(Deficit) for the year	L	14 127	23 011	26 683	16 106	22 855	22 855	22 855	28 792	15 045	15 905

<sup>&#</sup>x27;grences

1. Classifications are revenue sources and expenditure type

2. Detail to be provided in Table SA1

3. Previously described as 'bad or doubtful debts' - amounts shown should reflect the change in the provision for debt impairment

4. Expenditure type components previously shown under repairs and maintenance should be allocated back to the originating expenditure group/item; e.g. employee costs

5. Repairs & maintenance detailed in Table A9 and Table SA34c

6. Contributions are funds provided by external organisations to assist with infrastructure development; e.g. developer contributions (detail to be provided in Table SA1)

7. Equity method

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	diture by vote, standard classification and funding
	ZN227 Richmond - Table A5 Budgeted Capital Expenditure by vote, standard classification and funding.

Vidate water management  Waste management  Other  Other  Total Capital Expenditure - Standard  Funded by:  National Government  National Government  District Municipality  Other transfers and grants  Transfers recognised - capital  Public contributions & donations  Borrowing  5  Borrowing	e management le management le management le Expenditure - Standard  al Government coal Government coal Government tot Municipality transfers and grants s recognised - capital stributions & donations  5	e water management le management le management le management 3 Expenditure - Standard 3 anal Government chunicipality ct Municipality transfers and grants	e management le management le management 3 I Expenditure-Standard 3 Covernment nocial Government ch Ministrativativativativativativativativativativ	e water management te management te management 3	ω.	ssle water management	vvarer	111111111111111111111111111111111111111	Trading services Electricity	protection	210	Planning and development -		Housing	Public safety	Sport and recreation	Community and social services	Corporate services	Budget and treasury office	Executive and council	Governance and administration			vote 15 - [NAME OF VOTE 15]	Vote 14 - [NAME OF VOTE 14]	Vote 13 - [NAME OF VOTE 13]	Vote 12 - INAME OF VOTE 12)	Vote 10 - [NAME OF VOTE 10]	Vote 9- Roads Transport 21 082	Vote 8 - Waste Management	Vote 6 - Public Safety	Vote 5 - Community & Social Services	Vote 3 - Planning & Development	Vote 2 - Finance & Admin	Single-year expenditure to be appropriated 2  Vote 1 - Executive & Council	Capital multi-year expenditure sub-total 7		Vote 14 - [NAME OF VOTE 14]	Vote 13 - [NAME OF VOTE 13]	Vote 11 - [NAME OF VOTE 13]	Vote 10 - [NAME OF VOTE 10]	Vote 9 - Roads Transport	Vote 8 - Waste Management	Vote 7 - Sport & Recreation	Vote 5 - Community & Social Services	Vote 4 - Community & Social Services	Vote 3 - Planning & Development	51	Capital expenditure - Vote Mutti-year expenditure to be appropriated 2	R thousand 1 Audited Outcome	Vote Description Ref 2012/13	5 Budgeted Capital E
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		17 376	44	17 376		25 850	300		300		22 537	130	33 887		634	1 226	£ 12	342		100	442		25 850	25 850	,	1	, ,	1	22 537	300	23 42	1 5	130	342	is	1	i	ī	1 1	t 1	1	i.	1		1	1	1 1	ı		Original Budget		cation and n
		22 592	5 000	17541 51		47 646	305		305		34 278	5 156	39 434		2793	2174	806	357	5	1 767	2134		47 646	47 646		ī		1	34 278	305	2793	65	5 156			1	i	1		1 1	1	1	1	1 1	ı	1	1 1	į.		Adjusted Budget	Current	inding
		22 592	5 000	17 54 1 51		47 646	305		305		34 278	5 156	39 434		2 793	2 174	808	357	10	1 767	2134		47 646	47 646	1	1	1 1	1	34 278	305	2793	1 6	5 156	367	1 767	1	1	ı			1	ī	1		ı					Full Year Forecast	Current Year 2015/16	
		285 22	5 000	17 <i>5</i> 41 51		47 646	305		305	1	34 278	5 156	39 434		2 793	2 174	806	357	10	1 767	2 134		47 646	47 646	4	1	1 1	1	34 278	305	2793	1 6	5 156 806	367	1 767	1					1	ı	ı	1 1	1	,		ı		Pre-audit outcome		
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		17 850	47.050	17 850		17 850	1	1	ı		15 463	1 00	15 463		1	2 387	1 00	2 207	ı	1	ı		17 850	17 850	1	ī	1 1	1	15 463	230/	201	ſ		1	ı	,		,	1 1		,	ı						1				2016/17 Medium Term Revenue & Expenditure
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- References

  1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).
  2. Include capital component of PPP unitary payment. Note that capital transfers are only appropriate to municipalities for the budget year
  3. Capital expenditure by standard classification must reconcile to the appropriations by vote
  4. Must reconcile to supporting lable SA20 and to Budgeted Financial Performance (revenue and expenditure)
  5. Must reconcile to Budgeted Financial Performance (revenue and expenditure)
  6. Include finance leases and PPP capital funding component of unitary payment total borrowing/repayments to reconcile to changes in Table SA17
  7. Total Capital Funding must balance with Total Capital Expenditure
  8. Include any capitalised interest (MFMA section 46) as part of relevant capital budget

2	New 15 - Putal Of VOTE 1g 15.1 - (Name of named)	Veet 14- (MANE OF VOIT 14 H1 : (Name of Schools)	Veta 12 - PAME OF VOTE 13] 13 1 - Plane of adverse]	Ven 12-(MANE DF VOTE 12) 12 1- (Some of allowed)	Year 11 - PAINE OF VOTE 11] 11.1 - Plane of Harverid	ven te (AJALE DY VOTE 19] 10.1   Norm of sub-void)	Vels s. Studi Trasppel 8 s. Assistant 4001 42 - Floating 100 42 - Floating 100 43 - Males Velsel Sorrally	1: Set Vista & Wath Management 1: Set Vista 610 12: Set Charles 620 13: Lend to 650	Vote 7 - Sport & Recording 7.1 - Gass Colleg 4-50	Virgit - house Suidity 61 - Frien 200 62 Sewall Vision 63 Lamont Librer 200	Was 4 Community & South Services 11 - Marcial Community & South Services 12 - Community &	Vote 3 - Prenting & Development 31 - Energy 2010 32 - Married 2000 33 - Married Semont 200 3 - Lucil Emprescher 2001	Vers 2 - Phases & Admin 21 - Shape \$1 name/old 22 - Organis Sevinel 30	Eggisi, repnedere - stassing at ce Labbye est especialist approprieta Vest 1 6 sendre a 6 ched 11 - Sancjal 100 12 - Camelisto	H thousand
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## KZN227 Richmond - Table A6 Budgeted Financial Position

Description	Ref	2012/13	2013/14	2014/15		Current Year 2015/16	ar 2015/16		2016/17 Mediur	2016/17 Medium Term Revenue & Expenditure Framework	& Expenditure
R thousand	·	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 Budget Year +2 2017/18 2018/19	Budget Year +2 2018/19
ASSETS	-								- 1		
Cash		839	1 855	1 267	600	600	600	600	1 100	1 100	1 100
Call investment deposits	_	42 576	43 819	45 797	42 000	42 000	42 000	42 000	44 500	44 500	44 500
Consumer debtors	_	1 224	1 172	295	1 615	1 615	1 615	1 615	1744	1 849	2015
Other debtors	8	4411	4 564	6 040	1391	1 391	1 391	1 391	4411	. 4411	4411
Current portion of long-term receivables		23	10		1	1	ı	1			
Inventory	2	26	167	86	125	-125	125	125	86	91	125
Total current assets		49 099	51 587	53 485	45 731	45 731	45 731	45 731	51 841	51 951	52 151
Non current assets											
Long-term receivables	_	10					1	ı			
Investments							1	1			
Investment property		4 115	4 115	4115	4 115	4115	4115	4115	4115	4115	4115
Donath plant and poliment	<u>ن</u>	102 7/8	121 277	140 522	124 480	124 480	124 480	124 480	156 730	174 300	192 390
Agricultural			į		į	į	1 5	1 6			
Biological							1	1			
Intangible		14	12	00	16	16	16	16	8	80	8
Other non-current assets		128	128	61			1	1	61	61	61
non current assets		107 016	125 632	144 717	128 611	128 611	128 611	128 611	160 914	178 574	196 574
AL ASSETS		156 115	177 219	198 202	174 342	174 342	174 342	174 342	212 755	230 525	248 725
LIABILITIES											
Current liabilities											
Bank overdraft	_						1	1			
Borrowing	4	410	317	398	í	L	ı	E	440	440	440
Consumer deposits							ı	ī			
Trade and other payables	4	27 909	25 353	18 242	1 500	1 500	1 500	1 500	1 650	1 550	1 450
Provisions		227	208	272	-	ı	1	1	272	272	272
Total current liabilities		28 546	25 878	18 912	1 500	1 500	1 500	1 500	2 362	2 262	2 162
Non current liabilities											
Borrowing		21	1	136	1	1	1	1	1	1	1
Provisions		9 788	10 569	11 318	12 767	12 767	12 767	12 767	12 863	13 635	14 453
Total non current liabilities		9 809	10 569	11 454	12 767	12 767	12 767	12 767	12 863	13 635	14 453
TOTAL LIABILITIES		38 355	36 447	30 366	14 267	14 267	14 267	14 267	15 226	15 898	16 616
NET ASSETS	5	117 760	140 772	167 837	160 075	160 075	160 075	160 075	197 529	214 627	232 110
COMMUNITY WEALTH/EQUITY Accumulated Surplus/(Deficit)		117 760	140 772	167 837	160 075	160 075	160 075	160 075	197 248	214 326	231 787
Reserves	4	1	1	1	1	1	1	1	282	301	322
TOTAL COMMINITY WENT THEOLITY	,	747 700	440.44	107 007	160 035	160 075	160 025	150 031	107 500	24 4 627	222
TOTAL COMMONITY WEALTH/EQUITY	o	117 /60	140772	107 937	C/0 001	670.001	670.001	670.001	R7C /R1	214021	232 110

Heterences

1. Detail to be provided in Table SA3

2. In-fude completed low cost housing to be transferred to beneficiaries within 12 months

3. e 'Construction-work-in-progress' (disclosed separately in annual financial statements)

4. Detail to be provided in Table SA3. Includes reserves to be funded by statute.

5. Net assets must balance with Total Community Wealth/Equity

### KZN227 Richmond - Table A7 Budgeted Cash Flows

The second secon	100									CONTRACTOR STATE OF THE PARTY O	
Description	Ref	2012/13	2013/14	2014/15		Current Year 2015/16	ar 2015/16		2016/17 Mediu	2016/17 Medium Term Revenue & Expenditure Framework	& Expenditure
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original	Adjusted	Full Year	Pre-audit	#	Budget Year +1 Budget Year +2	Budget Year +2
CASH FLOW FROM OPERATING ACTIVITIES Receipts	寸					3		outcome	2010/17	2017/10	61/0107
Property rates, penalties & collection charges		8 642	7 784	8 310	0 260	0300	200	•			
Service charges		37	395	1 142	405	405	9 300	9 360	10800	11 421	12 106
Other revenue		5 428	5114	7 268	4 345	4 3 4 5 6	4 246	204	2010	49/	500
Government - operating	_	36 992	37 130	47 494	69 696	606 606	60 606	646.4	6192	2514	2 659
Government - capital	-	18 533	25 645	17 493	17 376	17 376	17.376	17 376	33.036	17 950	18 664
Interest		1 518	. 2121	2 868	2 500	2 500	2 500	2 500	2 625	1 816	1924
Dividends									1	I	1
Suppliers and employees		(45 050)	(50 500)	(500)							
Finance charges		(184)	(678)	(000 00)	(175)	(568 67)	(79 893)	(79 893)	(76 399)	(82 102)	(86 378)
Transfers and Grants	-	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(0.0)		(611)	(6.11)	(671)	(6/1)	(600)	(636)	(674)
NET CASH FROM/(USED) OPERATING ACTIVITIES		27 108	24 947	28 167	23 524	23 524	23 524	23 524	42 384	27 285	28 856
CASH FLOWS FROM INVESTING ACTIVITIES Receipts											
Proceeds on disposal of PPE		(102)	(363)						1	1	ı
Decrease (increase) in non-current debtors									1	Ľ	ı
Decrease (increase) in page surrent receivables		25	1 926						2 042	2 165	2 294
Payments					13 164	13 164	13 164	13 164	(24 976)	1	1
apital assets		(21 207)	(24 100)	(26 959)	(25 851)	(25 851)	(25 851)	(25 851)	(31 870)	(16 958)	(17 731)
CASH FHOM/(USED) INVESTING ACTIVITIES		(21 284)	(22 537)	(26 959)	(12 687)	(12 687)	(12 687)	(12 687)	(54 804)	(14 793)	(15 436)
CASH FLOWS FROM FINANCING ACTIVITIES Receipts Short term loans											
Borrowing long term/refinancing		214		242					242	242	242
Payments									1	ı	1
Repayment of borrowing		(355)	(150)	(61)					(120)	(120)	(120)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(141)	(150)	181	ı	ı	1	ı	122	122	122
NET INCREASE/ (DECREASE) IN CASH HELD		5 683	2 260	1 389	10 837	10 837	10 837	10 837	(12 298)	12 614	13.541
Cash/cash equivalents at the year begin:	N 0	37 731	43 415	45 674	31 162	47 063	47 063	47 063	57 900	45 602	58 217
Helerences		43 415	45 674	47 063	41 999	57 900	57 900	57 900	45 602	58 217	71 758
										-	

Local/District municipalities to include transfers from to DistrictLocal Municipalities
 Cash equivalents includes investments with maturities of 3 months or less

# KZN227 Richmond - Table A8 Cash backed reserves/accumulated surplus reconciliation

	1	The state of the s	The second secon								
Description	Ref	2012/13	2013/14	2014/15		Current Year 2015/16	ar 2015/16		2016/17 Mediu	16/17 Medium Term Revenue & Expenditure Framework	& Expenditure
R thousand		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted	Full Year	Pre-audit	₩	Budget Year +1 Budget Year +2	Budget Year +2
Cash and investments available							10000	odicollie	11/0107	201//18	81/8102
Cash/cash equivalents at the year end	_	43 415	45 674	47 063	41 999	57 900	E7 000	-	i		
Other current investments > 90 days		_	(0)		202	07 900	008 70	97 900	45 602	58 217	71 758
Non current assets - Investments	_	١ ,	1 0	<u>-</u>	2	(15 300)	(15 300)	(15 300)	(2)	(12617)	(26 158)
Cash and investments available:		43 415	45 574	430 64	40.000		,	1	L	1	1
			10 014	400 /4	000 Z#	42 500	42 600	42 600	45 600	45 600	45 600
Application of cash and investments											
Unspent conditional transfers		ı	ı	1	ı —-						
Unspent borrowing		ı		ı	(		1	1	1	ı	ı
Statutory requirements	N						1			1	ť
Other working capital requirements	ω	21 556	20 982	12511	(1 115)	(500)	(500)	(500)			
Other provisions						(000)	(600)	(sec)	(4 008)	(4 195)	(4 446)
Long term investments committed	4	1	1	1	ı						
Reserves to be backed by cash/investments	თ					1	1	1	1	1	1
Total Application of cash and investments:		21 556	20 982	12.511	11 1151	(500)	(FOO)		282	301	322
Surplus(shortfall)		21 859	24 602	34 553	10,110	(000)	(680)	(686)	(3 726)	(3 894)	(4 124)
References		1. 2.2	22002	04000	45/13	43 189	43 189	43 189	49 326	49 494	49 724
A Mind range all and the state of the state											

Must reconcile with Budgeted Cash Flows
 For example: VAT, taxation
 Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)
 For example: sinking fund requirements for borrowing
 For oxample: sinking fund requirements for borrowing
 Council approval required for each reserve created and basis of cash backing of reserves

## KZN227 Richmond - Table A9 Asset Management

Renewal of Existing Assets as % of deprecn"  RAMA as a % of PPE  Renewal and RAM as a % of PPE  Renewal and RAM as a % of PPE	Description Applied 8/ office	Other assets	Investment properties	Heritage assets	Infrastructure	Infrastructure - Other	Infrastructure - Water	Infrastructure - Electricity	Infrastructure - Road transport	Repairs and Maintenance by Asset Class	EXPENDITURE OTHER ITEMS	TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	Intangibles	Agricultural Assets Biological assets	Other assets	Investment properties	Community Lectron assets	Infrastructure	Infrastructure - Other	Infrastructure - Water	Infrastructure - Electricity	ASSET REGISTER SUMMARY - PPE (WDV)	TOTAL CAPITAL EXPENDITURE - Asset class	Intangibles	Agricultural Assets Biological assets	Other assets	Investment properties	Community	Infrastructure	Infrastructure - Sanitation	Infrastructure - Water	Infrastructure - Road transport	Total Capital Expenditure	Biological assets Intangibles	Agricultural Assets	Other assets	Heritage assets	Community	Infrastructure - Other	Infrastructure - Water Infrastructure - Sanitation	Infrastructure - Electricity	Total Renewal of Existing Assets Infrastructure - Road transport	Intangibles	Biological assets	Other assets	Investment properties	Community	Infrastructure - Other	Infrastructure - Water Infrastructure - Sanitation	Infrastructure - Electricity	Total New Assets Infrastructure - Road transport	A thousand		Description
	+	6, 7					_			ω		S	_				_	_				თ	120							_			4			<b>о</b>						N			6						_	$\vdash$		Ref
0,0% 0,0% 2,7% 3,0%	/ 0/4	847	ı	1 1	1921	1		ı	1 921	2 768	300	107 006	14	1 1	26 152	4 115	22 502	54 095	190			53 975	21 082		1 1	1 977	1 1	2717	16388		1 1	16 388		1 1	1	1 1	ı	1 1	ı	1 1	1	1 1		1 1	1977	1 1	2717	16 288	1 1	ı	21 082 16 388	Outcome	Audited	2012/13
2,1%	8 936	907	1	1 1	1 676	1	1 1	ı	1 676	2 583	6 45 4	125 632	12	1	30 581	4 115	28 451	62 345			9	80.245	21 140	1	1 (	ı	1 1	1	21 140	ı	1 1	21 140		1 1	1	1 1	ı	Li	Г		1	1 1		1 1	í	1 1	1 3	21 1/0	1 1	1	<b>21 140</b> 21 140	Outcome	Auditor	2013/14
0,0% 0,0% 1,8% 2,0%	70 128	1 160	1	1 1	1 385	1	1 1	į.	1 385	2545	7 5 8 9 9	144717	œ	1	30 912	4 115	35 097	74 524				74 594	26 959		t i	ı	1 1	1 0	26 959	ı	1 1	26 959		1 1	1	1 1	1	1 1	1	1 1	1		1	t 1	ı	1 1	- 00	25 250	1 1	ı	<b>26 959</b> 26 959	Outcome	Andie	2014/15
40,2% 131,7% 2,5% 8,0%	10 975	1344	1	1 1	1 732	1 1	1 1	ı.	1 732	3 076	7 880	175 654	16	1	1 216	4 115	50 603	119 576	36 010		200	83 566	25 850	1	1 1	5 325		1 854	18 671	1	1 1	18 671		l I	ı	1 1	1	70 400	ı	1 1	1	10 400	1	( )	5 325	1 1	1 854	0 274	1 1	t	15 450 8 271	Budget	- 1	C
15,4% 86,7% 3,9% 7,0%	13 354	1 738	1	1 1	3 172	1	1 1	ı	3 172	4 910	0	175 654	16	i	1 216	4 115	50 603	119576	36 040		8 00	82 555	47 646	1	1 1	11 933	1 1	2 752	32 961	2 1	1 1	30 582		1 1	ı	5000	1	2 322	ı	1 1	1	7 322 2 322	ı	1 1	6 933	1 1	2 752	2 379	1 1	· ·	40 324 28 260	Budget	Adinotod	Current Year 2015/16
15,4% 86,7% 3,9% 7,0%	13 354	1 738	1	1 1	3 172		1	ı	3 172	4 910		175 654	<del>16</del> -	1	1 216	4 115	50 603	119 576	26 010		50	22 556	47 646	1	ι ι	11 933	1 1	2 752	2 379	2 1	1 1	30 582		1	1	5000 -	1	2322	1	1 1	1	7322	1	1 1	6 933	1 1	2752	2379	1 -1	ı	40 324 28 260	Forecast		16
42,2% 158,7% 3,7% 12,0%	14 696	2 058	1	1 1	3 709		ı	1	3 709	5 768	3	162 002	<sub>∞</sub> 1	ı	35 240	4 115	37 554	84 957			94 93	94 057	33 547	1	1 1	521	1 1	11 500	21 526	2	l i	19 526			ı	1 1	1	14 167	2 000	1 1	i 1 §	14 167 12 167	1	1 1	521	1 1	11 500	7 7 7 7	1 1	1	<b>19 380</b> 7 359	2016/17	Budget Van	2016/17 Mediu
0,0% 0,0% 3,5% 3,0%	15 725	2 202	r	i 1	3 969	1 1	i	1	3 969	6 171		186 655	ر ص	t	37 354	4 115	54 145	90 904			20 20	9	17 850	1	i 1	1	1 1	2 387	15.463	1	1 1	15 463			1	1 1	ı	Li	r i	1	1		1	1 1	ı	1 1	2 387	45.40	1 1		17 <b>850</b>	2017/18	Framework	2016/17 Medium Term Revenue & Expenditure
0,0% 0,0% 3,4% 3,0%	16 826	2357	1 1		4 247		1	1	4 247	6 603		195 259	<sub>00</sub> 1	ī	39 595	4115	54 145	97 268		I.	9/ 200	07.000	18 664	t s	L	i	, ,	5 620	13044	1		13 044			ı	L I	,		1 1	1	1	1 1	ı	1 1	1	1 1	5 620	-	1 1		18 664 13 044	2017/18 2018/19		e & Expenditure

- Reletences

  1. Detail of new assets provided in Table SA34a

  2. Detail of renewal of existing assets provided in Table SA34b

  3. Detail of Repeals and Maintenance by Asset Class provided in Table SA34c

  4. Must reconcile to total capital expenditure on Budgeted Capital Expenditure

  5. Must reconcile to 'Budgeted Financial Position' (written down value)

  6. Donated/contributed and assets funded by finance leases to be allocated to the respective category

The second secon		Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 Budget Year +2 2017/18 2018/19
Hater:							A Paris Control		
Piped water inside overling  Piped water inside yard (but not in dwelling)  Piped water inside yard (but not in dwelling)  Using public tap (at least min. service level)	N	1 1 1		111	4 681 6 749 6 713				
el) Minimum Service Level and Above sub-total	4	1 1	1 1	1 1	18 645	18 645	502 18 645	502 18 645	502 18 645
(< min.service level) ply (< min.service level)	ω 4	1 1	1 1	1 1	- 59	- 59	- 59	۱ 59	- 59
Below Minimum Service Level sub-total	П	1 1	1	1 1	224	224	224	224	224
	55	1	1	1	18 869	18 869	18 869	18 869	18 869
Sanitation/sewerage: Flush toilet (connected to sewerage)			ı	ı	2 775	2775	2775	2 775	2 775
Flush total (with septic tank)		1	1	ı	1 685	1685	1 685	1 685	1 685
Chemical toilet  Pit toilet (ventilated)		l I	C 1	( )	4 036 6 793				
Other toilet provisions (> min.service level)	Γ	1	ı	t	1 1		1 1 2		
Bucket toilet	_	1 1	1 1	1 1	15 289	15 289	15 289	15 289	15 289
Other toilet provisions (< min.service level)  No tailet anavisions		ı ı	t 1	1 1	730	730	730	730	730
Below Minimum Service Level sub-total	П	ì	1	1	730	730	730	730	730
Total number of households	Ch	1	1	1	16 019	16 019	16 019	16 019	16 019
Liectricity (at least min.service level)		1		ı	37 544	37 544	37 544	37 544	37 544
Ciecticity - prepaid (Illitizetrice level)  Minimum Service Level and Above sub-total	Т	1 1	1 1	1 1	37 544	37 544	37 544	37 544	37 544
		1 1	1 1	1 1	1 1	1 1	1 1	1 1	
		ı	ı	t	1		1	ı	t
Total number of households	51	1 1	1 1	1 1	37 544	37 544	37 544	37 544	37 544
Refuse:  Removed at loast once a week		ı			850	B 50	B	55.0 	n n n n n n n n n n n n n n n n n n n
Minimum Service Level and Above sub-total		1	ı	ī	650	650	650	650	650
Hemoved less frequently than once a week Using communal refuse dump		1 1	1 1	1.3	2 158 228				
Using own refuse dump Other rubbish disposal		1 1	1 1	1 1	12 064 224				
	Τ	1	1	1	1116	1 116	1 116	1 116	1 116
Total number of households	5	1, 1	1 1	1 1	16 440	16 440	16 440	16 440	16 440
	7								
Water (s kilolitres per household per month) Sanitation (free minimum level service)		1 1	1.1	1 1	1 1	1 1	1.1	1 1	1 1
Electricity/other energy (50kwh per household per month) Refuse (removed at least once a week)		1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1
ormal Settlements (R'000) Id per month)	8								
water (o knowness per moigent nouseruto per month) Sanifation (free sanifation service to indigent households) Sanifation (free sanifation service to indigent households)	-	1 1	l I	1 1	1.1	1.1	1.1	1.1	1 1
se (removed once a week for indigent households)		1 1	<u>.</u>	1 1			<u></u>	<u> </u>	
Cost of Free Basic Services provided - Informal Formal Settlements (R'000) Total cost of FBS provided		1 1	1 1	1 1	ا د	ω <sup>1</sup>	اس	اد	ادم
Highest level of free service provided per household	-								
Property rates (R value threshold) Waler (kilolitres per household per month)					15 000	15 000	15 000	15 000	15 000
Sanilation (kilolitres per household per month)	-				6 0	60	6 0	on o	<u></u> о о
Sanitation (Rand per household per month) Electricity (kwh per household per month)	*	<u> </u>							
Heruse (average lires per week)  Revenue cost of subsidised services provided (R'000)	9				2	2	2	2	2
Property rates (tariff adjustment) (impermissable values per section 17 of MPRA)  Property rates exemptions, reductions and rebates and impermissable values in excess of									
section 17 of MPRA)  Water (in excess of 6 kilolitres per indigent household per month)		807	1 793	1 767	1 500	1 500	1 500	1 500	1 000
Sanilation (in excess of free sanitation service to indigent households)		1 1	) )	1 1	1 1		1 1		1 1
Electricity/other energy (in excess of 50 kwh per indigent household per month)  Refuse (in excess of one removal a week for indigent households)		1 1	1 1	ı ı	t i	1	1 1	1 1	
,	,								
Housing - top structure subsidies Other	- O								
Total revenue cost of subsidised services provided	Н	807	1 793	1 767	1 500	1 500	1 500	1 500	1 000
<u>References</u> 1. Include services provided by another entity; e.g. Eskom									
			54						
			38						
SHIRE SETTINGS TO A PROPERTY OF THE PROPERTY O	at he inclu	indi							

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Description	Ref	Executive &	Finance & Admin	Planning & Development	Community & Social	Community &	Safety	& Recreation	Voie 5 - Fusilic Vois 7 - Sport Voie 5 - Fusilic Voie 7 - Fusilic Vois 7 - Fusilic Voie 5 -	Transport	NAME OF VOTE 10]	[NAME OF VOTE 11]	INAME OF VOTE 12]	[NAME OF VOTE 13]	[NAME OF VOTE 14]	[NAME OF VOTE 15]	i
R thousand	-																
Revenue By Source	1							10000									
Property rates			11 500		L			V.	2								11 500
Property rates - penalties & collection charges			450														450
Service charges - electricity revenue	-000																,
Service charges - water revenue	_																,
Service charges - sanitation revenue					12												3 1
Service charges - refuse revenue									500								500
Service charges - other	-																1
Rental of facilities and equipment			6		703												3 65
Interest earned - external investments			2 550									i,					7 50
Interest earned - outstanding debtors	100		50						25								1 2
Dividends received	_		100	5													3
Fines					12		100										831
Licences and permits				21			810										516
Agency services									3	010						10000	460
Other revenue			105	88	288		28	,	200								70 254
Transfers recognised - operational	-	2 659	51 087	11 910	1 444				3 104								
Total Revenue (excluding capital transfers and contribution	ributio	2 659	65 748	11 950	2 437		930	7	3 699	516	1			ı	1		87 946
Expenditure By Type			U.														20 654
Employee related costs		2 727	11 993	6 230	5 369		5 969	1814	2 293	3 259	00 11 15						4 643
Remuneration of councillors		4 642		1				C. C.									9 5
Debt impairment			950														3
Depreciation & asset impairment		143	286	1 175	1 977		212	6	380	4770							4
Finance charges		50	345		25		20										۱ ;
Bulk purchases																	1
Other materials				1			8		380	S							8 176
Contracted services		815	1 758	6/1	300		080		200								
Transfers and grants							3			2 662							29 392
Other expenditure		2 140	6 689	12 3/3	2/34		924	913	, ,	3000	*			100			ı
Loss on disposal of PPE	_															-	92 183
Total Expenditure	_	10 516	22 020	20 450	13971	1	7 415	2.335	3 699								
S us/(Deficit)		(7 857)	43 728	(8 499)	(11 534)		(6 485)	(2 328)	-	(11 263)		,	1			,	33.026
insfers recognised - capital				33 026													
antributions recognised - capital											,		1				
Controlled assets	İ	77057	40 77g	24 527	(11 524)		16 485		-	(11 263)			1	1	-	1	28 789
Surplus/(Deficit) after capital transfers &		(/ 85/)	43 / 25	725 92	(11 000)		(60+0)	(0.00.0)		111							

References

timental columns to be based on municipal organisation structur

-	-	CLIVING .	TINE 1115	CIMIN							
Description	Ref		41/6107	21/#102		Current teat 2010/10	2010/10		Framework	Framework	
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year   2016/17	Budget Year +1   2017/18	Budget Year +2 2018/19
ASSETS  Call investment deposits  Call deposits < 90 days				2.4							
Total Call investment deposits	N	42 576 42 576	43 819	45 /9/	42 000 42 000	42 000 42 000	42 000	42 000	44 500 44 500	44 500 44 500	44 500
Consumer debtors Consumer debtors		1 224	1 172	295	1 615	1615	1615	1 615	1 744	1 849	2 015
Total Consumer debtors	N	1 224	1 172	295	1 615	1 615	1 615	1 615	1744	1 849	2015
Debt impairment provision  Balance at the beginning of the year											
Contributions to the provision  Bad debts written off  Balance at end of year		-	1	1	1	1	1	t	1	-	
Property, plant and equipment (PPE)  PPE at cost/valuation (excl. finance leases)		102 748	121 377	140 533	124 480	124 480	124 480	124 480	156 730	174 390	192 390
Leases recognised as PPE Less: Accumulated depreciation	ω										
Property, plant and equipment (PPE)	N	102 748	121 377	140 533	124 480	124 480	124 480	124 480	156 730	174 390	192 390
LIMBILITIES  Current liabilities - Borrowing  Short term loans (other than bank overdraft)  Current portion of long-term liabilities		410	317	398					440	440	440
Total Current liabilities - Borrowing		410	317	398		I	,	ı	440	440	440
Trade and other payables Trade and other creditors Unspent conditional transfers		27 909	25 353	18 242	1 500	1 500	1 500	1 500	1 650	1 550	1 450
VAT Total Trade and other payables	2	27 909	25 353	18 242	1 500	1 500	1 500	1 500	1 650	1 550	1 450
Non current liabilities - Borrowing Borrowing	4	21		136							
Total Non current liabilities - Borrowing		21	1	136		1	1	1	1	1	
Provisions - non-current Retirement benefits List other major provision items					ja ja						
Refuse landfill site rehabilitation Other		9 788	10 569	11 318	12 767	12 767	12 767	12 767	12 863	13 635	14.
Total Provisions - non-current		9 788	10 569	11 318	12 767	12 767	12 767	12 767	12 863	13 635	14 453
CHANGES IN NET ASSETS Accumulated Surplus/[Deficit]  vumulated Surplus/(Deficit) - opening balance  Padjustments											
Restated balance Surplus(Deficit)		14 127	23 011	26 683	16 106	22 855	22 855	22 855	28 792	15 045	- 15 905
Appropriations to Reserves Transfers from Reserves Depreciation offsels	9							***		1	
Accumulated Surplus/(Deficit)	-	14 127	23 011	26 683	16 106	22 855	22 855	22 855	28 792	15 045	15 905
Reserves Housing Development Fund Capital replacement Soft Towards									282	301	322
Other reserves Revaluation	>										
TOTAL COMMUNITY WEALTH/EQUITY	N	14 127	23 011	26 683	16 106	22 855	22 855	22 855	29 073	15 347	16 227
Total capital expenditure includes expenditure on nationally significant priorities:	Tre	on nationally s	ignificant pri	orities:							

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Allocations to other priorities		Spatial and Environmental (Cross Cutting)	Nunicipal Transformation and Institutional development Institutional development Nunicipal Financial Vability and Nunicipal Financial Financial Vability and Nunicipal Financial		Good Governance and Public participation		Social and local economic development		Basic Service Delivery and Infrastructure development		KZN227 Richmond - Sup Strategic Objective
Allocations to other priorities Trata Bosonus (excluding contractors and contributions)	b) Review SDF c) Develop local area plans c) Develop local area plans Malaim, Magoda, Hopewer; d) Develop richmond SEA e) To improve response to disasiars	a) Introduce investment incentive schemes b) Incorporate previously non rated areas credible strategic and spatial municipal planning by a) Develop wall to wall schemes	Provide input into the review of the current Recruliment and reterion strategy by:  a) Seedhule of critical skills required To manage municipal resources to ensure financial sustainability and alfordability by:	a) Formulate an integrated development plan within the context of the 5 year cycle b) Formulate organisational performance management framework. c) Finalize communication strategy d) Prevention, awareness and education e) To partner with the Department of Social Development	c) Develop and implement LED policies and procedures of Promute LED strategies michisses of programmes and projects of provide systems and mechanisms for accountability and pulse paracipation in municipal development affairs by-	Aural development and land reform as well as private land owners     Beview LED strategy based on outcome of analysis of economy	c) Prepare and implement demand management plan To simulate account or create an environment suitable for vigorous economic development the reby enhancing economic account and socioleconomic growth by:	A) Prioritise the use of current capital financial resources b) Identity and facilitate the implementation of required training and skills development.	To address services backolgs and luture growth as well as maintain and upgrade existing infrastructure by:-		KZN227 Richmond - Supporting Table SA4 Reconciliation of IDP strategic objectives and pudget (revenue)  Strategic Objective Goal Code Ref 2012/13 2013/14 2014/15
		ō	o 4		Co.		N_		_		Goal Code Ref
2 65 730		1247	32 990		174		1 635		27 752	Aud	2012/13
79 929		5 141	1 209		F2 197		2 000		27 599	Audited Outcome	2013/14
96 182		5 561	929 55 417		2 801		2 466		29 009	Audited Outcome	2014/15
108 442		730	61 882		₫ <b>545</b>		2 368		38 91 /	Original Budget	
115 295		3 427	3 279 61 882		4 5 4 5		2776		e E	Adjusted Budget	Current Year 2015/16
115 295		3 427	61 882		4 5 4 5		2776		9	Full Year Forecast	
120 971		997	3 65 74B		2 659		2 437		45	Budget Year 2016/17	2016/17 Medium
1 111 709		993	69 693		2 789		2 583		31 33	Budget Year +1 2017/18	2016/17 Medium Term Revenue & Expenditure Framework
9 117694		1 053	73875		2 926		2798			Budget Year +1 Budget Year +2 2017/18 2018/19	& Expenditure

Allocations to other priorities Total Expenditure					B 100	Spatial and Environmental (Cross Cutting)		Municipal Financial Viability and Management	Municipal Transformation and institutional development			Good Gevernance and Public participation			Social and local economic development			Infrastructure development	R thousand	Strategic Objective
	e) To improve response to disasters	d) Develop richmond SEA	c) Develop local area plans - Ndalent Magoda, Hopewe,	b) Review SDF	a) Develop wall to wall schemes	To promote an efficient and credible strategic and spatial municipal planning by:-	b) Incorporate previously non rated areas	To manage municipal resources to ensure financial sustainability and affordability by:  a) infooduce investment incentive schemes	or To partner with the Obstantient of Soual Development of Soual Development of Soual Development of Soual Development and the current Recruitment and relevation strategy by:  a) Scethule of critical salis required	d) Prevention, awareness and education	b) Formualle organisational parformance management framework c) Finalize communication strategy	d) Promote LED strategies inclusive of programmes and projects projects of programmes and projects projects projects projects projects projects projects projects projects and public participation in municipal development affairs by; a) Formulate an registed development plan within the context of the 5 year cycle	c) Develop and implement LED policies and procedures	b) Review LED strategy based on outcome of analysis of economy	To stimulate economic development to create an environment suitable for rigidous economic development thereby a) Pural development and land reform as well as private land borners	demand management plan	b) Identify and lacilitate the implementation of required training and skills development of Peeners and implement	and future growth as well as maintain and upgrade existing infastincture by:  a) Prioritise the use of current capital financial resources		Goal
				72		<u> </u>	orace Alaboration	<u> </u>				G			N			_		Code
52 061						2214		15 557	4 080			6414			12 656			11 40	Audited Outcome	2012/13 Ref
60 936						3 093	4. 4	14 473	4 528			7 537			13 828				Audited Outcome	1
69 626						2 403		16 307	4 839			8611	4		15 862				Audited Outcome	1
89 597				N a s		3 549		20 270	6748			10 340			18 368				Original Budget	
94 239					1 50	3 279		21 031	6 475			10 677			17 438				Adjusted Budget	4 <u>F</u>
94 239						3 279		21 031	6 475			10 677			17 438			### ### ##############################	22	5/16
90 932						3 699		21 960	7415			10516			15 058			32 285	Budget Year 2016/17	2016/17 Medii
95 341				=		3921		23 278	7 859			11 146			15 962			33 175	Budg +1 2	2016/17 Medium Term Revenue & Expenditure Framework
100 388						4 156		24 675	8 331			11 815			16.919				Budget Year +2 2018/19	ue & Expendiru

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<sub>er</sub> expenditure must reconcile to Budgeted must be used on Table SA36

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١	KZN227 Richmond - Supporting Table SA7 Measureable performance objectives
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s No c kilo kilo kilo kilo kilo kilo kilo kilo	Description	Unit of measurement	2012/13	2013/14	2014/15	0	Current Year 2015/16	/16	2016/17 Media	2016/17 Medium Term Revenue & Expenditure Framework	e & Expenditure
No of houses built   200   2	1	Cint of investigation	Audited	Audited	Audited	Original	Adjusted	Full Year	Budget Year	Budget Year +1	Budget Year +2
No of houses built   200   2	Vote 1 - vote name						1				
No of houses built   200   2	Function 1 - (name)										
No of houses built   200   2	Sub-function 1 - (name)										
No of houses built   200   2	Vote 1 -Community Services										
No of houses built   200   2	Housing										
No of houses built   200   2	Eradication of backlogs										
No of houses built   200   2	Reduce informal settlements										
	No of houses erected	No of houses built	200	200	200	200	200	200	200	200	200
	Vote 2 - Roads										
	Eradication of backlogs										
Italian	Reduce roads backolgs	kilometer	21,0	21,0	21,0	21,0	21,0	21,0	21,0	21,0	21,0
	Roads maintained Surfaced raods resurface/ rehabilitated										
Kilometer   24   24   24   24   24   24   24   2	Reduce roads backolgs	kilometer	5,0	5,0	5,0	5,0	5,0	5.0	5.0	5.0	5.0
Kilometer   24   24   24   24   24   24   24   2	Roads for growth										
	Roads	1									
	New roads to be cosnbtructed										
	Reduce roads backolgs	kilometer	24	24	24	24	24	24	24	24	24
with         kilometer         5 <t< td=""><td>Stormater for growth</td><td></td><td></td><td></td><td></td><td></td><td>100</td><td></td><td></td><td></td><td></td></t<>	Stormater for growth						100				
No of houses with access to 1500 1500 1500 1500 1500 1500 1500 150	Stormwater to stimulate growth	kilometer	on .	ۍ ن	ຫ	Oп	c <sub>5</sub>	On .	Оī	O1	ڻ.
Klogs No of houses with access to 1500 1500 1500 1500 1500 1500 1500 150	Vote 3 - Solid Waste										
Ixelegs         No of houses with access to         1500	removal										
if the Votes	hource refuse removal backlogs	No of houses with access to	1500	1500	1500	1500	1500	1500	1500	1500	1500
And so on for the rest of the Votes	Insert measure/s description										
	And so on for the rest of the Votes										

Include a measurable performance objective for each revenue source (within a relevant function) and each vote (MFMA s17(3)(b))
 Include all Basic Services performance targets from 'Basic Service Delivery' to ensure Table SA7 represents all strategic responsibilities
 Only include prior year comparative information for individual measures where relevant activity occurred in that year/s

## KZN227 Richmond - Entities measureable performance objectives

Description	Unit of measurement	2012/13	2013/14	2014/15	O	Current Year 2015/16	16	2016/17 Mediu	2016/17 Medium Term Revenue & Expenditure Framework	& Expenditure
1000000		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 Budget Year +2 2016/17 2017/18 2018/19	Budget Year +2 2018/19
Entity 1 - (name of entity)										
Insert measure/s description										
							7			
Entity 2 - (name of entity)										
Reduce informal settlements										
Entity 3 - (name of entity)										
Reduce informal settlements										
so on for the rest of the Entities										
1. Include a measurable performance objective as agreed with the parent municipality (MFMA s87(5)(d))	d with the parent municipality (	MFMA s87(5)(d))								

<sup>2.</sup> Only include prior year comparative information for individual measures where relevant activity occurred in that years

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ii.O/S Service Debtors to Revenue	i. Debt coverage	IDP regulation financial viability indicators	Finance charges & Depreciation	Repairs & Maintenance	Remuneration	Employee cosis	water Distribution Losses (2)	Mater Distribution I appear (9)		Electricity Distribution Losses (2)		Other Indicators	Creditors to Cash and Investments	Creditors Management Creditors System Efficiency	Longstanding Debtors Recovered	Outstanding Debtors to Revenue	Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)	Annual Debtors Collection Rate (Payment Level %)	Liquidity Patio Revenue Management	Liquidity Current Patio Current Patio adjusted for aged debtors	Safety of Capital Gearing	Borrowed funding of 'own' capital expenditure	Capital Charges to Own Revenue	Capital Charges to Operating Expenditure	Credit Rating	orrowing Management	Description of financial indicator	KZN227 Richmond - Supporting Table SA8 Performance indicators and benchmarks
Total outstanding service debtors/annual	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)		FC&D/(Total Revenue - capital revenue)	R&M/(Total Revenue excluding capital revenue)	Total remuneration/(Total Revenue - capital revenue)	Employee costs/(Total Revenue - capital revenue)	% Volume (units purchased and generated less units sold)/units purchased and generated	Total Cost of Losses (Rand '000)	Total Volume Losses (kt)	% Volume (units purchased and generated less units sold)/units purchased and generated	Total Cost of Losses (Rand '000)	Total Volume Losses (kW)		% of Creditors Paid Within Terms (within MFIMA's 65(e))	Debtors > 12 Miths Recovered/Total Debtors > 12 Months Old	Total Outstanding Debtors to Annual Revenue		Last 12 Mths Receipts/Last 12 Mths Billing	Monetary Assets/Current Liabilities	Current assets/current liabilities Current assets less debtors > 90 days/current liabilities	Long Term Borrowing/ Funds & Reserves	Borrowing/Capital expenditure excl. transfers and grants and contributions	Finance charges & Repayment of borrowing /Own Revenue	Interest & Principal Paid /Operating Expenditure		CEDIO OF CHIVETERINE	Basis of calculation	A8 Performance indicators and bend
53,1%	6,2		10,2%	6,3%	57,7%	54,0%	0	0 0		0	0 (		64,3.	100.0%	80,0%	12,8%	90,2%		1,5	17	0,0%	-3,6%	3,8%	0,9%	nła	Audited Outcome	2012/13	chmarks
36,3%	6,7		12,0%	4,4%	48,8%	41,6%	0	0 0			0 1	0	55,5%	100,0%	80,0%	9,8%	76,7%	90,4%	1,8	2,0 2,0	0,0%	0,0%	4,2%	1,3%	n/a	Audited Outcome	2013/14	
36,8%	8,6		11,3%	3,9%	48,3%	42,1%	0	0 0		0 (	0	0	38,8%	100,0%	80,0%	9,7%	80,4%	94,7%	2,5	,2, <u>2,</u> 8 8	0,0%	-5,6%	-0,6%	-0,2%	n∕a	Audited Outcome	2014/15	
22,1%	7,5		9,1%	3,5%	47,1%	42,0%	0	0 0		0 (	0 (	o	3,6%	100,0%	80,0%	3,4%	90,0%	80,4%	28,4	30,5 30,5	0,0%	0,0%	0,9%	0,2%	n/a	Original Budget		
19,4%	7,5		9,2%	5,2%	43,0%	38,4%	0	0 0		0	0	<b>D</b>	2,6%	100,0%	80,0°	3,2%	83,1%	90,0%	28,4	30,5	0,0%	0,0%	0,9%	0,2%	n√a	Adjusted Budget	Current \	
19,4%	7,5		9,2%	5,2%	43,0%	38,4%	0	0 0		0 (	0 (	0	2,6%	100,0%	80,0%	3,2%	83,1%	83,1%	28,4	30,5 30,5	0,0%	0,0%	0,9%	0,2%	n/a	Full Year Forecast	Current Year 2015/16	
19,4%	85	4	9,2%			38,4%	0	0 0		0		o	2,6%	100,0%	80,0%	3,2%	83,1%	83,1%	28,4	30,5 30,5	0,0%	0,0%	0,9%	0,2%	₽⁄a	Pre-audit outcome		
46,8%	9,1		10,7%	6,6%	50,4%	45,1%	0	0 0			<b>5</b> (		3,6%	100,0%	80,0%	7,0%	90,8%	83,1%	19,3	21,9 21,9	0,0%	46,4%	3,2%	0,6%		Budget Year 2016/17	2016/17 Exp	
45,2%	8,5		10,7%	6,6%	50,4%	45,2%		0 0			o (	<b>-</b>	2,7%	100,0%	80,0%	6,7%	90,7%	107,2%	20,2	23,0 23,0	0,0%	0,0%	3,4%	0,6%		Budget Year +1 2017/18	2016/17 Medium Term Revenue & Expenditure Framework	
43,9%	9,0		10,8%	6,7%	51,1%	45,8%	0	0 0					2,0%	100,0%	80,0%	6,5%	90,7%	107,2%	21,1	24,1 24,1	0,0%	0,0%	3,3%	0,6%		Budget Year +2 2018/19	Revenue & Work	

<sup>&</sup>lt;u>References</u>
1. Consumer debiars > 12 months old are excluded from current assets
2. Only include if services provided by the municipality

Detail on the provision of municipal services for A10

Total municipal services		= =	2012/13	2013/14	2014/15		reni Year 2015/1		Zoren / Mediur	n Term Revenue Framework	a Expenditure
	Rel.		Outcome	Outcome	Outcome	Origina) Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2016/19
		Mousehold service targets (000) Water:									
	- 1	Piped water inside dwelling	1	-	_	4681	4 681	4 681	4 681	4 681	4 681
		Piped water inside yard (but not in dwelling)	-	-	-	6749	6749	6749	6749	6749	6749
22	8	Using public tap (at least min.service level)	-	-	2	6713	6713	6713	6713	6713	6713
	10	Other water supply (at least min.service level)	-		-	502	502	502	502	502	502
(f)	9	Minimum Service Level and Above sub-total Using public tag (s-min service level)	1 5	5		18 645	18 645	18 645	18 645	16 645	18 640
	10	Other water supply (< min.service level)	1 0	-		59	59	59	59	59	59
	1 "	No water supply	1	- 5		165	165	165	165	165	165
	- 1	Below Minimum Service Level sub-lotal	-	-		224	224	224	224	224	224
		Total number of households	-	-	-	18 869	18 869	18 869	18 869	18 869	18 86
		Sanitation/sewerrae;				i					
		Flush tollet (connected to sewerage) Flush tollet (with septic tank)	-	-		2 775	2775	2 775	2775	2775	2 775
	- 1	Chemical tolet	-	•	-	1 685 4 036	1 685 4 036	1 685	1 685 1	1 685 4 036	168
		Pit toilet (ventilated)		- 2	- 2	6793	6 793	6 793	6793	6 793	679
	- 1	Other tollet provisions (> min.service level)	-	-	-	-	-	-			0,5
	- 1	Minimum Service Level and Above sub-total	-	-		15 289	15 289	15 289	15 289	15 289	15 28
	- 1	Bucket toles	-	-	-			-	-	-	1 -
	- 1	Other todes princisions (< min.service level)	-	-	-	730	730	730	730	730	. 71
		No toilel provisions  Below Minimum Service Level sub-total	-						-	-	
	- 1	Total number of households		-	-	730 16 019	730 16 019	730 16 019	730 16 019	730 16 019	73 16 01
	- 1	Energy;		_	-	10 019	10019	10 019	10019	10 019	16 01
	1	Electricity (at least min.service level)	0.00		-	37 544	37 544	37 544	37 544	37 544	37.54
	- 1	Electricity - prepaid (min.service level)	-	-	-		-		-	-	
	- 1	Minimum Service Level and Above sub-lotal	-	-	-	37 544	37 544	37 544	37 544	37 544	37.5
		Electricity (< min.service level)		-	~	-		-	-	-	
	- 1	Electricity - prepaid (< min. service level)	-	-	-			-	-	-	
	- 1	Other energy sources  Below Minimum Service Level sub-total	ļ <u>-</u> -		-		-	-		-	
	- 1	Total number of households	-	-		37 544	37 544	37 544	37 544	37 544	37 54
	- 1	Reluse;				3/377	37 044	37 544	3/ 344	3/ 544	3134
	- 1	Removed at least once a week	1 -			650	650	650	650	650	68
		Minimum Service Level and Above sub-total	-	-	-	650	650	650	650	650	6
	- 1	Removed less frequently than once a week	-	-	-	2 158	2 158	2 158	2 158	2 158	215
		Using communal refuse dump	-	-	-	228	228	228	228	228	2:
	- 1	Using own refuse dump Other rubbish disposal	1 :		- 5	12 064	12 064 224	12 064	12 064 224	12 064 224	12 0
		No nibbish disposal	-	-		1116	1 116	1116	1 116	1 116	11
		Below Minimum Service Level sub-total	-	-		15 790	15 790	15 790	15 790		15.79
		Total number of households		-		16 440	16 440	16 440	16 440	16 440	16 44
		"						300000	0000000	m Term Revenue	& Expenditu
Municipal in-house services			2012/13	2013/14	2014/15 Outcome	Cu	rrent Year 2015/ Adjusted	16 Full Year	2016/17 Mediu Budget Year	m Term Revenue Framework Budget Year	Budget Yes
Municipal in-house services	Ref	Moucehold service larente (000)			2014/15 Outcome	Cu	rrent Year 2015/	116	2016/17 Mediu	m Term Revenue Framework	
Municipal in-house services	Ref	Household service learnes (000) Water:	2012/13	2013/14		Cu	rrent Year 2015/ Adjusted	16 Full Year	2016/17 Mediu Budget Year	m Term Revenue Framework Budget Year	Budget Yes
Municipal in-house services	Ref	Household service lespots (000) Hister Peed water inside dwelling	2012/13	2013/14		Cu	rrent Year 2015/ Adjusted	16 Full Year	2016/17 Mediu Budget Year	m Term Revenue Framework Budget Year	Budget Yes
Municipal in-house services		Water: Piped water inside dwelling Piped water inside yard (but not in dwelling)	2012/13	2013/14		Cu Original Budget 4 61 1 6 749	Adjusted Budget 4 681 6 749	Full Year Forecast 4 681 6 749	2016/17 Mediu Budget Year 2016/17 4 681 6 749	Term Revenue Framework Budget Year +1 2017/18	Budge1 Yes +2 2018/11 4 6 6 7
Municipal in-house services	a	<u>Water:</u> Piped water inside dwelling Piped water inside yard (but not in dwelling) Using public tap (at least min.service level)	2012/13	2013/14		Cu Original Budget 4 60 i 6 749 6 713	Adjusted Budget 4 681 5 749 6 713	Full Year Forecast 4 681 6 749 6 713	2016/17 Mediu Budget Year 2016/17 4 581 6 749 6 713	## Term Revenue Framework  Budget Year +1 2017/18  4 681 6 749 6 713	Budget Yes +2 2018/11 4 6 6 7 6 7
Municipal in-house services		<u>Water:</u> Piped water incide dwelling Piped water inside yard (but not in dwelling) Using public tap (at teast min service level) Other water supply (at least min service level)	2012/13	2013/14		Cu Original Budget 4 ffl i 6 749 6 713 502	Adjusted Budget 4 681 5 749 6 713	Full Year Forecast 4 681 6 749 6 713 502	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502	### Term Revenue Framework Budget Year +1 2017/18  4 681 6 749 6 713 502	Budget Ye +2 2018/1 46 67 67
Municipal in-house services	8 10	Water: Piped water inside dwelling Piped water inside yard (but not in dwelling) Using public tap fall teast min. sperice level) Other water supply (all seast min. sperice level) Minimum Senrice Level and Above sub-total	2012/13	2013/14		Cu Original Budget 4 61 i 6 749 6 713 502 16 645	Adjusted Budget 4 681 5 749 6 713 502 18 645	Full Year Forecast 4 681 6 749 6 713 502 18 645	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502 18 645	m Term Revenue Framework Budget Year +1 2017/18 4 681 6 749 6 713 502 18 645	Budget Ye +2 2018/1 4 6 6 7 6 7 5
Municipal in-house services	8 10	Mates: Poped water inside dwelling Poped water inside yeard float not in dwelling) Using public lay (at least mix.service level) Other water supply (at least mix.service level) Minimum Service Level and Above sub-datal Using public lay or mis.nessive level)	2012/13	2013/14		Cu Original Budget 4 ffl i 6 749 6 713 502	Adjusted Budget 4 681 5 749 6 713	Full Year Forecast 4 681 6 749 6 713 502	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502	### Term Revenue Framework Budget Year +1 2017/18  4 681 6 749 6 713 502	Budget Ye +2 2018/1 4 6 6 7 6 7 5
Municipal in-house services	8 10	Waters Peed water inside dwelling Peed water inside yard (fun on in dwelling) Using public larg (latest mus service level) Cities waspely fol least mis service level) Minimum Service Level and Allow sub-orbital Using public lay (= mis-service level) Cities water supply (= mis-service level)	2012/13	2013/14		Cu Original Budget 4 61 i 6 749 6 713 502 16 645	Adjusted Budget 4 681 5 749 6 713 502 18 645	Full Year Forecast 4 681 6 749 6 713 502 18 645	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502 18 645	m Term Revenue Framework Budget Year +1 2017/18 4 681 6 749 6 713 502 18 645	Budget Ye +2 2018/1 4 6 6 7 6 7 18 6
Municipal in-house services	8 10	Mates: Poped water inside dwelling Poped water inside yeard float not in dwelling) Using public lay (at least mix.service level) Other water supply (at least mix.service level) Minimum Service Level and Above sub-datal Using public lay or mis.nessive level)	2012/13	2013/14		Cu Original Budget 4 60 i 6 749 6 713 502 18 645	Adjusted Budget 4 681 5749 6 713 502 18 645	Full Year Forecast 4 681 6 749 6 713 502 18 645	2016/17 Mediu Budget Year 2016/17  4 681 6 749 6 713 502 18 645 59 165	m Term Revenue Framework Budget Year +1 2017/18 4 681 6 749 6 713 502 18 645 52	Budget Ye +2 2018/1 4 6 6 7 6 7 18 6
Municipal in-house services	8 10	Waters Peod water inside desiring Peod water inside part flux on in dwelling Peod water inside part flux on in a dwelling Using public last of in its price level Other water supply (at least min savvice level) Chief mainters Service Level and Above sub-total Using public layer inmanersic levely Other water supply (a min savice level) Now water supply (a min savice level) Now water supply (a min savice level) Total number of howershelds	2012/13	2013/14		Cu Original Budget 4 61 i 6 749 6 713 502 18 645 59 -	Adjusted Budget 4 681 5 749 6 713 502 18 645 59	Full Year Forecast 4 681 6 749 6 713 502 18 645 59	2016/17 Mediu Budget Year 2016/17  4 681 6 749 6 713 502 18 645 59 165	m Term Revenue Framework Budget Year +1 2017/18 4 681 6 749 6 713 502 18 645 52	Budget Ye +2 2018/1 4 6 6 7 6 7 5
Municipal in-house services	8 10	Mates: Piped water inside dwelling Piped water inside yard flux not in dwelling Using public laye   Intest mis service level) Other water supply (at least mis service level) Animum Sorrice level and Animo service level) Animum Sorrice level and Animo service level) Using public lay   c mis service level) Other water supply   c mis service level) Now water supply Bellow Minimum Sorrice Level sub-local Total number of households Sorrice   Sorrice level   Sorrice level   Sorrice   Sor	2012/13	2013/14		Cu Original Budget 4 61 i 6 749 6 713 502 18 645 9 - 163 224 18 869	Adjusted Budget 4 681 5 749 6 713 502 18 645 - 165 224 18 869	Full Year Forecast 4 681 6 7-9 6 713 502 18 645 59 - 165 224 18 889	2016/17 Mediu Budget Year 2016/17  4 681 6 749 6 713 502 18 645 59 165 224 18 869	m Term Revenue Framework Budget Year +1 2017/18 4 681 6 749 6 713 502 18 645 52 	Budgel Ye +2 2018/1  4 6 6 7 6 7 5 18 6
Municipal in-house services	8 10	Water  Fiped water inside desiring  Poed water inside yeard flux on in in-weiling  Deep water inside yeard flux on in in-weiling  Living public layed in inside yeard flux  Mentimes service servel and Above sub-total  Using public to top (- min service level)  Other water supply (- min service level)  Now water supply (- min service level)  Now water supply (- min service level)  Total number of howesheldes  Santheliophyseury service  Flush biolic (connected to sewenge)	2012/13	2013/14		Cu Original Budget 4 61 i 6 749 6 713 502 18 645 59 - 165 224 18 869	Adjusted Budget 4 681 5 749 6 713 502 18 645 9 1955 224 18 869 2 275	Full Year Forecast 4 681 6 749 6 713 502 18 645 5 9 - 165 224 18 869	2016/17 Mediu Budget Year 2016/17 4 581 6 749 6 713 502 18 545 59 -5 224 18 869	m Term Revenue Framework Budget Year +1 2017/18 4 681 6 749 6 713 502 18 645 52 165 224 18 869	Budget Ye +2 2018/1 4 6 67 67 51 18 6
Municipal in-house services	8 10	Mates  Pepel water inside dwelling  Pepel water inside year (thu not in dwelling)  Dising public laye (in less thin su service level)  Chair water supply (as less at mis service level)  Chair water supply (as less at mis service level)  Matesian Sorrice level and Above submatul  Liking public lay (in mis service level)  Chair water supply (in mis service level)  Town water supply  Below Manissum Service Level sub-local  Tabla Insideration  Tabla Insideration  Falls local (connected to sewingle)	2012/13	2013/14		Cu Original Budget 4 ft1 i 6 749 6 713 502 18 645 59 165 224 18 869 2 775 1 635	Adjusted Budget 4 681 b 749 6 713 502 18 645 59 - 165 224 18 869 2 775 1 685	Full Year Forecast 4 681 6 749 6 713 502 18 645 59 - 165 224 18 869 2 775	2016/17 Mediu Budget Year 2016/17  4 681 6 749 6 713 5022 18 645 59 - 165 224 18 869 2 715	m Term Revenuer Framework Budget Yeer +1 2017/18  4 681 6 749 6 713 502 18 645 52 -165 224 18 869	Budgel Ye +2 2018/1
Municipal in-house services	8 10	Mates  Pepel valer inside develling  Pepel valer inside pard flux on an in-veiling)  Using pubit laye in less min sprince levell  Chair valer supply fail less min sprince levell  Antenno Service Level and Ances levell  Using pubit lay is min service levell  Using pubit lay is min service levell  Using pubit laye is min service levell  Total number of horizon favore levell pub-lokal  Tatal number of horizon favore levell pub-lokal  Tatal number of horizon favore levell  Fish bole (with septic laye)  Fish bole (with septic laye)  Chemical label	2012/13	2013/14		Cu Original Budget 4 6ft i 6749 6713 502 16 645 59 9 165 224 18 869 2 775 1 635 4 036	Adjusted Budget 4 681 5 749 6 713 502 18 645 224 18 869 2 775 1 685 4 036 4 036 4 036 4 036 6 713 715 715 715 715 715 715 715 715 715 715	Full Year Foreast 4 681 6 749 502 18 645 224 18 869 2 2775 1 685 4 038	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502 18 645 59 - 1655 224 18 869 2 775 1 685	m Term Revenuer Framework Budget Year +1 2017/18 4 681 6 749 502 15 6 65 224 18 869 2 2775 1 665 4 035 4 035 4 035 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6	Budget Ye +2 2018/1  4.6 6.7 5.5 18.6 18.4 2.7 18.4 4.6 4.6 4.6 4.6 4.6 4.6 4.6 4.6 4.6 4
Municipal in-house services	8 10	Water  Pepel water incide dwelling  Pepel water incide gwel flux not in dwelling  Dising public laye [in less in mit service level)  Char water supply (at less at mit service level)  Char water supply (at less at mit service level)  Montanus Struct Level and Arbons submatul  Liking public lay (in mit service level)  Char water supply (a mit service level)  Town water supply  Bellow Minimum Service Level sub-local  Total number of households  Sandleligh versetting  Flush local (connected to service)	2012/13	2013/14		Cu Original Budget 4 ft1 i 6 749 6 713 502 18 645 59 165 224 18 869 2 775 1 635	Adjusted Budget 4 681 b 749 6 713 502 18 645 59 - 165 224 18 869 2 775 1 685	Full Year Forecast 4 681 6 749 6 713 502 18 645 59 - 165 224 18 869 2 775	2016/17 Mediu Budget Year 2016/17  4 681 6 749 6 713 5022 18 645 59 - 165 224 18 869 2 715	m Term Revenuer Framework Budget Yeer +1 2017/18  4 681 6 749 6 713 502 18 645 52 -165 224 18 869	Budget Ye +2 2018/1 4 6 6 7 6 7 5 18 6
Municipal in-house services	8 10	Water  Pepel water inside dwelling  Pepel water inside year (thu not in dwelling)  Using public laye (jul least min stance level)  Charavater supply (at least min stance level)  Mantana Stract sevel and Above submatu  Using public lay (in missance level)  Other aviet supply (in missance level)  Thore aviet supply (in missance level)  No water supply  Below Mantana Stract Level sub-local  Total number of households  Sandlelighversetting  Flash local (connected to sewinge)  Flash local (connected to sewinge)  Flash local (connected local level)  Chemical tolel  Pi local (constance)  The local (constance)  Mantana Stract Level)  Mantana Stract Level)  Mantana Stract Level Above sub-local	2012/13	2013/14		Cu Original Budget 4 6ft i 6749 6713 502 16 645 59 - 165 224 18 869 2775 1 635 4 036	Adjusted Budget 4 681 5 749 6 713 502 18 645 224 18 869 2 775 1 685 4 036 4 036 4 036 4 036 6 713 715 715 715 715 715 715 715 715 715 715	Full Year Foreast 4 681 6 749 502 18 645 224 18 869 2 2775 1 685 4 038	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502 18 645 59 1655 224 18 869 2 775 1 683 6 793	m Term Revenuer Framework Budget Yeer +1 2017/18  4 681 6 749 502 16 645 224 18 869 2 775 1655 2 244 6 869 6 733	Budget Ye +2 2018/1  4 6 67 67 5 18 6 1 2 18 4 6 67
Municipal in-house services	8 10	Mates: Pepel water innide dwelling Pepel water innide dwelling Pepel water innide gwell flux not in dwelling Using public layer little gwelling little gwellin	2012/13	2013/14		Cu Original Budget 4 611 1 6749 6713 502 2 18 645 2 244 18 869 2 775 1 635 6 733 - 732 15 229	rrent Year 2015/ Adjusted Budget 4 681 5 749 6 713 502 18 645 5 9 165 224 18 869 2 775 1 685 4 035 6 783	Full Year Forecast 4 681 6 7-29 6 713 502 18 645 224 18 669 2 775 1 685 4 033 6 793	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502 18 645 59 - 165 2244 18 869 2 775 1 685 6 733	m Term Revenue Framework Budget Yers +1 2017/18 4 681 6 713 502 18 645 2 24 18 849 2 2775 1 685 6 733 1 529	## Budget Ye +2 2018/11  ## 66 67 67 67 18 66 18
Municipal in-house services	8 10	Water Pepel water incide dwelling Pepel water incide dwelling Pepel water incide year (but not in dwelling) Using public laye (bit lesst mit sprice level) Other water supply (at lesst mit sprice level) Mentum Sorrice Level and Above subcostal Using public lay (in misserice level) Other water supply (a mis sprice level) To water supply Welling water (level) To water supply Welling water (level) To water supply Welling water (level) Test in the lost (connected to seveninge) Fest his lost (connected to seveninge) Mentum Sorrice Level and Above sub-lostal Budset to lost Other to lest provisions (in mis service level) Mentum Sorrice Level and Above sub-lostal Budset to lost Other to lest provisions (in mis service level)	2012/13	2013/14		Cu Original Budget 4 61 1 6749 6713 502 16 645 59 165 224 18 669 2775 1 635 6783	Adjusted Budget 4 681 5 749 6 713 502 18 645 24 18 669 2 775 1 685 4 035 6 783	Full Year Foreact 4 681 6 749 502 18 645 19 62 16 62 224 18 869 2 775 1 665 4 036 6 793	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502 18 645 59 - 165 2244 18 869 2 775 1 685 6 733	m Term Revenue Framework Budget Yers +1 2017/18 4 681 6 713 502 18 645 2 24 18 849 2 2775 1 685 6 733 1 529	## Budget Ye +2 2018/11  ## 66 67 67 67 18 66 18
Municipal in-house services	8 10	Mates: Pepel water innice dwelling: Pepel water innice dwelling: Pepel water innice gwell flux not in dwelling: Using public layer in layer in the period of	2012/13	2013/14		Countries of the countr	rreni Year 2015/ Adjusted Budget 4 681 5 749 6 713 502 18 645 59 -105 224 18 869 2 775 1 885 1 805 6 733	Full Year Foresatt  4 681 6 749 6 713 502 18 645 59 -165 224 18 869 2 775 1 6655 6 783	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502 18 645 59 - 165 224 18 869 2 775 1 635 6 733	m Term Revenue Framework Budget Yeer +1 2017/18 4 681 6 749 6 713 502 18 645 12 224 18 869 2 775 16 55 2 24 1 6 8 6 6 6 6 7 6 7 7 8 7 8 7 8 7 8 7 8 7	### ##################################
Municipal in-house services	8 10	Water Pepel water incide dwelling Pepel water incide dwelling Pepel water incide year (but not in dwelling) Using public laye (bit lesst mit sprice level) Other water supply (at lesst mit sprice level) Mentum Sorrice Level and Above submatu Using public lay (in misserice level) Other water supply (a mis sprice level) To water supply Welling water (level) To water supply Welling water (level) Teat number of households Sandle(gwitzers) Felsh bell (connected to sewrage) Mentum Sorrice Level and Above sub-issal Budest tolet Other tolet provisions (misserice level) Notes tolet provisions Enow Minimum Service Level sub-issal	2012/13	2013/14		Cu Original Budget 4 (61) 6 749 6 713 502 24 18 645 224 18 669 2 775 1 655 6 733 15229 7 730 7 730 7 730	Adjusted Budget 4 681 6743 6743 6743 6743 6743 6743 6743 6743	Full Year Forecast  4 681 6 749 6 713 502 18 645 224 18 669 26 1655 4 036 5 793 15 15 269 7 300 7 700	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502 18 645 59 155 2244 18 869 2 775 4 005 6 733 1 655 6 7533	m Term Revenuer Framework Budget Year 4 2017/18 4 681 6749 6 713 502 18 645 2244 18 849 2 775 1655 4 035 6 733 15 224 15 502 6 753 16 7	### Budget Ye +2 2018/11 ### ### ### ### ### ### ### ### ###
Municipal in-house services	8 10	Mates: Pepel water innice dwelling: Pepel water innice dwelling: Pepel water innice gwell flux not in dwelling: Using public layer in layer in the period of	2012/13	2013/14		Countries of the countr	rreni Year 2015/ Adjusted Budget 4 681 5 749 6 713 502 18 645 59 -105 224 18 869 2 775 1 853 4 036 6 733	Full Year Foresatt  4 681 6 749 6 713 502 18 645 59 -165 224 18 869 2 775 1 6655 6 783	2016/17 Mediu Budget Year 2016/17 4 681 6 749 6 713 502 18 645 59 155 2244 18 869 2 775 4 005 6 733 1 655 6 7533	m Term Revenuer Framework Budget Year 4 2017/18 4 681 6749 6 713 502 18 645 2244 18 849 2 775 1655 4 035 6 733 15 224 15 502 6 753 16 7	### Budget Ye +2 2018/11 ### ### ### ### ### ### ### ### ###
Municipal in-house services	8 10	Waters Pepel valer innice dwelling Pepel valer innice dwelling Pepel valer innice year (but not in dwelling) Using public layer (a) is test mit service level) Other valet supply (a) least mit service level) Mentions Service Level and Above sub-total Using public layer (a mit service level) Other valet supply (a mit service level) To valet supply Waters supply Wate	2012/13	2013/14		Cu Original Budget 4 (61) 6 749 6 713 502 24 18 645 224 18 669 2 775 1 655 6 733 15229 7 730 7 730 7 730	Adjusted Budget 4 681 6743 6743 6743 6743 6743 6743 6743 6743	Full Year Forecast  4 681 6 749 6 713 502 18 645 224 18 669 26 1655 4 036 5 793 15 15 269 7 300 7 700	2016/17 Mediu Budget Year 2016/17  4 581 6 749 6 713 502 18 646 18 969 2 775 1 605 4 038 6 733 1 5 59 7 700	m Term Revenuer Framework Framework Services 1 2017/16 4 681 6 749 6 713 502 15 645 15	Budget Ye
Municipal in-house services	8 10	Water Pepel water incide dwelling Pepel water incide dwelling Pepel water incide year (but not in dwelling) Using public laye (bit lesst mit survice level) Other water supply (at lesst mit survice level) Mentum Sorrice Level and Above submatul Using public lay (in misserice level) Other water supply (a mis survice level) To water supply Welling water (level) Falsh loid (connected to sewrage) Falsh loid	2012/13	2013/14		Cu Original Budget 4 611 6 749 6 713 502 18 645 29 - 165 224 18 869 2775 1 665 4 036 6 793 - 730 - 730	Adjusted Budget  4 681 5749 6773 502 18 645 6775 6775 6775 6775 6775 6775 6775	Full Year Foresact  4 681 6 749 6 713 502 18 645 18 969 12 775 165 224 10 969 2 775 1 665 6 793 5 793 15 289 15 28	2016/17 Mediu Budget Year 2016/17  4 581 6 749 6 713 502 18 646 18 869 2 775 1 605 6 733 6 733 6 733 6 733 6 733 6 733 6 733 7 730 1 16 019	m Term Revenuer Framework Framework Services 1 2017/16 4 681 6 743 502 18 645 19 165 12 224 18 646 4 035 6 733 17 1655 2 20 17 17 1655 1 1655	Budget Yes 42 2018/11 46 67 67 55 186 11 22 188 27 15 40 67 75 166 375
Municipal in-house services	8 10	Waters Pepel water innice dwelling Pepel water innice dwelling Pepel water innice year (but not in dwelling) Using public layer (a) let test mit service level) Other water supply (a) less at mit service level) Mentum Service Level and Above sub-ossal Using public layer (e mis-service level) Other water supply (a mis-service level) The water supply (a mis-service level) The water supply (e mis-service level) To water supply Webs Maintum Service Level sub-local Total number of households Service Level sub-local Februik level (excelling) Petro Nicely (ethos godic trans) Chemical total Petro Nicely (excelling) De Vision (excelling) De	2012/13	2013/14		Cu Original Budget  4 61 i 6 749 6 713 502 16 645 224 18 869 2 775 1635 4 036 6 753 5 753 15 269 1 730 1 6 019	Adjusted Budget 4 681 6749 6713 502 18 645 19	Full Year Foresast  4 681 6 749 6 713 502 18 845 59 - 166 224 18 995 1 965 2 18 55 1 565 2 19 50 2 775 1 565 2 10 565 2	2016/17 Mediu Budget Year 2016/17  4 581 6 749 6 713 502 18 646 18 869 2 775 1 605 2 44 1 605 6 733 6 733 6 733 6 733 6 733 6 733 7 730 1 5 619	m Term Revenuer Framework Framework Services 1 2017/16 4 681 6 749 502 18 645 19 165 12 224 18 646 4 035 6 733 1 6 65 6 733 733	Budget Yes +2 2018/11 4 6 6 7 6 7 5 18 6 1 2 1 8 8 2 7 1 5 1 5 7 7 1 5 1 7 1 6 7 7 1 7 1 6 7 7 1 7 1 6 7 7 7 7 8 7 8 7 8 7 8 7 8 7 8 7
Municipal in-house services	8 10	Histatu Pepel vaster innode develling Pepel vaster innode develling Pepel vaster innode paral flux not in develling Using pubblic layer library in starkers bevolt Other vaster supply fait seast min starkers bevolt Mentium Servica Level and Advance bevolt Using public layer (e.m. starkers bevolt Other waster supply fait seast force bevolt Other waster supply fait seast force bevolt Other waster supply fait seast force bevolt Adat number of hereis-starkers Settlelistorie seast seast Fasth holds (efficiently faithers and faithers such deals Mention of the start faithers and faithers such deals Executely on faith and faithers and faithers such deals Mention of Service Level and Advance such deals Executely (a management faith faithers such deals Mention of Service Level and Advance such deals	2012/13	2013/14		Cu Original Budget 4 611 6 749 6 713 502 16 645 6 753 6 753 6 753 6 753 6 753 6 753 6 753 6 753 6 753 6 753 6 753 6 753 6 753 754 6 753 754 6 753 754 6 753 754 6 753 754 6 753 754 6 753 754 6 753 754 754 754 754 754 754 754 754 754 754	Adjusted Budget  4 681 5749 6773 502 18 645 6775 6775 6775 6775 6775 6775 6775	Full Year Foresact  4 681 6 749 6 713 502 18 645 18 969 12 775 165 224 10 969 2 775 1 665 6 793 5 793 15 289 15 28	2016/17 Mediu Budget Year 2016/17  4 581 6 749 6 713 502 18 646 18 869 2 775 1 605 2 44 1 605 6 733 6 733 6 733 6 733 6 733 6 733 7 730 1 5 619	m Term Revenuer Framework Framework Services 1 2017/16 4 681 6 749 502 18 645 19 165 12 224 18 646 4 035 6 733 1 6 65 6 733 733	Budget Yes 42 2018/11 46 67 67 5186 11 22 1188 27 156 40 67 7 37 5
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25000 income innerhold Should in				T	~	-	-	-	-	-	-
3000		Total cost of FBS - Returned two lateral to lateral settlements	-	-		-					
		Number of HH receiving this type of FBS			1			1			
	17000000	Other (FT'000)						1			
		Number of HH receiving this type of FBS			0.0						
	100	Living in informal backyard remisi agreement (R'000)				1					
	10000000	Number of HH receiving this type of FBS	1					1	9 %		
	180 M	Informal settlements largeted for upgrading (R'000)	1						0.8	1.5	
		Number of HH moniving this type of PBS		1			100 T			100.00	
		Informal equiements (H.000)	1 1								
		Mumber of HH receiving this type of FBS				1 500	1 500	1 200	1 500	1 200	15
Let have at FBS service		Formal settlements - (removed once a week to indigent								1	
	.1gH	SAL JO SALL USES JOT REPORTED UN HOUSE OF		-		-	-	-	-	-	
levorish sa	1-0	Total cost of FBS - Sanitation for informal settlements		-	-						
		Number of HH receiving this type of FBS								A 1 6 4	
		Other (PY000)							242	100	
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Led type of FBS service		(spjoyanou juaßjpui	150						2500		S (2)
		of saivres nolisinas eett) - amensiissa temto-		1			1				
notici	JaH	Legalion of households for each type, of FBS	-	-	-	-	-	-	-	-	
		Total cost of FBS - Water for Informal settlements									
		Number of HH receiving this type of FBS				- 1		1	- 1		
		Number of FOT receiving this type of FBS Other (R7000)	5 mg 170 mg			3.0		1	- 1	3.2	- 1
		Living in Informal backyard rental agreement (R'000)			7.0			- 1			
		Mumber of the receiving this type of FBS	5,519			1000	1	- 1			- 1
		Informal settlements largeted for upgrading (R'000)			17.5			1	0.00	- 1	
		Number of 444 receiving this type of FBS						1			- 1
		Informal settlements (R7000)					2 -	- 1			-
		Number of HH receiving this type of FBS						1		- 1	- 1
100		form to strong and				- 1			- 1	- 1	
List type of FBS service		Formal settlements - (6 kilolitre per indigent household		2 - 2		- 1	1			- 1	- 1
	1981	SHA IN BOLL OF THOM BUT OF SALE TYPE OF THE SALE		-	_		_	-	-	-	
13		Total cost of FBG - Electricity for informal settlements	-	-	-			-			
		Number of 494 receiving this type of FBS	200		-					123	
		Other (R1000)	9			1					
		Number of HFF receiving this type of FBS						ł			
		Living in informal backyard rental agreement (R'000)		19.5	14.16		1000		100		
		Number of HH receiving this type of FBS									
		Informal setillements targeted for upgrading (A'000)				- 1				200	
		Number of Hit receiving this type of FBS							- 1		
		informal settlements (N.000)	50 H 2 H 3						5 30.		1
		Number of HH receiving this bype of FBS		- 1		1	3500 113		***		

## KZN227 Richmond Supporting Table SA10 Funding measurement

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Description	MFMA	Ref :	2012/13	2013/14	2014/15		Current Year 2015/16	ar 2015/16		2016/17 Medium	2016/17 Medium Term Revenue & Expenditure Framework	& Expenditure
22	section		Audited	Audited	Audited	Original	Adjusted	Full Year	Pre-audit	Budget Year	Budget Year	Budget Year
Funding measures			Carocine	Carcollia	Outcome	puyer	naguna	rorecast	outcome	71/9102	+1 2017/18	+2 2018/19
Cash/cash equivalents at the year end - R'000	18(1)b	_	43 415	45 674	47 063	41 999	57 900	57 900	57 900	45 600	50 217	71 750
Cash + investments at the yr end less applications - R'000	18(1)b	2	21 859	24 692	34 553	43 715	43 189	43 189	43 189	49.396	49 494	49 724
Cash year end/monthly employee/supplier payments	18(1)b	ω	12,6	12,6	11,5	8,0	10,7	10.7	10.7	8.4	10.1	11.8
Surplus/(Deficit) excluding depreciation offsets: R'000	18(1)	4	14 127	23 011	26 683	16 106	22 855	22 855	22 855	28 792	15 045	15 905
Service charge rev % change - macro CPIX target exclusive	18(1)a,(2)	5	N.A.	4,8%	3,0%	(12,7%)	2,3%	(6,0%)	(6,0%)	(0,0%)	(0,5%)	(0,2%)
Cash receipts % of Ratepayer & Other revenue	18(1)a,(2)	6	112,5%	76,2%	90,5%	87,0%	69,5%	69,5%	69,5%	91,9%	91,8%	91,8%
Debt impairment expense as a % of total billable revenue	18(1)a,(2)	7	43,4%	11,9%	16,9%	10,0%	13,9%	13,9%	13,9%	7,6%	7,7%	7,7%
Capital payments % of capital expenditure	18(1)c;19	00	100.6%	114,0%	100,0%	100,0%	54,3%	54,3%	54,3%	95,0%	95,0%	95,0%
Borrowing receipts % of capital expenditure (excl. transfers)	18(1)c	9	(3,6%)	0,0%	(5,6%)	0,0%	0,0%	0,0%	0,0%	46,4%	0,0%	0,0%
Grants % of Govt. legislated/gazetted allocations	18(1)a	6								0,0%	0,0%	0,0%
Current consumer debtors % change - incr(decr)	18(1)a	=	A.N	1,5%	10,3%	(52,5%)	0,0%	0,0%	0,0%	104,8%	1,7%	2,7%
Long term receivables % change - incr(decr)	18(1)a	75	N.A.	(100,0%)	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%
R&M % of Property Plant & Equipment	20(1)(vi)	ಪ	2,7%	2,1%	1,8%	2,5%	3,9%	3,9%	4.6%	3,7%	3,5%	3,4%
Asset renewal % of capital budget	20(1)(vi)	4	0,0%	0,0%	0,0%	40,2%	15,4%	15,4%	0,0%	42,2%	0,0%	0,0%
References		I								-		

- <u>References</u>

  1. Positive cash balances indicative of minimum compliance subject to 2

  2. Deduct cash and investment applications (defined) from cash balances

  3. Indicative of sufficient liquidity to meet average monthly operating payments

  4. Indicative of funded operational requirements
- 5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)

  \*\*Idistic average cash collection forecasts as % of annual billed revenue

  \*\*alistic average cash collection forecasts as % of annual billed revenue

  \*\*alistic average cash collection forecasts as % of annual billed revenue

  \*\*alistic average cash collection forecasts as % of annual billed revenue

  \*\*alistic average cash collection forecasts as % of annual billed revenue

  \*\*alistic average cash collection forecasts as % of annual billed revenue

  \*\*alistic average increase in debt impairment (doubtful debt) provision

  \*\*8. Indicative of palmed capital expenditure level & cash payment timing

  9. Indicative of capacity classifications included in budget

  10. Substantiation of National/Province allocations included in budget

  11. Indicative of realistic current arrear debtor collection targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)

  12. Indicative of a credible allowance for asset expensed (requires analysis of assets revenue protection

  14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects detailed capital plan) functioning assets revenue protection

  14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects detailed capital plan) functioning assets revenue protection

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ZN227 Richmond - Supporting Table SA11 Property rates summary
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SA11
Property
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2012/13   2013/1   2013/1   2013/1   2013/1   2013/1   2013/1   2014/1   2011-07-01   2011-07-	- Ref	Audited Outcome 2011-07-01	Audited Outcome	2014/15  Audited Outcome 2011-07-01 2014/2015	Original Budget 2011-07-01	Current Year 2015/16 Original Adjusted Budget Budget 2011-07-01	Full Year	2016/17 Medium Term Revenue & Expenditure Framework  Budget Year Budget Year +1 Budget Year +2 2016/17 2017/18 2018/19	m Term Revenue & Expenditure Framework  Budget Year +1 Budget Year +2 2017/18 2018/19
Date of valuation:  Financial year valuation used Municipal by-laws s6 in place? (Y/N) Municipal/assistant valuer appointed? (Y/N) Municipal partnership s38 used? (Y/N) No. of assistant valuers (FTE) No. of data collectors (FTE) No. of internal valuers (FTE)	ιωωω Ν	2011-07-01 2012/2013 Yes Yes No	2011-07-01 2013/2014 Yes Yes No	2011-07-01 2014/2015 Yes Yes No	2011-07-01 2015/2016 Yes Yes No - -	8	No. 1	8	8
No. of data collectors (FTE) No. of internal valuers (FTE) No. of external valuers (FTE) No. of additional valuers (FTE) Valuation appeal board established? (Y/N) Implementation time of new valuation roll (mths) No. of properties	<b></b>	Yes 12 2700 21	Yes 48	Yes - 36 2700 21	1 1 Yes - 36 2700	2700	2700 21	Yes 12 2700 21	N
No. of properties  No. of sectional title values  No. of unreasonably difficult properties s7(2)  No. of supplementary valuations  No. of valuation roll amendments  No. of objections by rate payers  No. of appeals by rate payers  No. of successful objections	ാത ഗഗ	27	2 2 2 2 3	11_11_12	_     _     2	11_11_12	11,11,12	11,11,12	
No. of successful objections > 10% Supplementary valuation Public service infrastructure value (Rm) Municipality owned property value (Rm) Valuation reductions: Valuation reductions-public infrastructure (Rm) Valuation reductions-mineral rights (Rm) Valuation reductions-mineral rights (Rm) Valuation reductions-public worship (Rm) Valuation reductions-public worship (Rm) Valuation reductions-public worship (Rm)	υ <sub>1</sub>		. 1 1 1 1	t 1 1 1	1:1-1-1	r a a a		1.1.1.1	1.1.1
Valuation reductions-other (Rm)  Total valuation reductions:  Total value used for rating (Rm)  Total land value (Rm)  Total value of improvements (Rm)  Total market value (Rm)	ហហហហ	ı		1	1	1	1	1	
Residential rate used to determine rate for other categories? (Y/N)  Differential rates used? (Y/N)  Limit on annual rate increase (s20)? (Y/N)  Special rating area used? (Y/N)  Phasing-in properties s21 (number)  Rates policy accompanying budget? (Y/N)  Fixed amount minimum value (R'000)  Non-residential prescribed ratio s19? (%)	رن ن	Yes Yes NO NO NO Yes	Yes Yes	Yes Yes NO NO NO Yes 15	Yes 15	S S	8 8	NO Yes	N NO
Rate revenue:  Rate revenue budget (R '000)  Rate revenue expected to collect (R'000)  Expected cash collection rate (%)  Special rating areas (R'000)  Rebates, exemptions - indigent (R'000)	7 66	8518 8518 80,0%	9 438 9 438 80,0%	10 168 10 168 80,0%	10 100 3 9 090 90,0%	10 600 9 540 90,0%	10 600 9 540 90,0%	10 600 9 540 90,0%	11 500 10 350 90,0%
Rebates, exemptions - indigent (R'000) Rebates, exemptions - pensioners (R'000) Rebates, exemptions - bona fide farm. (R'000) Rebates, exemptions - other (R'000) Phase-in reductions/discounts (R'000) Total rebates, exemptns, reductns, discos (R'000)		1	1		1		1	1	
Total rebates, exempins, reducins, discs (n 000)	-								

## References

- 1. All numbers to be expressed as whole numbers except FTEs and Rates in the Rand
- To give effect to rates policy
   Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff
   Required to implement new system (FTE)
   Provide relevant information for historical comparisons. Must reconcile to the total of Table SA12
   Current and budget year must reconcile to Table A4 Budgeted Financial Performance (revenue and expenditure)
   Included in rate revenue budget

- 8. In favour of the rate-payer

KZN227 Richmond - Supporting Table SA12a Property rates by category (current year) National Public Mining Protect. Bus. & Farm props. State-owned Muni props. Public Private Formal & Comm. Land State trust Section Resi. Indust. Props. Monum/ts benefit service infra. owned towns Informal 8(2)(n) (note Areas Comm. Ref Description Settle. 1) organs. Current Year 2015/16 Valuation: 306 96 92 41 845 1 761 143 No. of properties 13 No. of sectional title property values No. of unreasonably difficult properties s7(2) 15 No. of supplementary valuations 5 409 000 2 861 000 Supplementary valuation (Rm) 5 741 000 No. of valuation roll amendments No. of objections by rate-payers No. of appeals by rate-payers No. of appeals by rate-payers finalised No. of successful objections 5 No. of successful objections > 10% Estimated no. of properties not valued 2 2 2 2 2 2 Years since last valuation (select) 2 2 2 4 4 4 4 4 4 Frequency of valuation (select) Market Method of valuation used (select) Market Land & impr. Land & impr Land & impr. Land & impr Land & impr Land & impr. Base of valuation (select) Land & impr. Land & impr Land & impr 0 0 0 0 0 0 n 0 0 0 0 0 Phasing-in properties s21 (number) 0 No Combination of rating types used? (Y/N) No No No No Flat rate used? (Y/N) Is balance rated by uniform rate/variable rate? Valuation reductions: Valuation reductions-public infrastructure (Rm) Valuation reductions-nature reserves/park (Rm) Valuation reductions-mineral rights (Rm) Valuation reductions-R15,000 threshold (Rm) Valuation reductions-public worship (Rm) 48 Valuation reductions-other (Rm) 2 Total valuation reductions: 137 48 318 63 358 136 10 958 Total value used for rating (Rm) 6

417

1 953

99

## References

Rating:

Average rate

6

6

3

2 161

1 980

1 985

2 470

Total land value (Rm)

Total market value (Rm)

Total value of improvements (Rm)

Rate revenue budget (R '000)

Rate revenue expected to collect (R'000)
Expected cash collection rate (%)
Special rating areas (R'000)
Rebates, exemptions - indigent (R'000)
Rebates, exemptions - pensioners (R'000)
Rebates, exemptions - bona fide farm. (R'000)
Rebates, exemptions - other (R'000)
Phase-in reductions/discounts (R'000)
Total rebates,exemptns,reductns,discs (R'000)

<sup>1.</sup> Land & Assistance Act, Restitution of Land Rights, Communual Property Associations

<sup>2.</sup> Include value of additional reductions is 'free' value greater than MPRA minimum.

<sup>3.</sup> Average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026, expressed to 6 decimal places maximum

<sup>4.</sup> Include arrears collections

<sup>5.</sup> In favour of the rate-payer

<sup>6.</sup> Provide relevant information for historical comparisons.

KZN227 Richmond - Supporting Table SA12b Property rates by category (budget year)

Description	Ref	Resi.	Indust.	Bus. & Comm.		State-owned	Muni props.	Public service infra.	Private owned towns	Formal & Informal Settle.	Comm. Land	State trust land	Section 8(2)(n) (note 1)	Protect. Areas	National Monum/ts	Public benefit organs.	Mining Props.
oudget Year 2016/17 Valuation:																	
No. of properties		1 667		138	851	85	92	Sea.		20.00	41	1. 44. 43	- 1			164	
No. of sectional title property values		13	10 Sec. 1	8													
No. of unreasonably difficult properties s7(2)	1 1	-													- 178		2000
No. of supplementary valuations		1	vali ,		100								green seen, le				
Supplementary valuation (Rm)	1 1	- 1								2.57		100			5 F EM		
No. of valuation roll amendments		0.1															
No. of objections by rate-payers	1	_									The state of the						-
No. of appeals by rate-payers																	
No. of appeals by rate-payers finalised		_		- L			72								200		
No. of successful objections	5				-										15000		
No. of successful objections > 10%	5	244 - 15 <u>-1</u> 74		A		1.00									C. Buch	1,446	
Estimated no. of properties not valued		_			No. 1												
Years since last valuation (select)		3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Frequency of valuation (select)		4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Method of valuation used (select)		Market	Market	Market	Market	Market	Market	Market	Market	Market	Market	Market	Market	Market	Market	Market	Market
Base of valuation (select)		Land & impr.	Land & impr.	Land & impr.	Land & impr.	Land & impr.	Land & impr.	Land & impr	. Land & impr.	Land & imp		Land & impr.	Land & impr.	Land & impr.	Land & impr.	Land & impr.	Land & imp
Phasing-in properties s21 (number)	Ì	0	0	0	0	0	0	0	0	0	0	0	0	0	. 0	0	0
Combination of rating types used? (Y/N)		No	No	· No	No	No	No	No	No	No	No	No	No	No	No	No	No
Flat rate used? (Y/N)									,								- 7
Is balance rated by uniform rate/variable rate?	1	9.83				Daniel Company				1							
Valuation reductions:					1												
Valuation reductions-public infrastructure (Rm)							la a Tierra							100			
Valuation reductions-nature reserves/park (Rm)	1				4	1							The street				
Valuation reductions-mineral rights (Rm)						1-15						100	1				
Valuation reductions-R15,000 threshold (Rm)					1		- Fre fig #	1									
Valuation reductions-public worship (Rm)	1											1.5					
Valuation reductions-other (Rm)	2							-				-	+	+	<del> </del>	-	
Total valuation reductions:							1				Contract of the Contract of th			week contract			1
Total value used for rating (Rm)	6					1000								151.			
Total land value (Rm)	6										x 100 100 100						
Total value of improvements (Rm)	6				100								200				
Total market value (Rm)	6			5 6							***					-	-
	-+-		<del>                                     </del>		1												
Rating:	3				all the Laur			1000	1 455	1 1 1		March Land					- 3
Average rate	3	1 991		1 79	6 178	6 3 29	9 23	5			6	2				3	1
Rate revenue budget (R '000)		1 991		1 "			100									100	
Rate revenue expected to collect (R'000)	4												E				
Expected cash collection rate (%)	"																-
Special rating areas (R'000)													1				
Rebates, exemptions - indigent (R'000)	1	1 100	1									1					60 E 100
Rebates, exemptions - pensioners (R'000)						100						7					
Rebates, exemptions - bona fide farm. (R'000)				Car Lat			23	5				52					
Rebates, exemptions - other (R'000)		1 1 1 1 1 1		1 100			2						100				
Phase-in reductions/discounts (R'000)				-		+	-			+	-						
Total rebates, exemptns, reductns, discs (R'000)							1										

## References

<sup>1.</sup> Land & Assistance Act, Restitution of Land Rights, Communual Property Associations

<sup>2.</sup> Include value of additional reductions is 'free' value greater than MPRA minimum.

<sup>3.</sup> Average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026, expressed to 6 decimal places maximum

<sup>4.</sup> Include arrears collections

<sup>5.</sup> In favour of the rate-payer

<sup>6.</sup> Provide relevant information for historical comparisons.

Volumetric charge - Block 4 (c/kl)		(fill in structure)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Other	2		N/A	N/A	N/A	N/A	N/A	N/A	N/A
Electricity tariffs					1.0	1	100	IN/A	IVA
Domestic		1	1						_
Basic charge/fixed fee (Rands/month)		N/A	N/A	N/A	N/A	1		Commence Contract	10405
Service point - vacant land (Rands/month)	1	N/A	N/A	N/A	N/A	N/A N/A	N/A	N/A	N/A
FBE		(how is this targeted?)	N/A	N/A	N/A		N/A	N/A	N/A
Life-line tariff - meter		(describe structure)	N/A	N/A	N/A N/A	N/A	N/A	N/A	N/A
Life-line tariff - prepaid		(describe structure)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Flat rate lariff - meter (c/kwh)		(decorate directary)	N/A		1	N/A	N/A	N/A	N/A
Flat rate tariff - prepaid (c/kwh)				N/A	N/A	N/A	N/A	N/A	N/A
Meter - IBT Block 1 (c/kwh)		(Ell in threat - Lt-)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Meter - IBT Block 2 (c/kwh)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Meter - IBT Block 3 (c/kwh)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Meter - IBT Block 4 (c/kwh)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Meter - IBT Block 5 (c/kwh)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Prepaid - IBT Block 1 (c/kwh)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
· ·		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Prepaid - IBT Block 2 (c/kwh)	1	(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Prepaid - IBT Block 3 (c/kwh)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Prepaid - IBT Block 4 (c/kwh)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Prepaid - IBT Block 5 (c/kwh)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Other	2		N/A	N/A	N/A	N/A	N/A	N/A	N/A
Waste management tariffs									
Domestic									
Street cleaning charge		Nil	Nil	Nil	Nil	Nil	Nil	Nii	
Basic charge/fixed fee	0	once a week collection	30	40	40				Nil
80l bin - once a week		N/A	N/A	N/A	N/A	N/A 40	40 N/A	42	4!
250l bin - once a week	8	N/A	N/A	N/A	N/A	N/A	N/A N/A	N/A N/A	N/A N/A

References

1. If properties are not rated or zero rated this must be indicated as such 2. Please provide detailed descriptions on Sheet SA13b

KZN227 Richmond - Supporting Table SA13a Service Tariffs by category

Description	Ref	Provide description of tariff	2012/13	2013/14	2014/15	Current Year	2016/17 Medius	n Term Revenue Framework	& Expenditure
Description	Hei	structure where appropriate	2012/13	2013/14	2014/15	2015/16	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year + 2018/19
operty rates (rate in the Rand)	1								
Residential properties		Market value less R50000 X	0.0059207	0.0062759	0.0065897	0.0068533	0.0072645	0,0077	0,008
Residential properties - vacant land		Market value less R15000 x	0.0059207	0.0062759	0.0065897	0.0205599	0,0218	0,0077	0,008
Formal/informal settlements		6 h	- L	, " , C - " (c)				·	
Small holdings		Market value less R15000 x	0.0015070	0.0015974	0.0016932	0.0017610	0,0019	0,0020	0,002
Farm properties - used		Market value less R15000 x	0.0015070	0.0015974	0.0016932	0.0017610	0,0019	0,0020	0,002
Farm properties - not used		Market value less R15000 x	0.0015070	0.0015974	0.0016932	0.0017610	0,0019	0,0020	0,00
Industrial properties		Market value less R50000 X	0.0118404	0.0125508	0.0133038	0.0138360	0,0147	0,0016	0,00
Business and commercial properties		Market value less R50000 X	0.0118404	0.0125508	0.0133038	0.0138360	0,0147	0,0016	0,00
Communal land - residential		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Communal land - small holdings		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Communal land - farm property	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Communal land - business and commercial		n/a	n/a	n/a .	n/a	n/a	n/a	n/a	n/a
Communal land - other		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
State-owned properties	100	Market value less R50000 X	0.0118404	0.0125508	0.0133038	0.0138360	0,0019	0,0020	0,00
Municipal properties		Market value less R50000 X	0.0034382	0.0036445	0.0038631	0.0040177	0,0019	0,0020	0,00
Public service infrastructure		Market value less 30% x tariff	0.0015070	0.0015974	0.0016932	0.0017610	0,0019	0,0020	0,00
Privately owned towns serviced by the owner					-	-			
State trust land	1	Market value less R50000 X	0.0118404	0.0125508	0.0133038	0.0138360	0,0019	0,0020	0,00
Restitution and redistribution properties		n/a	n/a .	n/a	n/a	n/a	n/a	n/a .	n/a
Protected areas		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
National monuments properties		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<u>kemptions, reductions and rebates (</u> Rands)  Residential properties  R15 000 threshhold rebate			15 000	15 000	15 000	15 000	15 000	15 000	150
General residential rebate			35 000	35 000					
Indigent rebate or exemption		as per indigent policy	as per indigent	as per indigent		as per indigent	as per indigent		1
Pensioners/social grants rebate or exemption		sliding scale as per rates policy		sliding scale as			sliding scale as		
Temporary relief rebate or exemption		on application as per rates	on application	on application	on application	on application	on application	on application	on application
Bona fide farmers rebate or exemption		n/a	n/a	n/a	n/a	n/a	n/a	n/a	rva
Other rebates or exemptions	2	""		-					
Something and the control of the con	-	1 20		3,5 12			1		
later tariffs			İ		1				
Domestic									1
Basic charge/fixed fee (Rands/month)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Service point - vacant land (Rands/month)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Water usage - flat rate tariff (c/kl)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Water usage - life line tariff		(describe structure)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Water usage - Block 1 (c/ki)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Water usage - Block 2 (c/kl)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Water usage - Block 3 (c/kl)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Water usage - Block 4 (c/kl)		(fill in thresholds)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Other	2		N/A	N/A	N/A	N/A	N/A	N/A	N/A
laste water tariffs				1					
Domestic									
Basic charge/fixed fee (Rands/month)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Service point - vacant land (Rands/month)	· 1	, N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Waste water - flat rate tariff (c/kl)		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Volumetric charge - Block 1 (c/kl)		(fill in structure)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Volumetric charge - Block 2 (c/kl)		(fill in structure)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Volumetric charge - Block 3 (c/kl)		(fill in structure)	N/A	N/A	N/A	N/A	N/A	N/A	N/A

KZN227 Richmond - Supporting Table SA13b Service Tariffs by category - explanatory 2016/17 Medium Term Revenue & Expenditure Provide description of tariff **Current Year** Framework Description Ref 2012/13 2013/14 2014/15 structure where appropriate 2015/16 **Budget Year** Budget Year +1 Budget Year +2 2017/18 2016/17 2018/19 Exemptions, reductions and rebates (Rands) [Insert lines as applicable] Water tariffs N/A N/A N/A (Insert blocks as applicable) (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A Waste water tariffs N/A N/A N/A N/A N/A N/A N/A (fill in structure) [Insert blocks as applicable] N/A N/A N/A (fill in structure) N/A N/A N/A N/A N/A N/A N/A N/A N/A (fill in structure) N/A N/A N/A N/A N/A N/A N/A N/A N/A (fill in structure) N/A N/A N/A N/A N/A N/A N/A (fill in structure) N/A N/A N/A N/A N/A N/A N/A (fill in structure) N/A N/A N/A N/A N/A N/A (fill in structure) N/A N/A N/A N/A N/A N/A N/A N/A (fill in structure) N/A N/A N/A N/A N/A N/A N/A (fill in structure) Electricity tariffs N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) [Insert blocks as applicable] N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A (fill in thresholds) N/A (fill in thresholds) N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A (fill in thresholds)

## KZN227 Richmond - Supporting Table SA14 Household bills

6,5%	6,5%	7,2%		(44,5%)	87,4%	(44,5%)	87,4%	5,3%			% increase/-decrease
283,50	266,15	249,90	11,4%	233,20	420,19	224,23	404,03	215,61	204,82		mall household bill:
283,50	266,15	249,90	11,4%	233,20	420,19	224,23	404,03	215,61	204,82	SUD-total	T on Services
n/a	-			n/a n/a			+-	-	-		Other
43,43	40,97	38,65	6,0%	36,46	35,06	35,06	33,71	33,71	31,80		Refuse removal
E	ı	1	ı	1	1	i	1	1	1		Sanitation
Ī	1	1	1	1	1	1	1	1	1		Water: Consumption
1	ı	ı	ı	1	1	1	1	1	1	- 12	Water: Basic levy
37,95	34,50	31,37	10,0%	27,04	42,46	26,00	40,83	25,00	25,00		Electricity: Consumption
1	1	1	1	ı	1	ı	1		1		Electricity: Basic levy
202,12	190,68	179,89	6,0%	169,70	342,67	163,18	329,49	156,90	148,02		Property rates
										ic services	Household receiving free basic services Rates and services charges:
6,0%	6,0%	6,0%		(0,2%)	4,5%	(0,2%)	4,0%	0,0%			
408,93	385,78	363,94	10,5%	343,34	344,13	329,45	330,25	316,13	298,23		% increase/-decrease
											Total small household hill:
	385,78	363,94	10,5%	343,34	344,13	329,45	330,25	316,13	298,23	sub-total	VAT or Consisso
n/a		į	n/a n/a	_	_		n/a	_			Other
45.11	42.56	40.15	6,0%	37,88	35,73	35,73	33,71	33,71	31,80		Refuse removal
			1 1	1 1	1 1	1		1	1	83	Sanitation
	1	1						1 1	1 1		Water: Consumption
1	1	ı	1			1		1 1			Water: Basic levy
ı			í	ī	ı	1		1	1		Electricity: Consumption
363,81	343,22	323,79	6,0%	305,47	308,40	293,72	296,54	282,42	266,43		pperty rates
										old - 'Affordable Range'	Monthly Account for Household - Affordable Range Rates and services charges:
6,0%	6,0%	6,0%		ı	1	4,7%	4,6%	6,0%			% increase/-decrease
581,98	549,04	517,96	6,0%	488,64	488,64	488,64	466,76	446,36	421,10		Total large household bill:
6,32	5,96	5,62		5,30	5,30	5,30	4,72	4,72	4,45	,	VAT on Services
575,66	543,08		6,0%	483,34	483,34	483,34	462,04	441,64	416,65	sub-total	
n/a		В.	n/a n/	n/a	n/a	n/a	n∕a	n/a	n/a		Other
45,11	42,56	40,15	6,0%	37,87	37,87	37,87	33,71	33,71	31,80		Refuse removal
1	1	1	1	1	1	1		1	1		Sanitation
1	ı	ı	_	ı	í	1	1	1	1		Water: Consumption
1	1	1	1	1	ı	1	1	ı	1		Water: Basic levy
1	1	ı	1	ı		1	1	ı	1		Electricity: Consumption
ı	1	, 	ı	1	1	1	ı	1	1		Electricity: Basic levy
530,55	500,52	472,19	6,0%	445,46	445,46	445,46	428,33	407,93	384,85		Property rates
		-								::	Range' Rates and services charges:
			i i i							hold Middle Income	Monthly Account for House
Budget Year +1 Budget Year +2 2016/17 2017/18 2018/19	Budget Year +1 2017/18	Budget Year 2016/17	Budget Year 2016/17	Full Year Forecast	Adjusted Budget	Original Budget	Audited Outcome	Audited Outcome	Audited Outcome	Ref	Rand/cent
e Framework	2016/17 Medium Term Revenue & Expenditure Framework	ım Term Revenı	2016/17 Medic	16	Current Year 2015/16	O	2014/15	2013/14	2012/13	otion	Description
								CONTRACTOR OF THE PARTY OF THE			

References

1. Use as basis property value of R700 000, † 000 kWh electricity and 30kl water

2. Use as basis property value of R500 000 and R700 000, 500 kWh electricity and 25kl water

3. Use as basis property value of R 300 000, 350kWh electricity and 20kl water (50 kWh electricity and 6 kl water free)

# KZN227 Richmond - Supporting Table SA15 Investment particulars by type

	44 500	44 500	42 000	42 000	42 000	45 797	43 819	42 576		Consolidated total:
	1	1	1	1	1	1	1	1		Entities sub-total
										nkers Acceptance Certificates  Negotiable Certificates of Deposit - Banks Guaranteed Endowment Policies (sinking) Repurchase Agreements - Banks
										Deposits - Bank Deposits - Public Investment Commissioners Deposits - Corporation for Public Deposits
										Entities Securities - National Government Listed Corporate Bonds
	44 500	44 500	42 000	42 000	42 000	45 797	43 819	42 576	_	Municipality sub-total
						- 1				Negotiable Certificates of Deposit - Banks Guaranteed Endowment Policies (sinking) Repurchase Agreements - Banks Municipal Bonds
3 1 KON,										Deposits - Public Investment Commissioners Deposits - Corporation for Public Deposits Bankers Acceptance Certificates
	44 500	44 500	42 000	42 000	42 000	45 797	43 819	42 576		Parent municipality Securities - National Government Listed Corporate Bonds Denoetts - Rank
Budget Year 2018/19	Budget Year +1 Budget Year +2 2017/18 2018/19	Budget Year 2016/17	Full Year Forecast	Adjusted Budget	Original Budget	Audited Outcome	Audited Outcome	Audited Outcome	Ref	R thousand
& Expe	2016/17 Medium Term Revenue & Expenditure Framework	2016/17 Mediur	16	Current Year 2015/16	δ	2014/15	2013/14	2012/13		Taxont trans

References
1. Total investments must reconcile to Budgeted Financial Position ('current' call investment deposits plus 'non-current' investments)

KZN227 Richmond - Supporting Table SA16 Investment particulars by maturity

Investments by Maturity  Name of institution & investment ID	n Ref	Ref Period of Investment  1 Yrs/Months	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate 3.	Commission Paid (Rands)	Commission Recipient	Expiry date of investment
Parent municipality									
Call Account		32 ayd / 3motnh call	32 ayd / 3motnh call	No	Yes	7%-8%	8	r√a	30 June 2016
Municipality sub-total	_								
Entities		3 - 1 3 - 1 5 - 1 1 - 1							
Entities sub-total	_								
TOTAL INVESTMENTS AND INTEREST	-	=							

References
1. Total investments must reconcile to all items in Table SA15 for the Current Year (30 June)
2. List investments in expiry date order

KZN227 Richmond - Supporting Table SA17 Borrowing	Borrowing					1		4.1		
Borrowing - Categorised by type Ref	f 2012/13		2013/14	2014/15	ဥ	Current Year 2015/16	<u>Б</u>	2016/17 Mediun	Medium Term Revenue & Expenditure Framework	& Expenditure
R thousand	Audited Outcome		Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 Budget Year +2 2017/18 2018/19	Budget Year +2 2018/19
Parent municipality Long-Term Loans (annuity/reducing balance)										
Local registered stock Instalment Credit										
Financial Leases										
PPP liabilities Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Financial derivatives			2	200		1	1	ı	440	440
		410	317	398	1 1	1	1		440	440
otal		410	317	398	1	1	1			
Entities ng-Term Loans (annuity/reducing balance)										
Local registered stock										
Instalment Credit Financial Leases										
PPP liabilities Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Bankers Acceptances										
Financial derivatives Other Securities		1	1	ı			ı		1	1
CILINES SID-Oral									440	440
Total Borrowing	-	450	317	398						
Unspent Borrowing - Categorised by type										
Parent municipality  Long-Term Loans (annuity/reducing balance)  Long-Term Loans (non-annuity)  Local registered stock										
Local registered stock  '-stalment Credit  ancial Leases										
PPP liabilities Finance Granted By Cap Equipment Supplier										
Marketable Bonds Non-Marketable Bonds Bankers Acceptances										
Other Securities Municipality sub-total	1	1	1							
Entitles										
Entities  Long-Term Loans (annuity/reducing balance)  Long-Term Loans (non-annuity)  Local registered stock  Instalment Credit  Financial Leases										
PPP liabilities Finance Granted By Cap Equipment Supplier Marketable Bronds										
Marketable borns Non-Marketable Bonds Bankers Acceptances	1.									
Financial derivatives Other Securities		,	1							
Entitles sub-total	-	1								
Total Unspent Borrowing	-									

Description Ref 2012/13 2013/14	Ret	2012/13	2013/14	2014/15	Ω	Current Year 2015/16	16	2016/17 Mediun	2016/17 Medium Term Revenue & Expenditure Framework	& Expenditure
R thousand		Audited	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 Budget Year +2 2017/18 2018/19	Budget Year +2 2018/19
RECEIPTS:	1, 2						*			
Operating Transfers and Grants	_									
National Government:		1	ı	1	68 579	68 414	68 414	69 360	75 459	
Local Government Equitable Share	Т				54 162	54 162	54 162	1 805	1 900	1 900
Finance Management					670	656	656	ı (	ı	
Municipal Systems Improvement					1 046	1 046	1 046	1 277		
Integrated National Electrification Programme	_				10 000	10 000	10 000	9 000	12 000	12 000
illegrated random Execution	-									
MIG-PMI					901	750	750	1 633	940	980
	7	1		1	1 027	2 473	2 473	894	932	
Provincial Government: Housing	Т					1 356	1 356	ı	1 1	1 1
Sport and Recreation					150	150	9			
					707	707	707	715	744	782
Community Library Services Grant	7				170		170	179	188	
Scholar patrol						90	9			
District Municipality:		ı	1	1		1	1			
[insert description]										
Other grant providers:			ı	1		1	1	-	1	
[insert description]										
Total Operating Transfers and Grants	CI	1	ı	1	69 606	70 887	70 887	70 254	76 391	80 549
Capital Transfers and Grants		27 OSB	26 486	31 243	17 376	17 541	17 541	31 026		
Municipal Infrastructure Grant (MIG)		27 058			3 17 116	17 267	17 267	31 026	17 850	18 004
Meio					260	274	274			
no.	_	1	1	1	1	5 000	5 000	2 000	1	1
Small Town	_					5 000	5 000	2 000		
Strict Municipality:			ı	1	1		1	1		1
[insert description]				*						
Other grant providers:			1	1		1		1		
[insert description]										
Total Capital Transfers and Grants	on	27 058	26 486	31 243						99 213
TOTAL RECEIPTS OF TRANSFERS & GRANTS	_	27 058	26 486	31 243	3 86 982	2 93 428	93 428	103 280	1 47 th	

References
References
Research transfering and is listed by name as gazetted together with the name of the transferring department or municipality, donor or other organisation 2. Amounts actually RECEIVED; not revenue recognised (objective is to confirm grants transferred)
Replacement of RSC levies
A. Housing subsidies for housing where ownership transferred to organisations or persons outside the control of the municipality
The following subsidies for housing where ownership transferred to organisations or persons outside the control of the municipality
The following subsidies for housing where ownership transferred to organisations or persons outside the control of the municipality
The following subsidies for housing where ownership transferred to organisations or persons outside the control of the municipality
The following subsidies for housing refunds to be included under agency services (Not Grant Receipts)

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porting Table SA19 Expenditure on transfers and grant i
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l a
1.

17 850 18 664 17 850 18 664 17 850 18 664	70 234 31 026 31 026 3 026	5 000 5 000 5 000 - - 22 541	22 541	17 376	ı	ī	1	[insert description]  Total capital expenditure of Transfers and Grants
		5 000 5 000 5 000						[insert description]
		5 000 5 000 5 000						
		5 000 5 000 5 000	1	ı	1	ī	1	ner grant providers:
	70 254 31 026 31 026 3 026	274 <b>5 000</b> 5 000						[insert description]
	70 254 31 026 31 026 - - 2 000	274 <b>5 000</b> 5 000	ı	1	1	1	1	District Municipality:
	70 254 31 026 31 026 2 000	274 5 000	5 000	1				Small Town
	70 254 31 026 31 026	274	5 000		1	1	ı	Provincial Government:
	70 254 31 026 31 026		274	260				MSIG
	70 254 31 026 31 026							
	70 254 31 026	17 267	17 267	17 116				Municipal Infrastructure Grant (MIG)
	70 254	17 541	17 541	17 376	1	ı	ı	Capital expenditure of Transfers and Grants  National Government:
/6 391 80 549		70 887	70 887	69 606	1	1	ı	Total operating expenditure of Transfers and Grants:
								[insert description]
1	1	1	ı	1	I	1	ı	Other grant providers:
								[insert description]
1	1	1	1	1	1	1	1	vistrict Municipality:
	1	98	90	1				Scholar patrol
188 197	179	170	170	170				Community Library Services Grant
744 782	715	707	707	707				
1 1	1 1	1 1	1 1	1 1				
	-	150	150	150				Sport and Recreation
	1	1 356	1 356	1				Housing Housing Housing
932 979	894	2 473	2 473	1 027	•	1	,	Browning of Covernment
940 980	1 633	750	750	901				MIG - PMU
	1 00	1000	10,000	10000				Integrated National Electrification Programme
120	0000	1000	1000	1 046				EPWP Incentive
	1 277	1 0/6	656	670				Municipal Systems Improvement
	1 825	1 800	1 800	1 800				Finance Management
	55 625	54 162	54 162	54 162				Local Government Equitable Share
75 459 79 570	69 360	68 414	68 414	68 579	í.	ı	ı	Operating expenditure of Transfers and Grants  National Government:
								EXPENDITURE:
Budget Year +1 Budget Year +2 2017/18 2018/19	Budget Year Budge 2016/17 20	Full Year Forecast	Adjusted Budget	Original Budget	Audited Outcome	Audited Outcome	Audited Outcome	R thousand
Framework			Current Year 2015/16	ဥ	2014/15	2013/14	2012/13	<b>Description</b> Ref
Medium Term Revenue & Expenditure	2016/17 Medium Tern	and the state of t			Grant brogg	li di Isiei s di I	penditure oil	KZN227 Hichmond - Supporting Table SAT9 Expenditure of Italistes and grant programme

TOTAL EXPENDITURE OF TRANSFERS AND GHANTS

Helerences
1. Expenditure must be separately listed for each transfer or grant received or recognised

17 850 18 664 	280	28 103 280	93 428	93 428	94 399	73 369	(17 364)	1 1	Total capital transfers and grants - CTBM 2
	280						,	1	
						1			
	1	•		1	†				apital transfers and grants revenue
	33 026		22 541	22 541	17 376	1	+		Conditions still to be met - transferred to liabilities
1 1							1		Conditions met - unitstelled to reverse
1				1		1	-	1	Cultern year receipts
1	+								Dalance unspent at regiming of the first
1									Other grant providers:
1									Conditions still to be met - transferred to liabilities
1							1	1	Conditions met - transferred to revenue
	1		1	1	1				Current year receipts
									Balance unspent at beginning of the year
**									District Municipality:
						1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			Conditions still to be met - transferred to liabilities
							1	1	Conditions met - transferred to revenue
1	96	2 000		5 000		1			Current year receipts
	000		5 000	5 000	1				Balance unspent at beginning of the year
		_							Provincial Government:
									Conditions still to be met - transferred to liabilities
									Conditions met - transferred to liabilities
1	T	T	1/541	17 541	17 376	1	1	1	Current year receipts
		31 020	1/54	17 541	17 376				Balance unspent at beginning of the year
17 850 18 664			47 5/1						National Government:
				1					Capital transfers and grants: 1,3
					1	/41/	17 364		Total operating transfers and grants - CTBM 2
1	1		1		11,000	/3 303	(17 364)	ı	Total operating transfers and grants revenue
76 391 80 549		70 254	70 887	70 887	77 023	70 050			Conditions still to be met - transferred to liabilities
						1	-	1	Conditions met - transferred to revenue
1	'	1	ı	1	1				Current year receipts
									Balance unspent at beginning of the year
									Other grant providers:
									Conditions still to be met - transferred to liabilities
			1	1	1	1	1	ı	Current year receipts
									Balance unspent at beginning of the year
									District Municipality:
					200	7000	9 995		Conditions still to be met - transferred to liabilities
			7 410	24/3	3 860	7313	(9 995)	ı	Conditions met - transferred to revenue
932 979	1 4	204	24/3	2 473	1 027	150		1	Balance unsperie ac beginning or the year
030		3			2 833	9 995			Provincial Government:
							7 000		Conditions still to be met - transferred to liabilities
					100	4 584	7 260	1	Conditions met - transferred to revenue
5 459 79 570		69 36	68 414	68 414	73 163	920 93	(2000)		Current year receipts
75 459 79 570		69 360	68 414	68 414	68 579	63 271		1	Balance unspent at beginning of the year
					A 580	1		10	National Government:
									1,3
18 2018/19	1	2016/17	Forecast	Budget	Budget	Outcome	Outcome	Audited	R thousand
+1 Buc		Budget Year	Full Year	Adjusted	Original	Audibod			Festipate
Framework	Framework	2010/17 Medi		Current Year 2015/16	Curi	2014/15	2013/14	2012/13	Description Ref
onue & Evpenditure	Town Day	note in the state of		1	anapoin an	Legelpte dire	ansiers, grant	ciliation of the	K7N227 Richmond - Supporting Table SA20 Reconciliation of transfers, grant receipts and unsperit survey

Total capital transfers and grants revenue must reconcile to Budgeted Financial Performance and Financial Position; total recurrent grants revenue must reconcile to Budgeted Financial Performance 2. CTBM = conditions to be met
3. National Treasury database will require this reconciliation for each transfer/grant TOTAL TRANSFERS AND GRANTS - CTBM
References

KZN227 Richmond · Supporting Table SA21 Transfers and grants made by the municipality	ade t	by the munic	cipality		100	24.1.2					A to the second section of
Description	Ref ·	2012/13	2013/14	2014/15		Current Year 2015/16	ar 2015/16		2016/17 Mediun	2016/17 Medium Term Revenue & Expenditure Framework	& Expenditure
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2016/17	Budget Year +1 Budget Year +2 2017/18 2018/19	Budget Year +2 2018/19
Cash Transfers to other municipalities Insert description											
Total Cash Transfers To Municipalities:	$\vdash$	1	1		1	1	1	ı	1		
Cash Transters to Entitles/Other External Mechanisms Insert description	N										
Total Cash Transfers To Entitles/Ems'	4	1	ı	1	1	1	1	1	1	1	1
Cash Transfers to other Organs of State Insert description	ω										1
Total Cash Transfers To Other Organs Of State:	$\perp$	,	1	1		t					
Cash Transfers to Organisations Insert description											
Total Cash Transfers To Organisations	$\Box$		1	1		1	ı		1	1	,
rastes to Groups of Individuals											
Total Cash Transfers To Groups Of Individuals:	<b>D</b>		1. 1	ı. ı		1 1	1 1	1 1	1 1		1
TOTAL CASH TRANSFERS AND GRANTS	6	1									
Non-Cash Transfers to Other municipalities Insert description											
Total Non-Cash Transfers To Municipalities:		1	1		ı	1	1	1			
Non-Cash Transfers to Entitles/Other External Mechanisms Insert description	N										1
Total Non-Cash Transfers To Entitles/Ems'	Ц		1		1			1			
Non-Cash Transfers to other Organs of State Insert description	ω										
Total Non-Cash Translers To Other Organs Of State:	П	1			1		1				1
Non-Cash Grants to Organisations Insert description	4								- 40		
Total Non-Cash Grants To Organisations		1				1				1	1
6	ن.				545		171				6 674
Total Non-Cash Grants To Groups Of Individuals:					545	1 155	1 155	1 155		88	
TOTAL TRANSFERS AND GRANTS	6	-		1	545		П	П	600	636	674
I CHALL I DANG CHOOSE CHOOSE C	ļ										

- TOTAL TRANSFERS AND GRANTS

  References

  1. Insert description listed by municipal name and demarcation code of recipient

  2. Insert description of each entity or external mechanism (an external mechanism may be provided with resources to ensure a minimum level of service)

  3. Insert description of each Organ of State (e.g. transfer to electricity provider to compensate for FBS provided)

  4. Insert description of each other organisation (e.g. charity)

  5. Insert description of each other organisation (e.g. the aged, child-headed households)

  5. All descriptions should separate transfers for 'capital purposes' and 'operating purposes'

45 399	42 429	39 654	36 213	36 213	37 138	27 440	24 859	22 013	5,7	TOTAL MANAGERS AND STAFF
6,9%	6,9%	9,4%	1 40	(2,7%)	32,3%	9,9%	12,2%	25 490	4	% increase
5	47.000		3			1				TOTAL SALARY, ALLOWANCES & BENEFITS
	1	,		,	-		1	ı	I	Total Municipal Entitles
,		1			1	1 1	1 1		4	% increase
									6	Post-retirement benefit obligations
										Payments in lieu of leave
									ω ω	Other benefits and allowances
					Ž.			3 1	ω .	Celiptone Allowance
									ယ	Performance Bonus Motor Vehicle Allowance
										Medical Aid Contributions Overtime
			1							Pension and UIF Contributions
	ä						9			Other Staff of Entitles Basic Salaries and Wages
	,		,	1	,				4	% increase
1	,			1	1	ı	ı			Sub Total - Senior Managers of Entitles
					1.				თ	Long service awards Post-retirement benefit obligations
	1									Payments in lieu of leave
									w	Other benefits and allowances
					1 70				ယ	Celiphone Allowances Housing Allowances
									ω .	Motor Vehicle Allowance
						201 <sub>2</sub>				Performance Bonus
		6								Medical Aid Controllions Overline
										Persion and UIF Contributions
										Basic Salaries and Wages
9		8	3						4	20 Inclease
					1 1			,		Sub Total - Board Members of Entities
									6	Post-retirement benefit obligations
									_	Payments in fieu of leave
										Board Fees
									w	Other benefits and allowances
									ω	Housing Allowances
									ω υ	Celiphone Allowance
									۵.	Performance Bonus
										Overtime
									_	Medical Aid Contributions
										Basic Salaries and Wages
									_	Board Members of Entitles
6,9%	6,9%	9,4%	,	(2,7%)	32,3%	9,9%	12,2%		1	(Via) I divin invinciponi
50 615	47 350	44 295	40 493	45.493	41 611	31 453	28 610	25 490	İ	Total Parent Municipality
7,2%	7,2%	9,0%	1 9	(2,7%)	33,9%	9,8%	7.4%	600.02	4	Sub Total - Other Municipal Start % Increase
38 494	35915	33.508	207.736	307.00	1 300	22 800	135	1 676	6	Post-retirement benefit obligations
458	428	. 48	400	48	48		36	367	_	Long service awards
.1 030	. 963	900	1 150	1 150	1000		909	823	-	Payments in lieu of leave
1 426	1 333	1 246	1151	1 151	910		43 %	50 s	ω ω	Other banefits and allowances
S 8	200	269	242	242	243		279	2 2	. ω	Celiphone Allowance
976	906	840	914	914	832		694	705	ω	Motor Vehicle Alfowance
2 129	1 983	1 847	1 220	1 220	1 697		1053	969		Performance Bonus
2	23 53	38	461	45.	125		R 8	447		Medical Aid Continousons
1 748	3 451	3 225	3 158	3 158	2969		2 467	2041		Pension and UIF Contributions
25 490	23775	22 175	19 224	19 224	20 436	23 599	14 245	11 329		Basic Salaries and Wages
							2			Other Minicipal Staff
6,0%	. 6,0%	12,2%	1,40	(1,2%)	44,3%	14,0%	68,1%	2 004	4	Sub Total - Senior Managers of Municipality % Increase
200	6714	0.140	É	247					6	Post-retirement benefit obligations
										Long service awards
									4	Other benefits and allowances
		A							ω .	Housing Allowances
									ω	Celiphone Allowance
755	712	672	604	604	450				ω	Performance Bonus  Motor Vehicle Altowarce
755	713	83	285	286	828					Overtime
										Medical Aid Contributions
				140	-	ģ	9	2002		Pension and UIF Contributions
5 395	5 089	4 801	4 487	4 487	4 469	3841	3 368	2004	N	Senior Managers of the Municipality
0,0%	0,0%	9,43	1	(4,3%)	11,5%	7,0%	7,9%		Δ.	% increase
5215	4 920	4 642	4 280	4 280	4 473	4 013	3751	3477		Sub Total - Councillors
									_	Other benefits and allowances
										Cellphone Allowance Housing Allowances
										Motor Vehicle Allowance
										Persion and UIF Contributions  Medical Aid Contributions
5215	4 920	4 642	4 280	4 280	4 473	4 013	3751	3.477		Basic Salaries and Wages
	1	G	7	,m	6	0	00	A	-	Councillors (Bolistes) Office Balleres plus Office)
+2 2018/19	+1 2017/18	17	Forecast	Budget	Budget	Outcome	Outcome	Outcome		R thousand
Budget Year	Budget Year			Adjusted	Original	Audited	Audited	Audited	_	
a raperiorities	Framework		6	Current Year 2015/16	5	2014/15	2013/14	2012/13	Ref	Summary of Employee and Councillor remuneration Ref
& Expenditure	Term Revenue	2016/17/Medium	-			Concine	CHOI GIRL OIG	manery cour	- 6	VZVZZ Ulcillingin - adhoring into avez animia) comming and anim account
						f henefits	cillor and sta	mmary cour	12 500	K7N227 Bichmond - Sunnading Table S

- I. Include 1 coats and advances' where applicable if any reportable amounts until phased or 2 s57 of the Systems Act
   3. In kind benefits (e.g. prevision of kining quarters) must be strong as the cost (full market
   4. BIA, CRS, DC, EC, PC, GD, HO, UD
   5. Most agree to the sub-ball appearing on Table At [Employee costs)
   6. Includes pension payments and employer contributions to medical aid
   7. Correct as at 30 June

- Column Definitions.

  A. B and C. Audited actual as per the audited financial statements. If audited amounts are unavailable, unaudited.
  A. B and C. Audited actual as per the audited for the budget year.
  D. The oblighed budget approved by council for the budget year as edynated by council resolution in terms of section 28 of the MAMA.
  F. An external of final actual amounts (per audit) for the current year at the point in time of preparing the budget.
  G. The amount to be appropriated for the budget year.
  H and I. The indicative projection.

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10 788 029		668 186	1 044 008	ı	9 075 835	-	6	TOTAL COST OF COUNCILLOR, DIRECTOR and EXECUTIVE	
1		1	1	1	1	1	8,10	Total for municipal entities	
							6,7	rd by designation	
6 146 429		668 186	672 000	ı	4 806 243	1	8,10	Total Senior Managers of the Municipality	
		, , , , , , , , , , , , , , , , , , ,	100 000		9 19 29 0 0 0			List of each offical with packages >= senior manager	
1 179 339		127 743	132 000		919 596			SMCOOMMUNITY SMTECHNICAL	
1 192 225		129 325	132 000		930 900			Chief Finance Officer	
1 416 187		155 632	144 000		1 116 555		ഗ	Senior Managers of the Municipality  Municipal Manager (MM)	
4 641 600			372 008	1	4 269 592	1	ω	Total Councillors	
2 419 615			239 148		2 180 467			Total for all other councillors	
381 784			26 572		355 212			Deputy Executive Mayor	
268 762 830 065			26 572		803 493			Chief Whip  Executive Mayor	
381 784			26 572		355 212		ω 4	Councillors Speaker	
12						N <sub>o</sub> .		Rand per annum	
s Total Package	in-kind penerits	Performance Bonuses	Allowances	Contributions	Salary		Ref	Disclosure of Salaries, Allowances & Benefits 1.	

## References

- Pension and medical aid

- Total package must equal the total cost to the municipality
   Ust each political office bearer by designation. Provide a total for all other councillors
   Political office bearer is defined in MFMAs 1: speaker, executive mayor, deputy executive mayor, member of executive committee, mayor, deputy mayor, member of mayoral committee, the councillor designated to exercise powers and duties of mayor (MSAs 57)
- 5. Also list each senior manager reporting to MM by designation and each official with package >= senior manager by designation
- List each entity where municipality has an interest and state percentage ownership and control
   List each senior manager reporting to the CEO of an Entity by designation
- Must reconcile to relevant section of Table SA24
   Must reconcile to totals shown for the budget year of Table SA22
- 10. Correct as at 30 June

# KZN227 Richmond - Supporting Table SA24 Summary of personnel numbers

Summary of Personnel Numbers	Ref		2014/15		5	Current Year 2015/16	/16	В	Budget Year 2016/17	M7
Number	1,2	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees
Municipal Council and Boards of Municipal Entities		14		14	14		14	14		14
Board Members of municipal entities	4	1						1 ;	ı	1
Municipal employees	ن ن							1	1	ı
Municipal Manager and Senior Managers	ω	رن ن		S <sub>1</sub>	5		51	C)1	1	C)
Other Managers	7	6	6		6	6		6	6	1
Professionals		25	25	1	31	31	ı	31	31	1
Finance		3	ယ		O1	5		5	5	1
Spatial/town planning								1		1
Information Technology		2	2		ω	3		3	3	1
Roads		S	ယ		ယ	3		ω	3	t
Electricity								1	1	1
Water								1	1	1
Sanitation								1	1	1
Refuse								1	1	1
Other	1022	17	17		20	20		20	20	1
Technicians		35	31	4	31	31	ľ	31	31	ı
Finance		. 9	<b>G</b> 1	4	C)	5		5	5	1
Spatial/town planning								1	1	1
Information Technology								1	1	1
Roads								ı	1	1
Electricity								1	1	1
Water								ı	ı	1
Sanitation								•	1	1
Refuse		5	<sub>5</sub>		Oi	5		51	51	1
Other		21	21		21	21		21	21	1
Clerks (Clerical and administrative)		10	10		≢	11		==	=======================================	1
Service and sales workers		9	9		10	10		10	10	1
Skilled agricultural and fishery workers								1	1	1
Craft and related trades								1	1	-
Plant and Machine Operators		14	14		14	14		14	14	ı
Elementary Occupations		48	48		48	48		48	48	1
TOTAL PERSONNEL NUMBERS	9	166	143	23	170	151	19	170	151	19
% increase	_				2,4%	5,6%	(17,4%)	1	1	1
Total municipal employees headcount	6, 10							1	1	ı
Finance personnel headcount	8, 10	14	9	6	14	14	6	14	14	. 6
Human Resources personnel headcount	8, 10	2	N		4	N	2	4	2	N
Human Resources personnel headcount	8, 10	2	2		4		N			

- References
  1. Positions must be funded and aligned to the municipality's current organisational structure
  2. Full Time Equivalent (FTE), E.g. One full time person = 1FTE, A person working half time (say 4 hours out of 8) = 0.5FTE.
  3. s57 of the Systems Act
  4. Include only in Consolidated Statements
  5. Include municipal entity employees in Consolidated Statements
  6. Include headcount (number to persons, Not FTE) of managers and staff only (exclude councillors)
  Managers who provide the direction of a critical technical function
  Total number of employees working on these functions

KZN227 Richmond - Supporting Table SA25 Budgeted monthly revenue and expenditure

	Ref				-		Budget Ye	ar 2016/17						Medium Te	rm Revenue and Framework	Expenditure
R thousand	Ju	uly	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1	
Revenue By Source														2010/17	2017/18	2018/19
Property rates		-	3 450	805	805	805	805	805	805	805	805	805	205	Ÿ		100
Property rates - penalties & collection charges	1.	38	38	38	38	38	38	38	38	38	38	38	805	11 500		12.9
Service charges - electricity revenue									00		30	38	32	450	450	. 4
Service charges - water revenue								7					(1)	(1)	(1)	
Service charges - sanitation revenue													-	-	-	1
Service charges - refuse revenue	- 1	42	42	42	42	42	42	42	42	42	40.1	40	-	-		
Service charges - other								76	42	42	42	42	41	499	499	5
Rental of facilities and equipment		59	59	59	59	59	59	59	59	59	50			-	-	1. Bit
Interest earned - external investments		213	213	213	213	213	213	213	213	213	59	59	59	709	709	7
Interest earned - outstanding debtors		6	6	6	6	6	6	6	6	213	213	213	213	2 550	1 741	18
Dividends received	**				,	ŭ			0	0	6	6	6	75	75	
Fines		9	9	9	9	9	9	91					-	_	-	1:
Licences and permits		69	69	69	69	69	69	69	9 69	9	9	9	9	102	102	1
Agency services		43	43	43	43	43	43	43	43	43	69	69	69	831	831	8
Transfers recognised - operational	1 .	15 600	7 800			15 650	9 800	43	14 560	6 844	43	43	43	516	517	5
Other revenue	1	38	38	38	38	38	38	38 1	38	38	38	38	(0)	70 254	76 391	80 5
Gains on disposal of PPE				- 1	112000				50	36	30	38	41	462	356	3
otal Revenue (excluding capital transfers and contributed	tion 1	16 116	11 766	1 321	1 321	16 971	11 121	1 321	15 881	8 165	1 321	1 321	1 316	87 945	93 859	99 0
Expenditure By Type	- 1	1					000000000000000000000000000000000000000	-						0/ 343	93 639	99 0
Employee related costs		3 304	3 304	3 304	3 304	3 304	3 304	0.004	0.004							111
Remuneration of councillors		387	387	387	387	387	387	3 304 387	3 304	3 304	3 304	3 304	3 310	39 654	42 429	45 3
Debt impairment	- 1	007	007	307	367	307	950	387	387	387	387	387	386	4 642	4 920	52
Depreciation & asset impairment	1	744	744	744	744	744	744	744	744	744			1 <del>-</del>	950	1 007	10
Finance charges		37	37	37	37	37	37	37	744	744	744	744	744	8 929	9 554	102
Bulk purchases			-		- 0,	-	3/	3/	37	37	37	37	37	440	466	5 4
Other materials		_			- to			-			-	470 - J = 1	-	-	-	
Contracted services	1	681	681	681	681	681	681	681	-	-	-	-	-	-	-	11.
Transfers and grants		50	50	50	50	50	50	50	681	681	681	681	682	8 176	8 667	9 1
Other expenditure		2 399	2 399	2 399	2 399	2 399	2 399	2 399	50	50	50	50	50	600	636	6
Loss on disposal of PPE		2 500	2 000	2 033	2 099	2 399	2 399	2 399	2 399	2 399	2 399	2 399	2 399	28 789	28 984	29 5
otal Expenditure		7 602	7 602	7 602	7 602	7 602	8 552	7 602	7 602	7 602	7 602	7 602	7 607	92 179	96 663	101 7
Surplus/(Deficit)	1	8 5 1 4	4 164	(6 281)	(6 281)	9 369	2 569	(6 281)	8 279	563						
Transfers recognised - capital		3 303	3 303	3 303	3 303	3 303	3 303	3 303	3 303	3 303	(6 281) 3 303	(6 281)	(6 292)	(4 234)	(2 805)	1
Contributions recognised - capital	-					0000	0 000	0 300	3 305	3 303	3 303	As at the	U	33 026	17 850	18 6
Contributed assets													-		-	4
urplus/(Deficit) after capital transfers &	<b>—</b>	11 817	7 467	(2 978)	(2 978)	12 672	5.070	(0.000)			VIDE THE PARTY OF	_ / / /			-	
ontributions	1 "	017	1 401	(2 31 0)	(2 3/6)	12 0/2	5 872	(2 978)	11 582	3 866	(2 978)	(6 281)	(6 292)	28 792	15 045	15 90
Taxation									WEST SH				_	-	_	100
Attributable to minorities														- 1	_	
Share of surplus/ (deficit) of associate						A RESTORATION OF							_	_	100	
urplus/(Deficit)	1 1	1 817	7 467	(2 978)	(2 978)	12 672	5 872	(2 978)	11 582	3 866	(2 978)	(6 281)	(6 292)	28 792	15 045	15 90

<sup>1.</sup> Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZN227 Richmond - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref						Budget Ye	ar 2016/17					0.	Medium Te	erm Revenue and Framework	Expenditure
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year	Budget Year +1	Budget Year +
Revenue by Vote														2016/17	2017/18	2018/19
Vote 1 - Executive & Council	1 1	1 595	della se			532				500		Laborate de			4.	
Vote 2 - Finance & Admin		15 567	5 018	5 018	5 018	5 018	5 018	5 018	5.040	532			_	2 659	2 789	2 920
Vote 3 - Planning & Development		3 748	3 748	3 748	3 748	3 748	3 748	1	5 018	5 018	5 018	5 018	(0)	65 748	69 693	73 875
Vote 4 - Community & Social Services	- 1 1	203	203	203	203	203	203	3 748	3 748	3 748	3 748	3 748	3 748	44 976	31 183	32 367
Vote 5 - Community & Social Services		_	_		200	1,000		203	203	203	203	203	203	2 437	2 583	2 738
Vote 6 - Public Safety	1 1	78	78	78	78	- 78	- 70		-	-	-		-	_	_	
Vote 7 - Sport & Recreation			,,	101	/0	/8	78	78	78	78	78	78	78	930	986	1 045
Vote 8 - Waste Management		308	308	308	200	200				7				7	7	1046
Vote 9 - Roads Transport		43	43	43	308 43	308	308	308	308	308	308	308	308	3 699	1	4 156
Vote 10 - [NAME OF VOTE 10]		-10	43	43	43	43	43	43	43	43	43	43	43	516		579
Vote 11 - [NAME OF VOTE 11]		9 9	and a set		2002					The second of			_	_		-
Vote 12 - [NAME OF VOTE 12]				Marie I	× 1 - 1 - 1								-	_		_
Vote 13 - [NAME OF VOTE 13]		* * * * * *											-	_	_/3	
Vote 14 - [NAME OF VOTE 14]		i		200			J				10.00		-	_		
Vote 15 - [NAME OF VOTE 15]														_	1 2	_
Total Revenue by Vote	1 1	21 542	0.000	2000									-	_	_	_
	1 1	21 542	9 398	9 398	9 398	9 930	9 398	9 398	9 398	9 937	9 398	9 398	4 379	120 971	111 709	117 694
Expenditure by Vote to be appropriated		ļ		1	1	- 1	1			- 1		1				
Vote 1 - Executive & Council		876	876	876	876	876	876	876	876	876	070					
Vote 2 - Finance & Admin		1 830	1 830	1 830	1 830	1 830	1 830	1 830	1 830	1 830	876	876	876	10 516	11 146	11 815
Vote 3 - Planning & Development		1 709	1 709	1 709	1 709	1 709	1 709	1 709	1 709		1 830	1 830	1 830	21 960	23 278	24 675
Vote 4 - Community & Social Services		1 060	1 060	1 060	1 060	1 060	1 060	1 060	1 060	1 709	1 709	1 709	1 710	20 509	20 693	21 261
Vote 5 - Community & Social Services		104	104	104	104	104	104	104		1 060	1 060	1 060	1 060	12 724	13 487	14 296
Vote 6 - Public Safety		618	618	618	618	618	618	618	104	104	104	104	104	1 247	1 322	1 402
Vote 7 - Sport & Recreation		195	195	195	195	195	195	195	618	618	618	618	618	7 415	7 859	8 331
Vote 8 - Waste Management	1 1	308	308	308	308	308	308	308	195	195	195	195	194	2 335	2 475	2 623
Vote 9 - Roads Transport		981	981	981	981	981	981		308	308	308	308	308	3 699	3 921	4 156
Vote 10 - [NAME OF VOTE 10]		30.	501	301	301	901	981	981	981	981	981	981	982	11 775	12 482	13 231
Vote 11 - [NAME OF VOTE 11]													- 1	-	1-0	_
Vote 12 - [NAME OF VOTE 12]		1											-	-	- 1	_
Vote 13 - [NAME OF VOTE 13]					14 4.6								- 1	_	- 1	_
Vote 14 - [NAME OF VOTE 14]				100									- 1	-	- 1	_
Vote 15 - [NAME OF VOTE 15]						7 - 7						104 (2)	-	-	-0	_
Total Expenditure by Vote	-	7 682	7 682	7 682	7.600	7.000	7 000								- ;	-
					7 682	7 682	7 682	7 682	7 682	7 682	7 682	7 682	7 681	92 179	96 663	101 789
Surplus/(Deficit) before assoc.		13 860	1 716	1 716	1 716	2 248	1 716	1 716	1 716	2 255	1 716	1 716	(3 302)	28 792	15 045	15 905
Taxation													, /	-5.02	10 043	10 900
Attributable to minorities				1 8 32		100							-	-	- 1	_
Share of surplus/ (deficit) of associate						2011							-	-	- 1	_
Surplus/(Deficit)	1	13 860	1 716	1 716	1 716	2 248	1 716	1 716	1740	0.000			-			
References					1770	Z 240	1 / 10	1 / 10	1 716	2 255	1 716	1 716	(3 302)	28 792	15 045	15 905

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

KZN227 Richmond - Supporting Table SA27 Budgeted monthly revenue and expenditure (standard classification)

Description R thousand	Ref	Budget Year 2016/17													Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2		
Revenue - Standard	$\Box$													2010/17	2017/10	2010/19		
Governance and administration	1 1	17 162	-	5 018	5 018	5 550	5 078	5 018	5 018	5 550	5 018	5 018	4 958	68 407	72 482	76 801		
Executive and council		1 595	- 1	1	- N. 1372 -	532	_	_	_	532	- 1	00.0	4 330	2 659	2 789	500000000000000000000000000000000000000		
Budget and treasury office		15 567	-	5 018	5 018	5 018	5 018	5 018	5 018	5 018	5 018	5 018	4 958	65 688	69 630	2 926		
Corporate services		1 4 2	-				60	00.0	00.0	00.0	3010	3010	+ 530	60		73 808		
Community and public safety		281	281	281	281	281	281	281	281	288	281	281	280		64	67		
Community and social services		203	203	203	203	203	203	203	203	203	203	203	203	3 374	3 576	3 791		
Sport and recreation			-		200	200	200	200	203	203	203	203	203	2 437	2 583	2 738		
Public safety		78	78	78	78	78	78	78	78	78	78	78	78	200	7	8		
Housing					,,,	,,	70	,,,	76	10	101			930	986	1 045		
Health	1 1	2 100												-	_	-		
Economic and environmental services		3 791	8 809	3 791	3 791	3 791	0.704	0.704	0.704	0.704			-	-	_	-		
Planning and development		3 748	8 766	3 748	The second secon	3 748	3 731	3 791	3 791	3 791	3 791	3 791	(1 167)	45 492	31 730	32 946		
Road transport	1	43	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	0.000	3 748		3 688	3 748	3 748	3 748	3 748	3 748	(1 210)	44 976	31 183	32 367		
Environmental protection		40	43	43	43	43	43	43	43	43	43	43	43	516	547	579		
•		200	000							4 14 5		1 2 2	-		-	S-4		
Trading services		308	308	308	308	308	308	308	308	308	308	308	308	3 699	3 921	4 156		
Electricity Water	1 1	- 15		1100 2 1									-	-	-	-		
		- 63									74. 29.4		-	-	-			
Waste water management		200	200	000	000	000							_		_	-		
Waste management		308	308	308	308	308	308	308	308	308	308	308	308	3 699	3 921	4 156		
Other												2000		-	-			
Total Revenue - Standard	1 1	21 542	9 398	9 398	9 398	9 930	9 398	9 398	9 398	9 937	9 398	9 398	4 378	120 971	111 709	117 694		
Expenditure - Standard		-								÷								
Governance and administration		2 706	2 706	2 706	2 706	2 706	2 706	2 706	2 706	2 706	2 706	2 706	2 705	32 476	34 424	36 490		
Executive and council		876	876	876	876	876	876	876	876	876	876	876	876	10516				
Budget and treasury office		1 229	1 229	1 229	1 229	1 229	1 229	1 229	1 229	1 229	1 229	1 229	1 229	14 751	15 636	1 11 21 21 2		
Corporate services	1	601	601	601	601	601	601	601	601	601	601	601	600	7 210	100	8 101		
Community and public safety		1 977	1 977	1 977	1 977	1 977	1 977	1 977	1 977	1 977	1 977	1 977	1 976	23 720		26 652		
Community and social services	1	1 164	1 164	1 164	1 164	1 164	1 164	1 164	1 164	1 164	1 164	1 164	1 164	13 971	14 809			
Sport and recreation		195	195	195	195	195	195	195	195	195	195	195	194	2 335		2 623		
Public safety		618	618	618	618	618	618	618	618	618	618	618	618	7 415		8 331		
Housing						0.0	0.0	0.0	0.0	0.0	010	0.0	-	1 /4.5	7 039	- 0 331		
Health			1 100											_	_	_		
Economic and environmental services		2.690	2 690	2 690	2 690	2 690	2 690	2 690	2 690	2 690	2 690	2 690	2 691	32 285		1		
Planning and development		1 709	1 709	1 709	1 709	1 709	1 709	1 709	1 709	1 709	1 709	1 709	1 710	20 509		15000000		
Road transport	1 1	981	981	981	981	981	981	981	981	981	981	981	982	11 775		57.657.75		
Environmental protection	1 1	. 301	301	301	301	301	301	361	301	301	301	901	902	117/5	12 482	13 231		
Trading services		308	308	308	308	308	308	308	308	308	308	308	308	3 699	-			
Electricity		300	300	300	300	300	300	306	308	300	300	308		3 699	3 921	4 156		
Water			-7 7 3			- 200			THE WAY				-		-	_		
Waste water management	1 1						52 169						-	-	= -	-		
Waste management		308	308	308	200	000	000	000	200	200	000	200	-			_		
Other	1 1	300	306	300	308	308	308	308	308	308	308	308	308	3 699		4 156		
Total Expenditure - Standard		7 682	7 682	7 682	7 682	7 682	7 682	7 682	7 682	7 682	7 682	7 682	7 680	92 179	96 663	101 789		
Surplus/(Deficit) before assoc.		13 860	1 716	1 716	1 716	2 248	1 716	1 716	1 716	2 255	1 716	1 716	(3 302)	28 792	15 045	15 905		
Share of surplus/ (deficit) of associate							1 - 4-1-2						_		-	-		
Surplus/(Deficit)	1	13 860	1 716	1 716	1 716	2 248	1 716	1 716	1 716	. 2 255	1 716	1 716	(3 302)	28 792	15 045	15 905		

<sup>&</sup>lt;u>References</u>
1. Surplus (Deficit) must reconcile with Budeted Financial Performance

KZN227 Richmond - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

Description R thousand	Ref			Medium Term Revenue and Expenditure Framework												
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Multi-year expenditure to be appropriated	1															
Vote 1 - Executive & Council							10 mg						-	-	-	-
Vote 2 - Finance & Admin				4.5									-	-	_	-
Vote 3 - Planning & Development														-	-	
Vote 4 - Community & Social Services	l												_	-	-	-
Vote 5 - Community & Social Services						1.							-	-	-	-
Vote 6 - Public Safety													-	-	-	-
Vote 7 - Sport & Recreation	1	7 MK 1											_	-	-	-
Vote 8 - Waste Management	1												-	-	-	-
Vote 9 - Roads Transport	1 1		Section 1										-	-		-
Vote 10 - [NAME OF VOTE 10]	-												-	-	-	-
Vote 11 - [NAME OF VOTE 11]							14 2 4						-	-	-	-
Vote 12 - [NAME OF VOTE 12]									78.0				-	-	-	-
Vote 13 - [NAME OF VOTE 13]			- PT 1-1	2 2 4									-	-	-	-
Vote 14 - [NAME OF VOTE 14]				0000									-	-	1 -	-
Vote 15 - [NAME OF VOTE 15]													-		-	-
Capital multi-year expenditure sub-total	2	-	-	-	-	-	-	-	-	-	-	-		-	-	-
Single-year expenditure to be appropriated																12
Vote 1 - Executive & Council			Section 19	No. 1									-	-	-	-
Vote 2 - Finance & Admin			100		396								_	396	·	-
Vote 3 - Planning & Development	4	500	500	500	500								-	2 000	1	-
Vote 4 - Community & Social Services				125							De Deri		-	125	-	-
Vote 5 - Community & Social Services													-	_	_	-
Vote 6 - Public Safety	į												-	-	_	_
Vote 7 - Sport & Recreation	ł		958	958	1 917	1 916	1 917	1 917	958	958	-		(0	11 500	2 38	5 620
Vote 8 - Waste Management													-	-	-	_
Vote 9 - Roads Transport	- 1		1 953	1 953	1 953	1 953	3 906	1 952	1 953	1 953	1 953		(0	19 526	5 15 46	3 13 044
Vote 10 - [NAME OF VOTE 10]	1												-	-	-	11 1
Vote 11 - [NAME OF VOTE 11]				100						- 1			-	-	=	-
Vote 12 - [NAME OF VOTE 12]	1				nga é t								_	-	-	_
Vote 13 - [NAME OF VOTE 13]										4			-	-	-	- a-
Vote 14 - [NAME OF VOTE 14]				S 24 11 1								-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]														<u></u>		
Capital single-year expenditure sub-total	2	500	3 411	3 536	4 766	3 869	5 823	3 869		2 911			,			
Total Capital Expenditure	2	500	3 411	3 536	4 766	3 869	5 823	3 869	2 911	2 911	1 953		((	0) 33 54	7 17 85	0 18 664

## Reference

<sup>1.</sup> Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates

<sup>2.</sup> Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

KZN227 Richmond - Supporting Table SA29 Budgeted monthly capital expenditure (standard classification)

Description	Ref	Budget Year 2016/17													Medium Term Revenue and Expenditure Framework			
R thousand		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +	1 Budget Year + 2018/19		
Capital Expenditure - Standard	1														1			
Governance and administration		- [	- 1	-	396	-	-			- 1	-	_	_	396	_	_		
Executive and council	- 1 1	-		10.00 T		-		-	-	-	_	,	_	_	_			
Budget and treasury office	-	-	6.4-	180 MIO	160								_	160	_			
Corporate services					236								_	236				
Community and public safety		-	958	1 083	1 917	1 916	1 917	1 917	958	958	_	_	(0)	11 625		5 620		
Community and social services				125								gera . I	_	125		3 020		
Sport and recreation			958	958	1 917	1 916	1 917	1 917	958	958	_		(0)	11 500		5 620		
Public safety		- 1													2 001	3 020		
Housing			100 mg										_	_	<u> </u>			
Health					15.4							Margarit	_	_	_			
Economic and environmental services	29	500	2 453	2 453	2 453	1 953	3 906	1 952	1 953	1 953	1 953	_	(0)	21 526	1000	13 044		
Planning and development		500	500	500	500				15-70-54			Mer e I	-	2 000	0.000	13 044		
Road transport		2.1	1 953	1 953	1 953	1 953	3 906	1 952	1 953	1 953	1 953		(0)	19 526	1	13 044		
Environmental protection		1.5												_	_	_		
Trading services		-	-	_	-	-	_	_	-	_	-	_	_	_	_	_		
Electricity													_	_	_	_		
Water													_	_	_	_		
Waste water management													-		_	_		
Waste management			1.16.4		44								_	-	_	_		
Other			- 600										_	_	_	-		
Total Capital Expenditure - Standard	2	500	3 411	3 536	4 766	3 869	5 823	3 869	2 911	2 911	1 953		(0)	33 547	17 850	18 664		
Funded by:																		
National Government			2 911	2 911	3 870	3 869	5 823	3 869	2 911	2 911	1 951		0	31 026	17 850	18 664		
Provincial Government		500	500	500	500								_	2 000	2019 00000	_		
District Municipality			1.5										_	_	_	_		
Other transfers and grants			15		4.70								_	_	_	_		
Transfers recognised - capital		500	3 411	3 411	4 370	3 869	5 823	3 869	2 911	2 911	1 951	-	0	33 026	17 850	18 664		
Public contributions & donations													_	_	_	_		
Borrowing						7 17							_	_		_		
Internally generated funds				125	396								-	521	_	_		
Total Capital Funding		500	3 411	3 536	4 766	3 869	5 823	3 869	2 911	2 911	1 951		0	33 547		18 664		

## References

check

<sup>1.</sup> Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates

<sup>2.</sup> Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

KZN227 Richmond - Supporting Tal	e SA30 Budgeted	monthly cash flow
----------------------------------	-----------------	-------------------

MONTHLY CASH FLOWS						Budget Ye	ar 2016/17						Medium Te	rm Revenue and Framework	Expenditure
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Cash Receipts By Source										-			1		
Property rates												10 350	10 350	10 971	11 629
Property rates - penalties & collection charges				340					1 9 7		100	450	450	450	477
Service charges - electricity revenue										Janes III		-	-	. (1)	-
Service charges - water revenue													-	-	
Service charges - sanitation revenue												-	-	-	
Service charges - refuse revenue										13 ye 7		499	499	499	500
Service charges - other	N 2 - 12				110							-	-	-	-
Rental of facilities and equipment	. 91.5											709	709	709	750
Interest earned - external investments												2 550	2 550	1 741	1 844
Interest earned - outstanding debtors	8			30					7.0		2000	75	75	75	80
Dividends received		8 15 A _ 1										-		-	
Fines				e setu								102	102	102	108
Licences and permits		B v is										831	831	831	880
Agency services		X		×								516	516	517	547
Transfer receipts - operational								EVC X IEA				70 254	70 254	76 391	80 549
Other revenue												462	462	356	374
Cash Receipts by Source	_	-		_	<del></del>	-		-	-	_	-	86 797	86 797	92 640	97 738
The second secon					3555										
Other Cash Flows by Source	500	3 411	3 411	4 370	3 869	5 823	3 869	2 911	2 911	1 951		0	33 026	17 850	18 664
Transfer receipts - capital	500	3411	3411	4 3/0	3 009	5 023	3 009	2311	2011	1 301		_	00000	/ 17 000	1000
Contributions recognised - capital & Contributed assets Proceeds on disposal of PPE												_			
Short term loans					1.60			40				_	ES.	1	
Borrowing long term/refinancing												242	242	242	2 242
Increase (decrease) in consumer deposits				12.2								-			
Decrease (Increase) in non-current debtors									1 - 2 - 3		field in	-		15 W-5500	
Decrease (increase) other non-current receivables												2 042		OF ALL DESCRIPTION	2 294
Decrease (increase) in non-current investments		A 00 113	- 4					2011	2011	4.054		(24 976			118 938
Total Cash Receipts by Source	500	3 411	3 411	4 370	3 869	5 823	3 869	2 911	2 911	1 951	-	64 105	9/ 13	112 030	110 930
Cash Payments by Type						8.									
Employee related costs	3 139	3 139	3 139	3 139	4 139	3 139	3 139					2 139		The second second	
Remuneration of councillors	387	387	387	387	387		387	387	387		387	386	The second second		
Finance charges	37	37	37	37	37	37	37	37	37	37	37	37	44	0 46	6 49
Bulk purchases - Electricity				Turi di sa		100						-	distribute of		
Bulk purchases - Water & Sewer												-	-		- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1
Other materials	10.00											-	10.8		
Contracted services	1 800	638	638	638	638	638	638	638	638	638	638	(			
Transfers and grants - other municipalities	1 100											-		The second of th	
Transfers and grants - other	50	50	50	50	50	50	50					50			
Other expenditure	9 560	1 500	1 500	1 350	1 500	1 500	1 500	1 500				1 500			
Cash Payments by Type	14 973	5 750	5 750	5 600	6 750	5 750	5 750	5 750	5 750	5 750	5 750	4 113	3 77 43	9 83 20	4 87 54
Other Cash Flows/Payments by Type	Ì						1								9.
Capital assets	2 648	2 648	2 648	2 648	2 64	2 648	2 648	2 648	2 648	2 648	2 648	2 73	8 31 87	70 16 95	8 17 73
Repayment of borrowing	-540	1 200									1.00	12	0 12	20 12	0 12
Other Cash Flows/Payments		a e a										-			
Total Cash Payments by Type	17 621	8 399	8 399	8 24	9 9 39	8 8 399	8 399	8 399	8 399	8 399	8 399	6 97	1 109 42	100 28	2 105 39
NET INCREASE/(DECREASE) IN CASH HELD	(17 121	(4 988)	(4 988	3) (3.87)	9) (5 52	9) (2 576	(4 530	(5 488	8) (5 488	(6 448					
Cash/cash equivalents at the month/year begin:	57 900	40 779	35 792	2 30 80	4 26 92	5 21 396	18 820								
Cash/cash equivalents at the month/year end:	40 779	35 792	30 804	4 26 92	5 21 39	6 18 820	14 29	1 8 80	3 3 3 1 5	5 (3 133	(11 531)	45 60	2 45 60	02 58 21	71 75

<sup>1.</sup> Note that this section of Table SA 30 is deliberately not linked to Table A4 because timing differences between the invoicing of clients and receiving the cash means that the cashflow will differ from budgeted revenue, and similarly for budgeted expenditure. However for the MTREF it is now directly linked to A7.

KZN227 Richmond - NOT REQUIRED - municipality does not have entities

Description		2012/13	2013/14	2014/15	C	Current Year 2015/16	/16	2016/17 Mediu	2016/17 Medium Term Revenue & Expenditure Framework	& Expenditure
R million		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +1 Budget Year +2 2017/18 2018/19
Financial Performance	_									
Property rates	_									
Service charges	_									
Investment revenue	_									
Transfers recognised - operational	_									
Other own revenue	_									
Contributions recognised - capital & contributed assets										
Total Revenue (excluding capital transfers and contributions)	3	1	1	ı		1	-	ı	1	ı
Employee costs	700									
Remuneration of Board Members	_									
Depreciation & asset impairment										
Finance charges										
Materials and bulk purchases	_									
Transfers and grants	-									
Other expenditure										
Total Expenditure		1	ı	1	1	1	ı	1	1	1
Surplus/(Deficit)	-	r	1	Î	1	1	1	ı	t	ı
al expenditure & funds sources	$\dashv$									
Capital expenditure										
Transfers recognised - operational		3 8 8 8 8								
Public contributions & donations										
Borrowing										
Internally generated funds	_									
Total sources	_	ı	ı	ı	ı	1	1	ı	ı	í
Financial position	+									
Total current assets										
Total non current assets										
Total current liabilities										
Total non current liabilities	-									
Equity										
Cash flows	+									
Net cash from (used) operating										
Net cash from (used) investing										
Net cash from (used) financing										
Cash/cash equivalents at the year end										

# KZN227 Richmond - Supporting Table SA32 List of external mechanisms

NA.		External mechanism  Name of organisation	anism isation	Yrs/ Mths	Period of agreement 1.	Service provided	Expiry date of service of agreement 2.  delivery agreement or contract R thousand
		Name of organ	isation				contra
	NA A						

#### elerence

al agreement period from commencement until e

innual valu

KZN227 Richmond - Supporting Table SA33 Contracts having future budgetary implications

<b>Description</b> F	Ref	Preceding Years	Current Year 2015/16	2016/17 Mediu	m Term Revenue Framework	& Expenditure	Forecast 2019/20	Forecast 2020/21	Forecast 2021/22	Forecast 2022/23	Forecast 2023/24	Forecast 2024/25	Forecast 2025/26	Total Contract Value
R thousand	1,3	Total	Original Budget	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Parent Municipality: Revenue Obligation By Contract	2													
Contract 1 Contract 2 Contract 3 etc														-
Total Operating Revenue Implication	-		_	-	_	_		_	_	_	_	_		
Expenditure Obligation By Contract Indue Risk Services	2	000				000 000				.=-		_	_	-
Financial Management System(Service provider to be co Contract 3 etc	onfirm	300 ned)	300	600 1 500	672	738								2 610 1 500
Total Operating Expenditure Implication		300	300	2 100	672	738	-	-	_	_	_	-	-	4 110
Capital Expenditure Obligation By Contract  Contract 1  Contract 2  Contract 3 etc	2													-
Total Capital Expenditure Implication	Ì	_	-	-	-	-	_	-	_	_	_		_	
Total Parent Expenditure Implication	1	300	300	2 100	672	738		-	-	<u> </u>				4 110
Entities:  Revenue Obligation By Contract  Contract 1  Contract 2  Contract 3 etc  Total Operating Revenue Implication	2		1	-	_	-	-	-	_	_	_		-	
Expenditure Obligation By Contract Contract 1 Contract 2 Contract 3 etc	2													-
Total Operating Expenditure Implication		-	-	-	-		-	_	-			-	-	-
Capital Expenditure Obligation By Contract  Contract 1  Contract 2  Contract 3 etc	2													-
Total Capital Expenditure Implication		-	-	-	-	-	-	-	-	-		-	-	-
Total Entity Expenditure Implication		-	-	-	-	-			_	_	-	_	_	

#### References

<sup>1.</sup> Total implication for all preceding years to be summed and total stated in 'Preceding Years' column

<sup>2.</sup> List all contracts with future financial obligations beyond the three years covered by the MTREF (MFMA s33)

<sup>3.</sup> For municipalities with approved total revenue not exceeding R250 m - all contracts with an annual cost greater than R500 000. For municipalities with approved total revenue greater than R250 m - all contracts with an annual cost greater than R1 million. For municipalities with approved total revenue greater than R500 m - all contracts with an annual cost greater than R5 million

134a C	apital expend	iture on new	assets by ass	1			2016/17 Medius	n Term Revenue	& Expenditure
Ref	2012/13	2013/14	2014/15		rrent rear zorov	0	Budget Very	Framework	Burdoet Year +2
-		Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	2016/17	2017/18	2018/19
bub-clas	109	21 140	26 959	8 271	30 639	30 639	7 359	15 463	
	16 388 16 388	21 140 21 140	26 959 26 959	8 271 8 271	28 260 28 260	28 260 28 260	7 359 7 359	15 463 15 463	13044
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		144				ı	i .	ı	1 -
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		ı	ı	,	2 379	2379	1		1
					306	306			
N									
ω					2073	20/3		3	
	2717	1	1	1854	2752	2752			
	2071			1 244	1 921	1 921			5 620
				510	531	531			
-									
	945			100					
			1	ī	ı		1		
9									
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	1 977	ī		5 325					1
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	108			348				4 0	
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H		П							50 18 664
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	Ub   1349   10   10   10   10   10   10   10   1	Recursion - Supporting Table \$3.44 Capital expent  Description Rev assets by Asset ClassSib-belass Infrastructure - Road transport Radio Prevenents & Bridges Short water Infrastructure - Bactricity Generation Transmission & Reliculation Transmission & Reliculation Transmission & Reliculation Reliculatio	GAA Capital expenditure on new	Audited   Audi		polital expenditure on new assets by asset class  Audited Audited Audited Outcome Outcome Outcome Outcome Session Sess	Current Year 2015/16    Adjusted Full Year 2015/16   Full Year 2015/16   Full Year 2015/17   20 639   30 639	Current Year 2015/16    Adjusted   Full Year   Budget Year   2015/17   Mediu   2015/17   Mediu   2015/17   Mediu   2015/17   2	Ourrent Year 2015/16         Zot16/17 Medium Term Revent Framework Framework           1         Adjusted Full Year Budget Year Sudget - Relievances
  I rotal Capital Expenditure on new assests (SA34a) plus Total Capital Expenditure on renewal of existing assets (SA34b) must reconcile to total capital expendit
  2. Airports, Car Parks, Bus Temmals and Taxi Ranks
  3. For example technology backbones (e.g., libre optic, WHF infrastructure) for economic development purposes
  4. Work-in-progress/under construction to be budgeted under the respective reliem
  5. Infrastructure includes lear and buddings required by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure and vehicles/plant & equipment used by the service generated by that infrastructure and vehicles of the service generated by that infrastructure and vehicles service as equipment of the service generated by that infrastructure and vehicles used to provide a service generated by that infrastructure and vehicles of the service generated by that infrastructure and vehicles of the service generated by that infrastructure and vehicles used to provide a service generated by that infrastructure and vehicles of the service generated by that infrastructure and vehicles of the service generated by that infrastructure and vehicles of the service generated by that infrastructure and vehicles of the service generated by that infrastructure and vehicles of the service generated by the service generated by that infrastructure and vehicles of the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by the service generated by t diture in Budgeted Capital Expenditure

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VXXX Highlight - Subject in Strategies of Subject Subj	].	1						2016/17 Medium	Term Revenue	& Expenditure
Description	Ref	2012/13	2013/14	2014/15		Current Year 2015/16			Framework	
R thousand	_	Audited	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	+1 2017/18	+2 2018/19
Capital expenditure on renewal of existing assets by Asset Class/Sub-class	- sset C	ass/Sub-class		1	10 400	2322	2322	14 167	1	1
Infrastructure Infrastructure - Road transport	_	. 1		1 1	10 400	2 322	2 322	12 167	1	1
Roads, Pavements & Bridges	_				10 400	2322	2 322	12 167		
Storm water					ı	1	1	1	ı	1
Infrastructure - Electricity  Generation			1				1			
Transmission & Reticulation							1			
Street Lighting			ı		1	1	1 1	ı	ì	ı
Intrastructure - water  Dams & Reservoirs										
Water purification										
Reticulation Intrastructure - Sanitation		ı	1		ı	1	τ	1	1	
Reticulation										
Sewerage purification		e i	ı	1	1	1	ı	2 000		,
Waste Management	٥									
Gas	,									
Other	ω							2 000		
Community	_				1		1 1			
Parks & gardens Spontsfields & stadia Swimming pools Community halls					£		111			
Libraries Recreational facilities Fire, safety & emergency							1 1 1			
Buses	7						1 1 1			
Museums & Art Galleries Cerneteries Social rental housing	00						1 1 1			
Haritana assats		1	1	ı	1	ı	1	1	1	1
Heriage assers Buildings	9									
Investment properties		1	-	1	ı	1	1	1		1
Housing development										
Other assets			1	1	1	5 000	5 000	1	1	1
General vehicles Specialised vehicles	6	1	ı	ı	1	ı	1	r		1
Plant & equipment Computers - hardware/equipment Furniture and other office equipment							1 1 1			
Abattoris Markets										
Other Buildings Other Land							t 1 1			
Surplus Assets - (Investment or Inventory) Other						5 000	5 000			
Agricultural assets		1	r		1	1	1			
List sub-class										
Biological assets			1			1	ī			1
List sub-class										
Intangibles		t	1	1	1	1				
Computers - software & programming Other (list sub-class)										
Total Capital Expenditure on renewal of existing assets	2	1			10 400	7 322	7 322	14 167		

0,0%	0,0%	42,2% 158,7%	15,4% 86,7%	15,4%	40,2%	0,0%	0,0%	0,0%	Renewal of Existing Assets as % of total capex  Bosouth of Existing Assets as % of degrees."
									Ambulances
				100					Conservancy
									Fire
									Reluse
	1				ı				Specialised vehicles

- References
  I. Total Capital Expenditure on renewal of existing assets (SA34b) plus Total Capital Expenditure on new assets (SA34a) must reco. 2. Airports, Car Parks, Bus Terminals and Taxi Ramks
  2. Airports, Car Parks, Bus Terminals and Taxi Ramks
  3. For example technology backbornes (e.g., fibre optic, WHT infrastructure) for economic development purposes
  4. Work-in-progress/under construction to be budgeted under the respective item.
  5. Infrastructure includes 'land and buildings required' by that infrastructure and vehiclesplant à equipment used by the service gener.
  6. Donalections/indied & leased assets to the included within the respective sub-class
  7. Busses used to provide a service to the community
  8. Not municipal contributions to the 'top structure' being built using the housing subsidies
  9. Statues, and collections, medals etc.
  10. Ambulances, life engines, refuse vehicles but not vehicles that would normally be classified as Plant and equipment' enditure in Budgeted Capital Expenditure

KZN227 Bichmond - Sunnorling Table SA34c Repairs and maintenance expenditure by asset class	AC R	epairs and ma	iintenance ex	penditure by	asset class				
NZNZZ/ Highmonia - Supporting Fause one	Ref	2012/13	2013/14	2014/15	δ	Current Year 2015/16		2016/17 Medium Term Revenu Framework	n Term Revenu Framework
							1		D. Land Vans
R thousand	_	Audited	Audited	Audited	Original Budget	Adjusted Budget	Full Year Forecast	2016/17 +1 2017/18	+1 2017/18
		Catconie	Cuttonic	-					
Renairs and maintenance expenditure by Asset Clas	s/Sut	-class							
		1 031	1 676	1 385	1 732	3 172	3 172	3 709	3 969
Infrastructure		1261	- 0.0					2 700	306
Infrastructure Dood transport		1 921	1 676	1 385	1 732	3 172	31/2	3 /09	3 905

KZN227 Richmond - Supporting Table SA34c Repairs and maintenance expenditure by asset class	E E	pairs and ma	intenance ex	penditure by	asset class			2016/17 Mediun	2016/17 Medium Term Revenue & Expenditure	& Expenditure
Description	Ref	2012/13	2013/14	2014/15	Si Si	Current Year 2015/16	6		Framework	D. Von
R thousand	-	Audited	Audited	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2016/17	+1 2017/18	+2 2018/19
Repairs and maintenance expenditure by Asset Class/Sub-class	_ Sub-c	lass	1 676	1385	1 732	3 172	3 172	3 709	3 969	4 247
Infrastructure - Road transport		1921	1 676	1 385	1 732	3 172	3 172	3 709	3 969	4247
Roads, Pavements & Bridges		1 921	1 676	1 385	1 732	3 172	31/2	3 /03	909	
Storm water			*						ı	
Infrastructure - Electricity		1	. 1	. 1			1			
Generation Transmission & Reticulation										
Street Lighting									ı	ı
Infrastructure - Water		ı	1	1	1	,				
Dams & Reservoirs										
Mater purification Reliculation										
Infrastructure - Sanitation		1	ı	ı	1	1	ı			
Reticulation										
Infrastructure - Other		ı	1	1	1		1	1	1	1
Waste Management	<b>ა</b>									
Gas	١									
Other	ω							- 4		
Community		1	1	1		1		,		1
Parks & gardens Sportsfields & stadia										
Swimming pools Community halls										
Libraries Recreational facilities Fire safety & emergency										
Security and policing Buses	7									
Clinics Museums & Art Galleries										
Cemeteries Social rental housing	00									
Heritage assets		1	1	1	-			1	1	1
Buildings	9									
investment perception		1				1		1	1	
Housing development										
Other accets		847		_	_	_				
General vehicles	:	310								
Specialised vehicles Plant & equipment	ë	200	208	221	266	246	246	6 260 0 50	0 278 0 54	8 298 4 57
Furniture and other office equipment							1 1		1 1	1 1
Abattoirs Markets				-					1 1	
Civic Land and Buildings		157	297	7 237	7 298	8 287		7 350		
Other Land									1 1	
Surplus Assets - (Investment or Inventory) Other		67		77	7	221	1 221	100		
Agricultural assets										\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
								'		1
Biological assets List sub-class										
	-						-	+	1	

R&Masa% of PPE 2.7% 2.1% 1.8%	Fire Conservancy Arritulances	Specialised vehicles         98         88           Febluse         98         88	Total Repairs and Maintenance Expenditure 1 2 768 2 583	Computers - software & programming  Other (hist sub-class)	Irriang ibles
-		<b>210</b> 210	2 545		1
2,5%		<b>275</b> 275	3 076		ı
3,9%		<b>215</b> 215	4 910		ı
3,9%	is no	<b>215</b> 215	4 910		ı
3,7%		<b>290</b>	5 768		
3,5%		310	6 171		-
3,4%		332 332	6 603		ı.

- Releances
  Releances
  1. Total Repairs and Maintenance Expanditure by Asset Category must reconcile to total repairs and maintenance expanditure by Asset Category must reconcile to total repairs and maintenance expanditure by Asset Category must reconcile to total repairs and maintenance expanditure. A siprets, Category Category Releases
  2. Aiparts, Category Releases
  3. For example: technology backbornes (e.g., fibre optic, WIF1 infrastructure) for economic development purposes
  4. Work-in-progress/under construction to be budgeted under the respective item.
  5. Infrastructure includes is and and buildings required by that infrastructure and vehicles/plant & equipment used by the st.
  6. Donaled/contributed & leased assets to be included within the respective sub-class
  7. Busses used to provide a service to the community
  8. Nat municipal contributions to the 'top structure' being built using the housing subsidies
  9. Statues, at collections, medals etc.
  10. Annibulances, fine engines, refuse vehicles but not vehicles that would normally be classified as 'Plant and equipment to the top structure' being built using the housing subsidies. expenditure on Table SA1

KZN227 Richmond - Supporting Table SA34d Depreciation by asset class

Original Budget 6 0: 6 1: 7 7 7		Current Year 2015/16  Adjusted Full Yes Budget Forecas  13 6 559 6 13 6 559 6 13 7 77 77 8 58
P 9		Current Year 2015/16  Adjusted Full 1  Budget Fore 13 6 559 13 6 559 7 77 77 77 77 5 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
Full Year Forecast 6594 6 559 6 559 77 77 75 8 58	2016/17 Mediu Budget Year 2016/17 6 727 6 591 6 591 78 78	
2016/17 Full Year Budge Forecast 2016 6 694 6 559 6 559 77 135	2016/17 Medium Term Reven Framework Budget Year 2016/17   Budget Year 2016/17   719/ 6 591   705/ 6 591   705/ 7 591   705/ 6 591   705	n Term Reven Framework Budget Yea +1 2017/18 7 705: 7 705: 84 84

Culture land come accorded	I								
Total Degreciation	1 4 306	6 353	7 583	7 899	8 444	8 444	8 929	9 554	10 222
Considired vehicles									
SUECH RELIES	28	88	32	28	28	28	32	22	37
Refuse	28 28	30	32 23	<b>28</b>	28	28 28	88	34 34	37
Reluse Fire	28	30 <b>30</b>	32 22	28	28 28	28 28	22 23	2 2	37
Heluse Fire Conservancy	28 28	30 <b>3</b> 5	% <b>%</b>	28 28	<b>28</b>	<b>28</b>	% <b>%</b>	2 2	37 37

- Ambulances

  Released

  Rele

# KZN227 Richmond - Supporting Table SA35 Future financial implications of the capital budget

KZN227 Richmond - Supporting Table SA35 Future financial implications of the capital budget	iture financia	implications	or the capital	puaget			
Vote Description Ref		2016/17 Medium Term Revenue & Expenditure Framework	e & Expenditure		Fore	Forecasts	4
R thousand	Budget Year 2016/17		Budget Year +1 Budget Year +2 2017/18 2018/19	Forecast 2019/20	Forecast 2020/21	Forecast 2021/22	Present value
Capital expenditure	1		1				
Vote 2 - Finance & Admin	396	ı	i ·				
Vote 3 - Planning & Development	2 000	1 1	1 1				
Vote 5 - Community & Social Services	1 5	1 - 1					
Vote 6 - Public Safety	1	1	ī				
Vote 7 - Sport & Recreation	11 500	2 387	5 620				
Vote 9 - Roads Transport	19 526	15 463	13 044				
Vote 9 - Rodus Transport  Vote 10 - [NAME OF VOTE 10]	1 000	1 6	1 -				
Vote 11 - [NAME OF VOTE 11]	1	1	1				
Vote 12 - [NAME OF VOTE 12]	1		1				
Vote 14 - [NAME OF VOTE 14]	1 1	1 1	1				
Vote 15 - [NAME OF VOTE 15]	ı	ı	ı				
List entity summary if applicable otal Capital Expenditure	33 547	17 850	18 664			ı	ı
Future operational costs by vote							
	10 516	11 146	11 815				
Vote 2 - Fliance & Admin  Vote 3 - Planning & Development	20 509	20 693					
Vote 4 - Community & Social Services	23 720	25 143					
Vote 5 - Community & Social Services	7 415	7 859					
Vote 7 - Sport & Recreation	2 335	2 475					
Vote 8 - Waste Management Vote 9 - Roads Transport	11 775	12 482	13 231				
Vote 10 - [NAME OF VOTE 10]							
Vote 11 - [NAME OF VOTE 11]  Vote 12 - [NAME OF VOTE 12]							
Vote 13 - [NAME OF VOTE 13]							
Vote 15 - [NAME OF VOTE 15]							
Total future operational costs	94 719	99 355	104 643	ı	1	ı	1
Future revenue by source 3					6.		
Property rates - penalties & collection charges	450	450	477				
Service charges - electricity revenue							
Service charges - water revenue Service charges - sanitation revenue							
Service charges - refuse revenue	499	499	500				
Service charges - other  Rental of facilities and equipment	709	709	750				
Interest earned - external investments	2 550	1 741	1 844				
Interest earned - outstanding debtors	102 70	102	108				
Licences and permits	831	831	880				
Agency services	516 70 254	517 76 391	90 549				
Other revenue	462	356	374				
Gains on disposal of PPE	í	t	1				
Total future revenue	87 947			1	1	1	1
Net Financial Implications	40 319	23 345	24 276	1		1	1

- Summarise the total capital cost until capital project is operational (MFMA s19(2)(a))
   Summary of future operational costs from when projects operational (present value until the end of each asset's useful life) (MFMA s19(2)(b))
   Summarise the future revenue from when projects are operational, including municipal tax and tariff implications, (present value until the end of asset's useful life)

KZN227 Richmond - Supporting Table SA36 Detailed capital budget

Municipal Vote/Capital project	Ref			IDP	Individually Approved (Yes/No)	Asset Class	Asset Sub-Class	GPS co-ordinates		Prior year	routcomes	2016/17 Mediu	m Term Revenue Framework	e & Expenditure	Project in	formation
R thousand	4	Program/Project description	Project number	Goal code 2	6	3	3	5	Total Project Estimate	Audited Outcome 2014/15	Current Year 2015/16 Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19	Ward location	New or renew
Parent municipality: List all capital projects grouped by Mui	nicipal '	Vote														
Vote 2 - Finance & Admin  Vote 4 - Community & Social Services  Vote 3 - Planning & Development  Vote 9 - Roads Transport	2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18	Shelving Office fumiliure Laptops Desktop Computer Billinds for IT Office LDV - Building Maintenance Office furniture Digital Attendance recorder Small tools Library book tagging machine Small business incubation centre Slahla Access road Resurfacing of residential roads Ward1 Construction of Sidewalks - Bambatha to nd Tarring of internal roads Ward 4 Consturction of Uganda Road Asphalting of Smozomeni main road Construction of Kwabulawayo sportslield	15 16 17 18		No No No No No No No No No No No No No N	Other Other Other Other Other Other Other Other Other Other Other Other Other Other Other Other Other Assets Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport Infrastructure - Road transport	Furniture and other office equipment Furniture and other office equipment Computers - hardware/equipment Computers - hardware/equipment Furniture and other office equipment Furniture and other office Router Other Buildings Roads, Paverments & Bridges Roads, Paverments & Bridges Roads, Paverments & Bridges Roads, Paverments & Bridges Roads, Paverments & Bridges Roads, Paverments & Bridges Roads, Paverments & Bridges Roads, Paverments & Bridges Roads, Paverments & Bridges Roads, Paverments & Bridges Roads, Paverments & Bridges Sporishelds & stadie	29 5216.07530 1619.1E 29 5216.07530 1619.1E	100 30 30 24 6 180 15 6 5 125 2 000 247 6 000 2 859 2 500 4 500 3 420			100 30 30 24 6 180 15 6 5 125 2 000 247 6 000 2 855 2 500 3 420 4 500 3 500 7 500	2 856 5 530 7 077 2 387	1 500		New New New New New New New New New New
Parent Capital expenditure Entities: List all capital projects grouped by En	20	ABC Sports facility XYZ Sports facility	19 20		No No	Community Community	Sportsfields & stadia Sportsfields & stadia	29 52 16,0530 16 19.1 E 29 52 16,0530 16 19.1 E	7 500			33 54		5 620 0 18 664		1 New 3 New
Entity A Water project A Entity B Electricity project B																
Entity Capital expenditure  Total Capital expenditure											-	33 54		0 18 66	4	

Check

Palerences

1. Must reconcile with Budgeted Capital Expenditure
2. As per Table SA6

<sup>3.</sup> As per Table SA34

<sup>4.</sup> Projects that fall above the threshold values applicable to the municipality as identified in regulation 13 of the Municipal Budget and Reporting Regulations must be listed individually. Other projects by programme by Vote 5. Correct to seconds. Provide a logical starting point on networked infrastructure.

<sup>6.</sup> Distinguish projects approved in terms of MFMA section 19(1)(b) and MRRR Regulation 13

KZN227 Richmond - Supporting Table SA37 Projects delayed from previous financial year/s

Municipal Vote/Capital project	Ref.	Project name	Project	Asset Class	Asset Sub-Class	GPS co-ordinates	Previous target year to	Current Y	ear 2015/16	2016/17 Mediu	m Term Revenue Framework	& Expenditure
R thousand	1,2		number	3	3	4	complete	Original Budget	Full Year Forecast	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year - 2018/19
Parent municipality:							Year			2010/11	2017/10	2010/19
List all capital projects grouped by Municipal Vo	ote			Examples	Examples							
Nil											1	
			1									
Entities:												
List all capital projects grouped by Municipal En	tity											
Entity Name						100					1	
Project name												
References												

References

1. List all projects with planned completion dates in current year that have been re-budgeted in the MTREF

<sup>2.</sup> Refer MFMA s30

<sup>3.</sup> As per Table SA34

Correct to seconds. Provide a logical starting point on networked infrastructure.

# Part 2 - Supporting Documentation

# 2.1 Overview of the annual budget process

section 53 of the Act. states that the Mayor of the municipality must establish a Budget Steering Committee guidance in the budget process and the setting of priorities that must guide the preparation of the budget. In addition Chapter 2 of the Municipal Budget and Reporting Regulations provide technical assistance to the Mayor in discharging the responsibilities set out in Section 53 of the MFMA requires the Mayor of the municipality to provide general political

the Budget Steering Committee is to ensure:-Committee, Municipal Manager and senior officials of the municipality. The primary aim of The Budget Steering Committee consists of the Mayor, Members of the Executive

practices -that the process followed to compile the budget complies with legislation and good budget

sustainability of municipality; -that there is proper alignment between the policy and service delivery priorities set out in the municipality's IDP and the budget, taking into account the need to protect the financial

needed to deliver services are available; and -that the municipality's revenue and tariff setting strategies ensure that the cash resources

evaluated and prioritised in the allocation of resources -that the various spending priorities of the different municipal departments are properly

### 2.1.1 Budget Process Overview

before the start of the new financial year (i.e. in August 2015) a time schedule that sets out the process to revise the IDP and prepare the budget. In terms of section 21 of the MFMA the Mayor is required to table in Council ten months

The Mayor tabled in Council the required budget time schedule on 31 August 2015

Key dates applicable to the process were:-

September 2015 Engagement with Sector Departments on sector specific Adoption of Budget and IDP Schedule of Key deadlines;

programmes;

October 2015 2015/2016 budget and SDBIP; S52(d) Mayoral report on the implementation of the

November and December 2015: Review of IDP strategies to ensure relevance

**January 2016** : First community consultative process, tabling of annual report 2014/2015 and Mid-Year review of Budget and SDBIP 2015/2016;

steering meeting to discuss input for first draft Budget 2016/2017; February 2016 : Adoption of adjustment budget 2015/2016 and Budget

community participation; Budget steering committee, Exco and table to Council to seek approval before March 2016 Oversight report on the annual report, First draft budget to

**April 2016** Community Participation / Budget Izimbizos

**May 2016** : Adoption of final budget 2016/2017;

SDBIP to relevant structures and departments June 2016 :Mayor to Sign SDBIP and submission of Budget / IDP and

# 2.1.2 IDP and Service Delivery and Budget Implementation Plan

MTREF. after the tabling of the IDP Process Plan and the Budget Time Schedule for the 2016/17 This is the fifth review of the IDP as adopted by Council in 2006/07. It started in August 2015

directly inform the Service Delivery and Budget Implementation Plan. rolled out into objectives, key performance indicators and targets for implementation which informs its planning, budget, management and development actions. This framework is The municipality's IDP is its principal strategic planning instrument, which directly guides and

and essentially informed the detail operating budget appropriations and three-year capita programme. mid-year performance against the 2015/16 Departmental Service Delivery and Budget business planning process, including the setting of priorities and targets after reviewing the adjustments budget. The business planning process has subsequently been refined in the light of current economic circumstances and the resulting revenue projections. With the compilation of the 2016/17 MTREF, each department/function had to review the Implementation Plan. Business planning links back to priority needs and master planning The IDP has been taken into a business and financial planning process leading up to the 2016/17 MTREF, based on the approved 2015/16 MTREF, Mid-year Review and

# 2.1.3 Financial Modelling and Key Planning Drivers

As part of the compilation of the 2016/17 MTREF, extensive financial modelling was undertaken to ensure affordability and long-term financial sustainability. The following key factors and planning strategies have informed the compilation of the 2016/17 MTREF

- Policy priorities and strategic objectives
- Asset maintenance
- Economic climate and trends (i.e inflation, household debt, migration patterns)
- Performance trends
- The approved 2016/17 adjustments budget and performance against the SDBIP
- Cash Flow Management Strategy
- Debtor payment levels
- The need for tariff increases versus the ability of the community to pay for services
- Improved and sustainable service delivery

In addition to the above, the strategic guidance given in National Treasury MFMA Circulars 66,67, 70 72,74,75, 78 & 79 has been taken into consideration in the planning and prioritisation process

### 2.1.4 Community Consultation

process will begin:-Once the draft budget has been approved by council the following community consultation

- The draft 2016/17 MTREF will be published on the municipality's website
- Hard copies will be made available at all municipal offices and libraries;
- Notices will be placed on municipal notice boards and various libraries
- IDP Imbizo's. The applicable dates and venues will be published in two local In addition the budget will be taken out to all wards by the process of Budget and

opportunity for them to make inputs Treasury and Provincial Treasury in accordance with section 23 of the MFMA, to provide an All documents in the appropriate format (electronic and printed) will be provided to National

# 2.2 Overview of alignment of annual budget with IDP

aims and guides the municipal budget. An IDP is therefore a key instrument which term development goals. A municipal IDP provides a five year strategic programme of action aimed at setting short, medium and long term strategic and budget priorities to create a best use of scarce resources and speed up service delivery. municipalities use to provide vision, leadership and direction to all those that have a role to play in the development of a municipal area. The IDP enables municipalities to make the The plan aligns the resources and the capacity of a municipality to its overall development development platform, which correlates with the term of office of the political incumbents. plan future development in their areas and so find the best solutions to achieve sound longsociety can only be realized through a credible integrated developmental planning process developmental and cooperative governance. The eradication of imbalances in South African Municipalities in South Africa need to utilise integrated development planning as a method to The Constitution mandates local government with the responsibility to exercise local

development and decision making in the municipality. planning provides a strategic environment for managing and guiding all planning best solutions towards sustainable development. Furthermore, integrated development Integrated developmental planning in the South African context is amongst others, an approach to planning aimed at involving the municipality and the community to jointly find the

the municipality strategically complies with the key national and provincial priorities coherent plan to improve the quality of life for all the people living in that area. Applied to the municipality, issues of national and provincial importance should be reflected in the IDP of the municipality. A clear understanding of such intent is therefore imperative to ensure that intent. It must aim to co-ordinate the work of local and other spheres of government in a It is important that the IDP developed by municipalities correlate with National and Provincial

municipality's response to these requirements alignment between national and provincial priorities, policies and strategies and the provincial importance. One of the key objectives is therefore to ensure that there exists quality of life for all the people living in the area, also reflecting issues of national and The aim of this revision cycle was to develop and coordinate a coherent plan to improve the

The national and provincial priorities, policies and strategies of importance include amongst

- Green Paper on National Strategic Planning of 2009;
- Government Programme of Action;
- Development Facilitation Act of 1995;
- Provincial Growth and Development Strategy (GGDS);
- National and Provincial spatial development perspectives;
- Relevant sector plans such as transportation, legislation and policy;
- National Key Performance Indicators (NKPIs);
- Accelerated and Shared Growth Initiative (ASGISA);
- National 2014 Vision;
- National Spatial Development Perspective (NSDP) and
- The National Priority Outcomes.

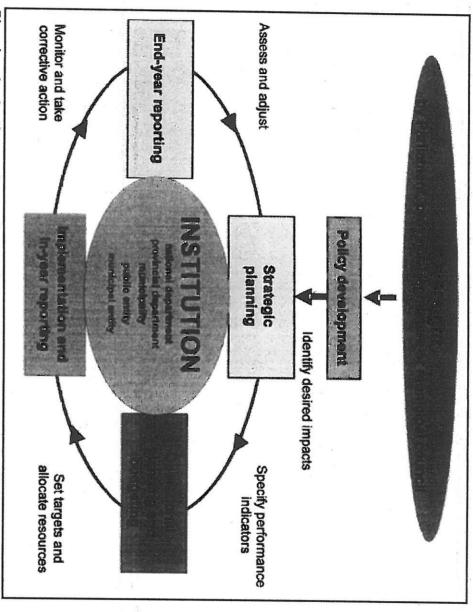
consistent with its IDP must not only give effect to its IDP, but must also conduct its affairs in a manner which is municipal integrated development planning. Legislation stipulates clearly that a municipality planning functions to its objectives. This gives a clear indication of the intended purposes of The Constitution requires local government to relate its management, budgeting and

# 2.3 Measurable performance objectives and indicators

individual employee's performance. monitors, assess and developed and implemented a performance management system of which system is constantly refined as the integrated planning process unfolds. The Municipality targets, Framework for Managing Programme Performance Information, the municipality has legislative requirements and good business practices as informed by the National progress against the identified strategic objectives and priorities. In accordance with Performance Management is a system intended to manage and monitor service delivery reviews organisational performance which in turn is directly linked to

continues through each of the planning, budgeting, implementation and reporting stages. stage, the performance information process begins when policies are being developed, and year's performance. Although performance information is reported publicly during the last plans and budgets for next year; implementation for the current year; and reporting on last At any given time within government, information from multiple years is being considered;

The planning, budgeting and reporting cycle can be graphically illustrated as follows:



Planning, budgeting and reporting cycle

# 2.3.1 Performance indicators and benchmarks

#### 2.3.1.1 Liquidity

- Current ratio is a measure of the current assets divided by the current liabilities and as a benchmark the municipality has set a limit of 1, hence at no point in time should this ratio be less than 1. Going forward it will be necessary to maintain these levels.
- liabilities, which should translate into a liquidity ratio of 1. Anything below 1 indicates a shortage in cash to meet creditor obligations equivalents to extinguish or retire its current liabilities immediately. Ideally the municipality should have the equivalent cash and cash equivalents on hand to meet at least the current • The liquidity ratio is a measure of the ability of the municipality to utilize cash and cash

#### 2.3.1.2 Revenue Management

debtors that are in arrears in excess of 90 days As part of the financial sustainability strategy, the debt collection and credit control policy
has been implemented to increase cash inflow, not only from current billings but also from

#### 2.3.1.3 Creditors Management

days of invoice. The municipality has managed to ensure a 100 per cent compliance rate to this legislative obligation. This has had a favourable impact on suppliers' perceptions of risk The municipality has managed to ensure that creditors are settled within the legislated 30

form of more competitive pricing of tenders, as suppliers compete for the municipality's business. of doing business with the municipality, which is expected to benefit the municipality in the

# 2.3.2 Free Basic Services: basic social services package for indigent households

In terms of the municipality's Indigent and Free Basic Services Policy registered households are entitled to 50kwh of electricity and free waste removal equivalent to once a week as well as a rebate on their property rates

## 2.4 Overview of budget related-policies

The municipality's budgeting process is guided and governed by relevant legislation, frameworks, strategies and related policies.

All policies as listed hereunder, are available on the municipality's website

The Following policies have been amended for the 2016/2017 financial year (copies attached):-

14/12/2010	~	Budget &	Budget Policy	2.4.11
14/12/2010		Office	Policy	
	<b>~</b>	Budget &	Cash Management	2.4.10
14/12/2010		Office	Policy	
	_	Treasury	Free Basic Services	1:1:0
2	<	Rindrat &	Indigent policy and	249
14/12/2010		Treasury Office	policy	
	~	Budget &	Asset management	2.4.8
02/2015		Office		
	•	Treasury	Management policy	!
	<b>~</b>	Budget &	Supply Chain	2.4.7
29/04/2011		Office	Policy	
	~	Budget &	Long Term	2.4.6
14/12/2010		Office		
		Treasury		
	Y	Budget &	Borrowing Policy	2.4.5
29/04/2011		Office		
		Treasury		
	Υ	Budget &	Petty Cash Policy	2.4.4
14/12/2010		Office		
	~	Budget &	Revenue enhancement Policy	2.4.3
14/12/2010		Office		
		Treasury	Policy	
	Υ	Budget &	Property Rates Act	2.4.2
14/12/2010		Office	Policy	
	2	Treasury	Credit Control	
	~	Budget &	Debt Collection and	2.4.1
ADOPTION DATE	AVAILABILITY	DEP1.	POLICY	NO.

				_					
2.4.16	2.4.15			2.4.14		2.4.13		2.4.12	
Budget Implementation and Management Policy	Virement Policy	l ariff, Refuse Removal / Solid Waste Tariff)	Policy(including Property Rates	Tariff	Reserves Policy	Funds and	Capital Investment policy	Infrastructure and	200
Budget & Treasury Office	Budget & Treasury Office		Treasury Office	Budget &	Treasury Office	Budget &	Treasury Office	Budget &	Treasury Office
	4			~		Υ		Υ	
	14/12/2010	14/12/2010			14/12/2010		14/12/2010		

### 2.4.2 Property rates Act Policy

customer satisfaction and to take cognisance of community input. and manageable there has been a need to review certain components to achieve a higher and comments as received from National COGTA. Whilst the policy is credible, sustainable The property Rates Act Policy has been amended in accordance with applicable legislation

## 2.4.7 Supply Chain Management Policy

proposed and to be implemented by National Treasury. The SCM policy has been reviewed to incorporate the central supplier's database as

## 2.5 Overview of budget assumptions

#### 2.5.1 External factors

Owing to the economic slowdown, there are reduced payment levels by consumers. This is being addressed by the implementation of the debt collection and credit control policy. The MTBPS highlights that South Africa's economic performance has deteriorated over the past several years. Gross Domestic Product (GDP) growth of 1.4 per cent is estimated in 2016/2017, down from 3.6 per cent in 2011.

# 2.5.2 General inflation outlook and its impact on the municipal activities

The following factors have been taken into consideration in the compilation of the 2016/17

- National Government macro economic targets';
- The general inflationary outlook;
- The increase in the cost of remuneration
- The increase in the cost of services by service providers;
- Annual increases in contracted services;
- focus on improving service delivery Building the capacity of local government through the "Back to Basics" which will

### 2.5.3 Headline inflation forecasts

As per the MFMA circular 79, municipalities were requested to take the following macroeconomic forecasts into consideration when preparing the 2016/2017 budgets and MTREF:-

Fiscal Year	Actual	2015/16 Estimate	2016/17	2017/18 Forecast	2018/19
CPI Inflation	5.6%	5.4%	6.6%	6.2%	5.9%
Real GDP	1.6%	%6.0	1 2%	1 0%	S 70%
growth					!: 0 %
Si Ower			٠		

## 2.5.4 Collection rate for revenue services

respectively. It is also assumed that the current economic conditions, volatile due to the upcoming local government elections, will continue for the forecaster term. The base assumption is that tariff and rating increases will increase by 6 per cent

new debt collectors. The performance of arrear collections will however only be considered a source of additional cash in-flow once the performance has been carefully monitored The rate of revenue collection is currently expressed as a percentage (90 per cent) of annual billings. There should also be an increased collection of arrear debt from the appointment of

#### 2.5.5 Salary increases

agreement reached is as follows:-The South African Local Government Bargaining Council recently entered into a three-year Salary and Wage Collective agreement for the period 01 July 2015 to 30 June 2018. The

average CPI percentage for the period 1 February 2015 until 31 January 2016, plus one agreement shall receive, with effect from 1 July 2016, an increase based on the "Subject to clause 6.3, in respect of this financial year, all employees covered by this

the average CPI will be deemed to be 10 per cent. " 6.2 above is less than 5 per cent, the average CPI for this period will be deemed to be 5 per cent, and in the event that the average CPI for this period is above 10 per cent, In the event that the average CPI percentage for the period as contemplated in clause

## 2.5.6 Remuneration of Councillors

The municipality has considered the gazette on the Remuneration of Public Office bearers Act: Determination of Upper limits of Salaries, allowances and Benefits of different members of municipal council for the 2015/2016 financial year.

expected to be concluded during the year. 2016/2017 budget includes the election of a speaker as the local government elections is During 2015/2016 the municipal council had not had an elected speaker in office. The

# 2.5.7 Ability of the municipality to deliver and spend on the programmes

cash flow budget It is estimated that a spending rate of 100 per cent is achieved on operating and capital expenditure for the 2016/2017 MTREF of which performance has been factored into the

#### 2.5.8 Service Level standards

Service level standards have been formulated and are annexed hereto.

### 2.6 Overview of budget funding

sustainability and continuity. For the medium-term, the funding strategy has been informed directly by ensuring financial

Description	MFMA		Current Year 2015/16	2016/17   Exp	2016/17 Medium Term Revenue & Expenditure Framework	levenue & work
	section	į	Adjusted Budget	Budget Year 2016/17	Budget Year +1	Budget Year +2
Funding measures					201710	2010113
		•	\$1			9
Cash/cash equivalents at the year beg - R'000	18(1)b	_	47 063	45 602	58 217	71 758
Cash + investments at the yr end less applications - R'000	18(1)b	Ν.	49 326	49 494	49 724	49 326
Cash year end/monthly employee/supplier payments	18(1)b	ω	0.2	O A .	O n	>
Surplus/(Deficit) excluding depreciation offsets: R'000	18(1)	4	i .	1 ;	ç	C
Service charge rev % change - macro CPIX target exclusive	18(1)a,(2)	Ch	0,0%	0.0%	0.0%	0.0%
Cash receipts % of Ratepayer & Other revenue	18(1)a,(2)	<u>ი</u>	0,0%	0,0%	0.0%	0.0%
Debt impairment expense as a % of total billable revenue	18(1)a,(2)	7	0,0%	0,0%	0,0%	0.0%
Capital payments % of capital expenditure	18(1)c;19	00	0,0%	0,0%	0.0%	0.0%
Borrowing receipts % of capital expenditure (excl. transfers)	18(1)c	9	0,0%	0,0%	0,0%	0.0%
Grants % of Govt. legislated/gazetted allocations	18(1)a	70		0,0%	0,0%	0.0%
Current consumer debtors % change - incr(decr)	18(1)a	=	0,0%	12,6%	0,2%	0.3%
Long term receivables % change - incr(decr)	18(1)a	12	0,0%	0,0%	0,0%	0.0%
R&M % of Property Plant & Equipment	20(1)(vi)	13	0,0%	0,0%	0.0%	0.0%
Asset renewal % of capital budget	20(1)(vi)	14	0,0%	0,0%	0,0%	0,0%

Cash and Cash Equivalents: The municipality's cash position was discussed as part of the cash flow statement. A positive cash position, for each of the MTREF would generally be a backing of reserves and working capital requirements. minimum requirement, subject to the planned application of these funds such as cash

The forecasted Cash and Cash Equivalents for the 2016/2017 financial year shows R45

identified in the budgeted cash flow statement. understand how the municipality has applied the available cash and investments as Cash plus investments less application of funds: The purpose of this measure is to

#### 2.6.1 Medium-term outlook: operating revenue

The following table is a break-down of the operating revenue over the medium-term:-

	()Pecription						
	1000	7/1/9T07	/ledium	Term Revenue 8	& Expe	2016/1/ Medium Term Revenue & Expenditure Framework	~
	r thousands	2016/17	%	Budget Year	%	Budget Year	8
	Property rates	11 500 000		9T//T07 T.		+2 2018/19	2
	Service charges	11 300 000 1 13%	13%	12 190 000   13%	13%	12 921 400 1 13%	13%
	hypetment rovering	450 000	1% -	477 000	1%	505 620	1%
	Transfers recognized	2 550 000	3% -	2 703 000	3%	2 865 180	3%
	Other own recommendation	08 //1 8/2	78%	73 535 402	78%	77 486 508	78%
_	Critic Own levelide	4 673 908	5%	4 954 342	5% -	5 251 603	5%
	Total Revenue (excluding capital transfers and contributions)	87 945 780	!	93 859 744			1 2
Ι.	Total Operating Expenditure	92 179 421	- 1	96 663 015	- <del> </del> -	101 780 750	1
-	Surplus / (Deficit)	-1 733 6/1				. 707 607 101	! !
- 1		T+0 CC7 +	ļ.	-2 803 271		-2 758 969	

its income from grants and property rates. assists in the compilation of a credible and funded budget. The municipality derives most of Tariff setting plays a major role in ensuring desired levels of revenue. Getting tariffs right

The revenue strategy is a function of key components such:

- Growth in the Municipalities economic development;
- Revenue management and enhancement;
- Achievement of a 90% annual collection rate;
- National Treasury guidelines

- Achievement of a full cost recovery on service charges; The Property rates policy in terms of the Municipal Property Rates Act, 2004; and The ability to extend services and obtain cost recovery

sustainability and continuity. For the medium term, the funding strategy has been informed directly by ensuring financial

# 2.6.2 Medium term outlook: capital revenue

capital programme: The following table is a breakdown of the funding composition of the 2016/2017 MTREF

S. S. S. S. S. S. S. S. S. S. S. S. S. S	I CLAL CAPITAL FINDING	Total de la constante de la co	Internally generated Funds		Flovilicial Government	Drowing	National Government					
4/ 040 000	47 646 666	20 054 000	25 05 4 000	c	0	75 285 000	22 502 000	2015/2016	100	VAST	Dunder	Distant
100		S				4/					%	2
33 547 050	000	521 000	1 000	2 000 000		31 026 050			7107/9107	2000	Budget year +1	
 100	_	3	c	n	1	93		I		l	%	

Capital grants and receipts equates to 92 per cent of the total funding source which represents R 31 million for the 2016/2017 financial year.

### 2.6.3 Cash Flow Management

Cash flow management and forecasting is a critical step in determining if the budget is funded over the medium-term. The table below is consistent with international standards of good financial management practice and also improves understand ability for councillors and management.

Description	Ref	Current	Current Year 2015/2016	2014/15 Me	2014/15 Medium Term Revenue & Expenditure Framework	& Expenditure
R thousand		Original Budget	Adjusted Budget	Budget Year +1 2016/2017	Budget Year +1	Budget Year +1
CASH FLOW FROM OPERATING ACTIVITIES					20102010	6102/8102
Receipts						
Property rates, penalties & collection charges		9 360	0 200			
Service charges		405	9 300	10 800	11 421	12 106
Other revenue		405	405	499	497	500
Guarant		4 345	4 345	2619	2514	2 659
Government Operating	_	69 606	69 606	70 254	76 391	80 549
ptorot (capita)	-	17 376	17 376	33 026	17 850	18 664
The less		2 500	2 500	2 625	1816	1 000
Payments						1 924
Suppliers and employees		(79 893)	(79 893)	(76 399)	(82 102)	(86.378)
Transfers and Grants		(175)	(175)	(440)	(466)	(494)
NET CASH FROM/(USED) OPERATING	-			(600)	(636)	(674)
NOTIVITED	-	23 524	23 524	42 384	27 285	28 856
Receipts Decrease (increase) other non-current receivables	7.0			4		
Decrease (increase) in non-current investments		13 164	13 164	2042	2 165	2 294
Payments			3	(24 970)	1	1
Capital assets  NET CASH FROM/(I SED) INVESTING	-	(25 851)	(25 851)	(31 870)	(16.958)	(47 704)
ACTIVITIES	+-	(12 687)	(12 687)	(54 804)	(14 793)	(15 437)
CASH FLOWS FROM FINANCING ACTIVITIES Receipts						
Borrowing long term/refinancing Payments				242	242	242
Repayment of borrowing  NET CASH FROM/(USED) FINANCING				(120)	(120)	(120)
ACTIVITIES	+	ı	1	122	122	122
NET INCREASE/ (DECREASE) IN CASH HELD		10 837	10 837	(12 298)	12614	13.541
Cash/cash equivalents at the year begin: 2		31 162	47 063	57 900	45 602	58 216
2 casii vasii equivalei its at the year end:	F	41 999	57 900	45 602	58 216	71 757

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Description	-			The second secon				
	2012/13	2013/14	2014/15	Current	Current Year 2015/16	2016/17 N	7 Medium Term Revenue &	Revenue a
R thousand	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted	Budget Year	Budget Year Bud	Budget Y
Cash and investments available					1 1 2 2 2 2	2016/17	+1 201//18	+2 2018/
Cash/cash equivalents at the year end	43 415	45 674	i					
Other current investments > 00 dove		40 0/4	4/ 063	41 999	57 900	45 602	58 217	71 758
serior contents > 90 days	0	(0)	_	601	(15 200)	ì		
Non current assets - Investments	ı	L		0	(10 300)	(2)	(12617)	(26 158
Cash and investments available:	43 415	45.634		1	1		1	1
		1007	47 004	42 600	42 600	45 600	45 600	45 600
Application of cash and investments	~	,						
Unspent conditional transfers	ı							
Unspent borrowing			ı	.1	1	1	ı	
•	. 1	ı	1	I				
Statutory requirements					1	1	ı	
Other working capital requirements	21 556	20 082	5					
Other provisions		1000	1621	(1115)	(589)	(4 008)	(4 195)	(4 446)
Long term investments committed								
Reserves to be backed by cash/investments		1	ı	1	1	i	1	ı
Total Application of cash and investment			-			282	301	300
Surplus(shortfail)	21 556	20 982	12 511	(1 115)	(589)	(3 726)	(3 894)	(4 124)
× ×	609 17	24 692	34 553	43 715	43 189	49 326	49 494	40 704

million. an be seen that the cash and investments available total R45,6

- The following is an application of this funding:Unspent conditional grants are automatically assumed to be an obligation. The municipality is however budgeting to spend all unspent conditional grants;
  The reserves to be cash baked is the funds in respect to the Housing Development fund

## 2.6.5 Funding Compliance Measurement

	2012/201	2013/210	2014/201	Curre	Current year	2012/2012		
Description	4	4	51	201	2015/2016	and Ex	and Expenditure Framework	= =
	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Budget Year	Budget year 2017/201	
Funding measures						-010/2017	80	-
Cash/oach								
Cash/cash equivalents at the year beg - R'000	37 731	43 415	45 674	21 183	1			
Cash + investments at the yr end less			2	o c	4/ 063	57 900	45 602	
approximate 11000	1	ı	1	1	I	(282)	9	
Cash year end/monthly					ı	(202)	(301)	
en ployee/supplier payments	0,5	0,4	0,4	0.9	ာ သ	2	)	
Surplus/(Deficit) excluding depreciation offsets: Brook				7	2,0	0,5	0,5	
Service charge ray 8/			ı	,	ı	1	1	
CPIX target exclusive	N.A.	0,0%	0.0%	00%	0	2		
Cash receipts % of Ratepayer &				3,0%	0,0%	0,0%	0,0%	
Oner Tevenue	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	

Debt impairment expense as a % of total biliable revenue         0,0%
%     0,0%     0,0%     0,0%     0,0%     0,0%       %     0,0%     0,0%     0,0%     0,0%     0,0%       %     0,0%     0,0%     0,0%     0,0%     0,0%       0,0%     0,0%     0,0%     0,0%     0,0%     0,0%       2,8%     5,2%     (13,7%)     0,0%     12,6%     0,2%     0,0%       0,0%     0,0%     0,0%     0,0%     0,0%     0,0%     0,0%       0,0%     0,0%     0,0%     0,0%     0,0%     0,0%     0,0%       0,0%     0,0%     0,0%     0,0%     0,0%     0,0%     0,0%
%     0,0%     0,0%     0,0%     0,0%     0,0%       %     0,0%     0,0%     0,0%     0,0%     0,0%       %     0,0%     0,0%     0,0%     0,0%     0,0%       6     5,2%     (13,7%)     0,0%     12,6%     0,2%     0,0%       0,0%     0,0%     0,0%     0,0%     0,0%     0,0%       0,0%     0,0%     0,0%     0,0%     0,0%     0,0%       0,0%     0,0%     0,0%     0,0%     0,0%     0,0%       0,0%     0,0%     0,0%     0,0%     0,0%     0,0%
% 0,0% 0,0% 0,0% 0,0% 0,0% % 0,0% 0,0%
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0,0% 0,0% 0,0% 0,0%

National Treasury requires that the municipality assess its financial sustainability against fourteen different measures that look at various aspects of the financial health of the municipality. These measures are contained in the table above. All the information comes directly from the annual budgeted statements of financial performance, financial position and cash flows. The funding measurement table essentially measures the degree to which the proposed budget complies with the funding requirement of the MFMA.

# 2.7 Expenditure on grants and reconciliations of uns

6																					
Grants:	Total operating expenditure of Transfers and		Scholar patrol	Porvincialisation of Libraries	סייי שיים הפטופמנוטוו	Sport and Bossontion	Housing Government:	Browing in Constant		MIC - DMI	Integrated National Chatter at	EPWP Incentive	Municipal Systems Improvement	Finance Management	Local Government Equitable Share	National Government:	Operating Transfers and Grants	Operating expenditure of Transfers and Grants	EATENDIO ORE:	R thousand	Description
				197	1		T	_					_								Ref
69 606		1	170	707	150	ı		1 027	901	10 000	1 046	670	1 800	1000	54 169		68 579			Original Budget	Current
70 977		90	170	707	150	1 356		2 473	750	10 000	1 046	656	1 800	24 102	54 460	414 00	60 44			Adjusted Budget	Current Year 2015/16
70 254		1	179	715	ı			894	1 633	9 000	1 277		1 825	55 625		09.80			ia .	Budget Year 2016/17	2016/1 E
76 391		1	188	744	1	1		932	940	12 000	-		1 900	60 619	$\dagger$	75 459				Budget Year +1 2017/18	2016/17 Medium Term Revenue & Expenditure Framework
80 549		ī	197	782	1	1		979	980	12 000	1		1 900	64 690		79 570				Budget Year +2 2018/19	n Revenue & mework

The municipality commits to spending all grants received. Every attempt will be made to avoid an application for roll-overs.

# 2.8 Allocations on grants made by the municipality

Description	Current	Current Year 2015/16	2016/17 Exp	2016/17 Medium Term Revenue & Expenditure Framework	Revenue &
R thousand	Original Budget	Adjusted Budget	Budget Year	Budget Year +1	Budget
Total Non-Cash Grants To Organisations			2016/17	2017/18	2018/19
C		-	,	ı	
				1	ı
Groups of Individuals					
rree basic services	545	1 155	600	636	674
Total Non-Cash Grants To Groups Of Individuals:	545	1 155	600	3	
HANSFERS AND GRANTS	545	1 122		030	674
TOTAL TRANSFERS AND GRANTS	E AF		600	636	674
		1 100	600	636	674

rates. rants to individuals are in respect to Free Basic Electricity, Free Basic Refuse and indigent

## 2.8 Councillor and employee benefits Summary of Employee and Councillor

in the second		-				-			
	Ref	T	Current Year 2015/16	ear 201	15/16	20	16/17 Me Expend	2016/17 Medium Term Revenue & Expenditure Framework	Revenue &
n mousand		Original Budget		Adjusted Budget	Full Year Forecast	3 _ B	et et	Budget Year +1	Budget Year +2
Councillors (Political Office Bearers plus Other)	_	0	_	m	П	۵	+	H 101/102	2018/19
Basic Salaries and Wages		4	4 473					3	
Other benefits and allowances  Sub Total - Councillors				4 280	4 280	0 4642	642	4 920	5215
% increase		4 473		4 280	4 280	4 642	42	4 920	2012
W IIVI GOOD	4	11,5%	5% (4,3%)	%		<b>x</b>	•		0170
Senior Managers of the Municipality	N	9				0,4%		6,0%	6,0%
Pension and UIF Contributions		4 469		4 487	4 487	4 801		5 O80	
Medical Aid Contributions Overtime								000	0 385
Performance Bonus		3							
Motor Vehicle Allowance	ω	626 450		386	386	672		713	755
Sub Total - Senior Manager	6				604	67	10	712	755
School Managers of Municipality		5 545		5 477	5 477	B	+		
% increase	4	44,3%	(1.2%)					6 514	6 905
Other Municipal Staff					1	12,2%		6,0%	6,0%
Pension and UIF Contributions	-	20 436	19 224	24	19 224	22 175	_	-	
Medical Aid Contributions	_	2 969	3 158		3 158	3 225		23 775	25 490
Overtime		1 637	1 463	- S	1 463	1 527		1 634	3 692
Performance Bonus		1 697	461		461	30		32	34
Cellphone Allowance		832	914		022	1 847		1 983	2 129
		243	242	Ŋ	242	360		906	976
Other benefits and allowances		2 43	53	_	53	50		282	308
eave		1000	1 151		1 151	1 246		1 333	1 426
Post-retirement hencett chiling		400	400	_	180	900		963	1 030
Sub Total - Other Municipal Staff	T	1 300	1 300		1 300	1 000		428	458
% increase		31 593	30 736	_	30 736	33 508	35 _	35 915	1 145
4		33,9%	(2,7%)		1	9,0%	7	20/	7 54
lotal Parent Municipality	H	41 611	40 493	+	40 402		.	0/4,7	7,2%
		32.3%	(2 7%)	1	40,493	44 295	47 350	350	50 615
Sub Total - Other Staff of Entities		1 3	(5,1,0)		1	9,4%	<u>.</u> ق	6,9%	6,9%
% IIICIPASE		ı	1 1		1 1	ı !		-	1
Total Municipal Entities		1			-			1	1
TOTAL					1	1			1
TOTAL SALARY, ALLOWANCES & BENEFITS		:							
% increase		41 611	40 493		40 493	44 295	47 350		50 615
GERS AND STAFF		32,3%	(2,7%)		1	9,4%	% p 3		
3,7		37 138	36 213	63	36 213	39 654	42 420	1	0,8%
he increase in respect to staff is more than 7 por	±	7	,    -				31. 31.		45 399
due to the fell respect to staff is more	tha	in 7 ner	Cont ac	} }					

is due to the following:➤ The municipality has incorporated a 7% increase;
➤ The new budget has also considered an additional notch increase. ent as per the collective agreement. This

2.9 Monthly targets for revenue, expenditure and cash flow

KZN227 Richmond - Supporting Table SA25 Budgeted monthly revenue and expenditure

	Ref														
R thousand	-	T				Budget \	Year 2016/17								
Revenue By Source	July	Augus	t Sept.	October	November	December	January	T					Medium Te	erm Revenue and Framework	d Expendite
Property rates Property rates - penalties & collection charges		- 3	150 80		<u> </u>	-	Valluary	February	March	April	May	June	Budget Year	Budget Year +1	Budget Y
ocivice clidides - electricity revenue		00	38 3	1 003	000	805	805						2016/17	2017/18	2018
Service charges - water revenue		1	3	38	38	38	000	000	805	805	805	200			
Service charges - sanitation revenue							36	38	38	38		805	11 500	12 190	1
Service charges - refuse revenue			e r								36	32	450	450	'
Service charges - other	1	42	12 42									(1)	(1)	(1)	
Rental of facilities and equipment			42 42	42	42	42						-	- 1	(')	
Interest earned - external investments		59				42	42	42	42	42		-	- 1	- 2	
Interest earned existing investments	The second second		59 59	00	59	59				42	42	41	499	499	
Interest earned - outstanding debtors Dividends received	1	^ -	210	210	213		59	59	59	59		-	_	1	
Fines		"	6		6	213	213	213	213		59	59	709	700	
					١	6	6	6	6	213	213	213	2 550	709	
Licences and permits		_ 1	9 9	9	9				9	6	6	6	75	1 741	1
Agency services	6	-	1 03	69	69	9	9	9	9		124-12-1	-	75	75	
Transfers recognised - operational	15.00			43		69	69	69	69	9	9	9	102	-	
Other revenue	15 60	, 000		,0	43	43	43	43	43	69	69	69	831	102	
Gains on disposal of PPE	3	38	38	38	15 650	9 800		14 560	6 844	43	43	43	516	831	8
otal Revenue (excluding capital transfers and contributio				30	38	38	38	38	38			(0)	70 254	517	5
Ypenditure D. T.	16 116	11 766	1 321	1 204				-3	38	38	38	41	462	76 391	80 5
xpenditure By Type	1		1	1 321	16 971	11 121	1 321	15 881					402	356	3
Employee related costs	3 304		1 1	1				10 001	8 165	1 321	1 321	1 316	07.04	-	
Remuneration of councillors		3 304	3 304	3 304	3 304	0.00.		- 1	1	1		. 310	87 945	93 859	99 0
Debt impairment	387	387	387	387	387	3 304	3 304	3 304	3 304	2 204	1	e 25	- 1		
Depreciation & asset impairment					367	387	387	387	387	3 304	3 304	3 310	39 654	40.400	
Finance charges	744	744	744	744	744	950			007	387	387	386	4 642	42 429	45 39
Bulk purchases	37	37	37	37	744	744	744	744	744			-	950	4 920	5 21
Other materials	-	-	_	3/	37	37	37	37	37	744	744	744	8 929	1 007	1 06
Contracted services	-	-	- 1		- 1	-	-		3/	37	37	37		9 554	10 22
Transfers and grants	681	681	681	601	385 <del>-</del>	-	-		-	-	-	-	440	466	49
Other expenditure	50	50	50	681	681	681	681	681	-	-	-	-	-	-	_
Loss on disposal of PPE	2 399	2 399	2 399	50	50	50	50	50	681	681	681	682	-	-	-
al Expenditure			- 033	2 399	2 399	2 399	2 399	2 399	50	50	50	50	8 176	8 667	9 187
	7 602	7 602	7 602				- 500	2 399	2 399	2 399	2 399	2 399	600	636	674
plus/(Deficit)			7 602	7 602	7 602	8 552	7 602	7055				2 033	28 789	28 984	29 529
ransfers recognised - capital	8 514	4 164	(6 281)	(6 281)	0.000		7 002	7 602	7 602	7 602	7 602	7 607	-	- 5.	-
Contributions recognised - capital	3 303	3 303	3 303	3 303	9 369	2 569	(6 281)	8 279	563	10.05		/ 60/	92 179	96 663	101 789
ontributed assets				0 003	3 303	3 303	3 303	3 303		(6 281)	(6 281)	(6 292)	(4 234)	/0.0	
olus/(Deficit) after capital transfers &						The second		000	3 303	3 303		0	33 026	(2 805)	(2 759)
ributions	11 817	7.40										_		17 850	18 664
axation	11 01/	7 467	(2 978)	(2 978)	12 672	E 076						_	-	- (	-
tributable to minorities				/	0,2	5 872	(2 978)	11 582	3 866	(2 978)					-
nare of surplus/ (deficit) of associate										(2 3/8)	(6 281)	(6 292)	28 792	15 045	
us/(Deficit)		100										_ 1		15 045	15 905
	11 817	7.467											-	-	
ences 1		7 467	(2 978)	(2 978)	12 672	5 872	(0.000)					-	-	-	_
plus (Deficit) must reconcile with Budgeted Financial Perform						3 6/2	(2 978)	11 582	3 866	(2 978)		-	- 1	_   111	- 1

# 2.10 Annual budgets and SDBIPs – internal departments

As per Attached draft SDBIP. (Final SDBIP to be approved by the MAYOR)

2.11 Contracts having future budgetary implications

In terms of the Municipality's Supply Chain Management Policy, no contracts are awarded beyond the medium-term revenue and expenditure framework (three years - 36 months).

The municipality will have to consider the Financial Management System Contract on award under this section.

### 2.12 Capital expenditure details

DEPARTMENT	TOTAL BASIC CAPITAL					r n			Corporate			<u>DEPARTMENT</u> Finance	
			Small Tools	Digital Attendance recorder	Office Furniture	LDV - Building Maintenance	Blinds for IT Office	Desktop Computer - Senior Admin Clerk and Admin  2 Ofifcer	2 Laptops	Office Furniture (Desks )	Shelving	DESCRIPTION	
	35	RM	RM	RM	M	RM	RM		R RM	RM		FUNDING	
	396 000,00	5 000,00	6 000,00	15 000,00	180 000,00	6 000,00	24 000,00	30 000,00	30 000,00	100 000,00	2016/2017		3

ADHOC

Community

Library Book Tagging system

Arts and Culture Dept of

125 000,00

FUNDING

2016/2017

								8			Mig funded projects	
		ATE Sport racility Project	ABC Sport facility	ABC 6	Asphalting of Uganda Road - Ward 7	Construction of KwaBulawayo Sporstfield - Ward 5	Construct:	Tarring of the Sidewalk - Bambatha to Ndabikona	Resurracing of residential Roads Ward 1	Slahla Access Road		Small Business Incubation Centre
[43]	[]	MIG	MIG	MIG	MIG	MIG	MIG	MIG	MIG	MIG	0	رالاختاء
33 547 050,00	33 151 050,00	500 000,00	7 500 000,00	3 500 000,00	3 420 000,00	4 500 000,00	2 500 000,00	2 859 000,00	6 000 000,00	247 050,00	2 000 000,00	

## 2.13 Legislation compliance status

to through the following activities: Compliance with the MFMA implementation requirements have been substantially adhered

#### 1. In year reporting

Reporting to National Treasury in electronic format was fully complied with on a monthly basis. Section 71 reporting to the Mayor (within 10 working days) is undertaken on a monthly

#### Internship programme

municipality has successfully employed and trained 15 interns through this programme. The municipality is participating in the Municipal Financial Management Internship programme and has employed five interns undergoing training in various divisions of the Budget and Treasury Office. Since the introduction of the Internship programme the

#### Budget and Treasury Office

The Budget and Treasury Office has been established in accordance with the MFMA.

#### Audit Committee

An Audit Committee has been established and is fully functional.

5. Service Delivery and Implementation Plan

The detailed SDBIP document is at a draft stage and will be finalised after approval of the 2016/17 MTREF in April 2016 directly aligned and informed by the 2016/17 MTREF.

7. MFMA Training Annual report is compiled in terms of the MFMA and National Treasury requirements.

The MFMA training module is available in electronic format.

8. Policies

All financial policies are reviewed and adopted annually as part of the budget process.

As per Attached tables

2.14 Other supporting documents

# 2.15 Municipal manager's quality certificate

I Mr E S Sithole, Municipal manager of Richmond Municipality, hereby certify that the annual budget and supporting documentation have been prepared in accordance with the Municipal budget and supporting documents are consistent with the Integrated Development Plan of

7.010	Date 11/03/2016	Signature	Municipal manager of Richard	Mr E S Sithole
		ND MUNICIPALITY (KZ227)		



## RICHMOND

MUNICIPALITY

2.14 OTHER SUPPORTING FIRST DRAFT BUDGET 2016/2017 DOCUMENTATION

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget

2515111-		Revised	BUDGET 2016/2017	BUDGET 2017/2018	BUDGET 2018/2019		
REVENUE EXPENDITURE		-119 498 804,89	-120 971 830,00	-111 708 744,20	-117 694 310,65	121121830	150 000,00
NET SURPLUS/DEFICIT		96 904 378,75	92 179 421,23	96 663 015,07	101 789 280,22	92329420	-149 998,77
		-22 594 426,14	-28 792 408,77	-15 045 729,13	-15 905 030,43		
	MIG	28 787 321,69	33 151 050,00	17 850 000,00	18 664 000,00	N.	7
	MIG Prior Yr Best Performing	17 267 000,00 2 679 641,35	31 026 050,00 -	17 850 000,00 -	18 664 000,00		
	Small Town MSIG	853 000,00 6 220 631,42	- 2 000 000,00	-	-	-87 945 780,00	-93 858 744,20 -99 030 310,65
	Insurance	274 400,00 1 441 648,92					
	Sports and recreation Library services	51 000,00	125 000,00				
		6 192 895,55	4 358 641,23	2001		4 233 641,23	
*	Bridge Finance	-4 300 000,00	4 336 641,23	2 804 270,87	2 758 969,57	•,	yl.
		1 892 895,55	4 359 644 33				11
# #		1 002 000,00	4 358 641,23	2 804 270,87	2 758 969,57		
Tes .							19

#### RICHMOND MUN RICHMOND MUNICIPALITY 2016/2017 First Draft Budget COUNCIL

Tr	ı F	n	Dp Sc	ItemSub	Description	Boulead 2045 (page	BUDGET	BUDGET	BUDGET
	DUN	CIL				Revised 2015/2016	2016/2017	2017/2018	2018/2019
	1	10 :	10 10	3730000	ADDITIONAL COUNCILOR SUP PORT				
					TO ON SIZE OF TORY	4 545 000,00	-2 659 000,00		-2 926 000,00
						-4 545 000,00	-2 659 000,00	-2 789 000,00	-2 926 000,00
	1	10 1	10 10	5010000	SALARIES				
	1	10 1	10 10	5011000	ANNUAL BONUS	449 380,00	495 161,88	529 823,21	566 910,84
	1	10 1	10 10	5040000	OVERTIME	33 265,00	41 263,49	44 151,93	47 242,57
	1	10 1	10 10	5060000	CELL PHONE ALLOWANCE	5 000,00	5 000,00	5 350,00	5 724,50
	1	10 1	0 10	5094000	PERFORMANCE INCENTIVE	7 176,00	11 088,00	11 864,16	12 694,65
	1	10 1	0 10	5095000	NON-PENSIONABLE ALLOWANCE	4 240,00	5 000,00		5 724,50
	1	10 1	0 10	5100000	PENSION PENSION	4 200,00	4 200,00		4 808,58
	1	10 1	0 10	5140000	I/COUNCIL LEVY	10 560,00	33 050,00	35 363,50	37 838,95
	1 :	10 1	.0 10	5150000	LIE	290,00	384,00	410,88	439,64
	1 :	10 1	0 10	5160000	SKILLS LEVY	5 185,00	5 530,00	5 917,10	6 331,30
	1 :	10 1	0 10	5260000	MAYOR	4 250,00	5 530,00	5 917,10	6 331,30
	1 1	10 1	0 10	5270000	CELLPHONE ALLOWANCE	758 818,00	803 500,00	851 710,00	902 812,60
	1 1	10 1	0 10	5271000	DATA CARDS	290 000,00	310 000,00	328 600,00	348 316,00
	1 1	10-1	0 10	5280000	DEPUTY MAYOR	51 000,00	62 500,00	66 250,00	70 225,00
	1 1	10 1	n 10	5200000	COUNCILORS	339 000,00	355 300,00	376 618,00	399 215,08
	1 1	10 1	0 10	5200000	SPEAKER OF COUNCIL	2 515 000,00	2 421 900,00	2 567 214,00	2 721 246,84
	1 1	0 10	0 10	5300000 :	MEMBER OF EXCO	9 000,00	355 300,00	376 618,00	399 215,08
	1 1	0 10	0 10	2210000 1	MEMBER OF EXCO	317 126,00	333 100,00	353 086,00	374 271,16
	1 1	0 10	0 10	2210000 1	DEPRECIATION	75 000,00	79 500,00	84 270,00	89 326,20
	1 1	0 10	0 10	5670000 (	CHEV CAPTIVA- NK 5327	40 000,00	42 400,00	44 944,00	CONTRACTOR CONTRACTOR • 7 CONTRACTOR
	1 1	0 10	0 10	6110000	NTEREST EXTERNAL LOANS	20 000,00	25 000,00	26 500,00	47 640,64
	LI	0 10	0 10	6205000 (	CELL PHONE CONTRACTS	17 000,00	24 000,00	26 550,00	28 090,00
0	1 1	0 10	) 10	6220000 F	HIRE PHOTOCOPIER	10 000,00	18 600,00	19 800,00	29 228,00
1	. 1	0 10	) 10	6250000 L	EASE OF VEHICLES	250 000,00	-	19 800,00	21 120,00
1	. 1	0 10	) 10	6285000 1	RACKER	2 200,00	2 450,00	2 600,00	2.640.00
1	1	0 10	) 10	6310001 N	MAGMA: ARMED RESPONSE	2 200,00	2 310,00	0.000 - 0.00 - 0	2 610,00
	. 1	0 10	10	6590000 C	CATERING (MUNICIPAL FUNC	50 000,00	2 310,00	2 541,00	2 564,00
	. 1	0 10	10	6720005 F	UEL & OIL-CHEV CAPTIVA NK 5327	60 000,00	63 600,00		74 450 05
1	. 10	0 10	10	6955000 L	ICENCES VEHICLES	1 484,00	1 573,04	67 416,00	71 460,96
1	10	0 10	10	7000000 L	EVIES SALGA	500 000,00	500 000,00	1 667,42	1 767,47
1	10	0 10	10	7050000 C	OUNCIL MARKETING	50 000,00	25 000,00	530 000,00	561 800,00
1	10	0 10	10	7060000 P	OSTAGE	1 000,00	1 000,00	26 500,00	28 090,00
1	10	10	10	7090000 P	RINTING & STATIONERY	20 000,00		1 060,00	1 123,60
1	10	10	10	7190000 S	EMINARS & CONFERENCES	50 000,00	30 000,00	31 800,00	33 708,00
1	10	10	10	7220000 SI	IYAFUNDA CAMPAIGN	20 000,00	50 000,00	53 000,00	56 180,00
1	10	10	10	7230000 SI	UBSISTENCE:TRAVEL &ACCO		20 000,00	21 200,00	22 472,00
1	10	10	10	7250000 SI	UBS (PERIOD.&PAPERS)	360 000,00	250 000,00	265 000,00	280 900,00
1	10	10	10	7320000 W	/ARD COMMITTEES	2 500,00	3 000,00	3 180,00	3 370,80
1	10	10	10	7431000 IN	MPAIRMENT LOSS	500 400,00	500 000,00	530 000,00	561 800,00
						1 000,00	5.005.010		-
					· · · · · · · · · · · · · · · · · · ·	6 836 274,00	6 886 240,41	7 306 766,31	7 752 600,25

#### RICHMOND MUNICI RICHMOND MUNICIPALITY 2016/2017 First Draft Budget MUNICIPAL MANAC

Tn		Fn	Dp	Sc	ItemSub	Description
	1	10	10	20	5010000	SALARIES
	1	10	10	20	5011000	ANNUAL BONUS
	1	10	10	20	5040000	OVERTIME
	1	10	10	20	5050000	HOUSING
	1	10	10	20	5060000	CELL PHONE ALLOWANCE
	1	10	10	20	5090000	TRAVELLING ALLOWANCE
	1	10	10	20	5094000	PERFORMANCE INCENTIVE
	1	10	10	20	5100000	A STATE OF THE CONTRACTOR OF T
	1	10	10	20		MEDICAL AID
	1	10	10	20		I/COUNCIL LEVY
	1		10	20	5150000	
	1	10	10	20		SKILLS LEVY
	1	10	10	20		DEPRECIATION
	1	10	10	20		INTEREST EXTERNAL LOANS
	1	10	10	20		CELL PHONE CONTRACTS
	1	10	10	20		HIRE PHOTOCOPIER
	1	10	10	20		INTERNAL AUDIT
	1	10	10	20		CATERING (MUNICIPAL FUNC
	1	10	10	20	6905000	IDP; BUDGET AND STRATEGI C PLANNING
	1	10 10	10	20		LEGAL FEES
	1	100000	10	20	7052000	MARKETING / COMMUNICATIO N (NEWSLETTER)
	1	10 10	10 10	20		PRINTING & STATIONERY
	1		10	20		PROFFESSIONAL SUBS
	1		10	20		SEMINARS & CONFERENCES
	1		10	20 20	7250000 5	SUBSISTENCE;TRAVEL &ACCO
	1		10	20	7421000	SUBS (PERIOD.&PAPERS)
	_	10	TO	20	7431000 T	MPAIRMENT LOSS

	Revised	BUDGET	BUDGET	BUDGET
	2015/2016	2016/2017	2017/2018	2018/2019
	1 470 640,00	1530050	1637154	
	131 980,00	190500	203835	2,31,34
	10 000,00	0	(	-10100
		0	(	
	17 064,00	17100	18297	
	210 400,00	240000	256800	10070
	4 220,00	4190	4483	2,1770
	37 950,00	57100	61097	
	57 055,00	63110	67528	00071
	255,00	300	321	
	6 300,00	9000	9630	
	14 700,00	9000	9630	
	60 000,00	63600	67416	
	20 000,00	25000	26500	
	31 000,00	36155	40490	45350
	15 000,00	31200	33000	35000
	850 000,00	700000	742000	786520
	47 100,00	0	0	0
	80 000,00	100000	106000	112360
	450 000,00	300000	318000	337080
	90 000,00	100000	106000	112360
	25 000,00	20000	21200	22472
	5 000,00	5000	5300	5618
	25 000,00	20000	21200	22472
	172 900,00	100000	106000	112360
	8 000,00	8000	8480	8988,8
_	1 000,00	0	0	0
Most	3 840 564,00	3 629 305,00	3 870 360,50	4 127 720,48
			300	

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget FINANCE

Tn	Fn	Dn	٠.	: ItemSub	was to	Revised	BUDGET	BUDGET	BUDGET
	10				Description	2015/2016	2016/2017	2017/2018	2018/2019
1	10			3010000	RATES & GENERAL	-10 600 000,00			-12 921 400,00
1	10		10 m	3330000	INTEREST & COLLECTION CH ARGES	-700 000,00			-505 620,00
1	10		_		RENT RICHMOND COUNTRY CLUB INTEREST INVESTMENTS	-6 000,00	-6 000,00		-6 000,00
1	10	- 3235	- 157		INTEREST : BANK ACCOUNT	-3 000 000,00	-2 500 000,00		-2 809 000,00
1	10				INTEREST ON ACCOUNTS	-85 000,00	-50 000,00		-50 000,00
1	10				INTERGOVERNMENTAL- EQUIT ABLE SHARE	-50 000,00	-50 000,00	-50 000,00	-50 000,00
1	10		100	3700000	FMG GRANT	-45 683 506,00	-49 262 345,00		-59 994 000,00
1	10	15		4222000	INSURANCE CLAIMS	-1 800 000,00	-1 825 000,00	-1 900 000,00	-1 900 000,00
1	10				RATES CLEARANCE CERTIFIC ATE	-1 441 648,92	2		
1	10	15			COMMISSION DAYBOLL DEDUCATE	-9 930,00	-5 000,00	-5 300,00	-5 618,00
1	10	15		4330000	COMMISSION PAYROLL DEDUCTION VALUATION ROLL SALES	-15 000,00	-10 000,00	-10 600,00	-11 236,00
1	10	15		4340000	TENDER DEPOSITS	*	0		
					TEMPER DEFOSITS	-70 000,00	-30 000,00	-31 800,00	-33 708,00
						-63 461 084,92	-65 688 345,00	-73 536 950,00	-78 286 582,00
1	10	15	5	5010000	SALADIES			,	
1	10	15			ANNUAL BONUS	2 924 990,00	3 348 400,00	3 582 788,00	3 833 583,16
1	10	15			OVERTIME	177 010,00	332 000,00	355 240,00	380 106,80
1	10	15			HOUSING ALLOWANCE	1 000,00	*		10000000000000000000000000000000000000
1	10	15	5		CELL PHONE ALLOWANCE	17 400,00	14 400,00	15 408,00	16 486,56
1	10	15	5	5090000	TRAVELLING ALLOWANCE	24 276,00	23 688,00	25 346,16	27 120,39
1	10	15	5	5094000	PERFORMANCE INCENTIVE	230 400,00	240 000,00	256 800,00	274 776,00
1	10	15	5	5095000	NON-PENSIONABLE ALLOWANCE	21 790,00	24 180,00	25 872,60	27 683,68
1	10	15	5	5096000	LEAVE ENCASHMENT	5 000,00 1 150 000,00	4 200,00	4 494,00	4 808,58
1	10	15	5	5100000	PENSION		900 000,00	963 000,00	1 030 410,00
1	10	15	5	5120000	MEDICAL AID	308 460,00 275 255,00	330 000,00	353 100,00	377 817,00
1	10		5	5140000	/COUNCIL LEVY	1 080,00	376 000,00	402 320,00	430 482,40
1	10		5	5150000		24 880,00	1 160,00	1 241,20	1 328,08
1		15	5		SKILLS LEVY	30 750,00	27 650,00 27 650,00	29 585,50	31 656,49
1		15	5		CONTRIBUTIONS TO PRMB	1 300 000,00	1 000 000,00	29 585,50	31 656,49
1	10		5	5171000 F	PROVISION FOR LONG SERVI CE AWARD	400 000,00	400 000,00	1 060 000,00	1 123 600,00
1			5	5410000 I	MPAIRMENT: RATES	1 535 000,00	800 000,00	424 000,00 848 000,00	449 440,00
1		15	5	5411000 I	MPAIRMENT:OTHER	100 000,00	150 000,00		898 880,00
1		15			COLLECTION COSTS	80 000,00	100 000,00	159 000,00 106 000,00	168 540,00
1			5		DEPRECIATION	215 004,00	227 904,24	241 578,49	112 360,00
1		15		6110000 II	NTEREST EXTERNAL LOANS	20 000,00	25 000,00	26 500,00	256 073,20
1			5		BANK CHARGES	110 000,00	120 000,00	127 200,00	28 090,00 134 832,00
1			5	6205000 C	ELL PHONE CONTRACTS	29 000,00	31 980,00	35 800,00	40 000,00
1			5	6210000 C	COMPUTERS: MAINTENANCE LE VIES AND LICENCE CHA	250 000,00	271 870,00	301 850,00	355 180,00
1		77	5	6211000 E	DEEDS OFFICE RETURNS	13 000,00	13 000,00	14 255,00	15 680,00
1		15	2		IRE PHOTOCOPIER	10 000,00	18 600,00	19 800,00	21 120,00
1		15		6230000 II		500 000,00	600 000,00	672 000,00	738 000,00
1		15			ENDER APPEALS	10 000,00	20 000,00	21 200,00	22 472,00
1		15		6313000 N	MUNICIPAL SECURITY MUNICIPAL VALUER		60 000,00	64 805,00	70 000,00
1		15		6520000 A		236 000,00	326 000,00	19-1	-
1		15			ATERING (MUNICIPAL FUNC	1 250 000,00	1 300 000,00	1 378 000,00	1 460 680,00
1		15			ATA CLEANSING	5 000,00	5 000,00	5 300,00	5 618,00
1		15		6710000 FI					(*)
1	10	15			NANCIAL MANAGEMENT SYSTEM	1 800 000,00	1 825 000,00	1 900 000,00	1 900 000,00
1	10 1	15 !	5	6720000 FI	UEL & OIL		1 500 000,00	-	-
1	10	15 !			REE BASIC SERVICES GRANT	2 000,00	2 000,00	2 120,00	2 247,20
1	10 1	15 !	5	7060000 PC	DSTAGE	240 000,00		-	-
1	10 1	15 5			RINTING & STATIONERY	80 000,00	100 000,00	106 000,00	112 360,00
1	10 1	15 5	5	7120000 PF	ROFFESSIONAL SUBS	90 000,00	90,000,00	95 400,00	101 124,00
		15 5	5		EVENUE ENHANCEMENT STRATEGY	5 000,00	5 000,00	5 300,00	5 618,00
		5 5		7150000 CC	OURIER SERVICES	- E 000 00		•	*
		5 5	,	7190000 SE	MINARS & CONFERENCES	5 000,00 25 000,00	5 000,00	5 300,00	5 618,00
		5 5	,	7230000 SL	JBSISTENCE;TRAVEL &ACCO	80 000,00	20 000,00	21 200,00	22 472,00
		5 5	1	7301001 VA	ALUATION APPEAL BOARD	5 000,00	80 000,00	84 800,00	89 888,00
		5 5		7301001 VA	ALUATION ROLL TENDER	- 000,00	5 000,00	5 300,00	5 618,00
1	10 1	5 5		7431000 IM	IPAIRMENT LOSS	1 000,00		-	10.50
					-		14 750 682,24	13 775 489.45	14 (17 470 05
					-			13 113 489,45	14 613 426,03

#### RICHMOND MUNIC RICHMOND MUNICIPALITY 2016/2017 First Draft Budget CORPORATE

						D	2.00		
Tn	Fn	Dp	Sc	<b>ItemSub</b>	Description	Revised	BUDGET	BUDGET	BUDGET
1	10	1.5	30	3790000	D MSIG	2015/2016	2016/2017	2017/2018	2018/2019
1	10	15	30	4290000	SETA REFUNDS	-930 000,0		0	0 0
						-60 000,0		-6600	
						-990 000,0	-60 000,0		
1	10	15	30	5010000	SALARIES				1200,00
1	10	15	30		ANNUAL BONUS	3 418 990,0	0 350930	00 375495	1 4017797,57
1	10		30		OVERTIME	275 610,0			
1	10		30			5 000,0			
1	10		30	5050000	HOUSING ALLOWANCE	8 400,0	0 1440		iii maa saa saa saa iii ii ii ii ii ii ii ii ii ii ii ii
1	10	-	30	5000000	CELL PHONE ALLOWANCE	27 464,0			
1	10		30	5090000	TRAVELLING ALLOWANCE	204 000,0		52100	0.10.17
1	10		30	5094000	PERFORMANCE INCENTIVE	27 540,0		200010	
1	10		30	5095000	NON-PENSIONABLE ALLOWANCE	38 660,0			20052,51
1	10		30		PENSION	365 900,00		,_,,,	
1	10		30		MEDICAL AID	172 445,00			
1					UNIFORMS	87 000,00			,,
	10		30		I/COUNCIL LEVY	1 620,00			
1	10	15		5150000		30 130,00		-010	
1	10	15			SKILLS LEVY	36 200,00			
1	10	15	-		DEPRECIATION				- 10 11
1	10	15		5570000	OFFICE MACHINES(IT EQUIP	55 000,00		01/30	03300
1	10	15		5580000	BUILDINGS	40 000,00			56180
1	10	15		5950000	CHICO-NK4528	73 000,00			100000
1	10	15	30		R&M: NEW LDV	10 000,00			16854
1	10	15	30	6110000	INTEREST EXTERNAL LOANS		10000		11236
1	10	15	30	6205000	CELL PHONE CONTRACTS	20 000,00			250000
1	10	15	30	6220000	HIRE PHOTOCOPIER	35 000,00	-,	42330	47400
1	10	15	30		LEASE OF PRINTERS	15 000,00	38000	40000	43000
1	10	15	30		INTERNET SUBCRIPTIONS	-	25200	25200	25200
1	10	15	30	6251000	LEASE OF SWITCHBOARD	3 900,00	3900	3900	3900
1	10	15			RECORDING SYSTEM	184 200,00	300500	300500	200500
1	10	15	00702	6265000	SWITCHBOARD- AUTOPAGE	5 000,00	4380		5300
1	10	15	30	6767000	STEINER HYGIENE	30 000,00	0		0
1	10	15	30	6510000	ADVERTISING	6 000,00	6600		7320
1	10	15	202	6500000 A	ADVERTISING	250 000,00	250000		250000
1	10	15		6590000	CATERING (MUNICIPAL FUNC	15 000,00			10000
1	10	15			CLEANING MATERIALS	70 000,00	80000	84800	
1	10	15		0011000	COMPETENCY TESTS	10 000,00	10000	10600	89888
	10				DOCTORS FEES	38 000,00	5000	5300	11236
		15			FUEL & OIL	5 000,00	2000	2120	5618
	10 10	15			FUEL & OIL- VW CHICO	10 000,00	10000	10600	2247
	200	15			NEW LDV	-	36000		11236
	10	15 3			GENERAL EXPENSES	10 000,00	0	38160	40450
	10	15 3		6906000 J	OB EVALUATION COMMITTEE	20 000,00	25000	0	0,
	10	15 3		7060000 F		1 000,00	1500	26500	28090
	10	15 3		7070000 N	MSIG GRANT	655 600,00		1590	1685
		15 3	0	7089000 F	PERFORMANCE MANAGEMENT E VALUATION COMMITTEE	120 000,00	150000	0	0
		15 3	0 ,	7090000 P	RINTING & STATIONERY	75 000,00	150000	159000	168540
		15 3	0 7	7120000 P	PROFFESSIONAL SUBS		75000	79500	84270
	10	15 3	0 7	7190000 S	EMINARS & CONFERENCES	2 000,00	2000	2120	2247
(T)		15 3	0 7	7210000 S	KILLS DEVELOPMENT	24 000,00	20000	21200	22472
1 :	10	15 3	0 7	230000 S	UBSISTENCE;TRAVEL &ACCO	200 000,00	100000	106000	112360
1 :	10	15 3	0 7	270000 T	ELEPHONE	70 000,00	50000	53000	56180
1 :	10	15 3			ERIFICATION OF QUALIFIC ATIONS	300 000,00	300000	318000	337080
1 1		15 3		330000 W	VCA	10 000,00	10000	10600	11236
1 1	10	15 3		430000 B		280 000,00	300000	318000	337080
1 1		15 3			MPAIRMENT LOSS	100 000,00	50000	53000	56180
			- fi			1 000,00	0	0	0
						7 442 659,00	7 269 550,00	7 764 782,50	8 130 132,70

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget COMMUNITY

Т	n F	n Dp	Sc	ItemSub	Description	Revised	BUDGET	BUDGET	BUDGET
	1	10 2	5 5	3680000	INTERGOVERNMENTAL- EQUIT ABLE SHARE	2015/2016	2016/2017	2017/2018	2018/2019
	1 :	10 2	5 5	3715000	SPORTS & REC: CARETAKER GRANT	-880 000,0		0 -66550	710000
					WILES CARLTAKEN GRANT	150 000,0		0 (	0 0
						-1 030 000,0	0 -550 000,00		
	1 1	10 25	5 5	5010000	SALARIES				
	1 1	.0 25	5		ANNUAL BONUS	1 490 690,0		1710395	1830122,65
	1 1	.0 25	5	5030000	ACTING ALLOWANCE	103 250,0	0 185320	198292,4	
	1 1	.0 25	5	5040000	OVERTIME	20 000,0	(i)	ם כ	
	1 1	.0 25	5		CELL PHONE ALLOWANCE	5 000,00		) (	
	1 1	0 25	5	5090000	TRAVELLING ALLOWANCE	28 950,00		35898,5	
	1 1	0 25	5	5094000	PERFORMANCE INCENTIVE	117 000,00	132000	141240	
	1 1	0 25	5	5100000	PENSION	6 250,00	6800	7276	
	1 1	0 25	5		MEDICAL AID	90 390,00		99189	
	1 1	0 25	5	5140000	I/COUNCIL LEVY	79 830,00		49862	O 1000000000000000000000000000000000000
	1 1	0 25	5	5150000	UIF	360,00		428	
	1 10	0 25	5		SKILLS LEVY	7 165,00		8239	
	1 10	0 25	5		DEPRECIATION	14 910,00		8239	8815,73
	1 10	25	5	5663000	ISUZU : NK 4457	1 200 000,00		1325000	1404500
1	1 10	25	5	5952000	NK 2680 (HOUSING)	15 000,00		16854	17865,24
	1 10	25	5	6205000	CELL PHONE CONTRACTS	10 000,00		10600	11236
	1 10	25	5	6315000	SPCA - CONTRACT	28 000,00		45200	50580
	1 10	25	5	6480000	ARTS & CULTURE	90 000,00		159000	168540
	1 10	25	5	6490000	AIDS AWARENESS	65 000,00		26500	28090
1	10	25	5		CATERING (MUNICIPAL FUNC	30 000,00		26500	28090
:	10	25	5	6670000	DISASTER MGMT IMPLEMENT	10 000,00	•	0	0
:	. 10	25	5	6671000	DISABILITY PROGRAMMES	60 000,00		63600	67416
1	. 10	25	5	6720041	F&O: NK 2680 (HOUSING)	55 000,00	25000	26500	28090
1	10	25	5	6720043	F&O: NK4457	25 000,00	26500	28090	29775,4
1	10	25	5	6751000		20 000,00	21200	22472	23820,32
1	10	25	- 5		SALGA GAMES	880 000,00	550000	665500	710000
1	10	25	5		ICENCES VEHICLES	300 000,00	200000	212000	224720
1	10	25	5	7060000 1		2 500,00	3000	3180	3370,8
1	10	25	5		PRINTING & STATIONERY	1 000,00	1000	1060	1123,6
1	10	25	5	7120000	PROFFESSIONAL SUBS	12 000,00	10000	10600	11236
1	10	25	5	7186000	PORTS AND RECREATION GR ANT - CARETAKER	2 000,00	2000	2120	2247,2
1	10	25	5	7187000 9	ENIOR CITIZEN	99 000,00	0	0	0
1	10	25	5		EMINARS & CONFERENCES	60 000,00	25000	26500	28090
1	10	25	50.07	7215000 5	PORTS AND RECREATION	10 000,00	10000	10600	11236
1	10	25	5	7230000 5	UBSISTENCE;TRAVEL &ACCO	20 000,00	0	0	. 0
1	10	25		7386000 9	UKHUMA SAKHE	40 000,00	30000	31800	33708
	10	25	5	7431000 1	MPAIRMENT LOSS	30 000,00	25000	26500	28090
			~	51000 11	AU CHANCIAL COSS	25 000,00	10000	10600	11236
						5 053 295,00	4 626 270,00	5 009 834,90	5 340 253,58

## RICHMOND MUNICIPALITY 2016/2017 First Draft Budget CEMETRY

Tn Fn Dp Sc ItemSub Description

Description
1 10 25 10 4150000 FEES BURIAL
1 10 25 10 4155000 LEVY CEMETRY
Service (A)
1 10 25 10 5010000 SALARIES
1 10 25 10 5011000 ANNUAL BONUS
1 10 25 10 5040000 OVERTIME
1 10 25 10 5094000 PERFORMANCE INCENTIVE
1 10 25 10 5100000 PENSION
1 10 25 10 5120000 MEDICAL AID
1 10 25 10 5140000 I/COUNCIL LEVY
1 10 25 10 5150000 UIF
1 10 25 10 5160000 SKILLS LEVY
1 10 25 10 5510000 DEPRECIATION
1 10 25 10 5612000 GENERAL MAINTENANCE
1 10 25 10 6310000 SECURITY
1 10 25 10 6570000 CHEMICALS
1 10 25 10 7360000 PAUPER BURIALS
1 10 25 10 7365000 BURIAL SUPPORT FOR INDIGENTS
SOMAL SUPPORT FOR INDIG ENTS

Revised 2015/2016		BUDGET 2017/2018	BUDGET 2018/2019
-30 000,00		-2650	
45 000,00		21000	
-75 000,00	-55 000,00	-58 300,00	
	a* 1		
85 190,00	88150	24221	100923
7 100,00	7350	7865	
10 000,00	0	0	
850,00	880	942	1008
11 630,00	12030	12872	13773
10 275,00	0	0	. 0
90,00	96	103	110
925,00	955	1022	1093
850,00	955	1022	1093
1 815,00	1924	2039	2162
10 000,00	10000	10600	11236
-	280150	302570	326775
3 000,00	5000	5300	5618
15 000,00	15000	15900	16854
50 000,00	50000	53000	56180
206 725,00	472 489,90	507 554,45	545 239,97

## RICHMOND MUNICIPALITY 2016/2017 First Draft Budget HOUSING

Tn 1	Fn D	<b>)p</b> 25	<b>Sc</b> 10		<b>Description</b> Zwelethu Housing
1	10	25	10	6646000	Zwelethu Housing

Revised 2015/2016 -1 355 753,20	BUDGET 2016/2017	BUDGET 2017/2018	BUDGET 2018/2019
-1 355 753,20	-	-	-
1 355 753,20 1 355 753,20			

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget LIBRARY SERVICES

Tn	Fn	Dp	Sc	ItemSub	Description
1	10	25	20	3520000	LIBRARY FINES
1	10	25	20	3682000	COMM LIB SERV GRANT
1	10	25	20		COMM LIB SERV GRANT
1	10	25	20	3852000	PROVINC. OF LIBRARIES
1	10	25	20	4110000	
1	10	25	20	4225000	LIBRARY LOST BOOKS
	10				
	10	25			SALARIES
	10	25	20		ANNUAL BONUS
	10	25	20		ACTING ALLOWANCE
	10	25	20		CELL PHONE ALLOWANCE
	10 10	25	20		TRAVELLING ALLOWANCE
	10	25 25	20		PERFORMANCE INCENTIVE
	10	25	20 20		NON-PENSIONABLE ALLOWANCE
	10	25	17/4/20	5100000	
	10				MEDICAL AID
	10	25	20		I/COUNCIL LEVY
	10	25	20	5150000	i=1334
	10	25	20		SKILLS LEVY
	10	25	20		DEPRECIATION
	10	25	20		INTEREST EXTERNAL LOANS
	10	25	20		HIRE PHOTOCOPIER
	10	25	20		MAGMA: ARMED RESPONSE
	10	25	20		CATERING (MUNICIPAL FUNC
	10	25	20		COMM LIB SERVICES GRANT
	10	25 25	20		CLEANING MATERIALS
	10	25	20		FUEL & OIL
1		25	20		LIBRARY BOOKS
1		25	20		LIBRARY ACTIVITIES
1		25	20		LICENCES TELEVISION
1		25	20	7060000 1	
1		25	20		PRINTING & STATIONERY
1		25	20		PROFFESSIONAL SUBS
1 :		25	20		SEMINARS & CONFERENCES
1 :		25	20		SUBSISTENCE;TRAVEL &ACCO
1 :		25	20		GUBS (PERIOD.&PAPERS) "ELEPHONE
1 .		23	20	1210000 I	ELEPHONE

Revised	BUDGET	BUDGET	BUDGET
2015/2016	2016/2017	2017/2018	2018/2019
-2 500,00	-2000	-2120	-2247
-170 000,00	-179000		-197000
	-125000	0	
-707 000,00	-715000	-744000	-782000
-5 000,00	-2500	-2650	-2809
-			
-884 500,00	-1 023 500,00	-936 770,00	-984 056,20
838 015,00	977110	1045507,7	1118693,239
68 590,00	81425	87124,75	93223,4825
5 500,00	0	0	
18 188,00	5688	6086,16	6512,1912
96 600,00	96000	102720	109910,4
2 510,00	9800	10486	11220,02
5 000,00	4200	4494	4808,58
160 530,00	133400	142738	152729,66
81 630,00	85200	91164	97545,48
540,00	580	620,6	664,042
10 590,00	11600	12412	13280,84
8 830,00	11600	12412	
71 225,55	75499	80029	84831
15 000,00	25000	26500	28090
10 000,00	33600	34800	36000
2 200,00	2 310,00	2 541,00	2 564,00
8 000,00	0	0	0
170 000,00	179000	188000	197000
10 000,00	10000	10600	11236
-	0	0	0
30 000,00	20000	21200	22472
10 000,00	10000	10600	11236
1 000,00	1500	1590	1685,4
5 000,00	5000	5300	5618
15 000,00	15000	15900	16854
3 000,00	3000	3180	3370,8
5 000,00	5000	5300	5618
42 000,00	40000	42400	44944
10 000,00	10000	10600	11236
5 000,00	10000	10600	11236
708 948,55	1 861 512,08	1 984 905,24	2 115 859,74

#### **RICHMOND MUNICIPALITY** 2016/2017 First Draft Budget **INHLAZUKA**

Tn	Fn	Dp	Sc	ltemSub	Description			Revised	BUDGET	BUDGET	BUDGET
					HALL HIRE FEES			2015/2016	2016/2017	2017/2018	2018/2019
1	10	25	30	3330000	RENTAL SHOPS AND	TAN 0.4404		-3 000,00	C	) 0	
		-		3330000	NENTAL SHOPS AND	TAXI RANK	7	-161 500,00	-200000		0
							į	-164 500,00	-200 000,00		
1 1 1 1 1 1 1 1 1 1 1 1	10 10 10 10 10 10 10 10 10 10 10 10	25 25 25 25 25 25 25 25 25 25 25 25 25 2	30 30 30 30 30 30 30 30 30 30 30 30 30 3	5060000 5094000 5100000 5120000 5130000 5140000 5150000 5510000 5580000 5651000 6201000 6310000	ANNUAL BONUS CELL PHONE ALLOWAN PERFORMANCE INCENT PENSION MEDICAL AID UNIFORMS I/COUNCIL LEVY UIF SKILLS LEVY DEPRECIATION BUILDINGS ISUZU - NK 3874 AMLEC-MONITORING FE	EES		286 430,00 21 035,00 5 690,00 3 365,00 45 925,00 11 468,00 10 000,00 270,00 3 700,00 3 365,00 9 900,00 15 000,00 2 300,00	464400 38700 5690 4650 63400 0 10000 390 5100 5100 10494 15000 20000	496908 41409 6088,3 4975,5 67838 0 10700 417,3 5457 5457 11124 15900 21200	44307,63 6514,481 5323,785 72586,66 0 11449 446,511 5838,99 5838,99 11791 16854 22472
1 1 1 1 1 1	10 10 10 10 10 10	25 25 25 25 25 25 25 25	30 30 30 30 30 30 30	6590000 (6610000 (6690000 (6720032 (6955000 (7090000 (72300000 (7230000 (7230000 (7230000 (7230000 (7230000 (7230000 (72300000 (7230000 (7230000 (7230000 (7230000 (7230000 (7230000 (72300000 (7230000 (7230000 (7230000 (7230000 (72300000 (72300000 (72300000 (72300000 (72300000 (72300000 (72300000 (72300000 (723000000 (72300000 (72300000 (72300000 (72300000 (72300000 (72300000 (72300000 (72300000 (72300000 (72300000 (723000000 (723000000 (723000000 (723000000 (7230000000 (723000000 (723000000 (723000000 (72300000000 (723000000 (72300000000 (7230000000 (723000000 (72300000000 (7230000000 (7230000000 (72300000000 (723000000000 (723000000000000000000000000000000000000	CATERING (MUNICIPAL I CLEANING MATERIALS ELECTRICITY F&O ISUZU BAKKIE - NK3 LICENCES VEHICLES PRINTING & STATIONERY SUBSISTENCE; TRAVEL &A	87 4		461 000,00 4 600,00 10 000,00 121 561,00 30 000,00 715,00 8 000,00 5 000,00	466930 0 12500 135000,00 30000 1000 5000	504280 0 13250 143100 31800 1060 5300 5300	544630 0 14045 151686 33708 1123,6 5618
								30 000,00 <b>1 104 324,00</b>	35000 <b>1 333 354,00</b>	37100 <b>1 428 663,74</b>	39326
							,			± 720 003,74	1 330 869,27

## RICHMOND MUNICIPALITY 2016/2017 First Draft Budget HOPEWELL

Tn	Fn	D	p Sc	ItemSub	Description
1	10	) 2	5 40	326000	O HALL HIRE FEES
1	. 10	) 2	5 40	3330000	RENTAL SHOPS AND TAXI RANK
1	10	2!	5 40	5010000	SALARIES
1	10	25	5 40	5011000	ANNUAL BONUS
1	10	25	5 40	5094000	PERFORMANCE INCENTIVE
1	10	25	40	5100000	PENSION
1					MEDICAL AID
1					UNIFORMS
1.					I/COUNCIL LEVY
1	10			5150000	
1	10				SKILLS LEVY
1	10				DEPRECIATION
1	10				BUILDINGS
1	10				MUNICIPAL SECURITY
1	10				CLEANING MATERIALS
1	10	25	40	6690000	ELECTRICITY

Revised	BUDGET	BUDGET	BUDGET
2015/2016	2016/2017	2017/2018	2018/2019
-3 000,00	0	0	0
-20 000,00	-27000	-29700	-32670
-23 000,00	-27 000,00	-29 700,00	-32 670,00
			32 070,00
88 615,00	96910	102725	108888
7 300,00	8080	8564,8	9078,688
880,00	970	1028,2	1089,892
11 960,00	13230	14024	14865
A. <del>-</del>	0	0	0
5 000,00	5000	5300	5618
90,00	96	101,76	107,8656
2 000,00	1100	1166	1235,96
880,00	1100	1166	1235,96
2 640,00	2798	2966	3144
30 000,00	30000	31800	33708
278 000,00	280150	302570	326775
10 000,00	10000	10600	11236
35 000,00	40000	42400	44944
472 365,00	489 434,40	524 411	561 927

### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget MAGODA

							Revised	BUDGET	BUDGET	BUDGET
Т	n	Fn	Dp	Sc	ItemSub	Description	2015/2016	2016/2017	2017/2018	2018/2019
	1	10	25	50	3260000	HALL HIRE FEES	-3 000,00	0	0	0
							-3 000,00		-	_
					ě	* * *				
	1	10				SALARIES	87 615,00	84040	89082,4	94427,344
	1	10	25	50	5011000	ANNUAL BONUS	3 300,00	7005	7425,3	7870,818
	1	10	25	50	5094000	PERFORMANCE INCENTIVE	880,00	840	890,4	943,824
	1	10	25	50	5095000	NON-PENSIONABLE ALLOWANCE	5 000,00	4200	4452	4719,12
	1	10	25	50	5100000	PENSION	11 960,00	11500	12190	12921,4
	1	10	25	50	5120000	MEDICAL AID	5 000,00	0	0	0
	1	10	25	50	5140000	I/COUNCIL LEVY	90,00	96	101,76	107,8656
	1	10	25	50	5150000	UIF	950,00	1000	1060	1123,6
	1	10	25	50	5160000	SKILLS LEVY	880,00	1000	1060	1123,6
	1	10	25	50	5580000	BUILDINGS	10 000,00	20000	21200	22472
	1	10	25	50	6235000	INGONYAMA TRUST	25 000,00	22200	22200	22200
	1	10	25	50	6310000	MUNICIPAL SECURITY	176 000,00	186770	201710	
	1	10				CLEANING MATERIALS	10 500,00	10000		217860
	1	10				ELECTRICITY	A		10600	11236
	90 <del></del> 01				200000		5 500,00	10000	10600	11236
							342 675,00	358 651,00	382 571,86	408 241,57

## RICHMOND MUNICIPALITY 2016/2017 First Draft Budget NKUMANE

Tn	Fn	Dp	Sc	ItemSub	Description
1	10	25	55	5130000	UNIFORMS
1	10	25	55	5580000	BUILDINGS
1	10	25	55	6310000	MUNICIPAL SECURITY
1	10	25	55	6610000	CLEANING MATERIALS
1	10	25	55	6690000	ELECTRICITY

Revised 2015/2016	BUDGET 2016/2017	BUDGET 2017/2018	BUDGET 2018/2019	
7 600,00	5000	5300	5618	
6 400,00	10000	10600	11236	
182 000,00	186770	201710	217850	
6 600,00	10000	10600	11236	
6 000,00	10000	10600	11236	
208 600,00	221 770,00	238 810,00	257 176,00	

## RICHMOND MUNICIPALITY 2016/2017 First Draft Budget MZINOLOVU

Tn	Fn	Dp	Sc	ItemSub	Description	Revised	BUDGET	BUDGET	BUDGET
	10				SALARIES	2015/2016	2016/2017	2017/2018	2018/2019
1	10				ANNUAL BONUS	85 555,00	94630	101254,1	108341,887
1	10				PERFORMANCE INCENTIVE	7 130,00	7890	8442,3	9033,261
1	10				NON-PENSIONABLE ALLOWANCE	855,00	950	1016,5	1087,655
1	10	25	56	5100000	PENSION PENSIONABLE ALLOWANCE	5 000,00	4200	4494	4808,58
1	10				I/COUNCIL LEVY	11 680,00	12950	13856,5	14826,455
1	10			5150000		90,00	96	102,72	109,9104
1	10				SKILLS LEVY	2 130,00	1100	1177	1259,39
1	10				BUILDINGS	855,00	1100	1177	1259,39
1	10				MUNICIPAL SECURITY	15 000,00	10000	10600	11236
1					CLEANING MATERIALS	182 000,00	186770	201710	217860
1					ELECTRICITY	5 500,00	10000	10600	11236
						5 000,00	10000	10600	11236
						320 795,00	339 686,00	365 030,12	392 294,53

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget BUILDINGS

Tn	Fr	Dn	50	ltomCh	Description	Revised	BUDGET	BUDGET	BUDGET
						2015/2016	2016/2017	2017/2018	2018/2019
					HALL HIRE FEES	-50 000,00	-25000		
	1 1	7 25	60	3300000	RENTAL MUNICIPAL RESIDEN TIAL PROPERTIES	-10 000,00	-10000		_0000
	1 10	) 25	60	2221000	RENTAL SHOPS AND TAXI RANK RENT ERF 261/263	-115 000,00	-154260		
	1 10	) 25	60	2221000	RETAIL MARKET STALLS	-222 000,00	-252000		
	1 10	) 25	60	4130000	FEES BUILDING INSPECTION S	-50 000,00	-35000		
	1 10	) 25	60	4140000	FEES BUILDING PLANS	-10 000,00	-10000	-10600	
	1 10	25	60	4160000	FEES ENCROACHMENT	-45 000,00	-10000	-10600	
	1 10	25	60	4200000	FEES REZONING	-8 000,00	-10000	-10600	
						-5 000,00	0	0	
		25	00	4233000	REIMBURSIVE EXP MASAKHUX OLO CTR	-75 000,00	-75000	-79500	-
						-590 000,00	-581 260,00	-101 170,00	-127 204,00
1	. 10	25	60	5010000	SALADIES				
1	. 10				ANNUAL BONUS	119 250,00	128800	137816	147463,12
					PERFORMANCE INCENTIVE	10 940,00	10735	11486,45	12290,5015
1	10	25	60	5100000	PENSION	1 190,00	1300	1391	1488,37
					MEDICAL AID	16 230,00	17600	18832	20150,24
	10				I/COUNCIL LEVY	8 000,00	0	0	0
1	10			5150000		90,00	96	102,72	109,9104
					SKILLS LEVY	2 800,00	1600	1712	1831,84
					DEPRECIATION	1 190,00	1600	1712	1831,84
					BUILDINGS	600 000,00	636000	674160	714610
	10				TOYOTA BAKKIE NK 2775	40 000,00	50000	53000	56180
	10				FIRE EXTINGUSIHERS-SERVI CE	15 000,00	20000	21200	22472
. 1	10	25	60	6262000	SERVICE- AIRCONS	4 300,00	6600	7260	7986
1	10				MUNICIPAL SECURITY	24 000,00	26400	29000	32000
1	10	25 (	60	6610000	CLEANING MATERIALS	846 000,00	1040830	1124100	1214050
1	10	25 (	60 (	6690000 1	ELECTRICITY	20 000,00	25000	26500	28090
					FUEL & OIL NK 2775	370 000,00	400000	424000	449440
					ICENCES VEHICLES	20 000,00	25000	26500	28090
					MUNIC CHARGES-WATER ACCS	2 000,00	2500	2650	2809
				. 550000 1	MOVIE CHANGES-WATER ACCS	110 000,00	150000	159000	168540
*						2 210 990,00	2 544 061,00	2 720 422,17	2 909 432,42

## RICHMOND MUNICIPALITY 2016/2017 First Draft Budget INDALENI

#### Tn Fn Dp Sc ItemSub Description 1 10 25 70 3260000 HALL HIRE FEES

1	10	25	70	5010000 SALARIES
1	10	25	70	5011000 ANNUAL BONUS
				5094000 PERFORMANCE INCENTIVE
1	10	25	70	5100000 PENSION
1	10	25	70	5140000 I/COUNCIL LEVY
				5150000 UIF
1	10	25	70	5160000 SKILLS LEVY
1	10	25	70	5580000 BUILDINGS
1	10	25	70	6310000 MUNICIPAL SECURITY
1	10	25	70	6610000 CLEANING MATERIALS

Revised 2015/2016		GET /2017	BUDGET 2017/2018	BUDGET 2018/2019
-3 000	,00	0	0	0
-3 000	,00	-	-	
172 180,		89350	202604,5	216786,815
14 265,		15780	16884,6	18066,522
1 710,		1900	2033	2175,31
23 365,		25850	27659,5	29595,665
180,	00	192	205,44	219,8208
4 355,		2100	2247	2404,29
1 710,0		2100	2247	2404,29
15 000,0	00 1	5000	15900	16854
182 000,0	00 18	6770	201720	217870
2 000,0		3000	3180	3370,8
416 765,0	00 442 04	2,00	474 681,04	509 747.51

## RICHMOND MUNICIPALITY 2016/2017 First Draft Budget SMOZOMENI

Tn	Fn	Dр	Sc	ItemSub	Description
1	10	25	80	3260000	HALL HIRE FEES
1	10	25	80	5010000	SALARIES
1	10	25	80	5011000	ANNUAL BONUS
					PERFORMANCE INCENTIVE
1	10	25	80	5095000	NON PENSIONABLE ALLOWANCE
1	10	25	80	5100000	PENSION
1	10	25	80	5140000	I/COUNCIL LEVY
				5150000	
1	10	25	80	5160000	SKILLS LEVY
1	10	25	80	5580000	BUILDINGS
1	10	25	80	6235000	INGONYAMA TRUST
1					MUNICIPAL SECURITY
1					CLEANING MATERIALS
					ELECTRICITY

Revised 2015/2016	BUDGET 2016/2017	BUDGET 2017/2018	BUDGET 2018/2019
-3 000,00			2018/2019
-3 000,00	0	0	0
3 000,00	-	-	-
02.500.00			
83 560,00	92400	98868	105788,76
6 970,00	7700	8239	8815,73
835,00	925	989,75	1059,0325
5 000,00	4200	4494	4808,58
11 400,00	12650	13535,5	14482,985
90,00	96	102,72	109,9104
2 005,00	1100	1177	1259,39
835,00	1100	1177	1259,39
10 000,00	15000	15900	16854
25 000,00	22200	22200	
182 000,00	186770	201710	22200
10 000,00	10000		217860
15 000,00		10600	11236
	20000	21200	22472
352 695,00	374 141,00	400 192,97	428 205,78

## RICHMOND MUNICIPALITY 2016/2017 First Draft Budget PATHENI HALL

							Revised	BUDGET	BUDGET	BUDGET
	Tn	Fn	Dp	Sc	ItemSub	Description	2015/2016	2016/2017	2017/2018	2018/2019
	1	10	25	12.2		SALARIES	83 560,00	92405	98873,35	105794,485
28	1	10	25	90	5011000	ANNUAL BONUS	6 970,00	7700	8239	8815,73
	1	10	25			PERFORMANCE INCENTIVE	835,00	925	989,75	1059,0325
	1	10				NON-PENSIONABLE ALLOWANCE	5 000,00	4200	4494	4808,58
	1	10				PENSION	11 405,00	12650	13535,5	14482,985
	1	10	25	90	5130000	UNIFORMS	7 600,00	10000	10700	11449
	1	10	25	90	5140000	I/COUNCIL LEVY	90,00	. 96	102,72	109,9104
	1	10		164.000	5150000		2 013,00	1100	1177	1259,39
	1	10	25	90	5160000	SKILLS LEVY	913,00	1100	1177	1259,39
	1	10	25	90	5580000	BUILDINGS	12 000,00	15000	15900	16854
	1	10	25	90	6310000	MUNICIPAL SECURITY	503 000,00	373540	403430	435710
	1	10	25	90	6610000	CLEANING MATERIALS	10 000,00	10000	10600	11236
	1	10	25	90	6690000	ELECTRICITY	6 000,00	10000	10600	11236
							649 386,00	538 716,00	579 818,32	624 074,50

## RICHMOND MUNICIPALITY 2016/2017 First Draft Budget SIYATHUTHUKA

					Revised	BUDGET	BUDGET	BUDGET
Tn Fn	Dp S	c ItemSub	Description	9	2015/2016	2016/2017	2017/2018	2018/2019
1 10	25 9	5 5010000	SALARIES		83 560,00	92405	98873,35	105794,4845
1 10	25 9	5 5011000	ANNUAL BONUS	7	6 965,00	7700	8239	8815,73
1 10	25 9	5 5030000	ACTING ALLOWANCE		12.5	0	0	0
1 10	25 9	5 5094000	PERFORMANCE INCENTIVE		835,00	925	989,75	1059,0325
1 10	25 9	5 5095000	NON-PENSIONABLE ALLOWANCE		5 000,00	4200	4494	4808,58
1 10	25 9	5 5100000	PENSION		11 405,00	12650	13535,5	14482,985
1 10	25 9	5 5140000	I/COUNCIL LEVY		90,00	96	102,72	109,9104
1 10	25 9	5 5150000	UIF		913,00	1100	1177	1259,39
1 10	25 9	5 5160000	SKILLS LEVY		913,00	1100	1177	1259,39
1 10	25 9	5 5580000	BUILDINGS		15 000,00	15000	15900	16854
1 10	25 9	5 6310000	MUNICIPAL SECURITY	8	182 000,00	186770	201720	217870
1 10	25 9	5 6610000	CLEANING MATERIALS		10 750,00	10000	10600	11236
1 10	25 9	5 6690000	ELECTRICITY		6 000,00	10000	10600	11236
							0	0
1 10	25 9	6 5580000	BUILDINGS	46	10 000,00	15000	15900	16854
1 10	25 9	6 6610000	CLEANING MATERIALS		1 500,00	2000	2120	2247,2
1 10	25 9	6 6690000	ELECTRICITY		5 000,00	10000	10600	11236
					339 931,00	368 946,00	396 028,32	425 122,70

### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget PLANNING AND DEVELOPMENT

Γı	า	Fn	Dp	Sc	ItemSub	Description		
	1	10	30	10	4190000	FEES SUBDIVISION		
	1	10	30	10	4200000	FEES REZONING		
	1	10	30	10	5010000	SALARIES	7	
	1	10	30	10	5011000	ANNUAL BONUS		
	1	10	30	10	5050000	HOUSING ALLOWANCE	19	
	1	10	30	10	5060000	CELL PHONE ALLOWANCE		
	1	10	30	10	5090000	TRAVELLING ALLOWANCE		
	1	10	30	10	5094000	PERFORMANCE INCENTIVE		
	1	10	30	10	5100000	PENSION		
	1	10	30	10	5120000	MEDICAL AID		
	1	10	30	10	5140000	I/COUNCIL LEVY		
	1	10	30	10	5150000	UIF		
	1	10	30	10	5160000	SKILLS LEVY		
	1					DEPRECIATION		
	1					PLANNING SHARED SERVICES		
	1					CATERING (MUNICIPAL FUNC		8
						PRINTING & STATIONERY		
						PROFESSIONAL SUBS	186 186	
	1	10	30	10	7190000	SEMINARS & CONFERENCES		
	1					SDF REVIEW		
	1	10	30	10	7230000	SUBSISTENCE;TRAVEL &ACCO		
					9			¥5

			151
Revised	BUDGET	BUDGET	BUDGET
2015/2016	2016/2017	2017/2018	2018/2019
-5 000,00	-5000	-5300	-5618
	-5000	-5300	-5618
-5 000,00	-10 000,00	-10 600,00	-11 236,00
-			
606 450,00	824400	882108	943855,56
47 204,00	68700	73509	78654,63
7 200,00	7200	7704	8243,28
18 088,00	11088	11864,16	12694,6512
110 200,00	120000	128400	137388
7 465,00	8250	8827,5	9445,425
81 890,00	112550	120428,5	128858,495
34 000,00	36000	38520	41216,4
270,00	300	321	343,47
7 230,00	10100	10807	11563,49
7 465,00	10100	10807	11563,49
6 000,00	6360	6741,6	7146,096
193 953,00	200850	224935	0
5 000,00	0	0	0
10 000,00	10000	10600	11236
1 000,00	2000	2120	2247,2
3 000,00	3000	3180	3370,8
<u>.</u> 44	. 0	0	0
30 000,00	30000	31800	33708
4		10 may 10	0
1 176 415,00	1 460 898,00	1 572 672,76	1 441 534,99

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget TECHNICAL SERVICES

					Revised	BUDGET	BUDGET	BUDGET
Tn	Fn	Dp Sc	ItemSub	Description	2015/2016	2016/2017	2017/2018	2018/2019
1	10	30 20	3672000	DME- ELECTRIFICATION PRO GRAMME	-10 000 000,00	-9 000 000,00	-12 000 000,00	-12 000 000,00
				MIG PRIOR YR	-2 679 641,35	-	-	-12 000 000,00
				BEST PERFORMING MUNICIPA LITY	-853 000,00			107 II 1 <del>2</del> 0
				MUNICIPAL INFRASTRUCTURE GRANT (MIG)	-18 017 000,00	-32 659 000,00	-18 790 000,00	-19 644 000,00
				SMALL TOWN REGENERATION GRANT	-1 220 631,42	22 033 000,00	-18 730 000,00	-13 044 000,00
					-32 770 272,77	-41 659 000,00	-30 790 000,00	-31 644 000,00
						12 000 000,00	50 750 000,00	31 044 000,00
1	10	30 20	5010000	SALARIES	2 118 940,00	2 494 500,00	2 669 115,00	2 855 953,05
1	10	30 20	5011000	ANNUAL BONUS	108 105,00	260 000,00	278 200,00	297 674,00
1	10	30 20	5040000	OVERTIME	5 000,00		-	-
1	10	30 20	5050000	HOUSING ALLOWANCE	8 400,00	7 200,00	7 704,00	8 243,28
1	10	30 20	5060000	CELL PHONE ALLOWANCE	21 216,00	27 000,00	28 890,00	30 912,30
1	10	30 20	5090000	TRAVELLING ALLOWANCE	317 500,00	204 000,00	218 280,00	233 559,60
1	10	30 20	5094000	PERFORMANCE INCENTIVE	14 040,00	15 800,00	16 906,00	18 089,42
1	10	30 20	5095000	NON-PENSIONABLE ALLOWANCE	12 600,00	16 800,00	17 976,00	19 234,32
1	10	30 20	5100000	PENSION	225 165,00	215 000,00	230 050,00	246 153,50
1	10	30 20	5120000	MEDICAL AID	69 440,00	34 110,00	36 497,70	39 052,54
1	10	30 20	5130000	UNIFORMS	155 000,00	180 000,00	192 600,00	206 082,00
1	10	30 20	5140000	I/COUNCIL LEVY	900,00	1 000,00	1 070,00	1 144,90
1	10	30 20	5150000	UIF	15 500,00	17 500,00	18 725,00	20 035,75
1	10	30 20	5160000	SKILLS LEVY	22 690,00	17 500,00	18 725,00	20 035,75
1	10	30 20	5510000	DEPRECIATION	1 100 000,00	1 166 000,00	1 235 960,00	1 310 118
1	10	30 20	5580000	BUILDINGS	10 000,00	10 000,00	10 600,00	11 236,00
1	10	30 20	5652000	) ISUZU 250 D - NK4315 (MECHANIC)	5 000,00	10 000,00	10 600,00	11 236,00
1	10	30 20	6205000	CELL PHONE CONTRACTS	43 000,00	43 720,00	48 950,00	54 800,00
1	10	30 20	6216000	RENTAL : GAS CYLINDERS	5 900,00	6 490,00	7 139,00	7 853,00
1	10	30 20	6310000	MUNICIPAL SECURITY	375 000,00	382 605,00	413 210,00	446 275,00
1	10	30 20	6569000	DME-ELECTRIFICATION PROG RAMME	10 000 000,00	9 000 000,00	12 000 000,00	12 000 000,00
1	10	30 20	6569001	LELECTRIFICATION PROJECTS : OWN FUNDING	4 394 500,00	-	-	51 92
1	10	30 20	6610000	CLEANING MATERIALS	15 000,00	10 000,00	10 600,00	11 236,00
1	10	30 20	6690000	ELECTRICITY	20 000,00	30 000,00	31 800,00	33 708,00
1	10	30 20	6720033	F&O BAKKIE MECHANIC - NK4315	33 000,00	35 000,00	37 100,00	39 326,00
1	10	30 20	6725000	F&O:GAINS AND LOSSES	8 500,00	5 000,00	5 300,00	5 618,00
1	10	30 20	6955000	LICENCES VEHICLES	2 000,00	5 000,00	5 300,00	5 618,00
1	10	30 20	6958000	) PMU UNIT	750 000,00	1 632 950,00	940 000,00	980 000,00
1	10			PRINTING & STATIONERY	10 000,00	10 000,00	10 600,00	11 236,00
1	10	30 20	7120000	PROFFESSIONAL SUBS	2 000,00	2 500,00	2 650,00	2 809,00
1	10	30 20	7190000	SEMINARS & CONFERENCES	6 000,00	10 000,00	10 600,00	11 236,00
1	10	30 20	7230000	SUBSISTENCE;TRAVEL &ACCO	60 000,00	50 000,00	53 000,00	56 180,00
1	10	30 20	7431000	IMPAIRMENT LOSS	5 000,00	15		
				· · · · · · · · · · · · · · · · · · ·	19 939 396,00	15 899 675,00	18 568 147,70	18 994 655,01

#### RICHMOND MUNIC RICHMOND MUNICIPALITY 2016/2017 First Draft Budget LED \_\_\_\_

200						Revised	BUDGET	BUDGET	BUDGET
Tn	Fn	Dp	Sc	ItemSub	Description	2015/2016	2016/2017	2017/2018	2018/2019
1	10	) 3	0 30	4122000	DC22 - EPWP Grant	-60 000,00	-		-
1	10	3	0 30	3560000	BUSINESS LICENCES	-15 000,00	-10 000,00	-10 000,00	-10 000,00
1	10	) 3	0 30	3575000	HAWKERS LICENCES	-500,00	-500,00	-500,00	-500,00
1	10	3	0 30	3585000	NETVENDOR	-10 000,00	-10 000,00	-10 000,00	-10 000,00
1	10	) 3	0 30	3724000	EPWP	-1 046 000,00	-1 277 000,00	-	10 000,00
1	10	3	0 30	3926000	SMALL TOWN GRANT	-5 000 000,00	-2 000 000,00		2
1	10	3	0 30	4109000	ADVERTISING INCOME	-10 000,00	-10 000,00	-10 000,00	-10 000,00
						-6 141 500,00	-3 307 500,00	-30 500,00	-30 500,00
						T.			
1	10	) 3	0 30	5010000	SALARIES	943 160,00	1 038 100,00	1 110 767,00	1 188 520,69
1	10	) 3	0 30		ANNUAL BONUS	78 600,00	86 500,00	92 555,00	Committee of the commit
1	10	) 3	0 30		CELL PHONE ALLOWANCE	5 088,00	23 688,00	25 346,16	99 033,85 27 120,39
1	10	) 3	0 30		TRAVELLING ALLOWANCE	115 200,00	108 000,00	115 560,00	123 649,20
1	10	3	0 30		PERFORMANCE INCENTIVE	9 430,00	10 380,00	11 106,60	11 884,06
1	10	) 3	0 30			154 740,00	141 700,00	151 619,00	162 232,33
1	10	3	0 30		MEDICAL AID	86 433,00	96 600,00	103 362,00	110 597,34
1	10	3	0 30		I/COUNCIL LEVY	341,00	400,00	428,00	457,96
1	10	) 3	0 30			11 480,00	12 700,00	13 589,00	14 540,23
1	10	) 3	0 30	5160000	SKILLS LEVY	9 431,00	12 700,00	13 589,00	14 540,23
1	10	) 3	0 30	5510000	DEPRECIATION	2 420,00	2 565	2 719	2 882
1	10	) 3	0 30	5580000	BUILDINGS	6 000,00			
1	10	) 3	0 30		ISUZU BAKKIE NK 5784	10 000,00	15 000,00	15 900,00	16 854,00
1	10	) 3	0 30	6205000	CELL PHONE CONTRACTS	22 000,00	19 610,00	22 000,00	24 600,00
1	10	) 3	0 30	6220000	HIRE PHOTOCOPIER	15 000,00	18 000,00	19 080,00	20 224,80
1	10	3	0 30		ADVERTISING	10 000,00	-	-	-
1	10	) 3	0 30	6590000	CATERING (MUNICIPAL FUNC	5 000,00	-	-	-
1	10	3	0 30	6571000	DC22 EPWP GRANT	60 000,00		2 00	-
1	10	) 3	0 30	6720034	F&O ISUZU BAKKIE NK 5784	12 000,00	15 000,00	15 900,00	16 854,00
1	10	). 3	0 30	6762000	LED MARKETING	15 000,00	10 000,00	10 600,00	11 236,00
1	10	3	0 30	6955000	LICENCES VEHICLES	800,00	1 000,00	1 060,00	1 123,60
1	10	3	0 30	7090000	PRINTING & STATIONERY	20 000,00	10 000,00	10 600,00	11 236,00
1	10	3	0 30	7190000	SEMINARS & CONFERENCES	10 000,00	10 000,00	10 600,00	11 236,00
1			0 30	7230000	SUBSISTENCE;TRAVEL &ACCO	60 000,00	50 000,00	53 000,00	56 180,00
1			0 30		EPWP	1 046 000,00	1 277 000,00		_
1		i 5	0 30		TOURISM	40 000,00	25 000,00	26 500,00	28 090,00
1			0 30		YOUTH- TRAINING AND SKIL LS DEVELOPMENT	20 000,00	20 000,00	21 200,00	22 472,00
1		-	0 30		YOUTH-MATRIC TOP ACHIEVE RS AWARD	10 000,00	10 000,00	10 600,00	11 236,00
1			0 30		YOUTH - CAREER EXPO	30 000,00	25 000,00	26 500,00	28 090,00
1		100	0 30		YOUTH MONTH PROGRAMMES	50 000,00	25 000,00	26 500,00	28 090,00
1			0 30		YOUTH - ARTS&CULTURE & H IV/AIDS	25 000,00	25 000,00	26 500,00	28 090,00
1	10	) 3	0 30	7431000	IMPAIMENT LOSS	1 000,00	0.70	-	_
						2 884 123,00	3 088 943,20	1 937 180,87	2 071 070,94

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget TRAFFIC POLICE

Tn		n Dp	<b>C</b> -	1			Revised	BUDGET	BUDGET	BUDGET
		2010	Sc	ItemSub	Description		2015/2016	2016/2017	2017/2018	2018/2019
	1 1		5 10		TRAFFIC FINES		-50 000,00	-100000	-50000	-50000
- 1	1 1		5 10		RANK PERMITS		-10 000,00	-10000	-10000	-10000
			5 1		SCHOLAR PATROL		-90 000,00	0	0	0
	1 1		5 10		IMPOUNDING STORAGE - MOT OR VEHICLES		-10 000,00	-10000	-10000	-10000
	1 1	10	5 10	4221000	IMPOUNDING & STORAGE - A NIMALS		-10 000,00	-10000	-10000	-10000
							-170 000,00	-130 000,00	-80 000,00	-80 000,00
	1 1	10 3	5 10	5010000	SALARIES		1 356 235,00	1680850	1798509,5	1924405,165
	1 1	10 3	5 10	5011000	ANNUAL BONUS		113 850,00	140070	7	
	1 1	10 3	5 10		OVERTIME	020	85 000,00	25000	149874,9 26750	160366,143
	1 1	10 3	5 10	5050000	HOUSING ALLOWANCE		8 400,00	7200	7704	28622,5
	1 1	10 3	5 10		CELL PHONE ALLOWANCE		35 152,00	40800		8243,28
	1 1	10 3	5 10		DANGER ALLOWANCE		42 000,00	54000	43656	46711,92
	1 1	10 3	5 10		TRAVELLING ALLOWANCE		116 400,00	120000	57780	61824,6
	1 1	10 3	5 10		PERFORMANCE INCENTIVE		13 660,00	16800	128400 17976	137388
	1 1	10 3	5 10		NON-PENSIONABLE ALLOWANCE		3 000,00	4200	4494	19234,32
	1 1	10 3	5 10		PENSION		226 490,00	220450		4808,58
	1 1	10 3	5 10		MEDICAL AID		165 075,00	184000	235881,5 196880	252393,205
	1 1		5 10		UNIFORMS		100 000,00	100000	107000	210661,6
	1 1	10 3	5 10		I/COUNCIL LEVY		720,00	870		114490
	1 1		5 10				17 650,00	21500	930,9	996,063
	1 1		5 10		SKILLS LEVY				23005	24615,35
	1 1		5 10		DEPRECIATION		13 665,00 200 000,00	21500	23005	24615,35
	1 1		5 10		NEW VEHICLE TRAFFIC		5 000,00	212000	224720	238203
	1 1		5 10		CHEV CRUZ NK4957			15000	15900	16854
	1 1		5 10		CHEV CRUZ NK 6274		5 000,00	15000	15900	16854
	1 1		5 10		SPEED TIMING MACHINES		20 000,00	30000	31800	33708
	1 1	2270	5 10		GENERATOR & ACCESSORIES		6 000,00	10000	10600	11236
	1 1		5 10		CELL PHONE CONTRACTS		5 000,00	5000	5300	5618
	1 1		5 10		ELECTRICITY		3 000,00	2760	3090	3470
	1 1		5 10		F&O: CHEV CRUS (TRAFFIC) NK4957		25 202 22	50000	53000	56180
	1 1		5 10		F&O: CHEV CRUZ (TRAFFIC) NK 6274		35 000,00	40000	42400	44944
	1 1		5 10		F&O : GENERATOR (LC)		35 000,00	40000	42400	44944
	• •	.0 .	2 10		TRAFFIC NEW VEHICLE		5 000,00	5000	5300	5618
	1 1	ın :	5 10		LICENCES VEHICLES		15 000,00	20000	21200	22472
	1 1		5 10		POSTAGE		3 000,00	5000	5300	5618
	1 1		5 10				2 000,00	2500	2650	2809
	1 1		5 10		PRINTING & STATIONERY		25 000,00	25000	26500	28090
					RTI ENFORCEMENT VISIT		15 000,00	10000	10600	11236
	1 1		5 10 5 10		ROAD SAFETY EDUCATION		25 000,00	10000	10600	11236
					SEMINARS & CONFERENCES		(*)	0	0	0
	1 1		5 10		SCHOLAR PATROL		90 000,00	0	0	.0
0	1 1	10 3	5 10	/230000	SUBSISTENCE;TRAVEL &ACCO			0	0	0
37							2 791 297,00	3 134 500,00	3 349 106,80	3 578 466,28

### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget SECURITY

						Revis	ed	BUDGET	BUDGET	BUDGET
Tn	Fn	Dp	Sc	<b>ItemSub</b>	Description	2015/2	2016	2016/2017	2017/2018	2018/2019
1	10	35	20	5010000	SALARIES	1 462 4	50,00	1456900	1544314	1636972,84
1	10	35	20	5011000	ANNUAL BONUS	129 3	70,00	121500	128790	136517,4
1	10	35	20	5040000	OVERTIME	5 0	00,00	0	0	0
1	10	35	20	5060000	CELL PHONE ALLOWANCE	6 3	76,00	11380	12062,8	12786,568
1	10	35	20	5094000	PERFORMANCE INCENTIVE	15 5	25,00	13550	14363	15224,78
1	10	35	20	5100000	PENSION	191 9	10,00	185000	196100	207866
1	10	35	20	5120000	MEDICAL AID	83 3	42,00	42000	44520	47191,2
1	10	35	20	5130000	UNIFORMS	50 0	00,00	50000	53000	56180
1	10	35	20	5140000	I/COUNCIL LEVY	12	60,00	1100	1166	1235,96
1	10	35	20	5150000	UIF	17 8	50,00	16000	16960	17977,6
1	10	35	20	5160000	SKILLS LEVY	15 5	30,00	16000	16960	17977,6
1	10	35	20	5995000	FIAT NK5360		-	15000	15900	16854
1	10	35	20	6720025	FULE & OIL - NK 5360	20 0	00,00	30000	31800	33708
1	10	35	20	6955000	LICENCES VEHICLES	8	00,00	1000	1060	1123,6
							-		0	0
						1 999 4	13,00	1 959 430,00	2 076 995,80	2 201 615,55

### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget LEARNERS AND DRIVERS TESTING

	1 40					Revised	BUDGET	BUDGET	BUDGET
Tn	Fn Dp	Sc	С	ItemSub	Description	2015/2016	2016/2017	2017/2018	2018/2019
1	10	35	40	3590000	LEARNERS LICENSES	-100 000,00	-300000	-150000	-150000
1	. 10	35	40	3595000	DRIVERS LICENCES	-50 000,00	-500000	-150000	-150000
					-	-150 000,00	-800 000,00	-300 000,00	-300 000,00
					•				
1	10	35	40	5010000	SALARIES	906 240,00	1053900	1127673	1206610,11
1	. 10	35	40	5011000	ANNUAL BONUS	83 860,00	87850	93999,5	100579,465
1	. 10	35	40	5040000	OVERTIME	5 000,00	0	0	0
1	. 10	35	40	5094000	PERFORMANCE INCENTIVE	10 065,00	10550	11288,5	12078,695
1	. 10	35	40	5095000	NON-PENSIONABLE ALLOWANCE	4 200,00	4200	4494	4808,58
1	10	35	40	5100000	PENSION	137 350,00	143900	153973	164751,11
. 1	10	35	40	5120000	MEDICAL AID	111 280,00	94210	100804,7	107861,029
1	10	35	40	5140000	I/COUNCIL LEVY	630,00	680	727,6	778,532
1	10	35	40	5150000	UIF	10 900,00	11420	12219,4	13074,758
1	L 10	35	40	5160000	SKILLS LEVY	10 060,00	11420	12219,4	13074,758
. 1	l 10	35	40	5580000	BUILDINGS	10 000,00	20000	21200	22472
1	l 10	35	40	6110000	INTEREST EXTERNAL LOANS	15 000,00	20000	21200	22472
1	1 10	35	40	6220000	HIRE PHOTOCOPIER	10 000,00	18000	18000	18000
1	1 10	35	40	6310000	MUNICIPAL SECURITY	145 000,00	669560	723120	780975
2	1 10	35	40	6610000	CLEANING MATERIALS	15 000,00	15000	15900	16854
1	1 10	35	40		DTLC GRADING	15 000,00	15000	0	0
:	1 10	35	40	7060000	POSTAGE	10 000,00	15000	15900	16854
:	1 10	35	40	7090000	PRINTING & STATIONERY	40 000,00	30000	31800	33708
:	1 10	35	40	7126000	PRODIBA	125 000,00	100000	106000	112360
:	1 10	35	40	7302000	LOSS ON SALE OF ASSET	20 000,00	0	0	0
						1 684 585,00	2 320 690,00	2 470 519,10	2 647 312,04

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget ROADS

						Revised	BUDGET	BUDGET	BUDGET
					Description	2015/2016	2016/2017	2017/2018	2018/2019
					SALARIES	1 912 640,00	2113950	2261926,5	2420261,355
					ANNUAL BONUS	161 890,00	176170	188501,9	201697,033
					OVERTIME	15 000,00	0	0	0
					CELL PHONE ALLOWANCE PERFORMANCE INCENTIVE	11 376,00 19 430,00	11400 21140	12198 22619,8	13051,86 24203,186
					NON-PENSIONABLE ALLOWANCE	37 800,00	40000	42800	45796
					PENSION	277 170,00	288600	308802	330418,14
					MEDICAL AID	83 762,00	106800	114276	122275,32
					I/COUNCIL LEVY	1 800,00	1920	2054,4	2198,208
				5150000		21 160,00	23050	24663.5	26389,945
					SKILLS LEVY	20 180,00	23050	24663,5	26389,945
					DEPRECIATION	4 500 000,00	4770000	5056200	5359572
					ROADS MAINTENANCE-WARD 1	54 490,00	50000	53000	56180
					ROADS MAINTENANCE-WARD 2	70 660,00	50000	53000	56180
					ROADS MAINTENANCE-WARD 3	50 000,00	50000	53000	56180
1	10	40	10	5610004	ROADS MAINTENANCE -WARD4	45 510,00	50000	53000	56180
1	10	40	10	5610005	ROADS MAINTENANCE- WARDS	89 670,00	50000	\$3000	56180
1	10	40	10	5610006	ROADS MAINTENANCE - WARD6	107 629,00	50000	53000	56180
1	10	40	10	5610007	ROADS MAINTENANCE- WARD7	82 041,00	50000	53000	56180
1	10	40	10	5611000	STORMWATER MAINTENANCE	80,000,00	50000	53000	56180
					R&M: NEW TIPPER TRUCK NK5315	15 000,00	25000	26500	28090
					R&M: NEW GRADER	10 000,00	20000	21200	22472
					R&M: NEW BAKKIE	10 000,00	20000	21200	22472
					TAR PRE MIX	180 000,00	100000	106000	112360
					STREET SIGNS AND ROAD MA RKINGS	30 000,00	50000	53000 31800	56180 33708
					ISUZU KB250 D - NK5518 WATER TANKER - NK3856	20 000,00 40 000.00	30000 50000	53000	56180
- 25	9.5		75		NK6184 - TLB	50 000,00	80000	84800	89888
					NEW PAD FOOT ROLLER	5 000,00	15000	15900	16854
1					NK3816- FORD RANGER	25 000,00	30000	31800	33708
					NK 7487- ROLLER	25 000,00	40000	42400	44944
					CAT 320 - EXCAVATOR	35 000.00	50000	53000	56180
					GRADER NK 1730	110 000,00	100000	106000	112360
					BELL TLB - NK3503	40 000,00	50000	53000	56180
					ISUZU BAKKIE NK 1475	45 000,00	50000	53000	56180
1	10	40	10	5993000	ISUZU NK 5223	25 000,00	35000	37100	39326
					ISUZU NK 2393	100 000,00	100000	106000	112360
1	10	40	10	5998000	ISUZU TIPPER TRUCK-NK562 6	70 000,00	100000	106000	112360
1	10	40	10	5999000	ISUZU 300 MINI TRUC-NK35 22	84 000,00	100000	106000	112360
					MOBILE DIESEL BROWSER	10 000,00	10000	10600	11236
					BOMAG;GENERATOR; WACKER& TAR SPRAY	20 000,00	20000	21200	22472
					TRACKER	2 200,00	2450	2600	2610
					MUNICIPAL SECURITY	200 000,00	93400	100865	108940 898880
					ELECTRICITY	750 000,00	800000	848000 63600	67416
					FUEL & OIL-ISUZU KB250D NK 5518	50 000,00	60000 40000	42400	44944
					FUEL & OIL- NK 3816	35 000,00	40000	42400	44944
					FUEL & OIL- NK 1475	30 000,00 230 000,00	250000	265000	280900
					FUEL & OIL- NK 1730 FUEL & OIL- NK 7487	5 000,00	10000	10600	11236
					7 FUEL & OIL- NK 7487	32 000,00	40000	42400	44944
					FUEL & OIL- NR 3303 FUEL & OIL- CAT 320 (EXC AVATOR)	250 000,00	250000	265000	280900
					ISUZU TIP TRUCK- NK5223	45 000,00	45000	47700	50562
					I ISUZU TIP TRUCK- NK 2393	70 000,00	70000	74200	78652
					FUEL & OIL NK5626	105 000,00	100000	106000	112360
					1 FUEL AND OIL NK3522	60,000,00	60000	63600	67416
					F&O WATER TANKER: NK3856	100 000,00	60000	63600	67416
					7 F&O TLB: NK6184	60 000,00	60000	63600	67416
	1 1	0 40	10	672003	FUEL & OIL:PEDESTR. ROLL	10 000,00	10000	10600	11236
	1 1	0 40	10	672004	F&O: NEW PADFOOT ROLLER	40 000,00	40000	42400	4494
					7 TRAFFIC NEW VEHICLE	•	0	0	
					F&O :BOMAG;GENERATOR;WAC KER; TAR SPRAY	30 000,00	30000	31800	33708
					9 NEW TIPPER TRUCK F&O Nk 5315	25 000,00	30000	31800	33708
					NEW GRADER F& O	30 000,00	50000	53000	56180
					1 NEW BAKKIE	10 000,00	30000	31800	3370
					O LICENCES VEHICLES	65 000,00	100000	106000	112360
					O SUBSISTENCE;TRAVEL &ACCO	1 000,00	0	0	
	1 1	0 4	0 10	743100	O IMPAIRMENT LOSS	100 000,00	11 321 930,00	12 031 170,60	12 784 942,99
						20 320 400,00	324 330,00	22 032 270,00	104 542,00

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget MOTOR VEHICLE LICENSING

Tn	Fn	Dp	Sc	ItemSub	Description
1	10	40	20	3620	VEHICLE LICENCE COMMISSION
1	10	40	20	5010000	SALARIES
1	10	40	20	5011000	ANNUAL BONUS
1	10	40	20	5094000	PERFORMANCE INCENTIVE
1	10	40	20	5095000	NON-PENSIONABLE ALLOWANCE
1	10	40	20	5100000	PENSION
1	10	40	20	5120000	MEDICAL AID
1	10	40	20	5140000	I/COUNCIL LEVY
1	10	40	20	5150000	UIF
1	10	40	20	5160000	SKILLS LEVY

Revised 2015/2016	BUDGET 2016/2017	BUDGET 2017/2018	BUDGET 2018/2019
-468 700,00	-515570	-546504	-579294
-468 700,00	-515 570,00	-546 504	-579 294
		,	
303 360,00	335530	359017,1	384148,297
25 280,00	27960	29917,2	32011,404
3 035,00	3355	3589,85	3841,1395
4 200,00	4200	4494	4808,58
41 410,00	45800	49006	52436,42
28 223,00	29000	31030	33202,1
180,00	192	205,44	219,8208
3 290,00	3650	3905,5	4178,885
3 035,00	3650	3905,5	4178,885
412 013,00	453 337,00	485 070,59	519 025,53

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget GRASS CUTTING

	Revised	BUDGET	BUDGET	BUDGET
Tn Fn Dp Sc ItemSub Description	2015/2016	2016/2017	2017/2018	2018/2019
1 10 45 40 3290000 MUNICIPAL PLANTATIONS	-3 100 000,00	0	0	0
1 10 45 40 4260000 SALES HAY	-7 000,00	-7000	-7000	-7000
	-3 107 000,00	-7 000,00	-7 000,00	-7 000,00
	-			
1 10 45 40 5010000 SALARIES	985 970,00	1355430	1450310,1	1551831,81
1 10 45 40 5011000 ANNUAL BONUS	82 165,00	111290	119080,3	127415,921
1 10 45 40 5040000 OVERTIME	10 000,00	0	0	0
1 10 45 40 5060000 CELL PHONE ALLOWANCE	7 090,00	11088	11864,16	12694,6512
1 10 45 40 5094000 PERFORMANCE INCENTIVE	9 860,00	13360	14295,2	15295,864
1 10 45 40 5095000 NON-PENSIONABLE ALLOWANCE	27 000,00	46200	49434	52894,38
1 10 45 40 5100000 PENSION	148 590,00	182300	195061	208715,27
1 10 45 40 5120000 MEDICAL AID	46 990,00	63700	68159	72930,13
1 10 45 40 5140000 I/COUNCIL LEVY	990,00	1344	1438,08	1538,7456
1 10 45 40 5150000 UIF	10 800,00	14600	15622	16715,54
1 10 45 40 5160000 SKILLS LEVY	9 860,00	14600	15622	16715,54
1 10 45 40 5510000 DEPRECIATION	5 280,00	5600	5936	6292
1 10 45 40 5599000 REPAIRS & MAINTENANCE	40 000,00	. 0	0	0
1 10 45 40 5665000 NEW TRACTOR : NK 6939	20 000,00	30000	31800	33708
1 10 45 40 5870000 LAWNMOWERS & BRUSHCUTTER	75 000,00	75000	79500	84270
1 10 45 40 5989000 TOYOTA BAKKIE ESTATES NK1498	15 000,00	30000	31800	33708
1 10 45 40 5990000 ISUZU KB200 - NK5596	15 000,00	30000	31800	33708
1 10 45 40 5996000 TRACTOR NK 3552	25 000,00	30000	31800	33708
1 10 45 40 6015000 ALL TRAILERS	20 000,00	30000	31800	33708
1 10 45 40 6230000 INSURANCE	130 000,00	0	0	0
1 10 45 40 6310000 MUNICIPAL SECURITY	278 000,00	0	0	0
1 10 45 40 6500000 ADMIN COSTS	430 000,00	. 0	0.	0
1 10 45 40 6570000 CHEMICALS	95 000,00	20000	21200	22472
1 10 45 40 6720006 FUEL & OIL- NK5596	50 000,00	50000	53000	56180
1 10 45 40 6720008 FUEL & OIL- LAWNMOWERS A ND BRUSHCUTTERS	110 000,00	110000	116600	123596
1 10 45 40 6720024 FUEL AND OIL TRAC-NK3552	30 000,00	30000	31800	33708
1 10 45 40 6720028 FUEL & OIL NK1498	45 000,00	45000	47700	50562
1 10 45 40 6720045 F&O: NEW TRACTOR NK 6939	20 000,00	30000	31800	33708
1 10 45 40 6795000 COMMISSION	70 000,00	0	0	0
1 10 45 40 6955000 LICENCES VEHICLES	2 000,00	5000	5300	5618
1 10 45 40 7055000 CONTRACTORS	2 500 000,00	0	0	0
1 10 45 40 7065000 PROFESSIONAL FEE	6 000,00	0	0	0
1 10 45 40 7067000 SEEDLINGS:NCT PLANTATION	40 000,00	0	0	0
	5 360 595,00	2 334 512,00	2 492 721,84	2 661 694

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget SOLID WASTE

						Revised	BUDGET	BUDGET	BUDGET
Tn	Fn	Dp s	Sc I	temSub	Description	2015/2016	2016/2017	2017/2018	2018/2019
1	10	55	10	3210000	REFUSE COLLECTION	-450 000,00	-500000	-500000	-500000
1	10	55	10	3420000	INTEREST ON ACCOUNTS	-35 000,00	-25000	-26500	-28090
1	10	55	10	3680000	INTERGOVERNMENTAL- EQUIT ABLE SHARE	-3 053 494,00	-3153655	-998250	-1060000
						-3 538 494,00	-3 678 655,00	-1 524 750,00	-1 588 090,00
						-			
. 1	10	55	10	5010000	SALARIES	546 420,00	671665	718681,55	768989,2585
1	10	55	10	5011000	ANNUAL BONUS	51 370,00	56000	59920	64114,4
1	10	55	10	5040000	OVERTIME	50 000,00	0	0	0
1	10	55	10	5050000	HOUSING ALLOWANCE	3 000,00	0	0	0
1	10	55	10	5060000	CELL PHONE ALLOWANCE	5 690,00	5690	6088,3	6514,481
1	10	55	10	5094000	PERFORMANCE INCENTIVE	6 165,00	6720	7190,4	7693,728
1	10	55	10	5095000	NON-PENSIONABLE ALLOWANCE	12 600,00	12600	13482	14425,74
1	10	55	10	5100000	PENSION	141 150,00	92000	98440	105330,8
1	10	55	10	5120000	MEDICAL AID	13 433,00	28440	30430,8	32560,956
1	10	55	10	5140000	I/COUNCIL LEVY	540,00	580	620,6	664,042
1	10	55	10	5150000	UIF	6 735,00	7350	7864,5	8415,015
1	10	55	10	5160000	SKILLS LEVY	6 165,00	7350	7864,5	8415,015
1	10	55	10	5510000	DEPRECIATION	340 000,00	360400	382024	404945
1	10	55	10	5666000	SKIPP TRUCK NK	30 000,00	50000	53000	56180
1	10	55	10	5997000	ISUZU REFUSE TRUCK NK563 2	50 000,00	60000	63600	67416
1	10	55	10	6010000	REFUSE COMPACTOR HANOMAG	40 000,00	50000	53000	56180
1	10	55	10	6550000	BAGS REFUSE	40 000,00	50000	53000	56180
1	10	55	10	6720030	FUEL & OIL NK 5632	120 000,00	100000	106000	112360
1	10	55	10	6720039	F&O: REFUSE COMPACTOR HANNOMAG	30 000,00	50000	53000	56180
					F&O:SKIPPER TRUCK NK4477	20 000,00	30000	31800	33708
					FREE BASIC SERV GRANT	35 000,00	50000	53000	56180
					LICENCES VEHICLES	15 000,00	20000	21200	
-						1 563 268,00	1 708 795,00	1 820 206,65	1 938 925

#### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget STREET CLEANING

						Revised	BUDGET	BUDGET	BUDGET
Tn	Fn	Dр	Sc	ItemSub	Description	2015/2016	2016/2017	2017/2018	2018/2019
1	10	55	20	5010000	SALARIES	552 790,00	705000	754350	807154,5
1	10	55	20	5011000	ANNUAL BONUS	54 400,00	58800	62916	67320,12
1	10	55	20	5094000	PERFORMANCE INCENTIVE	6 530,00	7050	7543,5	8071,545
1	10	55	20	5095000	NON-PENSIONABLE ALLOWANCE	16 800,00	33600	35952	38468,64
1	10	55	20	5100000	PENSION	116 100,00	96300	103041	110253,87
1	10	55	20	5120000	MEDICAL AID	16 816,00	10500	11235	12021,45
1	10	55	20	5140000	I/COUNCIL LEVY	720,00	770	823,9	881,573
1	10	55	20	5150000	UIF	7 070,00	7650	8185,5	8758,485
1	10	55	20	5160000	SKILLS LEVY	6 530,00	7650	8185,5	8758,485
						777 756,00	927 320,00	992 232,40	1 061 688,67

### RICHMOND MUNICIPALITY 2016/2017 First Draft Budget LANDFILL SITE

				Revised	BUDGET	BUDGET	BUDGET
Tn Fn	Dp Sc	ItemSub	Description	2015/2016	2016/2017	2017/2018	2018/2019
1 10	55 30	4250000	REFUSE DUMP FEES	-20 000,00	-20000	-20000	-20000
				-20 000,00	-20 000,00	-20 000,00	-20 000,00
				÷			
1 10	55 30	5010000	SALARIES	248 220,00	363800	389266	416514,62
1 10	55 30	5011000	ANNUAL BONUS	27 855,00	30320	32442,4	34713,368
1 10	55 30	5040000	OVERTIME	10 000,00	0	0	0
1 10	55 30	5060000	CELL PHONE ALLOWANCE	3 600,00	0	0	0
1 10	55 30	5094000	PERFORMANCE INCENTIVE	3 350,00	3650	3905,5	4178,885
1 10	55 30	5095000	NON-PENSIONABLE ALLOWANCE	4 200,00	4200	4494	4808,58
1 10	55 30	5100000	PENSION	35 630,00	49700	53179	56901,53
1 10	55 30	5120000	MEDICAL AID	23 435,00	17410	18628,7	19932,709
1 10	55 30	5140000	I/COUNCIL LEVY	270,00	300	321	343,47
1 10	55 30	5150000	UIF	3 660,00	4000	4280	4579,6
1 10	55 30	5160000	SKILLS LEVY	3 350,00	4000	4280	4579,6
1 10	55 30	6310000	MUNICIPAL SECURITY	288 000,00	280160	302570	326775
1.10	55 30	6690000	ELECTRICITY	35 000,00	50000	53000	56180
1 10	55 30	6902000	INTEREST PAID: UNWINDING OF LANDFILL SITE	250 000,00	250000	265000	280900
1 10	55 30	6955000	LICENCES VEHICLES	1 500,00	5000	5300	5618
				938 070,00	1 062 540,00	1 136 666,60	1 216 025,36



## RICHMOND

# MUNICIPALITY

FIRST DRAFT BUDGET 2016/2017

Annexure A - Tariff of Charges

(b) Grave site reservations	the same coffin shall be the same as for a single adult.  2. Maintenance levies shall be used for the general upkeep of the cemelary.  3. The municipality undertakes no responsibility for the repairing of monuments, gravestones or other erections.	If burial is on a Saturday/Sunday or Public holiday an overtime deposit will be charged  Notes: 1. The charge for the burial of a new born child and mother in	i. Adult ii. Child under 12 years of age iii. Child under 1 year of age or still born	(a) (1) Maintenance levy	i. Adult ii. Child under 12 years of age iii. Child under 1 year of age or still born	2. CEMETERY (a) Burial Fee	(e) Damage caused by building operations: Deposit Where it is proposed to erect a new building or construct a swimming pool, the owner of the site shall, before commencing the proposed work, make a deposit with the Chief Financial Officer to cover or offiset any cost of repair or reinstatement of the road verge, paving or guttering damaged as a result of such work.  If any refund is due, the refund shall be made by the Chief Financial Officer following the signing of the relevant completion certificate.	(d) for each building site inspection by the Building inspector	(c) for every preliminary plan submitted for scrutiny, consideration and comment prior to the submission of plans and application in terms of paragraph 1(a) above	(b) Plan inspection fee to accompany application for approval of swimming pool building plans	(v) for any proposed structure which is of such a nature that the floor area cannot be measured, for each R1000,00 (or part thereof) in value as assessed by the Engineer/ Building Inspector	(iv) for structural alterations to a building where the floor area is not increased	(iii) for additions to a building where the floor area is increased, in respect of the proposed increased floor area	(ii) for each additional 10 square meters of floor area or part thereof by which such floor area exceeds 30 square meters	(i) Where the total area of the building or buildings Depicted on the plan of a new building does not exceed 30 equare metres	B: Tariff of Charges  1. Bull.DINGS  (a) Plan inspection fees to accompany application for Approval of building plans for evinming pools	<ol> <li>Rates will be payable monthly in ten (10) equal instalments with the first installment payable on 30 September 2016 and the last instalment payable on 30 Line 2017.</li> <li>The date on which the determination of rates come into operation is 1 July 2016.</li> <li>Any rates remaining unpaid longer than 3 months will be subject to legal action to be instituted to recover the arriear amounts.</li> <li>Any rates that are not paid on the due date will be subject to interest at the rate of 1.25% per month or part thereof.</li> <li>A collection fee of 10% will be raised on the amount outstanding as at 1 May 2017 for annual rates and 1 June 2017 for monthly rates.</li> </ol>	Notes / General NB:All rebates and exemptions are contained in the rates policy and may in certain instances be applied to the rates as assessed above.	Residential Property  Business, Commercial and industrial property  Vacant Land  Agricultural Property  Public Service Purposes  Public Service Infrastructure  Public benefit organisation property  Other  Unauthorised Use  Mixed Use Property	O. Austra
425,55		500,00	709,22 709,22 709,22		354,63 177,32 133,99		354,63	141,86	Cost plus 10%	496,48	67.00 with a min of 200.00	283,70	In accordance with i & 2 above	70,92	283,70				2015/2016 0,0068533 0,0138360 0,2025599 0,0017610 0,0138360 0,0017610 0,0017610 0,0047610 0,0040177 0,0205599 0,0068533	
451,08		500,00	751,76 751,76 751,76		375,91 187,95 142,07		375,91	150,37	Cost plus 10%	526,27	67.00 with a min of 200.00	300,72	In accordance with i & 2 above	75,18	300,72				2016/2017 0,0072645 0,0146662 0,0217935 0,0018666 0,0018666 0,0018666 0,0018666 0,0018666 0,0012688 0,0017935 0,0072645	٠
6%		Ş	5%%		6 % %		<b>6%</b>	6%		6%	6%	6%		6%	6%	de en			1 consultage   1 cons	Delantaro

ANNEXURE A3 Percentage Increase

Papersize A2	(i) Plain paper - map (ii) Plain paper - topo/ortho (iii) Gloss paper - map (iv) Gloss paper - topo/ortho (v) Gloss paper - topo/ortho (v) Black and white copy	Paper size At	(i) Plain paper - map (ii) Plain paper - topo/ortho (iii) Gloss paper - map (iv) Gloss paper - topo/ortho (v) Black and white copy	Zoning certificate (c) GIS Data Hard copy - per item Paper size AO	(b) Application in terms of Section 47 bis A(1) of Ordinance 27 of 1949 Area of land to be rezoned Less than 1 hectare 1 hectare but less than 5 hectares 5 hectares but less than 10 hectares 10 hectares and over (no fees shall be payable for application by the state, and the municipality may reduce or waive fees where the applicant is a charitable institution.)	9. TOWN PLANNING (a) Town Planning scheme, per copy	Residents (i)Per entry per sedan (ii)Per entry per sedan and trailer (iii)Per entry per sedan and trailer (iii)Per entry per sedan and trailer (v)Per entry per one ton LDV (v)Per entry per one ton LDV and trailer (vii)Per entry per one tone LDV and trailer (vii)Per entry per 3.5 ton truck (viii)Per entry per 6 cubic meter truck (viii)Per entry per 10 cubic meter truck ALL GARDEN REFUSE DISPOSAL WILL BE FREE		(e) Removal of domestic and commercial refuse (i) from lots within municipal area ( to be raised against the owner) - Domestic once a week - Commercial five times a week - Commercial five times a week	(d) Supply of disposable refuse bags (each)	(c) Clearing of rank vegetation and overgrowth from private land	(b) Destruction, removal of items (subject to minimum charge of R20,00)	(a) Disposal of animal carcases (i) Large enimal (horses, cow etc) (ii) Small animal (dog.cat etc)	8. SANITARY SERVICES	(ii) Video tapes per day	(i) Items other than video tapes per week or part thereof	(a) Charge for each item loaned from libraries and retained beyond the due or expired date	I and years.
	89,35 105,05 178,65 208,54 21,23	2015/2016	112,49 134,80 224,15 268,40 29,80	70,92	1 134,81 1 347,60 1 418,52 1 418,52 plus R300,00 for every hectare or part thereof in excess of 10 hectares	Suppliers price plus 10%	FREE 13,44 13,44 40,10 40,10 60,17 100,29 133,78 200,77		37,88 286,29 893,26	Suppliers cost plus 10%	Cost plus 10%	Cost plus 10%	Cost plus 10% 42,65		As per Library Services	As per Library Services	As per Library Services	
	94,70 111,35 189,37 221,04 22,49	AN A44 2016/2017 Inc	119,26 142,89 237,60 284,53 31,58	75,18	1: 1: 1: 1: 1: plu for or p	us 10%	FREE 14,25 14,25 42,50 42,50 43,50 141,79 212,83		40,15 303,47 946,86	s 10%	Cost plus 10%	Cost plus 10%	Cost plus 10% 45,23		to be removed	Library Services	As per Library Services	
	6% 6% 6%	ANNEXURE A4 Percentage Increase	5 5 % 5 % 5 %	6%			5 5 5 5 5 5 5 5	1 8 9	o o o %				6%					

Please note that the above tariffs are exclusive of vat. Please note that interest will be raised at 15% p.a. on all outstanding accounts. These tariffs will come into operation on 1 July 2016. The date on which the determination of rates will come into operation is 1 July 2016.	(u) Tender document fees	(t) Business Licence and associated costs	(s) Fax charges per page	(r) Illegal parking in staff parking	(q) Storage of impounded livestock per animal per day	(n) Certified copy or extract from minutes and or hearing, per (100) words or part thereo	(m) Search fee for each plan, document or file produced, excluding inspection of municipal minutes	<ul> <li>(i) Charge for work carried out on private property on request in case of need or because of default and otherwise provided for elsewhere in the tariff of charges</li> </ul>	(k) Storage of abandoned or seized motor vehicles per day	<ul> <li>(j) Negotiable instrument tendered in payment and dishonoured upon presentation for payment, penalty</li> </ul>	(i) Issue of any certificates, including rates clearance certificate	(h) Construction of gutter bridges, dish drains and other works in terms of Section 200 (2) of ordinance 25 of 1974	Taxis (Shepstone)	(i) Taxis (Nelson)	(g) Ranks or stands for public buses/taxis per annum or part thereof (permits renewable with effect 1 July	(f) Section 160 (3) of Ordinance 25 of 1974 Valuation appeal fee	Photostat copies, per sheet A3	(e) Photostat copies, per sheet A4	(d) Plans of townships	◎ Copy of By-Laws, per page	
	300,00	as per the business act	6,02	66,91	283,70	14,18	66,91	Cost plus 10%	283,70	113,57	70,92	Cost plus 10%	141,85	141,85	141,85	70,92	1,50	1,00	Suppliers price plu	7,06	
	315,79	ssact	6,38	70,93	300,72	15,03	70,93	Cost plus 10%	300,72	120,40	75,18	Cast plus 10%	150,37	150,37	150,37	75,18	1,59	1,06	Suppliers price plus Suppliers price plus 10%	7,47	
	5%		6%	6%	6%	6%	6%		6%	6%	6%		6%	6%	6%	6%	6%	6%	3 10%	6%	

Any person who desires to object to the rates determination shall do so in writing within fourteen(14) days after by delivering such objection to the Municipal Manager, 57 Shepstone Street, Richmond, Kwazulu - Natal on weekdays from 08h00 to 16h00 or by posting the objection to the Municipal Manager P/Bag X1028, Richmond, 3780.



## RICHMOND

# MUNICIPALITY

FIRST DRAFT BUDGET 2016/2017

**Draft SDBIP 2016/2017** 

### DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2016/2017

PREPARED BY:
RICHMOND MUNICIPALITY

### 1. Table of Contents

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1.	Table of Contents		
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3.	Monthly Projections of revenue to be collected	19 1	
	for each source		
4.	Monthly projections of expenditure (operating		
	and capital)		
5.	Quarterly projections of service delivery targets		10
	and performance indicators		
6.	Ward information for expenditure and service		
	delivery and detailed capital works plan		N .
7.	Approval by the Mayor		

### 2. Introduction

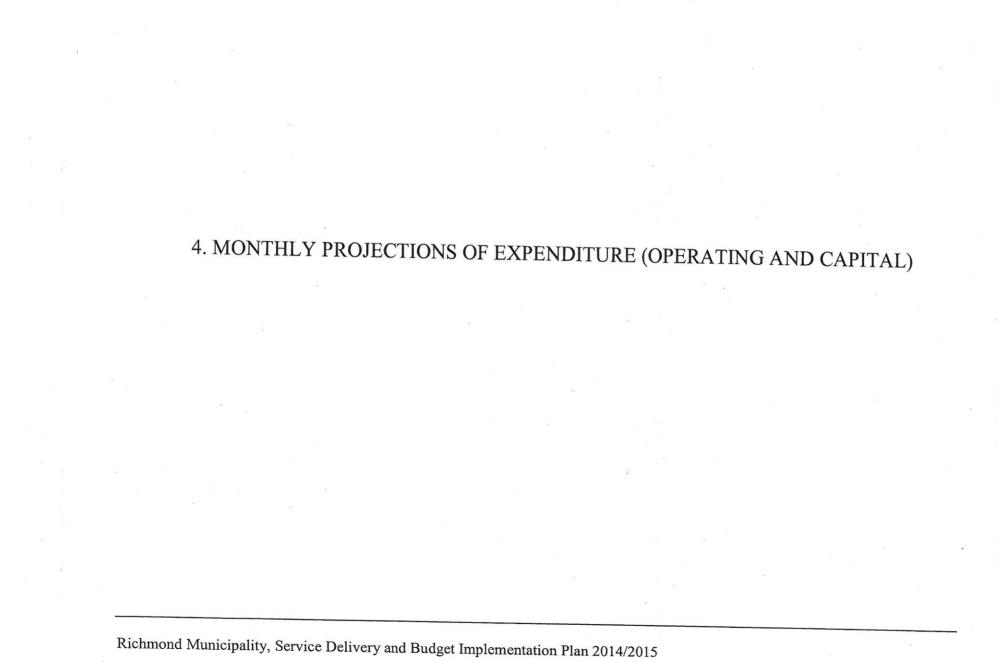
The Service Delivery and Budget Implementation Plan (SDBIP) is a legal requirement in terms of section 53 (1) of the Municipal Finance Management Act, Act No. 56 of 2003.

The SDBIP provides the link between the Mayor, Council and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the Mayor, Councilors, municipal manager, senior managers and the community.

				, , , j		
		, s				
3. MONTHLY	PROJEC	CTIONS (	F REVE	NUE TO E	BE COLECTED	BY EACH SOU
			W. Sandara and Sandara			
6.		(4)			4 4	
			s			
				***		

KZN227 Richmond - Supporting Table SA25 Budgeted monthly revenue and expenditure

housand	ļ	141						ar 2016/17							Framework	Expenditure
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +
venue By Source														2010/17	2017/10	2016/19
Property rates	.	-	3 450	805	805	805	805	805	805	805	805	805	005	44 500		
Property rates - penalties & collection charges	- 1	38	38	38	38	38	38	38	38	38	38	38	805	11 500	17.17.	
Service charges - electricity revenue	- 1				10.00		00	00		30	30	. 30	32	450	11	
Service charges - water revenue	- 1									***			(1)	(1)	(1)	-
Service charges - sanitation revenue	- 1											100	_	_	-	-
Service charges - refuse revenue	- 1	42	42	42	42	42	42	42	42	42	40	40	-	_	1.7	-
Service charges - other	- 1	_			72	74	42	42	42	42	42	42	41	499	499	500
Rental of facilities and equipment	- 1	59	59	59	59	59	59	59	59	59	59	50	-	_	( <del>-</del>	-
Interest earned - external investments	- 1	213	213	213	213	213	213	213	213	213	213	59 213	59	709		1
Interest earned - outstanding debtors	- 1	6	6	6	6	6	6	6	6	213	213	213	213	2 550	1	1 844
Dividends received	- 1			Lean Hall to	ŭ	· ·		Ü	٥	0	0	0	ь	75	75	80
Fines	- 1	9	91	9	9	0	9	0	9		0		_	_	1	-
Licences and permits	- 1	69	69	69	69	69	69	69	69	69	69	9	9	102	1	
Agency services	- 1	43	43	43	43	43	43	43	43	43	43	69	69 43	831	831	880
Transfers recognised - operational		15 600	7 800			15 650	9 800	70	14 560	6 844	43	43	43	516	1	547
Other revenue	- 1	38	38	38	38	38	38	38	38	38	38	38	(0)	70 254		80 549
Gains on disposal of PPE	- 1					00	00	30	30	30	30	30	41	462	356	374
tal Revenue (excluding capital transfers and contribu	ution	16 116	11 766	1 321	1 321	16 971	11 121	1 321	15 881	8 165	1 321	1 321	1 316	87 945	93 859	99 030



KZN227 Richmond - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref						Budget Yea	ır 2016/17						Medium Ter	m Revenue and E Framework	xpenditure
thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
xpenditure By Type				0.004	3 304	3 304	3 304	3 304	3 304	3 304	3 304	3 304	3 310	39 654	-1	
Employee related costs		3 304	3 304	3 304		387	387	387	387	387	387	387	386	4 642		5 215
Remuneration of councillors		387	387	387	387	307	950	00.		*			-	950		1 067
Debt impairment						744	744	744	744	744	744	744	744	8 929	9 554	10 222
Depreciation & asset impairment	1	744	744	744	744	744	37	37	37	37		37	37	440	466	494
Finance charges	-	37	37	37	37				-		_	_	_	-	-	-
Bulk purchases			-		-	-	-			_				1-1	-	-
Other materials	1	4*	-		· -			681	681	681	681	681	682	8 176	8 667	9 18
Contracted services	- 1	681	681	681	681	681	681 50		50	50		50	50	600	636	
Transfers and grants		50	. 50	50	50				2 399	2 399	1	2 399	2 399	28 789	9 28 984	29 52
Other expenditure	1	2 399	2 399	2 399	2 399	2 399	2 399	2 399	2 395	2.000			_	-	-	-
Loss on disposal of PPE		Land the		1	1 2 2 2 2				7.000	7 60%	7 602	7 602	7 607	92 17	9 96 66	101 78
Total Expenditure		7 602	7 602	7 602	7 602	7 602	8 552	7 602	7 602	7 002	7 002	1 , 502				
Total experience			ļ	(0.004)	/0.00	9 369	2 569	(6 281	8 279	560	3 (6 281	(6 281	(6 292			
Surplus/(Deficit)		8 5 1 4	4 164		The second second					3 30	3 3 303	3		33 02	6 17 85	0 186
Transfers recognised - capital	1	3 303	3 303	3 303	3 30.	3 300	0 000						-	-	-	17
Contributions recognised - capital		1 -30 2											_			
Contributed assets							-	1		3 86	66 (2.97	(6 281	(6 29	2) 28 79	15 04	5 159
Surplus/(Deficit) after capital transfers &	1	11 817	7 467	(2 978	(2 97	8) 12 67	2 5 872	2 (2 978	11 582	3 80	(23)	(0 201	(0.23	-/		
contributions	1	1					E-STEEL N	1					-	•		
Taxation													-	• 1	-	
Attributable to minorities	1			1						100		No. of Contract of	-			-
Share of surplus/ (deficit) of associate						40.00	2 587	2 (2 97	8) 11 58	2 386	66 (2 97	(6 28	1) (6 29	28 7	92 15 0	15 15 15
Surplus/(Deficit)	1	11 817	7 46	7 (2 978	3) (2.97	78) 12 67	2 381	2 (23)	1.00		<del></del>					`

Reference

Surplus (Deficit) must reconcile with Budgeted Financial Performance

### 5. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS

OFFICE OF THE SPEAKER AND OFFICE OF THE MAYOR

, O E	8 9	EF NG					ANNUAL		QUARTER ENDI	NG 30 SEPTEMBER 2016	QUARTER END	NG 31 DECEMBER 2016	QUARTER EN	IDING 31 MARCH 2017	QUARTER E	NDING 30 JUNE 2017			
	22	5 4	STRATEGIC INITIATIVE/ACTIVITY	OUTPUTS AND OUTCOMES	INDICATOR	UNIT OF MEASUREMENT	TARGET	TARGET DATE	CHARLES WHEN THE	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
							THE REAL PROPERTY.		SHOWING AND ADDRESS OF THE PERSON NAMED IN	OD SOM HOLDING ON	BAUGURE PARTICA	MINISTER	Se h Washing	A CONTRACTOR		IVERSE SECTION			<b>安全公司</b>
	E2	OTS 01		Fully Functional Ward Committees		Number	1 Schodule ofMeetings	31-Aug-1	1 Schedule of Meetings										Schedule of Meetings
-	E2	OTS 02		Functioning of Ward Committees		Number	21 Reports	Quarterly	21 Reports		21 Reports		21 Reports	1					Submitted to CoGTA
	EZ	OTS 03	Strenghten governance and IGR Structures and Improve Compliance and	Fully Functional Ward Committees	Minutes of Ward - Committee Meetings submitted to CoGTA	Number	21 Sets of Minutes	Quarterly	21 Sets of Minutes		21 Sets of Minutes		21 Sets of Minutes		21 Reports 21 Sets of Minutes				Ward Committee Reports Ward Committee Minute
	£1	OTS 04		Anti-Corruption Stratetegy Developed, www.shoped and Implemented.	Date of Approval By Council	Date	31-Dec-16	31-Dec-1	5		31-Dec-1	16	21 ses of minutes		21 Sets of Minutes				Meetings  Council Resolution and
_	Eì	OTS 05		Communication Plan, reviewed and Implemented	Date of Approval of Communication Plan by Council	Date	30-Sep-16	30-Sep-1	30-Sep-1	6									Minuses of Cuncil Meeti Council Resolution and
_	EZ	OTS 05		Capacitised and functional Ward Committees	Number of Ward Secretaries Trained	Number	,	31-0er-1	5		7 Trained								Minutes of Cuncil Meeti
_	E1	MSP 01			Date of Aproval of Mayor's Calender of Events Percentage of Budget Spent	Date	31-Aug-16	31-Aug-1	31-Aug-16	6							100		Executive Committee Resolution and Minutes
4	E2	MSP 02	Strenghten governance and IGR Structures and Improve Compliance and Public Participation.	Implementation of Mayor's Special	in Mayor's Special	Percentage	100%	30-lun-1	109		40	%	70	25.	100	**			Expenditure Report
4	EZ	MSP 03	Public Participation.	<del>1</del>	Implementation of MSP to MANCO and EXCO.	Number		Quarterly	∆ Report		1 Report		1 Report		1 Report				Minutes of Executive Committee and Resolution
	E2	MSP 04			Date of Approval of Community Funding Policy.	Date	31-Dec-16	31-Dec-1	5		31-Dec-1	6							Council Resolution and Minutes of Cuncil Meetin

DEPARTMENT - TECHNICAL SERVICES - OPERATIONS MANAGEMENT UNIT

ġ		5				91	JARTERLY PROJECTIO	INS FOR SERVICE DE	UVERY TARGETS AND	PERFORMANCE INDIC	ATORS FOR EACH VOT	E - \$031P 2016/2017 F	NANCIAL YEAR.						
NX N	9 9	NO.	,		1				QUARTER ENDING	30 SEPTEMBER 2016	QUARTER ENDING	31 DECEMBER 2015	QUARTER ENDI	NG 31 MARCH 2017	QUARTER E	IDING 30 JUNE 2017		T	
2 6	2 2	8 8	STRATEGIC INITIATIVE/ACTIVITY	OUTPUTS AND OUTCOMES	INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	TARGET DATE	PROJECTED	ACTUAL	PROMECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	DEASON FOR DEVIATION	CORRECTIVE MEASURE	
			San San San San San San San San San San		PERSONAL PROPERTY.	The second second		157252	CHARLES CHARL	Dere avant al			and heavy	SHEET BATT		Service Service	Taxon or be startion	CORRECTIVE MEASURE	SOURCE DOCUMENT
	- 1				Number of work schedules implemented for maintenance of								Total and	I	T				سيادأسه ــــــــــــــــــــــــــــــــــــ
81		OMU 01			verges and grass cutting.	Number	48 Work Schedules	Weekly	12 Work Schedules		12 Work Schedules		12 Work Schedules		12 Work Schedules				Grass cutting Workschedules signed Supervisor and Senior Technician
	1		n"		9									. *					
81		OMU 02			Number of work schedules signed for maintenance of public open spaces.						-	1	1	1					Work Schedules Signed by Supervisor and Senior Technician for maintenan
				Ph.		Manuer	12 Work Schedules	Monthly	3 Work Schedules	+	3 Work Schedules		3 Work Schedules		3 Work Schedules				of public open spaces.
	- 1	ļ			Number of work schedules signed for grass maintenance of Municipal		1					1						1	Work schedules signed by Supervisor
B1		OMU 03			Premises.	Number	24 Work Schedules	2 Weekly	6 Work Schedules		6 Work Schedules		6 Work Schedules	1	δ Work Schedules	1	1	-	and Senior Technician for maintenan
	- 1		Implement service delivery programmes	Proverty alleviation, reduction of	Number of New Households with														of municipal premises.
81	1,	DMU 04	and reduce services and infrastructure backlogs.	social evils and healthy living environment.	Access to refuse removal as opposed					1							1 20		List of Households serviced through t
				environment.	to conventional ways of dispossing.	Number	3300	31-Dec-15	150	-	330	·			ļ.,,,,,,,				new skips purchase by the Municipality.
	1				Number of Work schedules signed for weekly refuse collection in residential		48 Weekly												Work Schedules for weekly refuse
B1		OMU OS			areas.	Number	Sechedules	Weekly	12 Work Schedules		12 Work Schedules		12 Work Schedules	İ	12 Work Schedules				collection signed by the Supervisor as
- 1							48 Weekly						TE HOL SERVICE	<b></b>	12 WORK SCHEDURES			-	Senior Technician.
	I,	MU 06			Number of Wark Schedules signed for		Schedules for daily				8		450		1		2.5	1	Work Schedules for daily refuse
- 191	-	2 DE			daily refuse removal	Number	collection."	Weekty	12 Work Schedules	-	12 Work Schedules		12 Work Schedules		12 Work Schedules				collection signed by the Supervisor as Senior Technician.
	- 1				Number of Work Schedules signed for		48 Weckly	1											Work Schedules for daily street
81	c	OMU 07			Number of Work Schedules signed for daily street cleaning	Number	Schedules for daily street cleaning	Weekly	12 Work Schedules		12 Work Schedules		12 Work Schedules		12 Work Schedules				cleaning signed by the Supervisor and
	- 1	- 1					48 Weekly								12 HOR Schedules			·	Senior Yechnician.
		- 1				e.	Schedules for daily												Work Schedules for daily maintenant
81	c	MU OS			Number of work schedules signed for daily maintenance of Landfill site.	Number	maintenance of landfill site.	Weekly	12 Work Schedules		12 Work Schedules		12 Work Schedules		12 Work Schedules				of landfill site signed by the Supervisor
		- 1					48 Weekly								TE WORLD CHEWORK				and Senior Technician.
	- 1	- 1					Inspections							1					1.00
81		MU 09		B a	Number of Inspections and reports for faulty Street Lights.	Number	Reports and Reports to Evicorn	Weekly	12 Reports		12 Reports		12 Reports		12 Reports				Reports Signed by the Senior
	- 1				A Life or annual testing and a second								Ta neports		12 Reports				Technician and SM Technical Services
	١.				Number of Work Schedules signed for	land and the second													Work Schedules Signed by Supervisor
181	- 1	MU 10			garden refuse removal.	Number	12 Work Schedules 48 Weekly	Monthly	3 Work Schedules		3 Work Schedules		3 Work Schedules		3 Work Schedules				and Senior Technician for collection of garden refuse.
		- 1			1		Schedules for					1							
			9		Number of Work Schedules signed for		Estates and Building												Work Schedules for Estates and
81	- 10	MU 11			Estates.	Number	Renovations.	Weekly	12 Work Schedules		12 Work Schedules		12 Work Schedules		12 Work Schedules				Building Renovations signed by the Supervisor and Senior Technician
- 1		- 1	Implement service delivery programmes	Porverty alleviation, reduction of			48 Weekly					1							
			and reduce services and infrastructure backlogs.	sucial evils and healthy living environment.	Number of work schedules signed for		Schedules for Digging of Graves	1						1	99				Work Schedules for Digging of Graves
81		MU 12	backings.	environment.	digging of graves at the cemetry	Number	at the Cemetery.	Weekly	12 Work Schedules		12 Work Schedules		12 Work Schedules		12 Work Schedules				signed by the Supervisor and Senior Technician
1	ı	- 1			1		1		i	1			10.00	1	1				
91		MU 13		n.	Time in days taken to repair municipal vehicles, plant and machinery	0	30 Days		30 Days In a Month	1									Job Cards Signed by the Supervisor as Senior Technician on Repairs and
				1	Name at part and machinery	Con.	SOLUYS	Monthly	30 Days In a Month	<del> </del>	30 Days In a Month		30 Days In a Month	<del>                                     </del>	30 Days In a Month	<del></del>			Maintenance.
		- 1			Number of Kilometres of Gravel Roads					1					l .		i	1	Completion Certificates Signed by the
61	- 0	MU 14			Maintained in All Wards.	Number	28 Kilometres	30-Jun-17	05 Kms		14 Kms		21 Kms		28 Kms				Ward Councillor and Senior Technicia and Roads Supervisor.
	- 1					1													Work Schedule Signed by Supervisor
				0.	Percentage of Budget Spent on Mitintenance of Black Top Roads in									1		1			and Senior Technician on Maintenand
81	- 1	ЖИU 15	3		Pothhole Patching.	Percentage	100%	30-Jun-17	255	4	501	4	755	·	100	к			of Blacktop Roads and Pothhole Patching
										1									Coples of reviewed Maintenance Plan
81		MU 16			Date of Review of Infrastructure Maitenance Plan.	Date	30-Sep-16	30-Sep-16	30-Sep-1	6				1			12		and Minutes of infrastructure Portfol
				100	Number of Reports Submitted to										1			1	Committee.
81		OMU 17	- Die syn e ye		Infrastructure Portfolio Committee.	Number	12 Reports	Monthly	3 Reports		3 Reports		3 Reports		3 Reports				Copies of reports and Minutes of Infrastructure Portfolio Committee.
-	-		C - 'op and 'mple nentPublic	Acres Hand	CONTRACTOR OF STREET	The second second	DOMESTIC OF THE	THE STREET STREET	H-4000 F	ONLY WILLIAM	PHONE PARTY	ANGRES	** 7 <b>65</b> 665 6	inches de la constante de la c	MOREST PICE		a site	MATERIAL PROPERTY.	
		MMM6	Paracipation and interior og and	Public Perticipation and awareness Improved	Number of Newspaper Articles insued														Copies of Newspaper articles issued
18, 15	100		Fralus upn i lachantism	BESTER PERSONNEL PROPERTY AND ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS OF THE PERSONNEL PROPERTY ADDRESS	during the year	Number	4 Arterios	Quarterly	i Article	No. of Concession, Name of Street, or other Persons, Name of Street, Name of S	1 Armile		1 Article	-	1 Article				during the year
	-	7	Developmed ble tOF with ap to dute				ACCUPATION.	CONTRACTOR OF THE PARTY OF	Charles of the last	tub list types:	MANUAL PROPERTY.	THE STATE OF	AND RESULT		Manual Control	DEPARTMENT OF THE	Selone Land	1000	1
			reprove services and infrastructure	Credible and compliant in with	Procentage of IDP shownamings														
17	- 10	UP CI	promiserables and instructory promisers	macroso IDP rating	addressed for 2016/1017	Persentage	100%	31-Dec-16			1009		4 1						IDP Rosew reports for 2015/1016
																			(ca)
			limine safety of emiscrement, municipal streets, and norm mapping facilities.	Accommobility and officient use of municipal resources.															
	62	1605 00			Number of Plats Cleaned and Job outs completed	Number		Monthly											Letters to the owner, and Techenal t
			The same of the sa					- investory									1		Address fine re own plots

DEPARTMENT - YECHNICAL SERVICES - PROJECT MANAGEMENT UNIT

							QUARTERU	PROJECTIONS FOR S	ERVICE DELIVERY TAR	ETS AND PERFORMANCE I	NDICATORS FOR EACH Y	OTE - SDBIP 2016/2017 FI	NANCIAL YEAR						
ă.	P RES	# NO.					ANNUAL			G 30 SEPTEMBER 2016		G 31 DECEMBER 2016		ING 31 MARCH 2017	QUARTER EN	DING 30 JUNE 2017			
2 2	9 8	SOB	STRATEGIC INITIATIVE/ACTIVITY	OUTPUTS AND OUTCOMES	INDICATOR	UNIT OF MEASUREMENT	TARGET	TARGET DATE	PROISCTED	ACTUAL	MOJECTED	ACTUM	PROJECTED	ACTUAL	PROMITTED	ACTUM	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
		12 4	2.5		Date of appointment of		Mark Co.			Marie Control		SECTION AND A	CONTRACT.			No. of the		Girls College	
		PMU 01	0.		contractor for Bulawayo		101100 101					ST						-	Specification and letter of
1		rwood.			Sportsfield. Percentage Stage of	Date	31-Dec-1	31-Dec-16			31-Dec-15		<del> </del>	-					appointment.
8 81		PMU 02			Completion of Bulawayo Sportsfield	Percentage	609	30 Julne 2016		88 882		1	,,,,		50X				Expenditure Report from
			-6		Date of appointment of contractor for Sidewalk -								207	1	607			-	Finance.
8 81		PMU 03	A CONTRACTOR OF THE CONTRACTOR		Bhambatha	Date	31-Dec-1	31-Dec-15			31-Dec-15				İ			I.=	Specification and letter of appointment
			Implement service delivery programmes and reduce services and Infrastructure	Porverty alleviation, reduction of social e-vils and healthy living	Percentage Stage of Completion of Bhambatha								7					İ	
8 61		PMU 04	backlogs,	environment.	Sidewalks.  Date of registration of	Percentage	609	30-Jun-16					209		50%				Expenditure Report from Finance.
l. l		PMU 05			Smozomenl Road - Tarring	i i													Notice of project registration
B 181		PMUUS			Project  Date of appoint of contractor	Date	31-Dec-1	31-Dec-15	31-Dec-15		<del> </del>								from CoGTA.
B B1		PMU 06			for Smozomeni Road Tarring Project.	Date	31-Mar-1	32-Mar-16				94							Specification and letter of
					Does of editor line at		3144181-21	35-4491-19		CALLY STREET	31-Mar-16		200000					-	appointment.
6 91		PMU 07			Smouther of Turing Project.	Dute	22-Mar-U	31 Mar 16					31 Mar 11					10 m 2 m	Expenditure Flations from
					Date of registration of Resurfacing of Internal Roads													1	
8 91	-	PMU 03			Project in Ward 1 Date of appointment of	Date	31-Dec-1	31-Dec-15	31-Dec-15				-						Notice of project registration from CoGTA.
l. l.		PMU 09			simitractor for resurfacing of	1	100000000000000000000000000000000000000												Specification and letter of
1 10		PINIOUS			roads in Ward 1	Date	31-Mar-1	5 31-Mar-16			31-Mar-16		-	-			<del>                                     </del>		appointment.
					Percentage stage of completion for resurfacing of internal	1						1					1	ł	
8 81		PMU 10	Implement service delivery programmes	Porverty alleviation, reduction of	roads project,  Date of registration of project	Percentage	105	6 30-lun-16			1		159		309				Expenditure Report from Finance.
		014111	and reduce serwies and infrastructure backlogs.	social evils and healthy living environment.	for tarring of Internal roads in									Ì					Notice of project registration
8 81		PMU 11			Ward 3. Date of appointment of	Date	31-Dec-1	31-Dec-15	31-Dec-15		-	<del> </del>	<del> </del>		+		<del> </del>		from CoGTA
B B3		PMU 12			contractor - Tarring of Internal Roads in Ward 3	Date	31-Mar-1	5 31-Mar-16			31-Mar-1		1				1	I	Specification and letter of
					Percentage stage of completion - Tarring of Internal Roads in							1							appointment.
8 81		PMU 13			Ward 3	Percentage	10	30-jun-16					155	6	309				Expenditure Report from Finance.
					Date of registration of project for tarring of internal roads in														Notice of project registration
8 91	_	PMU 14			Ward 4	Date	31-Dec-1	5 31-Dec-15	31-Dec-11										from CoGTA.
					Date of appointment of Contractor of Project - Tarring							1	1			1			
B B2		PMU 1S	* 1	=	of Internal Roads in Ward 4.	Oate	31-Mar-1	6 31-Mar-16			31-Mar-1	6							Specification and letter of appointment
					Percentage stage of completion for tarring of internal roads in										1				Expenditure Report from
8 B:		PMU 16	1		Ward 4 Percentage stage of completion	Percentage	10	% 30-Jun-10			+	<del> </del>	159	×	309	-			Finance.
		PMU 17			- Nhiazuka Access Road and Bridge.	Parcanthan	300	% 31-Dec-1	159		1			İ					Expenditure Report from
1		rmo I/	Implement service delivery programmes and reduce services and infrastructure	Porus: ty alleviation, reduction of social evils and healthy living		Percentage	30	31-066-1			301				1				Finance,
в в		PMU 18	backlogs.	environment.	Oute of Community meeting or Mailtago Sport field	Oato	31-Mar-1	5 31 Mar-11					31-Mar-1	б					Expunditure Report from
					Percentage stage of completion - Tarring of Siyathuthuka Main	1					1.								Expenditure Report from
8 B		PMU 19		× *	Road	Percentage	25	% 31-0ec-1	109	·	251	K	4	4	<b>_</b>	L			Finance.
		PMU 20			Percentage stage of completion	1					1				1	l			Expenditure Report from
8 18		PMU 20	1		- Ndaleni Sidewalk Project	Percentage	15	30-Sep-1	151	-		<del>                                     </del>	+		-				Finance.
8 8:		PMU 23			Percentage stage of completion - Magoda Sidewalk.	Percentage	75	% 31-Mar-1	255		500	×	75	×				1	Expenditure Report from Finance.
					Percentage stage of completion														
8 8		PMU 22			- Chilley Street Project	Percentage	90	% 30-Jun-1	101		. 30	x.	60	у.	90	4			Expenditure Report from Finance.
1 . 1					Date of appointment of contractor for Ward S						1		l	1					Appointment letter for
B 8:	1	PMU 23	1		Electrification Project.  Date of appointment of	Date	31-Aug-1	5 31-Aug-1	31-Aug-1			<del>                                     </del>		+					contractor.
		PMU 24			contractor - Ward 3 Electrification Project	Our	31.4							1			1		Appointment letter for
1	-	1	1		The same of the same	D-490	31-Aug-1	5 31-Aug-1	31-Aug-1	·		†		1			-		contractor.
в в	1	PMU 25	]		Oate of appointment of contractor - Ward 1, 6 and 4	Date	30-Sep-3	5 30-Sep-1	5 30-Sep-1	s		1							Appointment letter for contractor.
					Percentage Stage of Completion - BTMN								-14						Expenditure Report from
8 8	1	PMU 26	Implement service delivery programmes	Porverty alleviation, reduction of	Electrification Project.	Percentage	100	% 30-lun-1	6		30	ĸ	60	9.	100	<u> </u>			Expenditure Report from Finance:
			and reduce services and infrastructure	social webs and healthy ining	Completion - Sibgem	100		1000				1					1,0	Monthly George	Expenditure Report from
- 1		PMU 27	backlogs.	enviror ment.	Electrification Project Percentage Stage of	Percentage	100	% 30-Jun-1	5	<del>                                     </del>	30	×	60	*	100	-	+		Finance.
В В	1	PMU 28			Completion - Volsun Electrification Project.	Percentage	100	% 30-Jun-1	6	1	30	×	50	2	100			1	Expenditure Report from
			1		Date of Review of								T		1		T		Finance. Copies of reviewed
<u> </u>					Infrastructure Development							1				1		1	Maintenance Plan and Minutes of Infrastructure
B   B		PMU 29	1	<u>L</u>	Plan.	Date	30-Sep-1	30-Sep-1	5 30-Sep-1	51		J	1			1			Portfolio Committee.

DEPARTMENT - CORPORATE SERVICES

						OHANTINUM		D	PARTMENT - CORPORATE	SERVICES								
5 . 12	= 2					DOMESTALY	HOLECTIONS FOR SE	VICE DELIVERY TARGE	TS AND PERFORMANCE IN	DICATORS FOR EACH VOT	TI - SDBJP 2015/2016 FIN	ANGAL YEAR.						
2 8	N 208	STRATEGIC INITIATIVE/ACTIVITY	OUTPUTS AND OUTCOMES	INDICATOR	INC. or acceptance of	ANNUAL	1		ING 30 SEPTEMBER 2015		NG 31 DECEMBER 2015	QUARTER E	NDING 31 MARCH 2016	QUARTER	ENDING 3D JUNE 2016	-	T	
art.				STATE OF THE PARTY OF	UNIT OF MEASUREMENT	TARGET	TARGET DATE	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	1	Contract transport and the second second	
			T		STATE OF THE PARTY		MA GARAGE	Carlo DA	THE PERSON NAMED IN	Contraction in			CONTRACTOR	390 75 77 77 6	PACIFIC AND ADDRESS	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMEN
		1		1		1								1	THE PERSON NAMED IN	THE PROPERTY OF	A STATE OF THE PARTY OF	AND HOUSE
A2	LGL 01		1	Date of gazetting Council			1	1	1	1				1	1		1	
The same	10:01	4		Standing Rules of Order.	Date	30-Sep-1	16 30-Sep-1	6 30-Sep-	16							100		Copy of the Gazette and (
			1	Date of Network Connection						4 (1)		K 4/200						of involce/order to Provin Gazette.
AZ	ICT 01		1	at Richmond Trail or Festing Contre							111.4		R Session					A SELECTION OF THE SE
	T			Contre	Date	30-sep 1	16 10-Sep-1	6 30-Sep-16				45.0						Project Plan and signed
A2	ICT 02		1				1				The second second	1						brianos.
	ICT 03		1	Roview of ICT strategy Number of Updates of	Date	30 Jun-17	30-Jun-1	7						30-Jun			į.	Portfolio Minutes and Resolution of Executive
- /A2	110103	-	1	Municipal Website.	Number	12 Times	Monthly	3 Times		3 Times			T		-1/			Committee.
- 1		Implement newly refined systems and	1	Date of adoption of the						3 mines		3 Times		3 Times				Review register for webs update.
A2	SG 01	process and monitor efficincy through		SALGA standard (Municipal )	lana.	1	1	1	100									
		customer surveys and performance management machanisms.	process and automated resources	Customer Services Charter.	Date	30-Sep-1	6 30-Sep-1	5 30-Sep-1	6	100000000000000000000000000000000000000						1		Council resolution and
1	1			Number of Agendas for											<del> </del>			minutes of Council Meet
AZ	56 02			Council Meetings issued within 07 Days of Meetings.	Unmber				1			1			1		i e	Signed attendance Regist
					reunder	12 Agendas	Mosthly	3 Agendas	<b>-</b>	3 Agendas		3 Agendas		3 Agendas				for Council Meetings and
				Percentage of secretariate support provided to All		1			1				200 (200 (200 (200 (200 (200 (200 (200					Minutes thereto.
A2	\$G,03	-		Portfolio Committees	Percentage	1005	Quarterly	1001		1		1			1		1	
		18		Number of audits conducted				1	-	100%	+	100	0%	10	)×			Minutes of meetings for Portfolio Committees.
A2	5G 04	4		at the Registry.	Number	4 Audits	Quarterly					1		-				
				Number of Council Resolution Registers			Total della		*	1	1	-	_1		1			Reports of audits conducts
AZ	SG 05	4		Submitted to MANCO	Number	12 Registers	Monthly	2 Basistan	1	l.								Copies of resolution regime
				submitted to tY and 49		Transporter of	INICEIDAY	3 Registers		3 Registers		3 Registers		3 Registers				of Council submitted to
A2	5G 06			Fortfolio Committees	Number	4 Report	Monthly	1 Reports	41 943		4 6 6	100000	M3. 4 . 78		S SA SA			MANCO. Capies of reports submitte
		1		Percentage of staff trained			1	Linguage		1. Reports		1 floports		1 Reports		F		Tá HA Pardello
l.,	Luna	1		according to the Workplace			1		1						85			
- (A)	HR 01	1		Skills Plan.	Percentage	1009	30-Jun-16	109	d	40%		70	ne.					Training Schedule signed b
				Turnaround time for filling					1			<del>                                     </del>	0/4	100	%1			trainees.
- 123	HR 02	4		of all vacancles in days.	Days	90 Days	Quarterly	90 Days		90 Days	1	90 Days		i				Appointment letters and
	HR 03			Review of Employement								The Copy	1	90 Days	<del> </del>			copies of Job adverts.
A3	HR O3	1	1 .	Equity Plan	Number	1 EE Plan	31-Mar-17	1 EE Plan			*3	31-Mar-						Employment Equity plan developed and adopted by
				Date of adoption of								31-Mai-	"					MANCO>
A	HR 04			Employment Equity Man by	2000		I				İ	1	1	1	l	1		Resolution of Council and
	1	1		Portfolio Centrinitee	Date	31-Mar-16	31-Mar-26					31-Mar-	16					Minutes of Portfolio
				Porcentage of posts	THE REAL PROPERTY.	12.360	1000		1.71								BO TO THE R. P. L.	Committee.
A3	HR OS	Develop and Implement staff retention	Prioritized posts filled on the	embusted in serms of the new exclusion acrosses	Particolare	100th	31-Dec 16								The state of	Strong Co.		
1		and management development programme,	organogram and strenghtening capacity of the workforce.	Date of Review and		100	31-040-15			50%				>00	76			Job Evaluation reports
		, , , , , , , , , , , , , , , , , , ,	capacity of the workforce,	presentation of travelling allowance by portfolio			1			1								
- A3	HR 06	1		Committee.	Date	30-Sep-18	30-Sep-16	30-Sep-16					1			100	19	Resolution of HR Portfolio Committee and Minutes
	1		1	Percentage of requests processed by HR in respect		•						-		+				thereto.
1.	HR 07			to employment of EPWP	Maria and		1						i					Approved requests and
-	IN U/	1		stall. Date of submission of the	Percentage	100%	Quarterly	100%		100%		100	95	,,,,				corresponding employmen
	1			Annual Report on the		-	478					1000		1				contracts signed.
A3	HR OS			implementation of Workplace Stoffs Plan	· · · ·	1						1						A STATE OF THE PARTY OF
	1	1		Date of Employee Weiness	уштраг	30-Apr-16	Annually			100000000000000000000000000000000000000				30-Apr-1	7	C 2 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		to Louis Government #.TA
A3	HR OS			Days held as a closing function.		117702.719			-									to court downment III, LA
		1	1	Policios.	Date	15-Dec-16	15-Dec-16			15-Dec-16						3		Expenditure Reports.
	1			Number of LLF Meetings				-		1 1								Experience Reports.
A3	LR O1			Coordinated.	Number	4 Meetines	Quarterly	1 Meeding		1 Meeting			1					Copies of Minutes for Local Labour Forum meetings and
4-50		4.5		35 12 CH 1 CH 1 CH 1 CH 1 CH 1 CH 1 CH 1 C					de Correct Marie	1 meeting	The State of State of	1 Meetine	Name and Address of the Owner, where	1 Monting	NA TORONTO CO.			attendance Registers.
									constitution to the con-	a total	Mary Age Age Age	AND DESCRIPTION OF THE PARTY OF	N SEPSEMBER	COLUMN TO SERVICE STATE OF THE PARTY OF THE	CONTRACTOR OF	ASSESSMENT OF THE PARTY OF THE	A PROPERTY OF	
				Percentage of newly acquired vehicles and plant											14			
F2	FLT 01	1		branded in Municipal Logo.	Percentage	100%	Monthly	100%		100%								Expenditure and photograp
		Safeguarg the assets of the Municipality	Effectciency in the use of Council	Number of Fleet Management Reports						100%		100	*	100	6			of branded vehicles.
F2	FLT 02	and municipal facilities (buildings)	resources to promote	Submitted to MANCO.	Number	12 Reports	Monthly	3 Reports		3 Reports		22	Į		1			MANCO Resolutions and
1			accountability.	Date of adoption of Buildings Maintenance Plans						1		3 Reports	<del> </del>	3 Reports				minutes of MANCO.
F2	BLDS 01	<b> </b>		by MANCO.	Date	30-Sep-16	30-Sep-16	30-Sep-16		1								MANCO Resolutions and
				Number of building maintenance reports							-			-				minutes of MANCO.
F2	BLDS 02			submitted to MANCO.	Number	12 Reports	Monthly	3 Reports					12	0.55				MANCO Resolutions and
		Districting credible IIIP with up to date sector plans of the manicipality to	Credible and compliant IDP with	Percentage of IDP						3 Reports		3 Reports		3 Reports				MANCO Resolutions and minutes of MANCO
	IDF OZ	improve terrico, and without there	improved IDF rating	short onings addressed for				-1					1					
le.				2016/2017														

							0	FREE OF THE MUNICIPA	L MANAGER - LOCAL FC	SHOWIC DEALTOSMENT								
AEF	9 N			T		QUARTERLY P	ROJECTIONS FOR SERVICE	E DELIVERY TARGETS A	NO PERFORM NCE II	ATORS FOR EACH VOTE	2016/2017 FIF	ANCIAL YEAR.						
₫ Ñ	SDB1P REF NC	STRATEGIC INITIATIVE/ACTIVITY	OUTPUTS AND OUTCOMES	INDICATOR		1	1	QUARTER ENDI	NG 30 SEPTEMBER 2016	QUARTER ENDI	G 31 DECEMBER 20.		DING 31 MARCH 2017	QUARTER	ENDING 30 JUNE 2017	T		
			THE PART AND	INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	TARGET DATE	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	1		
			201 201 2		の時の異型なる対点	Charles St.		世代の日本語の	ADCAL FOR SOLVE	Official College		<b>到此种用的</b> 证	PARTY AND	15 (UD 40 12)	CONTRACTOR OF THE PARTY OF THE	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
				Percentage of LED						1			The state of the s	NAME OF TAXABLE PARTY.	The state of the s	No. of Concession, Name of Street, or other Persons of Concession, Name of Street, or other Persons of Concession, Name of Street, or other Persons of Concession, Name of Street, or other Persons of Concession, Name of Street, or other Persons of Concession, Name of Street, or other Persons of Concession, Name of Street, or other Persons of Concession, Name of Con	AND DESCRIPTION OF	1 5-44 E 20 UN
C1	LED 01	4	1	Programmes Strategies/Implemented.	Percentage	1000	K Outroads			1	1		1	1 0				Progress Reports to MANCO
1			1	Percentage of Total Budget given as business		1	T Cast telly	1009		1005	-	100	Α,	10	0%	i	1	on implementation of LED Strategies.
1	1	1		opportunities to local			i i				1		1					- Justegie L
C1	LED 02			suppliers and service providers.				1	1	1		1	1	E.	1			
				Number of Business Plans	Percentage	201	30-jun-1	17	<u> </u>				1	١,	ne l			Expenditure Reports from
CI	CED 03		24.000	Submitted for funding applications.														SCM and Finance.
		Implement LED and Tourism Strategies and Programmes.	lob creation, Investor attraction, Improved tourism industry and	-	Number	2 Business Plan	30-Jun-1	7		1 Plan				1 Plan	1	1	1	Copy of Business Plans and
1		and ring animet	Econmie Growth.	Date of LED Summit (Increase in Toursim, Craft, Outdoor		1		1		1				1			<del> </del>	Funding Applications.
C1	LED 04	-		Activities, etc)	Bete	30-May-1	7 30-May-1	2		1				1			30	Attendance Registers,
1				Date of adoption of Tourism						-			-	30-May	17			Programme and Copy of Pamillet Adversising Event.
CI	LED OS	-		Strategy for the Municipality.	Date	31-Dec-15	31-Dec-1	5	l			1 1						Construction and the second
1		1		Date of Review and Adaption						31-Dec-15			-	-				Resolution of EXCO and LED Portfolio Committee
CI	LED OG			and investor attraction policy		1			1		1		1	1				
	1	1		and incentive policy. Number of Strategic	Date	30-Sep-15	30-Sep-1	S 30-Sep-15			1		1	1	1	1		Resolution of Council and
C1	LED 07	1		Partnership agreements	- ST					1								Copy of the policy adopted.
				factitated.	Number	31-Jul-17	31-Jul-1	6		1			1	31-Jul-		1		
			)	Number of Cooperative and			1							31-1µ-		<del> </del>		Capy of Agreement.
CZ	LED 08	4		SMME development Programmes conducted.			1	1	Į.		1	1	į.	1				Attendance Registers and
				Number of SMME and	Number	<del>                                     </del>	Bi- Annually								1			copy of the development
1				Cooperatives assisted with Regimeation and		1						101						programs implemented.
C5	LED 09	4		Establishment.	Number	100 All together	30-Jun-1	25	=			8.0				1		List of registered SMME and
		1		Percentage of Informal Traders Sites Allocated to						- 30		,	5	· · · · ·	00			Cooperatives and copies of certificates
C2	LED 10	-		local traders.	Percentage	100%	31-Dec 1	50%		100%				1		1	1	Allocation register signed by
ſ	Į.	1		Number of new informal						1		- Carlo		+		<b>———</b>		the informal traders.
cz	LED 11			traders sites identified,				1				1	1					
		7		formalised and allocated. Number Business Licences	Number	10 Sites	31-Dec-16	6		10 Sites								Map/Plan for newly identified
cz	LED 12	Covelop and implement SMME and	Developing the local economy and increasing the number of	issued in respect to	EX 55		l									100 100 100		sites and allocation register.
		Cooperatives Support Programmes.	entrepreneurs within the municipal	applications.	Number	50 Licenses	30-Jun-16	6 25 Licences		S0 Licences		75 Ucences		100 Ucences		- W		Copies of Business Licences
		1	a/ea.	Number of reports submitted			İ		8				1					Issued,
				to MANCO on the functioning of SMME Units & Retail			1		-			1		1				
CZ	LED 13	-		Market Facility	Numbes	12 Reports	Monthly	3 Reports		3 Reports			1			]		Copies of Reports to
l		1		Number of reports submitted						- Isincpaid		3 Reports	<del> </del>	3 Reports				Management Committee
ſ				to MANCO on the			1	1		1				1	1			
C2	LED 14			Management of Forestry and Plantation by NCT.		4 Reports								1				
				Date of advertising the	Humber	4 керога	Quarterly	1 Report		1 Report		1 Report		1 Report				Copies of Reports to Management Committee.
CZ	LED 15			disposal of the portion of the plantation.	0		100.00					100						Copy of the Advert for the
		1			Loste	30-Sep-15	30-Sep-15	30-Sep-15		+								disposal of portion 5139 of the plantation.
		1		Cute of advertising development of properties			1			1								Vice puring to the
	LED 16			presently given to Umona			1							1				Copy of advert for the
	CED 10			Phange Business Enterprises.	Date	31-Dec-15	31-Dec-15			31-Dec-15		1						development of residential
ĝ.		1		Number of reports submitted														sites.
C3	LED 17			to MANCO on resolutions of LED Forum.										1		1	1. 15	
		1			number	4 Reports	Quarterly	1 Report		1 Reports		1 Reports		1 Reports				Copy of the reports and minutes of LED Forum.
		Establish and Coordinate Local Economic		Number of Reports submitted to MANCO in relation to		>-												minutes of ces y drain.
li l		Development Structures in the Municipal	Functional and effective local	UMDM EPWP FORUM, LIFC.			9.0			1				1	1			
C3	LED 18	Area.	economic development structures.	DIEC and PIEC, YOUTH JOBS IN WASTE PSCand PCTO.	Number									1				
		, ,		27.	Number	4 Reports	Quarterly	1 Report		1 Reports		1 Reports		1 Reports				Copies of Reports to Management Committee.
C3	LED 19			Date of Gezetting reviewed LED By-Laws for enforcement.	Date													
						31-Dec-16	31-Dec-15	<del>                                     </del>		31-Dec-16				-				Copy of the Gazetted By- Laws for USS
C3	LED 20			Date of reestablishment of LED Forum	Cate	30.5au 16	30 5 15					2.0			7			Attendance register and
						30-Sep-15	30-Sep-15	30-Sep-15				-						terms of reference for LED Fature.
C1	RI 9	Implum pu ocal Economic Dehebrument		Number of lab Copertunities Created through Social EPWF	alumber													
		and Tourier, Programs	Statislate and promote recording growth within the speen			261.	30-Jun 17	67		135		703		26				
				Winnley of tab Opportunities created Grough														
CI	RI 20			Infrastructique Projects	Number	160	30 Jun 17											
			V. 15	STATE OF LINE	ENTRYPES USE	DOMNING N	NO 100 - 17	401	CONTROL OF	1 50	Day No. of London	100	-	1 16				
		Orive up and trapler and Public					The second second	STATE OF THE PARTY	CONTRACT AND	Section Control	ARREST .	PA 7 4 10 FT	The State of the S	S. S. S. S. S.	<b>公司</b> 安全是	AND POST OFFICE	SE 22 7 5	
		Participation and identifying and	Public Participation, and ownreiers Improved	Number of Mewspaper						100000000000000000000000000000000000000					No. of the last			
6/	ONEMO!	Evaluation i Auchanismi	muniaca	Articles issued during the year	Number	4 Articles	Quartedy	1 Article						1				(
*		Daylor adds IDS at	100	1552 7		THE PASSES	STATE OF	L Article	DITCHE PAY PERSON	LArticle	No. of Concession,	Article	-	1 Article				Copies of Newspaper acuses Justed during the year
		Develop credible IDP with up to-date sector plans of the muscipality to	Credible and compliant Itie with	Purcentisps of IDP						1		-	The second second	T	ACCORDED TO	2 2 2		
		Improve services and intrastructive	(improved IDP rating	shortcoming, addressed for														
FI		prension		2/35/2017														IDP Retriew export. for

OFFICE OF THE MUNICIPAL MANAGER - PERFORMANCE MANAGEMENT, BACK TO BASIC AND SDRIP

*	ig .	9 8			T		QUI STERLY PO	OJECTIONS FOR SURVICE	E DELIVERY TARGETS A	NO PERFORMANCE INDICA	TORS FOR EACH VOTE	- SDBIP 2016/2017 FINAN	IOAL YEAR.						
₹ 8 2	NO.	SDBIP REF NO.	STRATEGIC INITIATIVE/ACTIVITY	OUTPUTS AND OUTCOMES			1	100	QUARTER ENDI	NG 30 SEPTEMBER 2016		ING 31 DECEMBER 2016		ING 31 MARCH 2017	OUARTER S	NDING 30 JUNE 2017			
No.	X	A STATE	Land Disco	5	INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	TARGET DATE	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL .	<b>Ⅎ</b>		
					Date of tabling of Draft	THE PERSON NAMED IN	ACCOUNT OF THE PARTY OF		A 85 6000	SEE L'ANDARDE	Reux patrices			V. The same	SERVICE THE	NAME OF TAXABLE PARTY.	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
	Al				SDBIP for 2017/2018									The second second	NAME OF STREET	THE PERSON	SAAP BARBARA	AN EXECUTE OF	or of the land to be
-	Al	PMS01			(Inancial year.	Date	30-Mar-17	30-Mar-1	,						7.				
		l i		l.	Entre of the Control of	100			1				30-Mar-17			1			Council Resolution and
				2	Date of approval of Draft SOBIP for 2017/2018 by the	1		1											Minutes of Council Meeting
A	A1	PMS 02			Mayor.	Date		200	í			1		1		1			
					Date of Publication of	Dete	28-Jun-17	28-Jun-1	7						28-Jun-1	,		ľ	Copy of the signed Final
A	A1	PMS 03			Approved SDBIP for						14					1			508/P for 2017/2018.
		1.11.000			2017/2018	Date	30-Jun-17	30-Jun-1	,	1		1			1		1	0	Copy of the advert issued to
				1	Number of SDBIP reports							<del>                                     </del>	-		30-lun-1	7			the newspaper.
					for 2016/2017 financial	1		1	1	}	ľ								
Α	A1	PMS 04			year submitted to EXCO.	Number	4 Reports	Quarterly	1 Report	1	1	1	1			1	1		Executive ornmittee
				1	Number of quarterly PMS			Counterly	Ineport		1 Report		1 Report		1 Report	1			Resolution and Copy of
A	A1	PMS 05		1	reports for all staff		l i					,							Quarterly SDBIP Reports. Copies of staff quarterly PM
					submitted to MANCO.	Number	4 Reports	Quarterly	1 Report		1 Report		1 Report		1 Report	1	1		reports and MANEO
				1	Date of signing of all staff			i		1.000			-		1 Report				resolution,
	A1	PNIS 06			work plans for 2015/2017		i i												
-		PIVIS US		-	financial year.	Date	31-Jul-16	31-Jul-2	6 31-Jul-16	1			1	J	1	1			Copies of all staff workplans signed and submitted to PM
					Percentage of staff quarterly performance				1		+								Office.
Α	Al	PMS 07			reviews conducted.	Percentage				15									
					Date of Annual	reconsge	100%	Quarterly	100%		100	γ,	100%		1009				Copies of Performance
l) I				1	Performance Appraisal for	1	12												Reports.
A	A1	PMS OB	Develop and Implement Integrated	Improved organisational and	All Stalf for 2015/2016		200		ŀ		1	1		1	18	1	2 6		Reports of the Management
			Balanced Suirecard methodology.	individual performance at all levels.	year.	Date	30-Sep-16	30-Sep-1	30-Sep-16					1		1	1		Performance Review
1 1				1	Date of Submission of Mid														Committee.
ا ا	41	PMS 09			Year Performance Review	1				Į.	1	1	1	Į	1	1			
	-	FIVISUS			Report to Council.	Date	25-Jan-17				1		25-Jan-17			1			Resolution of Council and
1 (					Date of Submission of Annual Performance Report								25-19/1-17		-	-			Copy of the Mid Year Report
. 1				W.	for 2015/2016 Financial	1		i			1	N 20	1	100					
<del></del>	A1	PMS 10			Year.	Date	15-Aug-16	15-Aug-10	15-Aug-16		18		1		1		1 - 2 - 1	1	Copy of the Report to be included in the annual
lí	4				Date of tabling of Annual Report for 2015/2016 to					100					-				report.
A	A1	PMS 11			Countil.	Date							1						Resolution of Council and
					-	Date	25-Jan-17	25-Jan-1	-				25-Jan-17					7.33	Copy of the Annual Report for 2015/2016.
		1		l	Date of tabling of Oversight	1			1							1135-31			10/ 2015/2016.
A	A1	PMS 12		15	Report on the Annual					- 49					1			-	Resolution of Council and
				i e	Report for 2015/2016.	Date	31-Mar-17	31-Mar-17					31-Mar-17		1				Minutes of the Oversight
1 1		- 1			Number of Monthly Back 2												+		Committee.
l,	1				Basic Templates Completed							1	- 6		1				
A	A1.	PMS 13			and Submitted.	Number	12 Reports	Monthly	3 Reports		3 Reports		3 Reports		San San San San San San San San San San	i			Copies of Monthly Back 2
	- 1	1			Number of Quarterly Back						1		a neports		3 Reports				Basic Reports Submitted.
- 1					to Basic Templates	1			1		1								
Α	A1	PMS 14			Completed and Submitted.	Number	4 Reports	Quarterly	1 Report				2000000		1				Carried and the same
					Date of Submission of				Inepole		1 Report		1 Report		1 Report				Copies of quarterly back to Basic Reports Submitted.
		1			Annual Report for				1										The same of the sa
Α .	A1	PMS 15			2015/2016 to Auditor General	Date	***	2000000			1		1 1		1				200002000000000000000000000000000000000
						Davy .	31-Aug-16	31-Aug-16	31-Aug-16										Copy of the Annual Report for 2015/2016.

### DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER

		, I					UARTERLY PROJ	CTIONS FOR SHOW	E DELIVERY TARGETS	AND PERFORMANCE INDIC	TORS FOR EACH VOT	- SDBIP 2016/2017 FINAN	YEAR YEAR.						
. S	9	SOBIP REF NO		let			ANNUAL		QUARTER ENDI	G 30 SEPTEMBER 2016	QUARTER ENDIN	NG 31 DECEMBER 2016		DING 31 MARCH 2017	QUARTER E	NDING 30 JUNE 2017			T
	2	N 2	STRATEGIC INITIATIVE/ACTIVITY	OUTPUTS AND DUTCOMES	INDICATOR	UNIT OF MEASUREMENT	TARGET	TARGET DATE	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	REASON FOR DEVIATION	CORPORATION	ł
200	-			Section Section 1	CANCEL SERVE	STREET, STREET, ST.				O SUTVENIENZANI INC.		No. of the last	TO SHELL TO	STATE STATE	A 20 100 100	ALCOHOL VIEWS	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
					Number of IDP/Budget needs izimbizo Surveys						1			The second second second	Name and Address of the Owner, where the Owner, which is the Owner,	THE RESIDENCE OF THE PARTY OF T	SERVICE STREET, ST.	NAME OF TAXABLE PARTY.	HOLD EM. LES WA
E   F2	l <sub>av</sub>	AMOI			Conducted in Each Ward for												1	17	
	- 1				2017/2018. Number of IDP/Budget	Number	7 Meetings	31-Dec-16	·		7 Meetings		Contract of						Minutes of Meetings and
		AMO2			Report Back Meetings Held	Secretary of the Control of the Cont		1											Attendance Registers.
- 100	UM	nmuz			for 2016/2017. Number of Reports by	Number	7 Meetings	Quartetly	7 Meetings		7 Meetings		7 Meetings		7 Meetings				Minutes of Meetings and
	1				Departments on				9										Attendance Registers,
E 2	ОМ	имаз			Implementation of IDP		200000000	10000000		1		1							Minutes of MANCO meeting
					2016/2017.	Number	48 Reports	Monthly	12 Reports	-	12 Reports		12 Reports		12 Reports				with supporting documents from Departments.
	- 1	- 1			Date of Risk Assessment Workshop for 2016/2017													Dis Allinia and	
Ε2	ОМ	4M04			financial year,	Date	31-Jul-16	31-Jul-16	31-Jul-1	J			1						Consolidated Risk Register
8 0					Number of Risk Register Implementation Reports				1										for the Municipality.
	100		Develop and Implement Public		Submitted to Risk				1										
E2	ОМ	ANCS.	Participation and Monitoring and	Public Participation and awareness Improved.	Committee. Number of Newspaper	Number	4 Reports	Quarterly	1 Report		1 Report		1 Report		1 Report				Minutes of Risk Committee
			Evaluation Machanisms	improved.	Articles Issued during the				a mini	in sking man	-				I mport				of the Municipality.
ES	ОМ	4M06			year.	Number	4 Articles	Quarterly	1 Article		1 Article		1 Article		1 Article				Copies of Newspaper article
		1		7	Percentage of Loudhailing			100											Issued during the year.
E2	ОМ	1M07	n e		Requests Actioned	Percentage	100%	Monthly	1009		1009		1009	×.	100	×.		2	Copies of louhailing request
											8		and a vivin						actioned.
					Date of adoption of										1	1			
E5	ом	BOMM			Costomer Services Charter for the Municipality	Date	30-Sep-16	30-Sep-18	30-Sep-1			-			1				Copy of Council Resolution and copy of Customer Servi
							10 40 10	зожра	303691			<b> </b>		+	<del> </del>				Charter for the Municipality
	- 1	- 1			Number of reports generated from clearing of					1		1			1				
. 62		AMO9			suggestion boxes submitted to MANCO.				1	1				1					
	10	-			to MANCO.	Number	04 Reports	Quarterly	1 Report		I Report		1 Report		1 Report				Copies of reports submitted to MANCO>
	ON.	OLANO			Date of Workshop for Staff				1						1				
- 1	10.0	100			on Batho Pele Principles.	30-Sep-16	30-Sep-16	30-Sep-16	<del></del>				-	<b>-</b>					Attendance Register and Presentation on Batho Pele.
		- 1							į									41	
E1	ом	1M11		Fully functional governance	Number of MPAC Reports submitted to Council.	Number	4 Reports	Quarterly	1 Report	İ		i	aleman .						Resolution of Council and
			Develop and implement an anti- corruption strategy and communication	structures and contniuos			- пероги	Quarterry	1 Report		1 Report		1 Report	<del>                                     </del>	1 Report				copies and reports. Audit Plan signed by the
E1	ам	4M12	plan.	monitoring and evaluation of progress and compliance.	Percentage of Internal Audit Plan implemented.	Percentage	100%	30-Jun-17	255		l								Audit Committee having
					Date of approval of Internal	T. C. C. C. C. C. C. C. C. C. C. C. C. C.	100%	30300-17	137		SON	1	759	*	100	%			been executed.
E1	ОМ	1M13			Audit Plan by the Audit Committee	Date	31-Aug-16	31-Aug-16	31-Aug-li			1			1	1			
		11-30				the same of the sa				THE REAL PROPERTY.	CHANGER	Man Dissert	S WELL STORY	Control of the Control	DECEMBER OF THE	CHARLES IN COLUMN	CONTRACTOR DESCRIPTION OF THE PARTY OF THE P	AND DESCRIPTION OF THE PERSON NAMED IN COLUMN	Conv of signed audit olan.
							-		1	And the same of th			THE R. P. LEWIS CO., LANSING	SHIP CONTRACTOR	CO HOUSE THE CO	THE PERSON NAMED IN	Carried Control of the	ACCESS OF THE OWNER.	MARIN HAVE
- 1	- 1				Level of IDP rating achie ad	ľ			1	1		ł .	12.5				3		IDP rating letter from CoGT
F1	IDP	01			for 2016/2017.	Level	High	31-Dec-16			High								Indicating rating for 2016/3017.
					Percentage of IDP														2016/3017.
			Develop credible IDP with up-to-date		shortcomings addressed for					1			1.0		1				
P2	IDP	02	sector plans of the municipality to	Credible and compliant IDP with	2016/2017.	Percentage	100%	31-Dec-16			1009								IDP Review reports for 2016/2017 year.
			Improve services and infrastructure provision.	improved IDP rating.	Date of Submission of IDP	ì				1000									
F1	IDP	03			Process Plan for 2017/2018.  Date of Submission and	Date	31-Aug-16	31-Aug-16	31-Aug-1										Council Resolution and Minutes of Council Meeting
	1000				adoption of Draft IDP for			1	1	1								1/2	The state of the s
F1	IDP	04			2017/2018.	Date	31-Mar-17	31-Mar-17		-			31-Mar-1	7					Council Resolution and Minutes of Council Meeting
. 1		. 1			Date of approval of final					Ī									1
F1	IDP	05		The same of the sa	draft IDP for 2017/2018.	Date	31-May-17	31-May-17						1	31-May-1	7			Council Resolution and Minutes of Council Meeting
	-		Commence of the Commence of th		Mary Section	MARKET TO THE PARTY.	Physical		MANAGERAL		Salamine tax						STATE OF THE PARTY		
			2.736	V.S. 11.—6088—Willie—2.											1				1
		1			Average number of days					į.	Santa Control	1	1	1	1	1			
A A2	281	DEV 01			taken to process PDA/SPLUMA applications.	l.	80 Days per application		80 Days per application		80 days per		80 days per		80 Days per				PDA Application approval
					Percentage of Building	Monte	application	30-Jun-17	application		application	<del> </del>	application	+	application				and copies of the report.
					Plans processed and approved within 10					1							2		1
A2	P&0	DEA 05		60	Working Days.	Percentage	100%	Monthly	1009		100%		1009		100				Copies of Building Plans
							2000		1777.51	1					100				approval.
					Number of Building				11	1				1		126	1		Inspection Schedule signed
A2	P&C	DEV 03			inspections conducted for illegal buildings.	Number	48 Inspections	Weckly	12 (m. nos**	1				1					by the inspector and the Manager Development and
							- o maperions	ecriy	12 Inspections		12 Inspections	<del> </del>	12 inspections	+	12 Inspections				Planning.
		1			Date of adoption of reviewed Spacial											1			
A2	P81	DEV 04	et .		Development Framework.	Date	31-Mar-17	31-Mar-17				-	31-Mar-1	,		1	1		Resolution of Council
				Quick turnaround time on requests	Date of workshop for								27.001-11			t			adopting the reviewed SDF.
- 1		- 1	processes and monitor efficiency through customer surveys and	for support services, automated systems and improved customer	Stakeholders for extension				l	1				1		1			Attendance Register and
	- 1				1		1	I	I	1		I .	1	1	I	1	1		Presentation on Extension of
			performance management mechanisms.	satisfaction.	of Richmond Town Planning									1	1	1			Richmond Town Planetes
. A2	P84	nevos			Scheme and Rural Land Use Management Policy.	Date	31-Aug-16	31-Aug-16	31-Aug-16										Richmond Town Planning Scheme and Rural Land Use Management Policy.

DEPARTMENT - COMMUNITY SERVICES

I ON	SDB	STRATEGIC INITIATIVE/ACTIVITY	ľ –			ANNUAL			ING 30 SEPTEMBER 2016		ING 31 DECEMBER 2016		DING 31 MARCH 2017					
35. /	Fire		OUTPUTS AND OUTCOMES	INDICATOR	UNIT OF MEASUREMENT	TARGET	TARGET DATE		ACTUAL			The second second			NDING 30 JUNE 2017	<b>-</b> 1		1 1 1 1 1 1
		HOUSE SECTION			CHILD INCREMENT	IANGEI	TARGET DATE	PROJECTED	ALTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMEN
E I	The sale	Down produble IDP with up to date	The second second	THE REAL PROPERTY.	SCHOOL SCHOOL STATE	APPENDING SERVICE	Name and Address of the Owner, where	CONTRACTOR OF THE PARTY OF THE	Mehralas.	A STATE OF THE STA		SALE OF SERVICE			ALL PROPERTY OF THE PARTY OF TH	经国际国际国际		
F2	Control of	sector plans of the municipality to	Credible and remplant IDP with	Percentage of IDP														
	10F (S)	imprime persons and infrastructure provision	improved IDP rating	sharte snings addressed for 2016/2017	Percentage	100	41.00											JU? Remew Hiporti for
				Date of Selection Event for	Percentage	1005	\$2 Dec 1	1		100	-		-	-				2016/3017 year
1 1			* *:	Participation in District SALGA Games for			ı		1	4		1		1				
B	S&ACD1			2016/2017.	Date	31-Aug-16	31-Aug-1	31-Aug-	is.	1	1 .		1	1				182 19
							11.75	32.408						+		+		List of selected participal
1 1				Number of Sporting Codes Identified and assisted to			1	1		1	1	100			l			
100		Promote participation of Local Youth In Sports and Recreation and Arts and	Unleash local talent and promote	participate in District SALGA		13 Sports	1	1		1			1					
F3	5&ACD2	Culture Programmes.	healthy life sysles.	Games.	Number	Codes	31-Aug-1									22		List of Sporting Codes identified.
				Percentage of Budget Spent			1		1	1								
- 8	S&ACO3			in Strict SALGA Games	Percentage	1009	31-Dec-1		w	100	7%							Expenditure Report.
1 1				Percentage Implementation						5								
	S&ACD4			of arts and Culture events		100	1	1		1			1	1	1			
10	SEALUA			programmes	Percentage	1009	31-Dec-1	7	*	100	2%							Expenditure Report.
1 /				Number of security						1	Al .		1					
1 7				Management Reports		1	1	1		1		1	1	1				1
FZ	5&C\$01			Submitted to Management Committee	Number	12 Reports	Monthly	3 Reports	i	3 Reports		3 Reports	1	3 Reports	1			MANCO Resolution and
		Ensure safety of environment, municipal	Accountability and efficient use of	Number of Municipal and		Tit mepond	Indire sy	экерога		3 Kepara		з керогіз		3 Reports	-			Minutes of Meeting.
1 /		assets, and community facilities	municipal resources.	Community Facilities Reports submitted to			1	Į.		1	1	1	i			1		The second secon
F2	5&C\$02			MANCO	Number	12 Reports	Monthly	3 Reports		3 Reports		3 Reports	1	3 Reports			1	MANCO Resolution and Minutes of Meeting.
				Humber of letters usual to														Minutes of Meeting.
				Owners in Diergrown														letters to the owners an
FZ	S&CS 03	m - 2 m m - m - m - m - m - m - m - m -		Pints	throher	17 Renova	Quarterly	3 Reports		3 Reports		3 Records	1	1 Reports				Technical to Address
1	Sec. 1	<u> </u>	100000000000000000000000000000000000000		THE RESERVE OF THE PARTY OF			Tage of	STOY OF SHIP SHIP		100						出作。2012年2	ALCOHOL: N
1 '				Number of Disaster									and the same of					T
1000	104-000-000-000-			awareness campaigns			1	1		1		1	1970	1	1			
B2	COM DEV 01			facilitated through District. Turnaround time in	Number		7 31-Dec-1	6		7 Capmpaigns	1			1				Attendance Registers
1				responding to Disaster			Within 24 Hrs of	Within 24 Hrs of		Within 24 Hrs of		Within 24 Hrs of		Within 24 Hrs of				Disaster Reports submitte
82	COM DEV D2		troth comments of	incidents.	Time	Within 24 Hrs	Report	Report		Report		Report		Report				to the District.
		Implement social, safety and security	Healthy communities, safe environment and provision disaster															
		and disaster management programmes.	relief.	Number of HIV/Aids		1	1							1	1	1		
82	COM DEV (3)			Awareness interventions facilitated during the year.	Number	01 Event	31-Dec-1	_		Ol Event			1	1				
				interest of the pear.	11000	- OLEKIK	37000	1		Or event			<del>                                     </del>		+	+		Attendance Registers
1 '				Number of Sukuma Sakhe		1	1	1		1				1				
				Reports submitted to			1	1	l .			100		1				MANCO Resolutions and
82	COM DEV 04			Management Committee.	Number	12 Reports	Monthly	3 Reports		3 Reports		3 Reports		3 Reports				Minutes of Meetings.
				127			Tel man	1		1.00		1 14/4 4		1	Part of the last			SECTION .
				Number of Tragrammes													1	
83	COM DEV 05			Implemented in Libraries	Hutsher	12 Reports	Quarterly	3 Reports		3 Reports		3 reports						Sisteral State Base
				Percentage of budget spent	DATA PERSONAL PROPERTY AND ADDRESS OF THE PERSON			1										1
- B3	COM DEV 06	_ 51		in purchasing books.	Percentage	100	% 30-Jun-1	7 2	5%	- 5	0%	75	5%	100	7%			Expenditure Reports.
		Promote use of library facilities and	Improved metric pass rate in local		1		1								9			
83	COM DEV 07	dissemination of information through the use of Youth Local Office.	schools, improve apportunities for better livelihood	Spent in terms of the SLA.  Date of Opening of	Percentage	100	% 30-lun-1	7 2	5%	5	0%	75	5%	100	×			Expenditure Reports.
		one use of routil total Onice.	Getter riverriood	Richmond Traffic Testing			1	1				i	1		1			
82	COM DEV 08			Centre. Number of Traffic	Date	30-Sep-1	6 30-Sep-1	6 30-Sep	16									Opening Event plan.
				Management Reports		1	1	1	1	1	1		1					MANCO Resolutions and
82	COM DEV 09	1.5%		Submitted to MANCO	Number	12 Reports	Monthly	3 Reports		3 Reports		3 Reports		3 Reports				Minutes of Meetings.
			ì	Number of Road Traffic Act							1							List of beneficiaries/Repo signed by Beneficiary
82	COM DEV 10			Awareness Campaigns	Number	7 in All Wards	30-Jun-	6 1 Campaign		3 Campaigns		5 Campaigns		7 Campaigns			1	Stakeholder
				Date of Signing of Tripatite Agreement for Siyathuthuk														Signed Tripatite Agreeme
B1	HS 01		1	Phase 2	Date	31-Dec-1	6 31-Dec-1	.6		31-Dec	-16							for Siyathuthuka Phase 2
						93									1			
			1	Date of Signing of Constructions Agreement			1	1		1		1			1	1	1	Signed Tripatite Agreeme
81	HS 02			for Hopewell Upgrade.	Date	31-Dec-1	6 31-Dec-	6		31-Dec	-16							for Hopewell Upgrade.
			1	Percentage Stage of			1	1										,
lan.			1	Completion for Zwelethu		1000	1						1		1		1	Partial Completion
B1	HS 03	Implement service dell'oncomo	Porverty alleviation, reduction of	Housing Project.	Percentage	100	% 31-Dec-1	.6	5%	10	0%							Certificate.
		Implement service delivery programmes and reduce services and infrastructure	social ends and Healthy living	Number of new law cost														
L.		backlogs.	environment.	houses contructed in		1	1	1	1		1		1		1	1	1	Number of happy letter
- 101	HS G4			Nhlazuka Housing Project	Number	240 Units	30-Jun-1	6 60 Units	-	120 Units	<del></del>	180 Units	<del></del>	240 Units	+			signed.
				Number of Progress Report	3	1			1	1						1		
				on the Implementation of the Middle Income Housing		1			1		1	1						
81	HS 05			the Middle Income Housing Project.	Number	1 .	2 Monthly	3 Reports	1	3 Reports	1	3 Reports		3 Reports	1			Number of reports submitted.

### DEPARTMENT - BUDGET & TREASURY OFFICE

19	4.9								ETS AND PERFO MANCE IN DING 30 SEPTEMBER 2018		ING 31 DECEMBER 2016		DING 31 MARCH 2017	QUARTER E	NOING 30 JUNE 2017			150
10 N	SDELLE	STRATEGIC INITIATIVE/ACTIVITY	OUTPUTS AND OUTCOMES	INDICATOR	UNIT OF MEASUREMENT	ANNUAL TARGET	TARGET DATE		ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	REASON FOR DEVIATION	CORRECTION	SOURCE DOCUM
	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	A STATE OF THE PERSON NAMED IN COLUMN 1		SALUT STATES	DHI OF MEASUREMENT	CONTRACTOR OF THE PARTY OF THE	THINGE DATE	A A A A A A	ACIDAL	рколстер	The second	- WONET LED	A CONTRACTOR OF THE PARTY OF TH	A STANCE OF THE PARTY OF THE PA	TORCE MELLINE	MEASON FOR DEVIATION	WARECTIVE MEASURE	SOURCE DOCUM
1	-		AL ALLENS AS A STATE OF THE STA	Date of Submission of	THE PERSON NAMED IN COLUMN	STATE OF THE PARTY.	Section 1985	CONTRACTOR OF STREET	PARTIES A PROPERTY OF	PROPERTY AND ADDRESS.	A COLUMN TO SERVICE SE	STATE OF THE PERSON NAMED IN	CONTRACTOR OF THE PERSON NAMED IN	ALTO DE LA COMP	CONTRACTOR OF STREET		EVERT CONTRACTOR	STATE OF THE PARTY OF
				Demand Management Plan	2000	50000000		1			į.		1	1				Resolution of MANC
101	SCM 01			to MANCO. Number of reports on the	Date	31-Aug-1	31-Aug-1	6 31-Aug	-16		-	+		-				copy of procuremen
1.5				Implementation of DMP to	0.0000000000000000000000000000000000000	1					1		- 1		J.			Resolution of MAN
D1	SCM 02			MANCO. Number of Deviation	Number	12 Reports	Monthly	3 Reports		3 Reports	-	3 Reports		3 Reports	<u> </u>			copy of procuremen
	4	Enforce compliance with SCM Policy In		Reports Submitted to	0000000		1											Resolution of MAN
D1	5CM 03	the implementation of procurement plan	SCM Efficiency and Compliance with	MANCO.	Number	12 Reports	Monthly	3 Reports		3 Reports		3 Reports		3 Reports				copy of procureme
		to control expenditure and supply of goods and services to maximise value for	SCM Policy of the Municipality	and Wastefull Expenditure				1									i	
l.,	SCM 04	money.		Reports reported to MANCO.		22200000				02200				description of the second				Resolution of MAI
D1	SCM G4			MANCO.	Number	12 Reports	Monthly	3 Reports	<del> </del>	3 Reports	<del> </del>	3 Reports	+	3 Reports			<del></del>	copy of procureme
				Number of reports submitted to MANCO on the		1		1			1		1	1		1		
D1	EXP O1		100	implementtation of SCOA.	Number	4 Reports	Quarterly	1 Report	1	1 Report	1	1 Report		1 Report	1			Resolution of MAI copy of procurers
				Percentage of Creditors paid						1								Teopy or processing
01	EXP 02			within 30 days of invoice date.	Percentage	100	Monthly	,	00%	10	ox	10	0%	100	**		1	Creditors Age Ana
						1						1						Creditors Age Acta
				1					1	1	1	100	1			1		1 3
50000				Percentage of old debt	Corrections	1	1							1			ł	
DZ	REV 01	1		recovered (rate per quarter).	Percentage	20:	6 30-Jun-	17	5%		5%	+	5%		5X.			Debtors Age Anal
				Percentage of current billing	Display strates NV		1	1									1	
DS	REV 02	Ensure maximum implementation of	Reduction In debtors, Increase	collected on a monthly basis	Percentage	75	Monthly	+	75%		5%		5%	7	5%	<del> </del>	-	Debtors Age Anal
1		Credit Control policy, enhance Liting systems and implement revenue	revenue collection and increase increase revenue base for the	Date of Review of Revenue		100000000000000000000000000000000000000				- 1		1					1	Resolution of MA
05	REV 03	enhancement strategy.	municipality.	Enhancement Strategy.	Date	31-Mar-1	2 31-Mar-	17				31-Mar	-17		+	<del> </del>		reviewed docume
				Number of alternative		1	1	1		1			a la			1	1	
D2	REV D4			funding sources explored and identified.	Number	1 Fnding Source	e 31-Mar-	17				1 Funding Source						Report to MANA
7		1	ŀ	Number of reports for collection of lease rentals for														
	i			SMME Units and Thusong	1			1	1		1	1 -			I	1	1	Resports to Man
DZ	REV 05			Centra.	Number	12 Reports	Monthly	3 Reports		3 Reports		3 Reports		3 Reports		<del>                                     </del>		Committee
				Percentage of Municipal	ľ		1		1	1		1			1	1	1	1
				Investment Property Assets										10		1		Valuation report
D3	A&L 01	1		valued.	Percentage	100	% 30-Jun-	-17		100	1				0/4			valuation expert
1			1	Date for the assessment of						1	1			1	1		1	
03	A&I 02		ļ	Municipal Landfill site for its useful life.	Date	30-Jun-	16 30-Jun	-17	. 1					30-Jun	-16			Assessment repo landfäl site.
1		1	1											1			1	
03	A&I 03			Percentage of physical asset verification conducted.	Percentage	100	% Bi-Annually			1	00%			10	os		1	Physical asset co submitted to Ma
1	Thur, u.z.			Date of adoption of Budget								100						
		*	i	and IDP process plan for 2017/2018 adopted by	Ì		1	1 .	1			100	1	1	1			Council resolution
D3	BET D1			Council.	Date	31-Aug-	6 31-Aug	16 31-A	g-16									of Budget proce Council resoluti
		Develop and Implement financial compliance plans, AG and IA Action Plans	Unavailfied Audit Opinions, Credib	Date of tabling of draft						1								of Draft Budget
03	B&T 02	to Improve financial planning and	Budgets and Financial Compliance	Council	Date	31-Mar-	17 31-Mar	-17				31-Ma	r-17					2017/2018.
		reporting.		Date of approval of Draft				4	1			1		1				Council resoluti
D3	8&T 03	4	1	Budget for 2017/2018.	Date	31-May-	17 31-May	-17	+					31-May	-17		+	of approved but
				Date of Submission of						1								
				Annual Financial Statement	1	2.00				, I				1				Copy of the sign 2015/2016.
D3	H&T 04	4		for 2015/2016, Number of Section 71	Date	31-Aug-	16 31-Aug	-15 31-A	18-16-			10		+				
l	88T 05	1		reports submitted to MANCO and EXCO.	Number	12 Reports	Monthly	3 Reports	-	3 Reports		3 Reports		3 Reports				Reports to MAN
103	B&T 05	1		Date of Submission of	numper	az neports	resonanty	a negotts		2			1			1		
1	l	1		Section 72 Report for	ln	25-Jan-	17 25-Jan		1	1		25-Ja	0-17	1			1	Council resoluti the Section 721
103	98T 06	1		2016/2017 to Council.		ea-fan-	25-781	-				150		1				
03	66T 07	1		Number of Grants Reports Submitted to MANCO.	Number	12 Reports	Monthly	3 Reports	l l	3 Reports		3 Reports		3 Reports			Į.	Reports to MAN COMMITTEE.
OS TO	18610/	THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	C. State	Parameter to Mineral.	Rumber	124 neports		ELECTION OF THE PERSON NAMED IN	SCHOOL NATE	AND DESCRIPTION OF	AND LOUISING	HAR CHARLES	WALL BY THE	Para Santa	ALCO PRIVATE	or based and	A SPONS PARK	
1	12 100	Genetics and Implement Public		Number of Newspaper	The state of the s	-	THE PERSON NAMED IN	DESCRIPTION OF THE PERSON NAMED IN	March Control (CA)	THE RESERVE THE PARTY NAMED IN	Section Co.	The second second	OR RESIDENCE OF THE PARTY OF	7	1	1	The second	T
		Participation and informaring and	Public Participation and ownered	Arterias haued during the							3 2 3							Copies of News
67	CMH06	Evaluation Machanisms	ilipraves	lean .	Number	4 Articles	Quarterly	1 Article	THE RESERVE	1 Article	-	13 Autobe		1 Article	HALF TO STATE OF	STATE OF THE PARTY	O S. JOSEPH ST. B. S. C.	based during th
	4	- X-1	4-1916	SECOND PROPERTY.		ALCOHOL:	SECTION S.	HEAT STREET	CHOCK STREET,	MANAGEMENT OF		SELECTION OF STREET	CONTRACTOR OF STREET	MANAGE BER	COMPLETED.		Company of the last	WASHING THE
		Develop credible IDP with up to date sector plant of the minimpality to	Lendible and compliant IDF with	Percentage of IDP		100	-											100
1		improve service and admitracture	improved IDP rating	alterinomous adoressed for			31.06											ILP Review repr
I I	IDP O	promision		2016/1017	Percentage	1 30	2 De-	14			12/75							2016/1017

OFFICE OF THE MUNICIPAL MANAGER: PLANNING AND DEVELOPMENT	
QUARTERLY PROJECTIONS FOR SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR FOR HOLD WATER	EDDID 2016/2012

10.		a th .			QUARTERLY PROJ	ECTIONS FOR S	ERVICE DELIVER	Y TARGETS AN	PERFORMANCE	E INDICATORS F	OR EACH VOTE -	SDBIP 2016/20	17 FINANCIAL	FAR.					
X NO	REP.	SOBI PREF NO.	STRATEGIC INITIATIVE/ACTIVITY	OUTPUTS AND OUTCOMES			MINITORL		BRIEK ENDING	30 SEPTEMBER	QUARTER	ENDING 31	QUARTER EN	ING 31 MARCH	QUARTER END	DING 30 JUNE 2017			
				The state of the s	INDICATOR	OF MEASURE	TARGET		PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ACTUAL	REASON FOR DEVIATION		
					THE REAL PROPERTY.	THE REAL PROPERTY.	THE REAL PROPERTY.	100	Schinko.	diverses.	TANKE NEW		1108203	35,732,330	AVELLE	**************************************	REAGON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUME
			ı		1 -	1	1	1										THE PARTY NAMED IN	- Linear
					Level of IDP rating	1	1		1				100		1				100
	1	IDP 01			achieved for 2016/2017.	Level	High	31-Dec-1	-				l		1				IDP rating letter from
		1					1	31-060-1	9		High								CoGTA indicating ra for 2016/2017.
		1			Percentage of IDP		1	1											10/ 2016/2017.
- 1		IDP 02	Develop credible IDP with up-to-date		shortcomings addressed	1	1	1											
	F1	100 02	sector plans of the municipality to	Credible and compliant IDP	for 2016/2017.	Percentage	1009	6 31-Dec-1	6		100%		ľ	1					IDP Review reports
		1	improve services and infrastructure	with improved IDP rating.	Date of Submission of			-	-		100%								2016/2017 year.
	E1	IDP 03	provision.	manufacturing.	IDP Process Plan for		1	1	1	1			l						Council Resolution a
		107 03	57-90-0000000-2-00		2017/2018.	Date	31-Aug-1	6 31-Aug-1	5 31-Aug-16				ŀ						Minutes of Council
				1	Date of Submission and														Meeting.
1	F1	IDP 04		i	adoption of Draft IDP for		1												Council Resolution
					2017/2018.	Date	31-Mar-1	31-Mar-1	7	i			31-Mar-17						Minutes of Council
				9	Date of approval of final	1													Meeting.
	F1	IDP 05			draft IDP for 2017/2018.	2-1-									1				Council Resolution
		The second	The State of the S	OF APP STREET, SPAN	GIBIC IDF 101 2017/2018.	Date	31-May-17	-	The second liverage and the second						31-May-17				Minutes of Council
				Annature Barrell	August and State of	CASE OF THE PARTY.	COLUMN TO SERVICE AND ADDRESS OF THE PARTY O	THE PARTY	ANSFORMAT	THE AND BE		DEVELOPM	Nilson State	414,7274200F	SUMMERS CAN	CONTRACTOR OF THE	NAME OF STREET	The state of the s	Meeting.
- 1		l i		*	Average number of days taken to process											-		THE OWNER OF THE	1000
			ĺ		PDA/SPLUMA		90 Day :										2		
	A2	P&DEV 01			applications.	Number	80 Days per application	301	80 Days per		80 days per		80 days per		80 Days per				PDA Application
					applications.	Hamber	application	30-Jun-17	application		application		application		application				approval and copie: the report.
					Percentage of Building										8840				the report.
		1			Plans processed and	1	1							9				IN PLANT	
		P&DEV 02			approved within 10	1	1		1	1							3		
		P&DEV 02			Working Days.	Percentage	100%	Monthly	100%		100%		100%						Copies of Building P
1						1.00.00					20070		100%		100%				approvat.
- 1		1				1	1	1	1	1		-							
		1			N - 1 - 10 31		1	1			1			1			1		Inspection Schedule
	- 1				Number of Building			1											signed by the Insper
	12	P&DEV 03			inspections conducted for illegal buildings	Number	l												and the Manager
					Date of adoption of	Number	48 Inspections	Weekly	12 Inspections		12 Inspections		12 Inspections		12 Inspections				Development and
1					reviewed Spacial		1	1											Planning.
	- 1	1 1			Development	1			1		1								Resolution of Counc
	12	P&DEV 04			Framework.	Date	31-Mar-17	31-Mar-17		1			3						adopting the review
					Traine Horiz,	Date	21-Mar-1/	31-Mar-17					31-Mar-17						SDF.
- 1	- 1								1										
- 1	1		implement newly refined systems and	Quick turnaround time on			1		1			- 1							1
- 1			processes and monitor efficiency	requests for support services,	Date of workshop for			1				1							1
- 1	- 1		through customer surveys and	automated systems and	Stakeholders for						1	20 1 1							Attendance Registe
1	J		performance management mechanisms.	improved customer	extension of Richmond						. 1								and Presentation or
1	- 1			satisfaction.	Town Planning Scheme							10.0							Extension of Richmo
	12	P&DEV OS			and Rural Land Use	2000	5,500		1 1		1				- 1				Town Planning Sche
					Management Policy.	Date	31-Aug-17	31-Aug-17	31-Aug-17										and Rural Land Use
	ì	4			Date of Approval of													<del></del>	Management Policy
	- 1				Extention of Richmond	1			1 1						- 1				l
	- 1				Town Planning Scheme		1		3m		- 1	- 1							İ
	- 1			10	and Rural Land use				1 1		ı								Resolution of Counc
- 1	- 1				Management Policy in All				! I				1						adopting the Town
	12	P&DEV 06			Ward.	Date	31-Mar-17	31-Mar-17			1	-			- 1	1			Planning Scheme for
- 1	- 1										***		31-Mar-17						All Wards.
	- 1	1			Number of progress														
- 1	1			- 1	Reports submitted to				1 1		- 1						l		1
- 1			ı		MANCO for Richmond				1 1	1	- 1			l	- 1				
1	l l				Town Planning scheme		8		[	1	- 1						1		
	,	P&DEV 07			and Rural Land Use					1					ł	j			
- 1	-	, GOEV O/			Management Policy.	Number	12 Reports	Monthly	3 Reports		3 Reports		3 Reports		3 Reports				Copies of reports
- 1		- 1			Number of Progress														submitted to MANO
			1		Reports on the Implementation of											1			
		1			Implementation of Hopewell Cemetery					1	- 1					1			
A	2	P&DEV 08	1		Project.	Number	12 Reports			1	1						1		Copies of reports
	777	100	4.4	CONTRACTOR OF STREET	Control of the Contro	- Autom	12 Keports	Monthly	3 Reports		3 Reports		3 Reports		3 Reports				submitted to MANC
-	-	1 4			STATE OF THE STATE	ACTUAL COUNTY	SERVICE I	D45 500				Section 1	Mary 23	S. Harris	\$736-800 miles	NEW YORK	W. Children and Reservoir	FIGURE CONTRACTOR	Sommed to WANC
			Develop and Implement Public	0.44-0-4	Musches of Name								7	-		The second second	AND THE PARTY OF	The County of th	Deventage
				Public Participation and	Number of Newspaper									1					
			Participation and Monitoring and		Artislar lesund done				1		1			1		1			Canada des
E	2	OHM06	Participation and Monitoring and Evaluation Machanisms	awareness Improved	Articles issued during the year.	Number	4 Articles	Quarterly	1 Article		Article		1 Article		Article				Copies of Newspape articles issued during

### 6. WARD INFORMATION FOR EXPENDITURE AND SERVICE DELIVERY AND DETAILED CAPITAL WORKS PLAN

### RICHMOND MUNICIPALITY CAPITAL BUDGET:2016/2017 BASIC CAPITAL

DEPARTMENT Finance	DESCRIPTION	FUNDING	2016/2017	2017/2018	2018/2019
	Shelving	RM	100 000,00		
	Office Furniture (Desks )	RM	30 000,00		
	2 Laptops	RM	30,000,00		
Corporate	2 Desktop Computer - Senior Admin Clerk and Admin Offi	RM	24 000,00		
	Blinds for IT Office	RM	6 000,00		
× 9	LDV - Building Maintenance	RM	180 000,00		
	Office Furniture	RM	15 000,00		
	Digital Attendance recorder	RM	6 000,00		
	Small Tools	RM	5 000,00	w	
TOTAL BASIC CAPITAL					
TOTAL BASIC CAPITAL		L	396 000,00		L
DEPARTMENT		FUNDING	2016/2017	2017/2018	2018/2019
DEPARTMENT ADHOC Community			2016/2017	2017/2018	2018/2019
ADHOC		Dept of	2016/2017	2017/2018	<u>2018/2019</u>
ADHOC	Library Book Tagging system		2016/2017	2017/2018	<u>2018/2019</u>
ADHOC	Library Book Tagging system  Small Business Incubation Centre	Dept of Arts and		2017/2018	2018/2019
ADHOC	Small Business Incubation Centre	Dept of Arts and Culture	125 000,00 2 000 000,00	2017/2018	2018/2019
ADHOC Community		Dept of Arts and Culture	125 000,00	2017/2018	<u>2018/2019</u>
ADHOC Community	Small Business Incubation Centre	Dept of Arts and Culture	125 000,00 2 000 000,00	2017/2018 2856063,64	<u>2018/2019</u>
ADHOC Community	Small Business Incubation Centre Slahla Access Road	Dept of Arts and Culture COGTA	125 000,00 2 000 000,00 247 050,00		<u>2018/2019</u>
ADHOC Community	Small Business Incubation Centre  Slahla Access Road  Resurfacing of residential Roads Ward 1	Dept of Arts and Culture COGTA MIG	125 000,00 2 000 000,00 247 050,00 6 000 000,00		2018/2019 1500000
ADHOC Community	Small Business Incubation Centre  Slahla Access Road  Resurfacing of residential Roads Ward 1  Construction of Sidewalk - Bambatha to Ndabikona	Dept of Arts and Culture COGTA MIG MIG	125 000,00 2 000 000,00 247 050,00 6 000 000,00 2 859 000,00	2856063,64	
ADHOC Community	Small Business Incubation Centre  Slahla Access Road  Resurfacing of residential Roads Ward 1  Construction of Sidewalk - Bambatha to Ndabikona  Tarring of internal roads - Ward 4	Dept of Arts and Culture COGTA MIG MIG MIG	125 000,00 2 000 000,00 247 050,00 6 000 000,00 2 859 000,00 2 500 000,00	2856063,64 5529752;89	

### 7. APPROVAL BY THE MAYOR

The First Draft Service Delivery and Budget Implementation Plan f	or the Richmo	ond Municipality for
*	19	* 4
2016/2017 was approved by the Honourable Mayor, Councillor A F	Ragavaloo on	*******

Signature Councillor A Ragavaloo

Date



# RICHMOND

# MUNICIPALITY

FIRST DRAFT BUDGET 2016/2017

**Cost Containment Measures** 



# chmond Umasipala wase Richmond

3780 57 Shepstone Street Private Bag 1028 Richmond, KwaZulu-Natal

E-mail: antionettew@richmond.gov.za Telephone / Ucingo: 033 - 212 2155 Fax / Isikhahlamesi: 033 - 212 2102 Website: www.richmond.gov.za

Our Ref.

All correspondence to be addressed to the Municipal Manager Qondisa Yonke imininingwane kuMenenja kaMasipala

Your Ref:

Our ref: File 1/7/2016/17 **Richmond Municipality KZN227** 

ALL COUNCILLORS ALL DEPARTMENTS

**BUDGET AND TREASURY: CIRCULAR 01/2016/2017** 

# COST CONTAINMENT MEASURES

have been urged to join in eliminating wasteful expenditure in government. measures in his budget speech on 24 February 2016. The Mayors of municipalities still more to be done to cut wastage. The Minister of Finance announced further highlighted that excessive and wasteful expenditure has been reduced, but there is In the 2016 State of the Nation Address by the President, the cost containment measures announced by the Minister of Finance in 2013 were re-emphasised. It was

Treasuries together with the budget documentation in terms of the MFMA measures in council and to submit evidence thereof to the National and Provincial As per MFMA circular 79, municipalities are requested to table cost containment

be adhered to in order to protect the service delivery spending in the municipality:-In view of the afore mentioned, it is imperative that these cost containment measures

- All departments to undertake a proper organogram review to eliminate nonessential posts;
- Any newly proposed organogram that proposes the addition of posts to staff establishments may not be implemented until the country's period of fiscal consolidation is over;
- Moratorium on the filling of non-critical posts. Accounting officer and CFO to determine which posts are critical and may be filled;
- Departments to undertake headcounts to eliminate ghost employees
- Freeze budgets for non-essential goods and services at 2016/2017 levels;
- No tracksuits, t-shirts or other promotional materials to be handed out at
- VIP catering to be kept to a minimum and should only be for specifically invited dignitaries and not for municipal employees;
- Furniture and equipment purchases to be approved by Accounting officer and according to staff designations CFO. All furniture and equipment to be purchased should be standardized
- Explore energy saving projects with an aim of reducing electricity and water usage
- . Timeous planning to ensure market related prices are charged by service providers

- Database of local service providers and fixed prices per commodity to ensure exorbitant prices are not charged;
- Departments to provide listing of events to be held in 2016/2017 for synergies and sharing of costs to be realized;
- Marquees and catering costs for events to be reduced through timeous procurement;
- S&T- only essential trips to be undertaken;
- Cell phone, landline and data bundle costs to be reviewed and limitations in respect of usage and approval of these services to be effected
- Responsible managers to ensure co-ordinated travel to reduce costs;
- Meetings and workshops to be held where the majority of the official reside/work;
- Departments to develop an integrated annual calendar so that meetings and workshops are properly co-ordinated to reduce travel costs;
- Ensure that meetings start at reasonable times to reduce need to sleepover. Cut down on unnecessary overnight accommodation;
- to airport; Assessment must be done between road travel to end destination vs distance
- Number of officials attending events to be kept at an absolute minimum;
- Car hire bookings- class of vehicle to be lowered (minimum class to be effected);
- Catering for meetings be stopped;
- Officials to travel together unless absolutely unavoidable
- Internal meetings, strategic planning sessions and workshops to be held in department's offices instead of private venues;
- No team building exercises or year-end/Christmas functions (only permitted if paid for by employees themselves);
- Where there are one-day meetings in other provinces, officials must trave there and back on the same day (where possible);
- Departments must minimize the use of color pages in their documents, as well as use of lighter weight of pages and covers. Look at the feasibility of using electronic distribution to reduce costs;
- Strict control of overtime;
- No bottled water may be procured for meetings, etc;
- Only assist community members in a disaster in which disaster has been



# RICHMOND

MUNICIPALITY

**FIRST DRAFT BUDGET 2016/2017** 

Service level Standards

Province:RICHMOND Municipality(KZN227) - Schedule of Service Delivery Standards Table

Standard Description	G.	Service Level
Solid Waste Removal		Service Level
Premise based removal (Residential Frequency)		ONCE A WEEK
Premise based removal (Business Frequency)		TWICE A WEEK
Bulk Removal (Frequency)		5 TIMES A WEEK
Removal Bags provided(Yes/No)		NO NO
Garden refuse removal Included (Yes/No)		
Street Cleaning Frequency in CBD		YES
Street; Cleaning Frequency in areas excluding CBD		
How soon are public areas cleaned after events (24hours/48hours/longer)		ONCE A WEEK
Clearing of illegal dumping (24hours/48hours/longer)		24HOURS
Recycling or environmentally friendly practices(Yes/No)	3	72 HOURS
Licenced landfill site(Yes/No)		YES
		YES
Water Service		
Water Quality rating (Blue/Green/Brown/N0 drop)		N/A
s free water available to all? (All/only to the indigent consumers)		N/A
Frequency of meter reading? (per month, per year)		N/A
Are estimated consumption calculated on actual consumption over (two month's/three month's/longer period)		N/A
On average for how long does the municipality use estimates before reverting back to actual readings? (months)		N/A
Duration (hours) before availability of water is restored in cases of service interruption (complete the sub questions)		
One service connection affected (number of hours)		N/A
Up to 5 service connection affected (number of hours)		N/A
Up to 20 service connection affected (number of hours)		N/A
Feeder pipe larger than 800mm (number of hours)		N/A
What is the average minimum water flow in your municipality?		N/A
Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No)		N/A
How long does it take to replace faulty water meters? (days)		N/A
Do you have a cathodic protection system in place that is operational at this stage? (Yes/No)		N/A
		*
Electricity Service		) W
What is your electricity availability percentage on average per month?		N/A
Do your municipality have a ripple control in place that is operational? (Yes/No)		N/A
How much do you estimate is the cost saving in utilizing the ripple control system?		N/A
What is the frequency of meters being read? (per month, per year)		N/A
Are estimated consumption calculated at consumption over (two month's/three month's/longer period)		N/A
On average for how long does the municipality use estimates before reverting back to actual readings? (months)		N/A

Duration before availability of electricity is restored in cases of breakages (immediately/one day/two days/longer) N/A Are accounts normally calculated on actual readings? (Yes/no) N/A Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No) N/A How long does it take to replace faulty meters? (days) N/A Do you have a plan to prevent illegal connections and prevention of electricity theft? (Yes/No) N/A How effective is the action plan in curbing line losses? (Good/Bad) N/A How soon does the municipality provide a quotation to a customer upon a written request? (days) N/A How long does the municipality takes to provide electricity service where existing infrastructure can be used? (working days) N/A How long does the municipality takes to provide electricity service for low voltage users where network extension is not required? (working days) N/A How long does the municipality takes to provide electricity service for high voltage users where network extension is not required? (working days) N/A Sewerage Service Are your purification system effective enough to put water back in to the system after purification? N/A To what extend do you subsidize your indigent consumers? N/A How long does it take to restore sewerage breakages on average Severe overflow? (hours) N/A Sewer blocked pipes: Large pipes? (Hours) N/A Sewer blocked pipes: Small pipes? (Hours) N/A Spillage clean-up? (hours) N/A Replacement of manhole covers? (Hours) N/A Road Infrastructure Services Time taken to repair a single pothole on a major road? (Hours) 1 hours Time taken to repair a single pothole on a minor road? (Hours) 1 hours Time taken to repair a road following an open trench service crossing? (Hours) 2hours Time taken to repair walkways? (Hours) 1-2 hours Property valuations How long does it take on average from completion to the first account being issued? (one month/three months or longer) ONE MONTH Do you have any special rating properties? (Yes/No) NO Financial Management Is there any change in the situation of unauthorised and wasteful expenditure over time? (Decrease/Increase) DECREASE Are the financial statement outsources? (Yes/No) NO Are there Council adopted business process tsructuing the flow and managemet of documentation feeding to Trial Balaince? YES How long does it take for an Tax/Invoice to be paid from the date it has been received? 30DAYS Is there advance planning from SCM unit linking all departmental plans quaterly and annualy including for the next two to three years procurement plans? YES Administration

Populing the same of the same	
Reaction time on enquiries and requests?	3 Days
First to respond to a verbal customer enquiry or request? (working days)	same time
Fime to respond to a written customer enquiry or request? (working days)	3 Days
Fime to resolve a customer enquiry or request? (working days)	5 Days
What percentage of calls are not answered? (5%,10% or more)	5%
How long does it take to respond to voice mails? (hours)	1 hour
Does the municipality have control over locked enquiries? (Yes/No)	ves
s there a reduction in the number of complaints or not? (Yes/No)	ves
low long does in take to open an account to a new customer? (1 day/ 2 days/ a week or longer)	1DAY
How many times does SCM Unit, CFO's Unit and Technical unit sit to review and resolve SCM process delays other than normal monthly management meetings?	WEEKLY OR AS AND WHEN REQUI
Community safety and licensing services	
low long does it take to register a vehicle? (minutes)	4 MINUTES
low long does it take to renew a vehicle license? (minutes)	4 MINUTES
low long does it take to issue a duplicate registration certificate vehicle? (minutes)	5 MINUTES
low long does it take to de-register a vehicle? (minutes)	5 MINUTES
low long does it take to renew a drivers license? (minutes)	7 MINUTES
What is the average reaction time of the fire service to an incident? (minutes)	20MINUTES
Vhat is the average reaction time of the ambulance service to an incident in the urban area? (minutes)	30 MINUTES
What is the average reaction time of the ambulance service to an incident in the rural area? (minutes)	120 MINUTES
Conomic development	
low many economic development projects does the municipality drive?	
low many economic development programme are deemed to be catalytic in creating an enabling environment to unlock key economic growth projects?	10
Vhat percentage of the projects have created sustainable job security?	60%
Does the municipality have any incentive plans in place to create an conducive environment for economic development? (Yes/No)	Yes - Draft
X	1.22
Other Service delivery and communication	
s a information package handed to the new customer? (Yes/No)	. No
Ooes the municipality have training or information sessions to inform the community? (Yes/No)	No
are customers treated in a professional and humanly manner? (Yes/No)	Yes



# RICHMOND

# MUNICIPALITY

FIRST DRAFT BUDGET 2016/2017

# **Policies**

Property Rates Act Policy; and Supply Chain Management Policy



RATES POLICY

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# **RATES POLICY GUIDELINE DOCUMENT**

### PREAMBLE

### WHEREAS:

perform its functions section 23 of the Act in order to provide a reliable source of revenue to provide basic services and rateable properties in its area jurisdiction as reflected in its property register compiled in terms of The Council of the Richmond Municipality has resolved to levy rates on the market value of

the municipality. consistent with the Municipal Property Rates Act, 2004 (Act No. 6 of 2004) on the levying of rates in The Municipality must in accordance with the provision of section 3 of the Act adopt a rates policy 

facilities, cemeteries as well as the municipal administration in general. maintenance of streets, roads, sidewalks, lighting, storm drainage facilities, municipal and recreation whole as opposed to individual households, and these services include, but are not limited to, the Revenue raised from property rates will be used to fund services that benefit the community as

### DEFINITIONS

hereunder the definitions used in the Act. assigned in terms of the Municipal Property Rates Act 6 of 2004 ("the Act") and for this purpose lists Any words and phrases referred to in this policy shall have the same meaning and interpretation

In this Act, unless the context indicates otherwise-

property-"agent", in relation to the owner of a property, means a person appointed by the owner of the

- (a) to receive rental or other payments in respect of the property on behalf of the owner; or
- to make payments in respect of the property on behalf of the owner;

purpose of eco-tourism or for the trading in or hunting of game; "agricultural purpose", in relation to the use of a property, excludes the use of a property for the

"annually" means once every financial year;

"appeal board" means a valuation appeal board established in terms of section 56;

of section 35 (1) or (2); "assistant municipal valuer" means a person designated as an assistant municipal valuer in terms

### "category"-

- (a) in relation to property, means a category of properties determined in terms of section 8; and
- (b) in relation to owners of properties, means a category of owners determined in terms of section 15 (2);

"data-collector" means a person designated as a data-collector in terms of section 36

"date of valuation" means the date determined by a municipality in terms of section 31 (1)

the Municipal Structures Act has no local municipality and is governed by that municipality alone; "district management area" means a part of a district municipality which in terms of section 6

Constitution as a category C municipality: in an area that includes more than one municipality, and which is described in section 155 (1) of the "district municipality" means a municipality that has municipal executive and legislative authority

"dominant use" shall be assessed on the higher of either;

the measured extent under use (land and/or buildings), or

where at least 66% of that property is used for a particular purpose the gross rental value of the area under use (land and/or buildings)

### "effective date"-

- (a) in relation to a valuation roll, means the date on which the valuation roll takes effect in terms of section 32 (1); or
- **b** in relation to a supplementary valuation roll, means the date on which a supplementary valuation roll takes effect in terms of section 78 (2) (b);
- provided for in section 17; "exclusion", in relation to a municipality's rating power, means a restriction of that power as
- terms of section 15; "exemption", in relation to the payment of a rate, means an exemption granted by a municipality in

"financial year" means the period starting from 1 July in a year to 30 June the next year

"Income Tax Act" means the Income Tax Act, 1962 (Act No. 58 of 1962);

"land reform beneficiary", in relation to a property, means a person who

- (a) acquired the property through-
- the Provision of Land and Assistance Act, 1993 (Act No. 126 of 1993); or
- (ii) the Restitution of Land Rights Act, 1994 (Act No. 22 of 1994);
- **b** holds the property subject to the Communal Property Associations Act, 1996 (Act No. 28 of
- <u>O</u> holds or acquires the property in terms of such other land tenure reform legislation as may pursuant to section 25 (6) and (7) of the Constitution be enacted after this Act has taken

Communal Land Rights Act, 2004; "land tenure right" means an old order right or a new order right as defined in section 1 of the

"local community", in relation to a municipality—

- (a) means that body of persons comprising-
- (i) the residents of the municipality;
- (ii) the ratepayers of the municipality;
- (iii) any civic organizations and non-governmental, private sector or labour organizations or bodies which are involved in local affairs within the municipality; and
- (iv) visitors and other people residing outside the municipality who, because of their presence in the municipality, make use of services or facilities provided by the municipality; and
- **b** includes, more specifically, the poor and other disadvantaged sections of such body of
- 155 (1) of the Constitution as a category B municipality; in its area with a district municipality within whose area it falls, and which is described in section "local municipality" means a municipality that shares municipal executive and legislative authority
- "market value", in relation to a property, means the value of the property determined in accordance
- responsible for local government in that province; "MEC for local government" means the member of the Executive Council of a province who is
- municipality; authority in its area, and which is described in section 155 (1) of the Constitution as a category A "metropolitan municipality" means a municipality that has exclusive executive and legislative
- "Minister" means the Cabinet member responsible for local government;

"multiple purposes", in relation to a property, means the use of a property for more than one

Municipal Structures Act; "municipal council" or "council" means a municipal council referred to in section 18 of the

Management Act, 2003 (Act No. 56 of 2003); "Municipal Finance Management Act" means the Local Government: Municipal Finance

### "municipality"—

- (a) as a corporate entity, means a municipality described in section 2 of the Municipal Systems Act; and
- Government: Municipal Demarcation Act, 1998 (Act No. 27 of 1998); geographical area, means a municipal area demarcated in terms 으 the Local

"municipal manager" means a person appointed in terms of section 82 of the Municipal Structures

No. 117 of 1998); "Municipal Structures Act" means the Local Government: Municipal Structures Act, 1998 (Act

"Municipal Systems Act" means the Local Government: Municipal Systems Act, 2000 (Act No. 32

in terms of section 33 (1); "municipal valuer" or "valuer of a municipality" means a person designated as a municipal valuer

before the end of the financial year preceding the date on which this Act took effect, excluding "newly rateable property" means any rateable property on which property rates were not levied

- (a) a property which was incorrectly omitted from a valuation roll and for that reason was not rated before that date; and
- a property identified by the Minister by notice in the Gazette where the phasing-in of a rate is not justified;

not that person has a right to occupy the property; "occupier", in relation to a property, means a person in actual occupation of a property, whether or

"owner" "organ of state" means an organ of state as defined in section 239 of the Constitution;

(a) in relation to a property referred to in paragraph (a) of the definition of "property", means a person in whose name ownership of the property is registered:

- **b** in relation to a right referred to in paragraph (b) of the definition of "property", means a person in whose name the right is registered;
- <u>O</u> legislation; or means a person in whose name the right is registered or to whom it was granted in terms of in relation to a land tenure right referred to in paragraph (c) of the definition of "property",
- **a** property in the following cases below may for the purposes of this Act be regarded by a municipality as the owner of a in relation to public service infrastructure referred to in paragraph (d) of the definition of as envisaged in the definition of "publicly controlled", provided that a person mentioned "property", means the organ of state which owns or controls that public service infrastructure
- $\equiv$ A trustee, in the case of a property in a trust excluding state trust land
- $\equiv$ an executor or administrator, in the case of a property in a deceased estate;
- $\equiv$ a trustee or liquidator, in the case of a property in an insolvent estate or in liquidation;
- Ê management; a judicial manager, in the case of a property in the estate of a person under judicial
- 3 a curator, in the case of a property in the estate of a person under curatorship:
- 3 a person in whose name a usufruct or other personal servitude is registered, in the case of a property that is subject to a usufruct or other personal servitude;
- (<u>sii</u>) a lessee, in the case of a property that is registered in the name of a municipality and is leased by it; or
- a buyer, in the case of a property that was sold by a municipality and of which of the buyer; possession was given to the buyer pending registration of ownership in the name

used in terms of-"permitted use", in relation to a property, means the limited purposes for which the property may be

- (a) any restrictions imposed by
- (i) a condition of title;
- (ii) a provision of a town planning or land use scheme; or
- (b) any legislation applicable to any specific property or properties; or
- (c) any alleviation of any such restrictions;

"person" includes an organ of state

"prescribe" means prescribe by regulation in terms of section 83;

## "property" means-

- (a) immovable property registered in the name of a person, including, in the case of a sectional title scheme, a sectional title unit registered in the name of a person;
- **(b)** a right registered against immovable property in the name of a person, excluding a mortgage bond registered against the property;
- <u>(C</u> a land tenure right registered in the name of a person or granted to a person in terms of
- (d) public service infrastructure;

"property register" means a register of properties referred to in section 23;

the Protected Areas Act; "protected area" means an area that is or has to be listed in the register referred to in section 10 of

"Protected Areas Act" means the National Environmental Management: Protected Areas Act,

including-"publicly controlled" means owned by or otherwise under the control of an organ of state,

- (a) a public entity listed in the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) a municipality; or
- (c) a municipal entity as defined in the Municipal Systems Act:

"public service infrastructure" means publicly controlled infrastructure of the following kinds:

- (a) national, provincial or other public roads on which goods, services or labour move across a municipal boundary;
- 9 water or sewer pipes, treatment plants or water pumps forming part of a water or sewer scheme serving the public; ducts or other conduits, dams, water supply reservoirs, water
- **a** power stations, power substations or power lines forming part of an electricity scheme serving the public;
- (e) gas or liquid fuel plants or refineries or pipelines for gas or liquid fuels, forming part of scheme for transporting such fuels;
- (f) railway lines forming part of a national railway system;
- (g) communication towers, masts, exchanges or lines forming part of a communications system serving the public;
- (h) runways or aprons at national or provincial airports;

- $\equiv$ other device or system used to assist the safe and efficient navigation of vessels; navigational aids comprising lighthouses, radio navigational aids, buoys, beacons or any breakwaters, sea walls, channels, basins, quay walls, jetties, roads, railway or infrastructure used for the provision of water, lights, power, sewerage or similar services of ports, or
- any other publicly controlled infrastructure as may be prescribed; or
- rights of paragraphs (a) to (i); way, easements or servitudes in connection with infrastructure mentioned ⊇.

"rate" means a municipal rate on property envisaged in section 229 (1) (a) of the Constitution

excluding property fully excluded from the levying of rates in terms of section 17; "rateable property" means property on which a municipality may in terms of section 2 levy a rate

on the amount of the rate payable on the property; "rebate", in relation to a rate payable on a property, means a discount granted in terms of section 15

the amount for which the property was valued and the rating of the property at that lower amount; "reduction", in relation to a rate payable on a property, means the lowering in terms of section 15

#### "register"—

- (a) means to record in a register in terms of-
- the Deeds Registries Act, 1937 (Act No. 47 of 1937); or
- (ii) the Mining Titles Registration Act, 1967 (Act No. 16 of 1967); and
- 9 includes any other formal act in terms of any other legislation to record-
- (i) a right to use land for or in connection with mining purposes; or
- (ii) a land tenure right;

"residential property" means a property included in a valuation roll in terms of section 48 (2) (b) as

of land tenure communally inhabited in terms of old order rights or new order rights, including a traadtional system vested in the ownership of the State or the Ingonyama Trust Board and which is held in Trust and "Rural Communal Land" means State Trust Land which is either registered in the name

"Sectional Titles Act" means the Sectional Titles Act, 1986 (Act No. 95 of 1986);

"sectional title scheme" means a scheme defined in section 1 of the Sectional Titles Act;

"sectional title unit" means a unit defined in section 1 of the Sectional Titles Act;

Income Tax Act item 2 (health care) and item 4 (education and development) of Part 1 of the Ninth Schedule to the "specified public benefit activity" means an activity listed in item 1 (welfare and humanitarian),

## "state trust land" means land owned by the state-

- (a) in trust for persons communally inhabiting the land in terms of a traditional system of land
- (b) over which land tenure rights were registered or granted; or
- <u>O</u> which is earmarked for disposal in terms of the Restitution of Land Rights Act, 1994 (Act No 22 of 1994)

"this Act" includes regulations made in terms of section 83.

(a) In this Act, a word or expression derived from a word or expression defined in subsection (1) has a corresponding meaning unless the context indicates that another meaning is intended

#### Other Definitions

property and which child is responsible for the care of siblings or parents "child headed household" means any child who is or is a blood relative of the owner of the

(Act No. 59 of 1992) or has been certified as disabled by a medical practitioner; "disabled" means a person who qualifies to receive relief in terms of the Social Services Act. 1992

qualifies for indigent relief in terms of the municipality's indigent policy.; "Indigent owner" means an owner of property who is in permanent occupation of the property and

"The Municipality" means the Richmond Municipality:

an area affected by: "Owners of property in an area affected by a disaster" means owners of property situated within

- a disaster within the meaning of the Disaster Management Act 57 of 2002.
- (b) any other serious adverse social or economic conditions;

#### "Pensioner" means

- (a) a person in receipt of a social pension; or
- (b) a person over the age of 60 years; or

a person who has retired prematurely from employment due to medical reasons

who has reached the age of a pensioner "Retiree" means a person who has retired from employment in terms of that persons employment or

### "Temporarily without income" means,

(a) in the case of an employee -

- $\equiv$ Insurance Act; or the period for which the person is entitled to benefits in terms of the Unemployment
- (ii) 90 days whichever is the longer; or
- (b) in any other case, a period of 90 days determined from the date of application by that person for relief in terms of the Municipality's policy;

Organizations Act "Non-profit organizations" means any organization which is registered in terms of the Non-profit

### -IMPLEMENTATION OF THIS POLICY AND EFFECTIVE DATE

- No. 6 of 2004) and must accompany the municipality's budget for the financial year. prepared by the municipality in terms of the Municipal Property Rates Act, 2004 ( Act This policy takes effect from 1 July 2008 being the effective date of the first valuation roll
- 1.2. Management Act. Municipality's annual budget in terms of Sections 22 and 23 of the Municipal Financial Municipal The Rates Policy must be reviewed annually, and if necessary amended by the Council, such amendments to be effected in conjunction with the
- :3 may differentiate between: policy and such by-laws must be read in conjunction with this policy. The rates by-laws The Municipality has adopted by-laws to give effect to the implementation of its Rates
- 1.3.1 categories of properties; and
- 1.3.2 categories of owners of properties
- 1.4 Policy. be amended by the Municipal Council, in conjunction and in accordance with the Rates The by-laws adopted in terms of Item 1.3 may be reviewed annually, and if necessary

## 2. FUNDAMENTAL PRINCIPLES OF THIS POLICY

The principles of the policy are to ensure that:-

- 2 229 of the Constitution of the Republic of South Africa; activities or the national mobility of goods services, capital or labour in terms of Section that materially and unreasonably prejudices national economic policies, economic the power of the municipality to impose rates on property will not be exercised in a way
- 2.2 treated equitably all ratepayers, in a specific category, as determined by council from time to time, will be
- 2.3 budget after taking into account: jurisdiction of the municipality and for the purpose of generating revenue to balance the property rates will be assessed on the market value of all rateable properties in
- 2.3.1 profits generated on trading and economic services; and
- 2.3.2 approved by council from time to time; the amounts required to finance exemptions, rebates and reductions of rates as
- 2.4 property rates will not be used to subsidize trading and economic services;
- 2.5 address the social and economic needs of the community; the rates income generated by the municipality will take into account relief measures to
- 2.6 process of community participation in terms of Chapter 4 of the Municipal Systems Act. this Policy was developed in consultation with the community and in compliance with a

## 3. THE PURPOSE OF THIS POLICY

The purpose of this policy is to:

- 3.1 6 of 2004); comply with the provisions section 3 of the Municipal Property Rates Act, 2004 (Act No.
- 3.2 give effect to the principles outlined above;
- <u>ა</u> ა Act; determine the methodology and to prescribe procedures for the implementation of the
- 3.4 determine criteria to be applied for the levying of differential rates for different categories of properties;
- 3.5 categories of owners of properties for categories of properties; determine or provide criteria for the determination of categories of properties and
- 3.6 determine criteria to be applied for granting exemptions, rebates and reductions;
- 3.7 properties determine how the municipality's powers must be exercised in relation to multi purpose
- 3.8 determine measures to promote local economic and social development; and
- 3.9 provided for in section 7 of the Act. identify which categories of properties the municipality has elected not to rate as

## 4. EQUITABLE TREATMENT OF RATEPAYERS

measures to ensure equitable and fair treatment of ratepayers. fair manner and within the limitations set out in the Act. The Municipality may adopt circumstances of each category of owner or category of property will be considered in a This municipality does is committed to not necessarily mean "equal" treatment of ratepayers. treating all ratepayers on an equitable basis The

Any differentiation in levying rates must not constitute unfair discrimination.

### 5 TO LEVYING OF RATES DISCRETIONARY DECISIONS ADOPTED BY THE MUNICIPALITY WITH RESPECT

It is recorded that the Municipality has adopted the following resolutions:

5.2	To levy rates on all rateable property in its area of jurisdiction.  To determine the date of implementation as provided above.
5.3	To determine the date of general valuation as 02 July 2007.
5.4	To levy different cents in the rand for different categories of rateable property.
5.5	That the categories
5.6	That the criteria for the assessment of market value in terms of section 8(1) shall be
	Actual use.
5.7	To determine that the valuations for multiple purpose usage will be assessed according
	to the dominant use of the property.
5.8	To not rate properties of which the municipality is the owner; except where the property
	is leased to a third party or where the property has been sold but not transferred to a

5.9 entities as the data set is available proviso that the municipality may extend this annually to include other identifiable that is identifiable and to which a market related value can be determined with the To rate public service infrastructure (excluding municipal public service infrastructure)

third party.

# CATEGORIES OF RATEABLE PROPERTY AND DIFFERENTIAL RATING

9

- 6.1 Different rates may be levied for different categories of rateable property.
- 6.1.1 The different categories are as follows:

-	7	1	T .						
Fublic Service Intrastructure		Other Vecent	Other Developed	State Vacant	State developed	Agricultural	Commercial Vacant	Commercial Developed	Residential Developed
PSI	VO	OD	SV	SD	AG	CV	CD	RV	B

- 6.2 A municipality may not levy:
- 6.2.1 different rates on residential properties, except as provided for in sections 11(1)(b), 21 and 89 of the Act;
- 6.2.2 the date of adoption hereof no rate has been prescribed; on residential properties determined in terms of section 1(1)(a) of the Act. As at a rate on non-residential properties that exceeds a prescribed ratio to the rate
- 6.2.3 properties; rates which unreasonably discriminate between categories of non-residential
- 6.2.4 additional rates except in Special Rating Areas as provided for in the Act.

## 7. RELIEF MEASURES FOR RATEPAYERS

- 7.1 The municipality has considered:
- 7.1.1 the need to grant relief to certain ratepayers (including the poor) with a view to providing for appropriate measures to alleviate the impact of the rates burden
- 7.1.2 activities; registered in terms of the Income Tax Act for tax reductions because of those further the aims and objectives of the said organization, and which may be the effect of rates on non profit organizations whose income is applied solely to
- organizations have been granted the relief identified below. Income Tax Act,1962 (Act No.58 item 4 (education and development) of Part 1 of the Ninth schedule to the the specified public benefit activities recognized by the act relating to those activities listed in item 1 (welfare and humanitarian), item 2 (health care) and of 1962), and these public benefit
- 7.4 public and/or charitable nature the requirements set out in clause 7.1.2 and 7.1.3 above and whose activities are of a The Municipality will only consider the grant of relief to those organizations who meet
- 7.5 terms of section 15 of the Act to: of an exemption, a rebate or a reduction provided for in its rates policy and granted in The municipality will not grant relief in respect of the payment of rates other than by way
- 7.5.1 a category of properties, or
- 7.5.2 a category of owners of properties as provided hereunder.
- 7.6 The municipality will not grant relief to the owners of properties on an individual basis.

## CATEGORIES OF OWNERS ENTITLED TO RELIEF

00

- 8.1 exemptions, rebates or reductions: This municipality has identified the categories of owners below for purposes of granting
- 8.1.1 indigent owners;
- 8.1.2 pensioners;
- 8.1.3 owners temporarily without an income;
- 8.1.4 owners of property situated within an area affected by:
- 8.1.4.1 a disaster within the meaning of the Disaster Management Act 57 of
- 8.1.4.2 any other serious adverse social or economic conditions;
- 8.1.5 activities: public benefit organizations who conduct the following specified public benefit
- 8.1.5.1 welfare and humanitarian; or
- 8.1.5.2 health care; or
- 8.1.5.3 education; and
- 8.1.5.4 are registered in terms of the Income Tax Act for tax reductions because of the activities referred to in (8.1.6);
- 8.1.6 by the Municipality from time to time; whose activities are that of a public and charitable nature as may be specified non-profit organizations registered in terms of the Non-profit Organizations Act
- 8.1.7 household; minor children who are the head of a household as defined in child headed
- 8.1.8 disabled persons;
- 8.1.9 retirees;

#### EXEMPTIONS

9

An exemption is a release from liability for the payment of rates.

### D **EXEMPTIONS GRANTED TO CATEGORIES OF PROPERTIES**

- 9.1 properties The Municipality has exempted in total, from payment of rates the following categories of
- 9.1.1 bearer who officiates at services at that place of public worship. registered in the name of that community, which is occupied by an office worship by a religious Property registered in the name of and used primarily as a place of public community including an official residence
- 9.1.2 Non-Profit organization/s conducting sporting and recreation activities
- 9.1.3 an office bearer who officiates at services at that place of public worship. residence also registered in the name of that community, which is occupied by public places of worship by a religious community including Properties situated on rural communal land and which are used exclusively as an official

## W **EXEMPTIONS GRANTED TO CATEGORIES OF OWNERS OF PROPERTIES**

- 9.2 categories of owners of properties The Municipality has resolved to exempt from the payment of rates the following
- 9.2.1 specific public benefit activities listed in Part 1 of the 9th Schedule to the Properties owned by public benefit organizations which are used for any Income Tax Act;
- 9.3 All applications for exemption shall be granted on an annual basis
- 9.4 requirements order to qualify for exemption all applicants shall comply with the following
- 9.4.1 the last working day of October; written applications for exemption for each financial year must be lodged in the prescribed format ¥i<del>th</del> the Municipal Manager 음 잋

- 9.4.2 in the case of public benefit organizations upon proof of:
- 9.4.2.1 registration in terms of the requirements of the Income Tax Act;
- 9.4.2.2 and purposes of the said public benefit organization; property is used primarily for the specified public benefit activities non profit organization before a Commissioner of Oaths that the an affidavit signed by the head of the public benefit organization or
- 9.4.3 in the case of a religious community upon proof of submission that:
- 9.4.3.1 the property is used primarily as a place of public worship; and
- 9.4.3.2 in the case of the residence owned by the public benefit organization services at that place of worship; that property is occupied by an office bearer who officiates at
- 9.4.3.3 a copy of the title deed issued by the Deeds Registry within the last 2 terms of 9.1.3 hereof. applicant. Note that the requirement does not apply to exemptions in months reflecting that the property is registered in the name of the
- 9.5. In the case of properties owned by non profit organizations upon proof of submission of:
- 9.5.1 objective of the said non profit organization; an affidavit signed by the head of the non profit organization before a Commissioner of Oaths that the property is used primarily for the aims and
- 9.5.2 that no private pecuniary profit is made from the property;
- 9.5.3 that no rent is received by the applicant for any use of the property by other
- 9.6 council deems necessary from time to time. The Municipality reserves the right to specify such other requirements as the municipal

#### 10. REDUCTIONS

levied. A reduction is the lowering of the value of the property upon which rates will be

- 10.1 by the municipality valuation roll or supplementary valuation roll of a municipality to a category determined from levying rates on the first R15 000 of the market value of a property assigned in the It is recorded that the municipality is precluded in terms of section 17(1)(h) of the Act
- 10.1.1 for residential properties; or
- 10.1.2 the property are used for residential purposes. for properties used for multiple purposes provided one or more components of
- 10.2 property are used for residential purposes. properties used for multiple purposes provided that one or more components of the by an amount not exceeding R 35 000,00 in respect of all developed properties or The municipality has resolved to further reduce the value upon which rates will be levied

#### 11. REBATES

A rebate is a discount granted on the amount of rates payable by the ratepayer.

## A. REBATES FOR CATEGORIES OF PROPERTIES

11.1 The municipality has resolved to grant rebates to the categories of properties below:

## Schedule of the categories of properties granted rebates:

Category of Property	Percentage Rehate of Dates
	Solitor of light
Residential	0%
Commercial	0%
Industrial	0%
Agriculture	0%
Special provisions are applicable to agricultural	ò
rebates as per clause 11.4 below	
National & Provincial Governments	0%
Schools	0%

### œ REBATES FOR CATEGORIES OF OWNERS OF PROPERTIES

11.2 11.1 above: of owners of properties in addition to the rebate granted to the category of properties in The municipality has resolved to grant the following rebates, to the following categories

Category Of Owner	Percentage Rebate
A pensioner	50%
Retiree	10-20%
Persons temporarily without income	0%
Disabled persons	0%
Indigent persons	20%
Owners of property in an area affected by a disaster	0%

- 11.3 In order to qualify for the rebates any category of owner must:
- 11.3.1 be the sole owner of the property or owned jointly with his/her spouse;
- 11.3.2 be living permanently on the property;
- 11.3.3 not own any other property;
- 11.3.4 have an aggregate household income reflected in the table below;
- 11.3.5 provide proof of identity in the form of an identity document; and
- 11.3.6 a Commissioner of Oaths; substantiate items 11.3.2 to 11.3.4 above by way of a sworn affidavit before
- 11.3.7 provide proof income on a sworn declaration and supported by documentation;
- 11.3.8 medical basis for the rebate; medical certificate as required by the municipality if the application relies on a
- 11.3.9 In the case of pensioners, the following to apply;

bb years and over	60 years and over
50% rebate	25% rebate

100% rebate

11.3.10 time. any other supporting documents specified by the municipality from time to

	0	
	-R 123 350	Declared Income
	20%	
		Rebate

- 11.4.1 The Municipality in considering the criteria to be applied in respect of rebates on properties used for agricultural purposes, took into account:
- 11.4.1 properties; The extent of services provided by the municipality in respect of such
- 11.4.2 The contribution of agriculture to the local economy;
- 11.4.3 development obligations of the Municipality; The extent to which agriculture assists in meeting the service delivery and
- The contribution of agriculture of to the social and economic welfare of farm
- 11.7 The Municipality will not grant relief in respect of the payment of a rate:
- 11.7.2 11.7.1 to the owners of properties on an individual basis provided for in this policy and granted in terms of Section 15 of the Act; or properties, other than by way of an exemption, a rebate or a reduction as to a category of owners of properties, or to the owners of a category of
- 11.8 only receive the rebate most beneficial to them. Applicants qualifying and meeting the criteria for all rebates as listed above, will

## 12. CRITERIA FOR DIFFERENTIAL RATING

12.1 The Municipality has resolved to levy differential rates for different categories of rateable Differential rating is the levying of different rates for different categories of properties.

categories of properties are as resolved by the council and gazetted: property properties as reflected in Appendix 1 and the rates applicable to the different

## 13. MULTIPLE PURPOSE PROPERTIES

- 13.1 property The municipality has resolved to valuations according to the dominant use of the
- 13.2 following criteria namely: Section 9 of the Act provides for the value of properties to be based on one of the
- 13.2.1 the permitted use (section 9(a));
- 13.2.2 the dominant use (section 9(b));
- 13.2.3 pro rata based on the various multi-purpose usage (Section 9(c))
- 13.4 and the value will be assessed based on that usage only. for a particular purpose. The entire property will be assigned to that category of usage Properties will be assessed on dominant use where at least 66% of that property is used
- 13.5 This municipality has resolved that:
- 13.5.1 usage. generally, properties will be assigned to a category based on its dominant

### 14. COMMUNITY PARTICIPATION

amendment thereof or any review of its policy after following a process of community participation in accordance with chapter 4 of the Municipal systems It is recorded that every municipality may only adopt its rates policy or any

14.1 the Act before the Rates Policy or any review thereof is finally adopted. obligations in terms of Chapter 4 of the Municipal Systems Act and Sections 4 and 5 of This Municipality will comply with its community participation and consultation In terms of

committed to chapter 4 of the Municipal systems Act, 2000 (Act No. 32 of 2000) the Municipality is

- 14.1.1 of the Municipality; and building capacity of the local community to enable it to participate in the affairs
- 14.1.2 in its budget for such processes to foster community participation for which the municipality will allocate funds
- 14.2 procedures established by the municipality and generally to apply the provisions for participation as required by this act. municipal governance political structures; the mechanisms, processes and procedures for participation in The Participation by the local community in municipal affairs will take place through the and any other appropriate mechanisms processes
- 14.3 The municipality will provide for:
- 14.3.1 the receipt processing and consideration of petitions, comments lodged by the members of the local community; objections and
- 14.3.2 municipality; structures (e.g. ward public meetings and hearings by the municipal council and other political committees) and political office bearers of the
- 14.3.3 where appropriate traditional authorities. consultative cessions with locally recognized community organizations and
- 4(2) of the act by notice in: Communication with the public relating to the Rates Policy will be in terms of section

14.4

- 14.4.1 newspaper of record; and/or local newspapers circulating in its area and determined by this council as a
- 14.4.2 the library and the municipal offices; official notice boards and other public places accessible to the public including
- 14.4.3 on the municipal website (if applicable);

time specified in the notice. and inviting the local community to submit comments and representations within the

### 15. RECOVERY OF RATES

- 15.1 The following people shall be liable for the payment of rates levied by the Municipality:
- 15.1.1 owner of a property;
- 15.1.2 joint owners of a property, who shall be liable jointly and severally;
- 15.1.3 the owner of a sectional title unit; and
- 15.1.4 in relation to agricultural properties:
- 15.1.4.1 any one joint owner of the agricultural property for all the rates levied on the agricultural property; or
- 15.1.4.2 ever option the Municipality may choose in relation to agricultural joint owner's undivided share in the agricultural property, which each individual joint owner for that portion of rates levied on the
- 15.2 In terms of Section 26 of the Act the Municipality will recover rates:
- 15.2.1 before the last working day following the month in which the account was each year. Payment for each monthly rates account must be made on or first rate account being raised in August and the last account raised in May of on a monthly basis levied over a ten (10) month period commencing with the
- 15.2.2 annually by council municipality and payment must be effected on or before a date as determined payment on an annual basis may only be made by agreement with the
- 15.3 account in terms of Section 27 of the Act. The Municipality will furnish each person liable for the payment of rates with a written

- 15.4 with the provisions of Section 28 of the Act. A Municipality may recover rates in arrears from tenants and occupiers in accordance
- 15.5 Act. owner if this is more convenient for the Municipality and in terms of Section 29 of the A Municipality may recover rates due, either whole or in part, from the agent of the
- 15.6 The municipalities Credit Control Policy shall apply to the collection of arrear rates.

### 16 CONSOLIDATION AND APPORTIONMENT OF PAYMENTS

done in accordance with the municipality's credit control policy. services will be consolidated in one account and any appropriation of payments will be Separate accounts of persons liable for payment to the municipality for either rates or

### 17. DEFERMENT OF RATES

- 17.1 the Applicant: of the Act under the following special circumstances. To qualify for deferment of rates The Municipality will on application defer the payment of rates in terms of section 26(3)
- exceed R 50 000; spouse, if applicable) and the Municipal valuation of the property must not as disclosed in the Municipality's Indigent Policy. (including the income of the and whose income from all sources whatsoever must not exceed the amount and Supplementary Health Service Professions Act, 1974 (Act 56 of 1974). psychologist, intern or intern psychologist contemplated in the Medical, Dental reason of any illness or disability certified by a medical practitioner, dentist, above 60 years of age, but has or has been retired from employment by must be a pensioner, indigent, disabled, over 60 years of age, or who is not
- 17.1.2 must reside permanently on the property concerned;
- 17.1.3 must be the registered owner of the property

- 17.2 Application must be made annually in writing on the prescribed form:
- made after such final date for payment; the final date for such payment notwithstanding that such application was not later than the final date for payment of such rates provided that the council may in special circumstances grant a deferment of the payment of rates after
- 17.3 50% of the value of the property concerned as shown in the valuation roll together with accumulated interest accumulated thereon shall not at any time exceed Deferment will be considered provided that the total amount of all rates so deferred
- 17.4 payment is deferred shall be refunded to the applicant. that if the council allows such application, the portion of the rates in respect of which by reason of any application for deferment in terms of subsection 17.2 above, provided The final date for payment of the rates on the property concerned shall not be affected
- 17.5 from time to time by the council and the council may also approve the waiver of such interest The accumulated amount of the deferred rates shall bear interest at a rate determined
- 17.6 Only the current year's rates can be considered for deferment and then only if the Applicant's rates are not in arrears
- 17.7 Any deferment granted in terms of here of shall terminate immediately: -
- spouse is continuing in occupation of the property; property concerned has been inherited by the surviving spouse and that such upon the death of the registered owner; provided that the council may continue such deferment, in any case where it is established to its satisfaction that the
- 17.7.2 upon the expropriation, sale or other disposal of the property concerned;
- 17.7.3 upon the owner ceasing to reside permanently on the property concerned;

- 17.7.4 amount of the deferment; and part thereof owing in respect of the property concerned, after allowing for the if the owner fails by the final date for the payment thereof, to pay rates or any
- 17.7.5 on expiry of the period of deferment.

### 18. IMPERMISSIBLE RATES IN TERMS OF SECTION 17 OF THE ACT

- 18.1 It is recorded that the Municipality may not, in terms of section 17 of the Act levy a rate
- 18.1.1 the first 30% of the market value of public service infrastructure;
- 18.1.2 agricultural or residential purposes; within the meaning of the National Environmental Management: Biodiversity those parts of a special nature reserve, national park or nature reserve within the meaning of the Protected Areas Act, or of a national botanical garden 2004, which are not developed or used for commercial, business,
- 18.1.3 title was registered in the office of the Registrar of Deeds; that this exclusion lapses ten years from the date on which such beneficiary's a property belonging to a land reform beneficiary or his or her heirs, provided
- 18.1.4 by the municipalitythe first R15 000 of the market value of a property assigned in the valuation roll or supplementary valuation roll of a municipality to a category determined
- 18.1.8.1 residential purposes;
- 18.1.8.2 for properties used for multiple purposes, provided one or more components of the property are used for residential purposes; or
- 18.1.5 of that community who officiates at services at that place of worship. registered in the name of that community which is occupied by an office-bearer public worship by a religious community, including an official residence on a property registered in the name of and used primarily as a for place of

- 18.2 withdrawn in terms of the applicable Act mentioned in that subsection. national botanical garden, or as part of such a reserve, park or botanical garden, is declaration of that property as a special nature reserve, national park, nature reserve or The exclusion from rates of a property referred to in subsection 18.1.5 lapses if the
- declaration of the property. the effective date of the current valuation roll, rates are payable only from the date of valuation roll of the municipality. If the property was declared as a protected area after the property during the period commencing from the effective date of the current for any rates that, had it not been for subsection 18.1.5, would have been payable on owner, upon withdrawal of the declaration, becomes liable to the municipality concerned If the property in respect of which the declaration is withdrawn is privately owned, the
- 18.4 municipality regarded as rates in arrears, and the applicable interest on that amount is payable to the The amount for which an owner becomes liable in terms of paragraph (b) must be
- 18.5 because of-Paragraphs 18.2 and 18.3 apply only if the declaration of the property was withdrawn
- 18.5.1 property being declared as a protected area; or Areas Act, and in terms of which the private owner initially consented to the a decision by the private owner for any reason to withdraw from the agreement concluded between the private owner and the state in terms of the Protected
- 18.5.2 of the agreement by the private owner. a decision by the state to withdraw from such agreement because of a breach

## 19. CONSTITUTIONALLY IMPERMISSIBLE RATES

19.1 unreasonably prejudice . may not exercise its power to levy rates on property in a way that would materially an The Act provides that in terms of Section 229(2)(a) of the Constitution a Municipality

- 19.1.1 national economic policies;
- 19.1.2 economic activities across its boundaries; or
- 19.1.3 the national mobility of goods, services, capital or labour.

#### 20. NEWLY RATED PROPERTY

- 20.1 Any property which was not previously rated must be phased in subject to the conditions
- 20.1.1 after the exclusion period in section 17(1) (g); property registered in the name of a land reform beneficiary must be phased in
- 20.1.2 period on written application to the MEC property owned by Public Benefit Organizations must be phased in over a period of four financial years provided that the Municipality may extend this
- 20.2 The phasing in period shall be as set out in the attached table.

## Applicable rates for properties to be phased in over four years

s Pa		i hird 50%	Second 25%	FIRST Zero%	Year Percentage Rates Payable
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Properties to be phased in over four years:-

1) Public Benefit Organization

## Applicable rates for properties to be phased in over three years

. 0.70	
75%	Inird
50%	Second
25%	FIST
Percentage Rates Payable	Year

Land Reform Beneficiaries

- Newly incorporated
- <u>ω</u>ν\_\_ PSI

### LAND TENURE RIGHTS

cadastral boundaries. Given the definition of 'property' and 'owner' Land Tenure Rights must be identified, valued and rated. authority and not the cadastral or land parcel boundaries. Occupation and use will often straddle embraces commercial use. The occupancy is associated with family, community and/or a traditional provide for the right of use and enjoyment mainly for residential or agricultural purposes, but also right is one of communal living in terms of limited rights which exclude ownership in freehold, and Tenure rights and tenure holders are primarily associated with rural land. The character of a tenure

cycle only the commercial and institutional units be identified, valued and rated separately. light of the legislative requirement to phase in the rating over a three year period. revenue generation received, and which revenue will not be capable of being recouped especially in the identification of all usage at this stage. The cost and time implications outweigh the benefit of any land. The basis of this approach is informed by the character of the State Trust Land which precludes valuation cycle, and will be valued as part of the parent property under the category rural communal Occupy and other residential Land Tenure rights have been excluded from separate rating for this The identification, valuation and rating of the residential old order rights and residential Permission to For this valuation

## RICHMOND MUNICIPALITY



### MUNICIPAL SUPPLY CHAIN MANAGEMENT POLICY

### RICHMOND MUNICIPALITY

#### LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 MUNICIPAL SUPPLY CHAIN MANAGEMENT POLICY Date of adoption: 09th October 2006

proposal as the Supply Chain Management Policy of the municipality Municipal Finance Management Act (No. 56 of 2003), to adopt the following Richmond Municipality resolves in terms of section 111 of the Local Government

# IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

Definitions

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#### **CHAPTER 2**

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System of acquisition management

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#### **Definitions**

the Act, and to which a meaning has been assigned in the Act has the same meaning as in In this Policy, unless the context otherwise indicates, a word or expression

to in paragraph 12 (1) (d) of this Policy; "competitive bidding process" means a competitive bidding process referred

"competitive bid" means a bid in terms of a competitive bidding process;

the final decision on which bid or quote to accept; "final award", in relation to bids or quotations submitted for a contract, means

(1) (c) of this Policy; "formal written price quotation" means quotations referred to in paragraph 12

## "in the service of the state" means to be -

- (a) a member of -
- (i) any municipal council;
- (ii) any provincial legislature; or
- $\widehat{\equiv}$ the National Assembly or the National Council of Provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- <u>a</u> Public Finance Management Act, 1999 (Act No.1 of 1999); provincial public entity or constitutional institution within the meaning of the an employee of any national or provincial department, national or

- (e) a member of the accounting authority of any national or provincial public
- $\mathfrak{F}$ an employee of Parliament or a provincial legislature

"long term contract" means a contract with a duration period exceeding one

of this policy; prospective providers which the municipality must keep in terms of paragraph 14 accredited prospective providers" means the list of accredited

municipal supply chain management, including -"other applicable legislation" means any other legislation applicable ō

- (a) 2000); the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of
- **b** 2003); and the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of
- (c) 2000); the Construction Industry Development Board Act, 2000 (Act No.38 of

issued by the Minister in terms of section 168 of the Act; "Treasury guidelines" means any guidelines on supply chain management

2003 (Act No. 56 of 2003); "the Act" means the Local Government: Municipal Finance Management Act,

published by Government Notice 868 of 2005; Management Act, Regulations" 2003, means Municipal the Supply Local Government: Chain Management Regulations Municipal Finance

"written or verbal quotations" means quotations referred to in paragraph 12(1)(b) of this Policy.

#### CHAPTER 1

# IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

### Supply chain management policy

- N system of the municipality must implement this Policy in a way that -All officials and other role players in the supply chain management
- (a) gives effect to -
- (i) section 217 of the Constitution; and
- $\equiv$ Part 1 of Chapter 11 and other applicable provisions of the Act;
- **b** is fair, equitable, transparent, competitive and cost effective;
- (c) complies with -
- (i) the Regulations; and
- $\equiv$ any minimum norms and standards that may be prescribed in terms of section 168 of the Act;
- (d) is consistent with other applicable legislation;
- (e) management systems between organs of state in all spheres; and not undermine the objective for uniformity in supply chain
- 3 investments and doing business with the public sector. is consistent with national economic policy concerning the promotion of
- (2) This Policy applies when the municipality.
- a) procures goods or services;
- (b) disposes goods no longer needed;
- <u>O</u> Municipal Systems Act applies; or services contractors otherwise to provide assistance in the provision of municipal than in circumstances where Chapter ω of the
- 110(2) of the Act, including respect of the procurement of goods and services contemplated in section This Policy, except where provided otherwise, does not apply in
- (a) water from the Department of Water Affairs or a public entity, another municipality or a municipal entity; and
- (b) electricity from Eskom or another public entity, another municipality or a municipal entity.

## Amendment of the supply chain management policy

- 3. (1) The accounting officer must –
- (a) at least annually review the implementation of this Policy; and
- **(b)** the amendment of this Policy to the council. when the accounting officer considers it necessary, submit proposals for
- National Treasury, the accounting officer must amendments to the council that differs from the model policy issued by the  $\widehat{\mathcal{D}}$ If the accounting officer submits proposed
- (a) ensure that such proposed amendments comply with the Regulations; and
- (b) policy to the National Treasury and the Provincial Treasury report any deviation from the model

management systems for small businesses must be taken into account. uniformity in supply chain practices, procedures and forms between organs of in all spheres, particularly to promote accessibility of supply chain <u>ဩ</u> When amending this supply chain management policy the need for

# Delegation of supply chain management powers and duties

- accounting officer which are necessary to enable the accounting officer  $\Xi$ The council hereby delegates all powers and duties Ö the
- (a) to discharge the supply chain management responsibilities conferred on accounting officers in terms of
- (i) Chapter 8 or 10 of the Act; and
- (ii) this Policy;
- **b** ರ implementation of this Policy; maximise administrative and operational efficiency ⊒. the
- (c) implementation of this Policy; and to enforce reasonable cost-effective measures for the prevention of fraud, corruption, favouritism and unfair and irregular practices 3

- <u>a</u> applicable provisions of the Act. to comply with his or her responsibilities in terms of section 115 and other
- powers and duties delegated to an accounting officer in terms of subparagraph Sections 79 and 106 of the Act apply to the subdelegation of
- municipality or to a committee which is not exclusively composed of officials of management powers the municipality; The accounting officer may not subdelegate any supply chain or duties to a person who is not an official of the
- the power to make final awards has been delegated, to make a final award in a provided for in paragraph 26 of this Policy. competitive bidding process otherwise than through the committee system This paragraph may not be read as permitting an official to whom

#### Subdelegations

- paragraph 4 of this Policy. subdelegation must be consistent with subparagraph (2) of this paragraph and delegated to the accounting officer in terms subdelegate any supply chain management powers and duties, including those  $\Xi$ The accounting officer may in terms of section 79 or 106 of the Act 으 this Policy, but any
- (2) The power to make a final award –
- (a) above accounting officer; R1 million (VAT included) may not be subdelegated by the
- 9 included), may be sub delegated but only to -R500 000,00 (VAT included), but not exceeding R1 million (VAT
- (i) the chief financial officer;
- $\equiv$ a senior manager as per the delegations policy; or
- $\equiv$ a bid adjudication committee of which the chief financial officer or senior manager is a member

- make final awards has been sub delegated in accordance with subparagraph (2) by such official or committee during that month, includingsubparagraph (4) a written report containing particulars of each final award made must within five days of the end of each month submit to the official referred to in An official or bid adjudication committee to which the power to
- (a) the amount of the award;
- **b** the name of the person to whom the award was made; and
- 0 the reason why the award was made to that person
- 4 A written report referred to in subparagraph (3) must be submitted
- (a) to the accounting officer, in the case of an award by
- (i) the chief financial officer;
- (ii) a senior manager; or
- $\equiv$ a bid adjudication committee of which the chief financial officer or a senior manager is a member; or
- **(b)** to the chief financial officer or the senior manager responsible for the relevant bid, in the case of an award by -
- $\equiv$ a manager referred to in subparagraph (2)(c)(iii); or
- $\equiv$ a bid adjudication committee of which the chief financial officer or a senior manager is not a member.
- (5) procurements out of petty cash. Subparagraphs (3) and (4) of this policy do not apply ರ
- 6) through the committee system provided for in paragraph 26 of this make a final award in a competitive bidding process otherwise than whom the power to make final awards has been subdelegated, to This paragraph may not be interpreted as permitting an official to
- $\Xi$ delegated to an advisor or consultant. No supply chain management decision-making powers may be

### Oversight role of council

- implementation of this Policy.  $\exists$ The council reserves its right to maintain oversight over the
- 2 For the purposes of such oversight the accounting officer must -
- (a)  $\equiv$ municipality, to the council of the municipality; and policy of any municipal entity under the sole or shared control of the the implementation of this Policy and the supply chain management within 30 days of the end of each financial year, submit a report on
- $\equiv$ council. implementation of this Policy, immediately submit a report to the there are serious and material problems in the
- policy to the mayor. quarter, submit a report on the implementation of the supply chain management The accounting officer must, within 10 days of the end of each
- the Municipal Systems Act. The reports must be made public in accordance with section 21A of

### Supply chain management unit

- implement this Policy. A supply chain management unit S hereby established ರ
- supervision of the chief financial officer or an official to whom this duty has been delegated in terms of section 82 of the Act. The supply chain management unit operates under the direct

## Training of supply chain management officials

accordance with any Treasury guidelines on supply chain management training. The training of officials involved in implementing this Policy should be in

## CHAPTER 2 SUPPLY CHAIN MANAGEMENT SYSTEM

## Format of supply chain management system

- This Policy provides systems for -
- (i) demand management;
- (ii) acquisition management;
- (iii) logistics management;
- (iv) disposal management;
- (v) risk management; and
- (vi) performance management.

## Part 1: Demand management

### System of demand management

- goals outlined in the Integrated Development Plan required by the municipality support its operational commitments and its strategic appropriate demand management system in order to ensure that the resources accounting officer must establish and implement an
- (2) The demand management system must –
- (a) fair cost; critical delivery dates, and are of the appropriate quality and quantity at a for and timely and effectively delivered at the right locations and at the goods and services required by the municipality are quantified, budgeted include timely planning and management processes to ensure that all
- **b** in the case of acquisitions of a repetitive nature; and take into account any benefits of economies of scale that may be derived
- (c) needs are met provide for the compilation of the required specifications to ensure that its
- **a** innovations and technological benefits are maximized To undertake appropriate industry analysis and research to ensure that

## Part 2: Acquisition management

## System of acquisition management

- management set out in this Part in order to ensure The accounting officer must implement the system of acquisition
- (a) with authorised processes only; that goods and services are procured by the municipality in accordance
- **b** approved budget in terms of section 15 of the Act; that expenditure on goods and services is incurred Ξ. 으 an
- <u>O</u> complied with; that the threshold values for the different procurement processes are
- <u>a</u> that bid documentation, evaluation and adjudication criteria, and general conditions of a contract, are in accordance with any applicable legislation;
- (e) taken into account. Treasury guidelines on acquisition management are properly
- management system, including services are procured of the Act, the accounting officer must make public the fact that such goods or When procuring goods or services contemplated in section 110(2) otherwise than through the municipality's supply chain
- (a) the kind of goods or services; and
- (b) the name of the supplier.

## Range of procurement processes

- 12. 3 Goods and services may only be procured by way of
- (a) petty R2,000 (VAT included); purchases, h ð a transaction of
- **(b)** 000 up to R10 000 (VAT included); three written quotations for procurements of a transaction value over R2
- (c) value over R10 000 up to R200 000 (VAT included); and three formal written price quotations for procurements 앜 a transaction
- (d) a competitive bidding process for-
- $\equiv$ included); and above a transaction value 읔 R200 000 (VAT
- (ii) the procurement of long term contracts.
- (2) The accounting officer may, in writing-
- (a) lower, subparagraph (1); or but not increase, the different threshold values specified ₹.
- (b) direct that -
- $\equiv$ three written quotations be obtained for any specific procurement of a transaction value lower than R2 000;
- $\equiv$ procurement of a transaction value lower than R10 000; or three formal written price quotations be obtained for any specific
- $\equiv$ procurement of a transaction value lower than R200 000. a competitive bidding process be followed for any specific
- with as a single transaction. consisting of different parts or items must as far as possible be treated and dealt When determining transaction values, of a lesser value merely to avoid complying with the requirements of the policy (3) Goods or services may not deliberately be split into parts or items a requirement for goods or services

# General preconditions for consideration of written quotations or bids

- submitted the quotation or bid A written quotation or bid may not be considered unless the provider who
- (a) has furnished that provider's -
- (i) full name;
- $\equiv$ identification number or company or other registration number; and
- $\equiv$ tax reference number and VAT registration number, if any
- **(b)** African Revenue has authorised the municipality to obtain a tax clearance from the South Services that the provider's tax matters are in order; and
- (c) has indicated –
- $\equiv$ service of the state in the previous twelve months whether he or she is in the service of the state, or has been in the
- $\equiv$ twelve months; or if the provider is not a natural person, whether any of its directors, managers, principal shareholders or stakeholder is in the service of state, or has been in the service of the state in the previous
- $\widehat{\equiv}$ state in the previous twelve months (ii) is in the service of the state, or has been in the service of the manager, shareholder or stakeholder referred to in subparagraph whether a spouse, child or parent of the provider or of a director,

#### Lists considered it is on a Draft Stage) 으 accredited prospective providers (Central Database ð be

- 14. (1) The accounting officer must –
- (a) quotations and formal written price quotations; and must be used for the procurement requirements through written or verbal keep a list of accredited prospective providers of goods and services that
- **(b)** prospective providers at least once a year through newspapers commonly circulating locally, the and any other appropriate ways, invite prospective providers of ð apply for evaluation and listing accredited

- (c) specify the listing criteria for accredited prospective providers; and
- **a** business with the public sector. the National disallow the listing of any prospective provider whose name appears on Treasury's database as a person prohibited from doing
- Prospective providers must be allowed to submit applications for listing at any prospective providers The list must be updated at least quarterly to include any additional and any new commodities 9 types 앜 services.
- (3) The list must be compiled per commodity and per type of service

#### Petty cash purchases

- 15 purchases referred to in paragraph 12 (1) (a) of this Policy, are as The conditions for the procurement of goods by means of petty cash
- (a) Municipal Manager to determine the terms on which a manager may delegate responsibility for petty cash to an official reporting to the manager;
- (b) Municipal Manager to determine the maximum number of manager; cash purchases or the maximum amounts per month for each petty
- (c) Municipal Manager to determine any types necessary; and petty cash purchases that are excluded where this is considered of expenditure from
- (d) a monthly reconciliation report from each manager must be provided to the chief financial officer, including -
- month; and the total amount of any petty cash purchases for that

 $\equiv$ purchase and appropriate documents for each

### Written or verbal quotations

- verbal quotations are as follows: The conditions for the procurement of goods or services through written or
- (a) must meet the listing criteria set out in paragraph 14(1)(b) and (c) of this quotations are obtained from providers who are not listed, such providers list of accredited prospective providers of the municipality, provided that if preferably from, but not limited to, providers whose names appear on the Quotations must be obtained from at least three different providers
- **b** quotations in writing; the extent feasible, providers must be requested to submit such
- (c) designated by the accounting officer; recorded and reported quarterly to the accounting officer or another official if it is not possible to obtain at least three quotations, the reasons must be
- **a** the accounting officer must record the names of the potential providers requested to provide such quotations with their quoted prices; and
- against written confirmation by the selected provider. (e) a quotation was submitted verbally, the order may be placed only

### Formal written price quotations

- formal written price quotations, are as follows: The conditions for the procurement of goods or services through
- (a) providers of the municipality; providers whose names appear on the quotations must be obtained ⋽. writing list of from at least three accredited prospective different

- (b) and (c) of this Policy; that such providers meet the listing criteria set out in paragraph 14(1)(b) quotations may be obtained from providers who are not listed, provided
- (c) designated by the chief financial officer, and if it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the chief financial officer or an official
- (d) and their written quotations. the accounting officer must record the names of the potential providers
- approvals given during that month by that official in terms of that subparagraph. days of the end of each month report to the chief financial officer on any A designated official referred to in subparagraph (1) (c) must within

## quotations and formal written price quotations Procedures for procuring goods or services through written or verbal

- verbal quotations or formal written price quotations, is as follows 18. The procedure for the procurement of goods or services through written or
- (a) providers to submit quotations on a rotation basis; when using the list of accredited prospective providers the officer must promote ongoing competition amongst providers by inviting accounting
- **b** all requirements in excess on the website and an official notice board of the municipality; the requirements of paragraph 17, be advertised for at least seven days procured by means of formal written price quotations must, in addition to 으 R30 000 (VAT included) that are
- (c) account unconditional discounts received must be evaluated on a comparative basis taking into
- <u>a</u> quotations accepted by an official acting in terms of a subdelegation; notified in writing of all written or verbal quotations and formal written price the accounting officer or chief financial officer must on a monthly basis be
- (e) capability to deliver the goods and services and lowest price compliance ರ R30 specifications 000 (VAT and included) must be conditions 앜 contract, awarded ability and

- (e) acceptable offers, which are subject to the preference points scored the highest points (PPPFA and associated regulations), must be awarded to the bidder who system
- 3 Richmond Municipality's requirements for proper record keeping

#### Competitive bids

- bidding process, subject to paragraph 11(2) of this Policy. included) and long term contracts may only be procured through a competitive Goods or services above a transaction value of R200 000 (VAT
- otherwise than through a competitive bidding process or items of lesser value merely for the sake of procuring the goods or services transaction value of R200 000 (VAT included), may deliberately be split into parts N 0 requirement for goods 윽 services above an

### Process for competitive bidding

- 20. are as follows The procedures for the following stages of a competitive bidding process
- (a) Compilation of bidding documentation as detailed in paragraph 21;
- **b** Public invitation of bids as detailed in paragraph 22;
- (c) Site meetings or briefing sessions as detailed in paragraph 22;
- (d) paragraph 23; Handling of bids submitted in response to public invitation as detailed in
- (e) Evaluation of bids as detailed in paragraph 28;
- (f) Award of contracts as detailed in paragraph 29;
- (g) Administration of contracts
- $\equiv$ After approval of a bid, the accounting officer and the bidder must enter into a written agreement
- (h) Proper record keeping
- kept in a secure place for reference purposes Original / legal copies of written contracts agreements should be

## Bid documentation for competitive bids

- must comply, must The criteria to which bid documentation for a competitive bidding process
- (a) take into account -
- $\equiv$ contract, if specified the general conditions of contract and any special conditions of
- $\equiv$ any Treasury guidelines on bid documentation; and
- $\equiv$ ₹. refurbishment of buildings or infrastructure; the requirements of the Construction Industry Development Board, the 으 a bid relating to construction, upgrading 으
- **b** legislation adjudication criteria, including any criteria required by other applicable ∃. include the preference points system to be used, goals as contemplated the Preferential Procurement Regulations and evaluation and
- <u>ල</u> transaction for which the bid is submitted; compel bidders to declare any conflict of interest they may have in the
- <u>a</u> if the value of the transaction is expected included), require bidders to furnishto exceed R10 million (VAT
- $\equiv$ if the bidder statements for auditing, their audited annual financial statements S required by law ð prepare annual financial
- (aa) for the past three years; or
- (bb) since their establishment if established during the past three
- $\equiv$ overdue for more than 30 days; municipality or other service provider in respect of which payment is a certificate signed by the bidder certifying that the bidder has commitments for municipal services towards
- $\equiv$ state during the past five years, including particulars of any material particulars of any contracts awarded to the bidder by an organ of non-compliance 윽 dispute concerning the execution

- 3 municipality or municipal entity is expected to be transferred out of what the Republic; and are expected to be sourced from outside the Republic, a statement indicating whether any portion of the goods or services portion and whether any portion of payment from the and, if so,
- (e) a South African court of law. stipulate that disputes must be settled by means of mutual consultation mediation (with or without legal representation), or, when unsuccessful, in

## Public invitation for competitive bids

- 22 The procedure for the invitation of competitive bids, is as follows:
- (a) a public advertisement in newspapers commonly circulating locally, the website advertisement in the Government Tender Bulletin); and of the municipality Any invitation to prospective providers to submit bids must be by means of or any other appropriate ways (which may include
- the information contained in a public advertisement, must include
- $\equiv$ newspaper, subject to subparagraph (2) of this policy; other case, from the date on which the advertisement is placed in a included), or which are of a long term nature, or 14 days in any than 30 days in the case of transactions over R10 million (VAT the closure date for the submission of bids, which may not be less
- $\equiv$ documentation provided by the municipality; and statement that bids may only be submitted 9 the bid
- $\equiv$ date, time and venue of any proposed site meetings or briefing
- any exceptional case where it is impractical or impossible to follow the official such shorter period can be justified on the grounds of urgency or emergency or submission of bids which is less than the 30 or 14 days requirement, but only if procurement process  $\widehat{\mathcal{V}}$ The accounting officer may determine a closure date for the
- (3) Bids submitted must be sealed

supplemented by sealed hard copies 4 Where bids are requested in electronic format, such bids must be

## Procedure for handling, opening and recording of bids

- follows: The procedures for the handling, opening and recording of bids, are
- (a) Bids-
- (i) must be opened only in public;
- $\equiv$ period for the submission of bids has expired; and must be opened at the same time and as soon as possible after the
- $\widehat{\equiv}$ returned unopened immediately. received after the closing time should not be considered and
- **b** practical, also each bidder's total bidding price; Any bidder or member of the public has the right to request that the names of the bidders who submitted bids in time must be read out and, if
- <u>O</u> bidder is notified of the award; and bid should be disclosed to bidders or other persons until the successful No information, except the provisions in subparagraph (b), relating to the
- (d) The accounting officer must -
- (i) record in a register all bids received in time;
- $\equiv$ make the register available for public inspection; and
- $\equiv$ publish the entries in the register and the bid results on the website

## Negotiations with preferred bidders

- bidders, provided that such negotiation with bidders identified through a competitive bidding process The accounting officer may negotiate the final terms of a contract as preferred
- (a) does not allow any preferred bidder a second or unfair opportunity;
- (b) is not to the detriment of any other bidder; and
- <u>O</u> does not lead to a higher price than the bid as submitted

2 Minutes of such negotiations must be kept for record purposes

### Two-stage bidding process

- (1) A two-stage bidding process is allowed for –
- (a) large complex projects;
- **b** projects where it may be technical specifications; or undesirable ರ prepare complete detailed
- <u>O</u> long term projects with a duration period exceeding three years
- performance commercial clarifications and adjustments specifications should be invited, subject to technical In the first stage technical proposals on conceptual as well as design 으
- 3 In the second stage final technical proposals and priced bids should

## Committee system for competitive bids

- 26. procurements as the accounting officer may determine: consisting 3 으 A committee system the following committees for each procurement or cluster of for competitive bids is hereby established,
- (a) a bid specification committee;
- (b) a bid evaluation committee; and
- (c) a bid adjudication committee;
- taking into account section 117 of the Act; and 2 The accounting officer appoints the members of each committee
- fairness and promoting transparency. officer, must attend or oversee a committee when this is appropriate for ensuring (3) A neutral or independent observer, appointed by the accounting
- (4) The committee system must be consistent with –
- (a) paragraph 27, 28 and 29 of this Policy; and

- (b) any other applicable legislation.
- written price quotations (5) The accounting officer may apply the committee system to formal

### Bid specification committees

- each procurement of goods or services by the municipality.  $\Xi$ A bid specification committee must compile the specifications
- (2) Specifications –
- (a) must be drafted in an unbiased manner to allow all potential suppliers to offer their goods or services:
- **b** must take workmanship should comply; authority accredited Standards Accreditation account of any accepted standards such as those issued by South Africa, the International Standards Organisation, or an System with or recognised which the by the equipment South African National or material 윽
- (c) rather than in terms of descriptive characteristics for design; where possible, be described in terms of performance required
- (d) may not create trade barriers in contract requirements in the forms of specifications, plans, drawings, packaging, marking or labeling of conformity certification; designs, testing and test methods
- (e) the work, in which case such reference must be accompanied by the word sufficiently precise or intelligible way of describing the characteristics of design, "equivalent"; not make reference to any particular trade mark, name, type, specific origin or producer unless there patent,
- 3 must indicate each specific goal for which points may be awarded in terms of the points system set out in the Preferential Procurement Regulations 2001; and

- (g)invitation for bids in terms of paragraph 22 of this Policy. must be approved by the accounting officer prior to publication of the
- involved, and may, when appropriate, include external specialist advisors officials of the municipality preferably the manager responsible for the function  $\triangleright$ bid specification committee must be composed of one or
- specification committee, or director of such a corporate entity, may bid for any resulting contracts <u>8</u> person, advisor or corporate entity involved with the bid

### Bid evaluation committees

- 28 A bid evaluation committee must -
- (a) evaluate bids in accordance with -
- $\Xi$ the specifications for a specific procurement; and
- $\equiv$ the points system set out in terms of paragraph 27(2)(f).
- evaluate each bidder's ability to execute the contract;
- **b** <u>(c)</u> taxes and municipal service charges are not in arrears, and; check in respect of the recommended bidder whether municipal rates and
- (d) submit to the adjudication committee regarding the award of the bid or any other related matter. а report and recommendations
- 2 A bid evaluation committee must as far as possible be composed

우

- (a) officials from departments requiring the goods or services; and
- (b) at least one supply chain management practitioner of the municipality.

### Bid adjudication committees

- 29.  $\Xi$ A bid adjudication committee must -
- (a) consider the report and recommendations of the bid evaluation committee;

and

- (b) either –
- $\equiv$ depending recommendation to the accounting officer to make the final award; 임 its delegations, make a final award 윽
- $\equiv$ proceed with the relevant procurement. make another recommendation to the accounting officer how to
- managers of the municipality which must include 2 A bid adjudication committee must consist of at least four senior
- (a) the chief financial officer or, if the chief financial officer is not available, another manager in the budget and treasury office reporting directly to the chief financial officer and designated by the chief financial officer; and
- **b** of the municipality; and at least one senior supply chain management practitioner who is an official
- (C) a technical expert in the relevant field who is an official, if such an expert exists
- committee. If the chairperson is absent from a meeting, the members committee who are present must elect one of them to preside at the meeting. The accounting officer must appoint the chairperson of 으 the
- adjudication committee person 4 assisting Neither a member of a bid evaluation committee, nor an advisor or the evaluation committee, may be a member of a bid
- other adjudication committee must prior to awarding the bid than (5)the one (a) If the bid adjudication committee decides to award a recommended by the bid evaluation committee, the bid bid
- arrears, and; municipal rates check in respect of the preferred and taxes and municipal service bidder whether that bidder's charges are not in

- (ii) notify the accounting officer.
- (b) The accounting officer may -
- $\equiv$ paragraph (a); and reject the decision of the bid adjudication committee referred to in after due consideration of the reasons for the deviation, ratify or
- $\equiv$ if the decision of the bid adjudication committee is rejected, refer for reconsideration. the decision of the adjudication committee back to that committee
- any recommendation made by the evaluation committee or committee back to that committee for reconsideration of the recommendation. The accounting officer may at any stage of a bidding process, refer the adjudication
- within 10 working days 3 The accounting officer must comply with section 114 of the Act

## Procurement of banking services

- (1) A contract for banking services –
- (a) must be procured through competitive bids;
- (b) must be consistent with section 7 or 85 of the Act; and
- (C) may not be for a period of more than five years at a time
- commence at least nine months before the end of an existing contract. (2) The process for procuring a contract for banking services must
- days from the date on which the advertisement is placed in a newspaper in terms of paragraph 22(1). Bids must be restricted to banks registered in terms of the Banks Act, 1990 (Act No. 94 of 1990). The closure date for the submission of bids may not be less than 60

## Procurement of IT related goods or services

- services through a competitive bidding process Technology Agency (SITA) to assist with the acquisition of IT related goods or  $\exists$ The accounting officer may request the State Information
- services rendered by, and the payments to be made to, SITA 2 Both parties must enter into a written agreement to regulate the
- of the IT needs if -3 The accounting officer must notify SITA together with a motivation
- (a) the transaction value of IT related goods or services required financial year will exceed R500 000,00 (VAT included); or in any
- **(b)** the transaction value of a contract to be procured whether for one or more exceeds R500 000,00 (VAT included).
- Provincial Treasury and the Auditor General. such comments must be submitted to the council, the National Treasury, the with such comments, the comments and the reasons for rejecting or not following 4 If SITA comments on the submission and the municipality disagrees

#### organs of state Procurement of goods and services under contracts secured by other

- 32. contract secured by another organ of state, but only if - $\Xi$ The accounting officer may procure goods or services under a
- (a) the contract has been secured by that other organ of state by means of a competitive bidding process applicable to that organ of state;
- **b** there is no reason to believe that such contract was not validly procured;
- <u>(c)</u> there are demonstrable discounts or benefits to do so; and
- **a** procurement in writing organ of state and the provider have consented to such

- (2) Subparagraphs (1)(c) and (d) do not apply if -
- (a) a municipal entity procures goods or services through a contract secured by its parent municipality; or
- **(b)** municipal entity of which it is the parent municipality. a municipality procures goods or services through a contract secured by a

# Procurement of goods necessitating special safety arrangements

- be avoided where ever possible. which necessitate special safety arrangements, including gasses and fuel, should  $\Xi$ The acquisition and storage of goods in bulk (other than water),
- advantages and environmental impact and must be approved by the accounting must be based on sound reasons, including the total cost of ownership, cost Where the storage of goods in bulk is justified, such justification

#### **Proudly SA Campaign**

- from: things being equal, preference is given to procuring local goods and services The municipality supports the Proudly SA Campaign to the extent that, all
- Firstly suppliers and businesses within the municipality or district;
- Secondly suppliers and businesses within the relevant province;
- Thirdly suppliers and businesses within the Republic

### Appointment of consultants

account when such procurements are made. that any Treasury guidelines in respect of consulting services are taken into 3 The accounting officer may procure consulting services provided

- Consultancy services must be procured through competitive bids if
- (a) the value of the contract exceeds R200 000 (VAT included); or
- **b** the duration period of the contract exceeds one year.
- (3) competitive bids, bidders must furnish particulars of ᆿ addition q any requirements prescribed by this policy for
- (a) all consultancy services provided to an organ of state in the last five years;
- **(b)** any similar consultancy services provided to an organ of state in the last
- system or process produced, consultancy service is vested in the municipality. **(4)** and the The accounting officer must ensure that copyright in any document patent rights or ownership in any plant, designed or devised, by a consultant in the course of the machinery, thing,

#### Deviation from, and ratification 으 minor breaches 今 procurement

- 36. (1) The accounting officer may -
- (a) convenient process, which may include direct negotiations, but only dispense with the official procurement processes established Policy and ō procure any required goods 윽 services through by
- (i) in an emergency;
- $\equiv$ if such goods or services are produced or available from a single provider only;
- $\equiv$ for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- 3 acquisition of animals for zoos and/or nature and game reserves; or
- 3 in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

- **(b)** 앜 committee ratify any minor breaches of the procurement processes by an official or Ø technical nature acting in terms of delegated powers or duties which are purely
- meeting of the council and include as a note to the annual financial statements. in terms of subparagraphs (1)(a) and (b) of this policy and report them to the next The accounting officer must record the reasons for any deviations
- services contemplated in paragraph 11(2) of this policy. Subparagraph (2) does not apply to the procurement of goods and

#### **Unsolicited bids**

- consider unsolicited bids received outside a normal bidding process  $\Xi$ In accordance with section 113 of the Act there is no obligation to
- Act to consider an unsolicited bid, only if -The accounting officer may decide in terms of section 113(2) of the
- (a) proven unique innovative concept; the product or service offered in terms of the bid is a demonstrably or
- **(b)** exceptional cost advantages; <u>{</u> be exceptionally beneficial ĝ 윽 have
- (c) the person who made the bid is the sole provider of the product or service;
- (d) to be sound by the accounting officer. the reasons for not going through the normal bidding processes are found
- complies with subparagraph (2) of this policy, the decision must be made public in accordance with section 21A of the Municipal Systems Act, together with -3 If the accounting officer decides to consider an unsolicited bid that
- reasons as to why the bid should not be open to other competitors

- **b** an accepted; and explanation of the potential benefits =; the unsolicited bid were
- 0 an comments within 30 days of the notice invitation to the public or other potential suppliers to submit their
- pursuant bidder, to the National Treasury and the Provincial Treasury for comment. **£** ರ subparagraph (3), including The accounting officer must submit all written comments received any responses from the unsolicited
- may depending on its delegations. award 5 the The adjudication committee must consider the unsolicited bid and bid or make a recommendation ð the accounting officer,
- bid must be open to the public. 6 A meeting of the adjudication committee to consider an unsolicited
- into account - $\Xi$ When considering the matter, the adjudication committee must take
- (a) any comments submitted by the public; and
- **B** the Provincial Treasury. any written comments and recommendations of the National Treasury or
- for rejecting or not following those recommendations Auditor General, the Provincial Treasury and the National Treasury the reasons treasury are rejected or not followed, the accounting officer must submit to (8) ≒ any recommendations of the National Treasury or provincial
- the municipality to the bid may be entered into or signed within 30 days of the decision on the award of the unsolicited bid is taken, but no contract committing submission Such submission must be made within seven days after

## Combating of abuse of supply chain management system

- **38.** (1) The accounting officer must-
- (a) management system; all reasonable steps ō prevent abuse 앜 the supply chain
- **b** with this Policy, and when justified corruption, favouritism, unfair or irregular practices or failure to comply investigate any allegations against an official or other role player of fraud,
- $\equiv$ take appropriate steps against such official or other role player; or
- $\equiv$ report any alleged criminal conduct to the South African Police
- (c) person prohibited from doing business with the public sector; ensure that no recommended bidder, or any of its directors, is listed as a check the National Treasury's database prior to awarding any contract to
- (d) reject any bid from a bidder-
- three months; or other municipality or municipal entity, are in arrears for more than by that bidder or any of its directors to the municipality, or to any if any municipal rates and taxes or municipal service charges owed
- $\equiv$ unsatisfactory; after written notice was given to that bidder that performance was a previous contract with the municipality or any other organ of state who during the last five years has failed to perform satisfactorily on
- (e) competing for the particular contract; bidder, or any of its directors, has committed a corrupt or fraudulent act in reject a recommendation for the award of a contract if the recommended
- (f) cancel a contract awarded to a person if -
- $\equiv$ the bidding process or the execution of the contract; or person committed any corrupt or fraudulent act during the
- $\equiv$ benefited that person; and act during the bidding process or the execution of the contract that an official or other role player committed any corrupt or fraudulent

- (g) reject the bid of any bidder if that bidder or any of its directors
- $\equiv$ such system; municipality or has committed any improper conduct in relation to has abused the supply chain management system the
- $\equiv$ has been convicted for fraud or corruption during the past five
- $\equiv$ past five years; or government, municipal or other public sector contract during the has willfully neglected, reneged on or failed to comply with any
- 3 Act (No 12 of 2004). has been listed in the Register for Tender Defaulters in terms of 29 of the Prevention and Combating of Corrupt Activities
- (1)(b)(ii), (e) or (f) of this policy. Provincial Treasury in writing of any actions taken in terms of subparagraphs accounting officer must inform the National Treasury and

# Part 3: Logistics, Disposal, Risk and Performance Management

#### Logistics management

- of logistics management, which must include The accounting officer must establish and implement an effective system
- (a) each item has a unique number; the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that
- **b** and lead times wherever goods are placed in stock; the setting of inventory levels that includes minimum and maximum levels
- <u>(C)</u> those from petty cash; placing of manual or electronic orders for all acquisitions other than

- <u>a</u> terms of a contract specifications where applicable and that the price charged is as quoted in accordance the goods before payment is approved, certification by the responsible officer that and services are with the order, the general conditions received or rendered on time and is in ౸ contract and
- (e) purpose for which they were purchased; ensure that goods placed in stores are secure and only used for the appropriate standards of internal control and warehouse management to
- 3 purposes; and properly managed, appropriately maintained and only used for official regular checking to ensure that all assets including official vehicles
- (9) or services compliance with specifications and contract conditions for particular goods monitoring and review of the supply vendor performance to ensure

#### Disposal management

- exchange for the asset the minimum level of basic municipal services, and must have considered the fair council in an open meeting must decide that the asset is not needed to provide assets. These prescribe that, prior to transfer or disposal of a capital asset, the asset and the economic community value to be received in Sections 14 and 90 of the MFMA deal with the disposal of capital
- (i) The accounting Officer must ensure that:
- the public interest or plight of the poor demands otherwise \* Immovable property is sold at market-related prices, except when
- disposal. The Accounting officer will approve sale of moveable is the most advantageous to the municipality. The bid adjudication competitive bidding, auction or at market related prices, whichever \* Movable assets are sold either by price quotations, advertised <u>×</u> determine the most advantageous method

authority from Council under Section 14(4) of the MFMA). assets with a value of less than R 1 000,00 (with delegated

- disposal of firearms The National Conventional Arms Control Committee approves
- bidding process Market-related prices may be obtained through competitive
- (ii) For sale of land and buildings at market value, the market value will be either:
- (a) Accounting Officer to the value of R1 000,00 or determined by a registered valuer and be approved by the
- **b** Act and regulations. including application of the Preferential Procurement Policy will apply as for procurement under Section 12 of this policy procedures for advertisement, evaluation and adjudication MFMA where submitted to council for approval under Section 14(2) of the the value exceeds R 1 000,00. The same
- $\equiv$ either or at market value or, when appropriate, free of charge. Any asset may be transferred to another organ of state either at
- Ŝ interests of the public. Assets may be destroyed where this is assessed to be in the best
- 3 education must be given first option to acquire equipment. In relation to computer equipment, the provincial department of
- <u>≤</u> will advise the date, time and venue of the auction. buyers/bidders may view the assets and any notification of auction the same communication process prescribed for bids in Section 12. Sale of assets through competitive bidding or auction shall follow advice <u>×</u> be given about where prospective
- (Viii) deemed necessary notification may also be by advertisement in a to the communication requirements prescribed for quotations. If best value for money to the municipality. The Committee will adhere determine In disposing of movable assets the Bid Adjudication Committee will the most advantageous method of sale that provides

accept any bids offered received. The adjudication committee reserves the right not to adjudication committee widely circulated local newspaper. In sales by private treaty the will adjudicate and approve quotations

immovable assets by private treaty. The Bid Adjudication Committee shall adjudicate all bids for sales of

#### Risk management

- 41. (1) Risk management must include –
- (a) the identification of risks on a case-by-case basis;
- **b** the allocation of risks to the party best suited to manage such risks;
- (c) greater than that of retaining it; acceptance of the cost of the risk where the cost of transferring the risk is
- <u>a</u> adequate cover for residual risks; and the management of risks in a pro-active manner and the provision of
- (e) and unambiguous contract documentation. the assignment of relative risks to the contracting parties through clear

### Performance management

whether the objectives of this Policy were achieved whether the authorised supply chain management processes were followed and monitoring system in order to determine, on the basis of a retrospective analysis, The accounting officer must establish and implement an internal

#### Part 4: Other matters

# Prohibition on awards to persons whose tax matters are not in order

- Service to be in order. person whose tax matters have not been declared by the South African Revenue 43.  $\Xi$ No award above R30 000 may be made in terms of this Policy to a
- first check with SARS whether that person's tax matters are in order.  $\odot$ Before making an award to a person the accounting officer must
- may for purposes of subparagraph (1) be presumed to be in order. If SARS does not respond within 7 days such person's tax matters

# Prohibition on awards to persons in the service of the state

- to a person in terms of this Policy Irrespective of the procurement process followed, no award may be made
- (a) who is in the service of the state;
- **b** principal shareholder or stakeholder is a person in the service of the state; if that person is not a natural person, of which any director, manager,
- <u>(c)</u> a person who is an advisor or consultant contracted with the municipality.

# Awards to close family members of persons in the service of the state

- been in the service of the state in the previous twelve months, including statements disclose particulars of any award of more than R2000 to a person is a spouse, child or parent of a person in the service of the state, or has The accounting officer must ensure that the notes to the annual financial
- (a) the name of that person;
- **b** the capacity in which that person is in the service of the state; and
- (c) the amount of the award.

#### Ethical standards

- management system of the municipality in order to promote is hereby established for officials and other role players in the supply chain practitioners and other role players involved in supply chain management"] "National Treasury's code of conduct for supply chain management A code of ethical standards as set out in [subparagraph (2) / the
- (a) mutual trust and respect; and
- 6 fair and reasonable manner. an environment where business can be conducted with integrity and in a
- Policy 2 An official or other role player involved in the implementation of this
- (a) must treat all providers and potential providers equitably;
- (b) another person; may not use his or her position for private gain or to improperly benefit
- (c) that person, of a value more than R350; or indirectly, including to any close family member, partner or associate of may not accept any reward, gift, favour, hospitality or other benefit directly
- (e) <u>a</u> partner or associate of that person; promised, offered or granted to that person or to any close family member, officer details of any reward, gift, favour, hospitality or other benefit notwithstanding subparagraph (2) (c), must declare to the accounting
- 3 or in any award of a contract by, the municipality; associate, may have in any proposed procurement or disposal process of, interest which that person, must declare to the accounting officer details of any private or business or any close family member, partner or
- private or business interest, that person, or any close family member, partner or associate, has any in a procurement or disposal process or in the award of a contract in which must immediately withdraw from participating in any manner whatsoever

- (g)
- <u>(</u> management system; and favouritism must be scrupulous in his or her use of property belonging to municipality; assist the and unfair and irregular practices accounting officer 3 combating fraud, corruption, ⋽. the supply chain
- $\odot$ of, including supply chain management system which that person may become aware must report to the accounting officer any alleged irregular conduct in the
- $\Xi$ any alleged fraud, corruption, favouritism or unfair conduct;
- $\equiv$ any alleged contravention of paragraph 47(1) of this Policy; or
- $\widehat{\Xi}$ any alleged breach of this code of ethical standards.
- Declarations in terms of subparagraphs (2)(d) and (e) -
- (a) this purpose; must be recorded in a register which the accounting officer must keep for
- **(b)** who must ensure that such declarations are recorded in the register by the accounting officer must be made to the mayor of the municipality
- involved in supply chain management. account by supply chain management practitioners and other role players The National Treasury's code of conduct must also be taken into
- A breach of the code of ethics must be dealt with as follows -
- (a) municipality envisaged in section 67(1)(h) of the Municipal Systems Act; in the case of an employee, in terms of the disciplinary procedures of the
- **(b)** appropriate means in recognition of the severity of the breach. a role player who is not an employee, through other
- <u>O</u> In all cases, financial misconduct must be dealt with in terms of chapter 15

entities], officials and other role players Inducements, rewards, gifts and favours to [municipalities / municipal

- promise, offer or grant disposed of may either directly or through a representative services, 9 a recipient or prospective recipient of goods disposed or to be No person who is a provider or prospective provider of goods or or intermediary
- (a) award of a contract; or any inducement or reward to the municipality for or in connection with the
- (b) any reward, gift, favour or hospitality to -
- (i) any official; or
- $\equiv$ any other role player involved in the implementation of this Policy.
- Treasury's database of persons prohibited from doing business with the public which such person is alleged to have acted, should be listed in the National whether the offending person, and any representative or intermediary through contravention of subparagraph (1) to the National Treasury for considering 2 accounting officer must promptly report any alleged
- Subparagraph (1) does not apply to gifts less than R350 in value.

#### Sponsorships

- whether directly or through a representative or intermediary, by any person who and the Provincial Treasury any sponsorship promised, offered or granted, 48. The accounting officer must promptly disclose to the National Treasury
- (b) (a) provider or prospective provider of goods or services; or
- disposed recipient prospective recipient of goods disposed or to be

### Objections and complaints

- or action, a written objection or complaint against the decision or action. this supply chain management system, may lodge within 14 days of the decision 49. (1) Persons aggrieved by decisions or actions taken in the implementation of
- frivolous, vexatious or without merit. written representation from the objector determine whether the objection is (2) The person hearing the objection must within 30 days after receipt of the
- vexatious or without merit, he/she (3) If the person hearing the objection finds that the objection is frivolous,
- must dismiss the objection and in writing notify the objector and for the decision; and any other interested party of his/her decision together with reasons
- Ò. costs to the Municipality of having the objection heard an appropriate order as to costs, which may include the

# Resolution of disputes, objections, complaints and queries

- person, not directly involved in the supply chain management processes 50.  $\exists$ The accounting officer must appoint an independent and impartial
- (a) persons regarding to assist in the resolution of disputes between the municipality and other
- $\Xi$ any decisions or actions taken in the implementation of the supply chain management system; or
- $\equiv$ supply chain management system; or any matter arising from a contract awarded in the course of the
- (b) decisions or actions or any matters arising from such contract. ರ deal with objections, complaints or queries regarding any
- his or her functions effectively accounting officer, is responsible for assisting the appointed person to perform accounting officer, 윽 another official designated by the

- (3) The person appointed must –
- (a) queries received; and strive to resolve promptly all disputes, objections, complaints or
- **(b)** objections, complaints or queries received, attended to or resolved submit monthly reports ♂ the accounting officer on all disputes,
- Provincial Treasury if -4 A dispute, objection, complaint or query may be referred to the
- (a) the dispute, objection, complaint or query is not resolved within 60 days;
- (b) no response is forthcoming within 60 days.
- for resolution. dispute, objection, complaint or query may be referred to the National Treasury If the provincial treasury does not or cannot resolve the matter, the
- approach a court at any time. This paragraph must not be read as affecting a person's rights to

## Contracts providing for compensation based on turnover

- and the municipality must stipulate the service or the amount collected, the contract between the service provider payable to the service provider is fixed as an agreed percentage of turnover for or act as a collector of fees, service charges or taxes and the compensation If a service provider acts on behalf of a municipality to provide any service
- (a) a cap on the compensation payable to the service provider; and
- that such compensation must be performance based.

# 52. Management of expansions or variation orders against the original

treasuries may, however, decrease these thresholds for institutions reporting to the original value of the contract, whichever is the lower amount. The relevant R15 million (including all applicable taxes) for all other goods and/or services of applicable taxes) for construction related goods, works and/or services by 15% or expanded or varied contracts by not more than 20 % or R20 million (including expand or vary orders against the original contract. The Accounting Officer may 52.1 In exceptional cases the accounting Officer may deem it necessary to

the prior written approval of the relevant treasury. 52.2 Any deviations in excess of these thresholds will only be allowed subject to

at time of awarding the contract, required quantities are not known. such contract, orders are placed as and when commodities are required and that contracts facilitated by the relevant treasuries and specific term contract as in contents of paragraph 52.1 are not applicable to transversal term

#### Commencement

53. This Policy takes effect on 01 July 2015...